

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
MARCH 03, 2026**

**In-person meeting**

**POSTING OF THE AGENDA**

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

**1. CALL TO ORDER**

President Thomas called the meeting to order at 5:30 PM.

**2. ROLL CALL: BOARD MEMBERS PRESENT**

Margaret Zhu (arrived at 5:01 PM)

Craig Geyer

Eva Turenchalk (left at 6:24 PM)

Robert Thomas

**BOARD MEMBERS ABSENT**

**STAFF PRESENT**

Brian McCarthy – General Manager

Joseph Hilliard – General Manager

Jena Acos – District Counsel

Kristyn Lopez – Office Manager

**OTHERS PRESENT**

David Lewis – Previous Director of Goleta West

Dean Nevins – Director, Goleta Sanitary District

Tori Klug – Stantec (joined remotely at 6:15 PM)

Amha Yamrot - Stantec (joined remotely at 6:15 PM)

**3. APPROVE THE ORDER OF THE AGENDA**

Move Item 8 (Recognition of David Lewis) to follow Item 3 (Approve Order of Agenda).

Move Items 10 (Extension Of Brian McCarthy Employment Agreement) and 11 (Stantec SEP Project Agreement) to follow Item 6 (Public Comment).

**4. RECOGNITION OF DAVID LEWIS FOR FORTY (40) YEARS OF SERVICE TO THE GOLETA WEST SANITARY DISTRICT**

(26-03-14)

President Thomas read Resolution No. 26-844 recognizing David Lewis for forty (40) years of service. Dean Nevins expressed his gratitude. Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board approved Resolution No. 26-844 recognizing

David Lewis for forty (40) years of service as a Director on the Goleta West Sanitary District Board of Directors, as presented, by unanimous vote (4-0).

5. **CLOSED SESSION**

- a. The Board convened into closed session at 5:37 PM.
- b. **PUBLIC EMPLOYMENT (Gov. Code section 54957(b)(1).)**  
Title: General Manager
- c. The Board convened into open session at 6:11 PM. Legal Counsel reported out from closed session there was no reportable action taken by the Board.

6. **PUBLIC COMMENT**

No public comment.

7. **CONSIDERATION OF EXTENSION OF GENERAL MANAGER EMPLOYMENT AGREEMENT FOR BRIAN MCCARTHY THROUGH JUNE 30, 2026**

(26-03-15)

Legal Counsel Jena Acos provided a report. Upon a motion by Director Turenchalk, seconded by Director Geyer, the Board authorized the Board President to execute a second amendment extending the Employment Agreement with Brian McCarthy through June 30, 2026, as presented, by unanimous vote (4-0).

8. **CONSIDERATION OF AN AGREEMENT WITH STANTEC CONSULTING SERVICES, INC. FOR IMPLEMENTATION AND ADMINISTRATION OF THE SUPPLEMENTAL ENVIRONMENTAL PROJECT IN AN AMOUNT NOT TO EXCEED \$1,551,145**

(26-03-16)

Legal Counsel Jena Acos, General Manager Joseph Hilliard and Tori Klug of Stantec provided a report and answered questions from the Board. Upon a motion by Director Turenchalk, seconded by Director Zhu, the Board authorized the execution of an agreement with Stantec Consulting Services Inc. for implementation and administration of the Supplemental Environmental Project, as required by the Central Coast Regional Water Quality Control Board's Administrative Civil Liability Order R3-2025-0074, in an amount not to exceed \$1,551,145, as presented, by unanimous vote (4-0).

A brief recess was taken at 6:26 PM. The meeting was reconvened into open session at 6:28 PM.

9. **GENERAL MANAGER UPDATES**

General Manager, Joseph Hilliard, provided a report.

10. **LEGAL COUNSEL UPDATES**

Legal Counsel, Jena Acos, provided a report.

11. **CONSENT CALENDAR**

(26-03-17)

Upon a motion by Director Geyer, seconded by Director Zhu, the Board approved the Consent Calendar, as presented by unanimous vote (4-0, 1 absent).

- a. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF FEBRUARY 3, 2026**
- b. **RECEIVE AND FILE THE GENERAL MANAGER'S OPERATIONS REPORT FOR THE REGULAR BOARD MEETING OF FEBRUARY 3, 2026**
- c. **RECEIVE AND FILE THE ALLOWANCE OF CLAIMS FOR THE REGULAR BOARD MEETING OF FEBRUARY 3, 2026**
- d. **CONSIDERATION OF THE JANUARY 2026 MONTHLY FINANCIAL REPORT**
- e. **APPROVAL OF THE ISSUANCE OF A SEWER AVAILABILITY LETTER FOR THE PROPOSED 108-UNIT RESIDENTIAL DEVELOPMENT LOCATED AT 35 ELLWOOD STATION ROAD**

**12. DISCUSSION ON FILLING DISTRICT 4 BOARD VACANCY**

Legal Counsel Jena Acos provided a report. There was no reportable action taken by the Board.

**INFORMATION ITEMS**

None.

**13. COMMUNICATIONS**

Received.

**14. REPORTS**

- A. **Operations Report – January 28, 2026 – February 24, 2026**  
No Questions.
- B. **SBCCSDA Executive Board Meeting – February 4, 2026**  
Director Thomas provided a report.
- C. **Goleta Water District Board Meeting – February 10, 2026**  
No report provided.
- D. **EMID Board Meeting – February 11, 2026**  
Director Thomas provided a report.
- E. **Goleta Sanitary District Board Meeting – February 18 & March 2, 2026**  
Director Geyer provided a report.
- F. **Santa Barbara Airport Commission Meeting – February 18, 2026**  
CANCELED.

**G. GWSD Special Finance Committee Meeting – February 20, 2026**  
Director Zhu provided a report.

**H. SBCCSDA Chapter Meeting – February 23, 2026**  
No report provided.

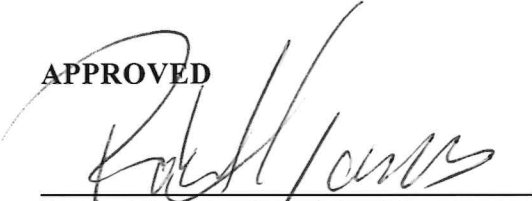
**I. Santa Barbara County Legislative Program Committee – March 2, 2026**  
No Report provided.


**J. Other Reports**  
None.

**15. FUTURE AGENDA ITEMS**  
None.

**16. ADJOURNMENT**  
There being no further business, President Geyer adjourned the meeting at 6:51 PM.

**APPROVED**

  
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Robert Thomas, Board President

  
\_\_\_\_\_  
Kristyn Lopez, Board Clerk Secretary

# Operations Report

January 28 – February 24, 2026

## Administration

Newton Construction & Management (NCM) continues progress on the Phase 2 Administration Building. The foundation work is now complete and structural steel is being placed in anticipation of block work starting the week of March 2, 2026.

Staff continue to work with HiTech Concepts, Inc., regarding development and installation of the new SCADA system. The EMILY lift station is now up and running on the new SCADA system and Pump Station 1 is planned to transfer over in late March.

The Office Manager continues to work with Hutchinson & Bloodgood on the FY 2024-2025 Audit.

All three open positions have been filled, including the Operations & Maintenance Superintendent, Engineering Technician and Operations Technician 1. The new staff will begin employment on March 2<sup>nd</sup> and March 9<sup>th</sup>.

The General Manager and Office Manager met with the interior design team from 19six Architects to go over interior finishes and furniture options for the new Administration building.

## Availability Letters:

- 6749 Trigo Road – ADU Attached
- 6523 Trigo Road – 2 ADU Attached
- 6618 Sueno Road – SFR

## Fee Estimates were issued for the following projects:

- 6521 Pardall Road – McKenna Coffee
- 6749 Trigo Road – ADU Attached
- 232 Daytona Drive – JADU Attached Garage
- 6747 Pasado - ADU Detached
- 6831 Hollister Ave, Kyle's Kitchen – Grease Removal Device
- 6831 Hollister Ave, Cajun Kitchen - Tenant Improvement
- 7275 Padova Drive – JADU

## Permits Issued:

- 232 Daytona Drive - JADU Attached Garage
- 7275 Padova Drive - JADU
- 6831 Hollister Ave, Kyle's Kitchen – Grease Removal Device
- 6831 Hollister Ave, Cajun Kitchen - Tenant Improvement

- 6767 Sabado Tarde – SFR, attached 3-bedroom ADU

## **Collection System**

Collection staff responded a complaint of a manhole in the Storke Ranch open space capturing water from a pooled area in a sensitive habitat. After investigating and working with the resident, it was discovered to be draining into an abandon UCSB manhole that is near a GWSD mainline.

On Wednesday, March 18<sup>th</sup>, the operations team got the sewer cleaning nozzle stuck in a main line on Colusa Drive just north of Calle Real. It was discovered to have fallen into a hole in the clay pipe very close to a manhole. Operations staff removed the nozzle safely and is now coordinating a repair to the pipe line. The main line continues to flow wastewater safely.

Collections operators are currently cleaning routine hot spots and root cuts throughout the District.

Staff prepared facilities for wet weather through the recent storms. This includes facility preparation and easement inspections to ensure District facilities are prepared.

Staff continue to inspect the Heritage Ridge Project at Camino Vista, Phase 3 of the Willow Springs Housing Project. Mainline sewer is currently being installed with the intent of dedication to the District upon completion.

Staff are currently completing CCTV inspections in the Santa Barbara Shores and Coronado area.

## **Industrial Waste & Environmental Compliance**

Staff is currently corresponding with UCSB Facilities staff regarding a proposed new tenant at 71 S. Los Carneros Road. This building is currently occupied by Apeel Sciences, a permitted industrial waste facility.

Brian has been preparing the Industrial Waste program for the new hires to take on once they are on board.

## **Street Sweeping**

The street sweeping schedule and holiday makeup dates continue to be published on the District website. The sweeping program remains on schedule and continues to operate safely.

Graffiti: None reported

Abandoned Vehicles: None reported

Miles: 513.6

Hours: 49.1  
Water fills: 31  
Loads: 23

Maintenance: Routine inspection, maintenance, and replacement of worn or failed parts on the street sweepers were performed per scheduled or as needed. End-of-year routine annual preventative maintenance is currently being performed on both sweepers.

**Table of Treatment Capacity at the GSD Regional Wastewater Treatment Plant**

GWSD Average Daily Flow	December 2025	2.0688 MGD; 39.6297 %
	January 2026	2.5464 MGD; 41.8968 %



# Sewer Operations Cleaning Summary from January 28, 2026 to February 24, 2026

Your environmental partner since 1954

Description	Quantity
<b>Feet Cleaned</b>	
Hydroclean	23,374 ft.
Hydroflush	5,681 ft.
Hot Spot	2,137 ft.
Root Cutting	616 ft.
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	<b>31,807 ft.</b>
<b>Lines Cleaned</b>	
Hydroclean	110 lines
Hydroflush	16 lines
Hot Spot	9 lines
Root Cutting	3 lines
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	<b>138 lines</b>
<b>Other Work Orders</b>	
Service Call	1 Work Order
	<hr/>
	<b>1 Work Order</b>

**Goleta West Sanitary District**  
**Allowance of Claims**  
**01/28/26 - 02/24/26**

Rev\_n

<b>Vendor ID</b>	<b>Vendor Name</b>	<b>Transaction Description</b>	<b>Check Date</b>	<b>Document Amount</b>
ADP01	ADP Inc	Payroll Fees	2/6/2026	1,737.40
BAR01	Bartlett Pringle & Wolf LLC	Accounting, IT, & Audit	2/20/2026	12,181.50
BAR01	Bartlett Pringle & Wolf LLC	Acumatica License	2/9/2026	42,042.05
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Fees	2/9/2026	52,622.00
CAL03	Public Health Employees HEALTH	Health Insurance	2/10/2026	21,199.70
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	2/9/2026	2,027.07
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	2/9/2026	6,287.98
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	2/23/2026	1,255.65
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retir Contr	2/23/2026	6,287.98
CAN01	Cannon Corp	Computer Services	2/9/2026	227.74
CIT0001	City of Goleta	Utility Pavement	2/20/2026	28,577.50
CITIG06	Channel Islands Technology Integrators' Group	Computer Services	2/9/2026	1,413.75
CRA001	Casey J. Crawford	Refund of Services	2/12/2026	21,226.44
CWE01	CWEA CA Water Environmental Association	Membership	2/20/2026	114.00
DAL01	Dal Pozzo Tire Corp	Vehicle Repairs	2/20/2026	200.00
EHW01	E.H. Wachs Company	Machinery Parts	2/20/2026	199.35
FIL01	Filippin Engineering	Construction Services	2/20/2026	14,057.00
FIR01	First Bankcard	Credit Card	2/17/2026	2,085.39
FIR02	FirstNet	Phones	2/24/2026	477.86
GOL02	Goleta Sanitary District	Sewage Treatment	2/9/2026	471,672.50
GOL04	Goleta Water District	Water	2/20/2026	145.07
HOM01	Home Depot Credit Svcs	Batteries	2/9/2026	72.08
HUT001	Hutchinson and Bloodgood, LLP	Audit Services	2/20/2026	20,000.00
INB01	Interstate Battery	Vehicle Parts	2/9/2026	1,488.90
JOY01	Joy Equipment Protection Inc	Annual Service	2/20/2026	364.00
KIM001	Kimley-Horn and Associates, Inc	Phase 2 Admin Building	2/20/2026	1,496.77
KIM01	Kimball Midwest Corp	Maintenance Parts	2/9/2026	550.45
LIN01	Lincoln National Life Ins	457 Plan Contributions	2/19/2026	3,364.18
LIN01	Lincoln National Life Ins	457 Plan Contributions	2/19/2026	4,227.91
LIN01	Lincoln National Life Ins	457 Plan Contributions	2/19/2026	4,616.60
MAR	Marborg Industries	Roll-off Waste	2/20/2026	3,331.20
MAR	Marborg Industries	Roll-off Waste	2/9/2026	11,542.74
MIS01	Mission Linen Supply	Uniforms and Towels	2/9/2026	2,141.96
MSW01	Mountain Spring Water	Water Dispenser	2/20/2026	107.05
NTN01	Newton Construction	Construction Services	2/9/2026	227,788.20
REL01	Reliance Standard Life Insurance	February 2026 Premiums	2/12/2026	908.49
RIN001	Rincon Consultants, Inc	District-HQ Upgrade	2/20/2026	7,634.21
SIL01	Silvia's Cleaning Company, Inc.	Cleaning	2/20/2026	1,300.00

SOC01	So Cal Pest Control	Rodent Station	2/9/2026	115.00
SOU001	South Bay Foundry	Manhole Frames and Covers	2/9/2026	9,474.30
SOU02	Southern California Edison Co	Electricity	2/20/2026	17,528.31
THE02	The Gas Company	Gas	2/9/2026	219.15
UCR08	UC Regents	Network Access	2/9/2026	103.92
UND01	Underground Service Alert	Digi Alerts	2/12/2026	195.05
VEL01	Velocity Truck Center Ventura County	Vehicle Parts	2/20/2026	159.72
WEX01	WEX Bank	Credit Card	2/5/2026	2,469.75

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<b>Total Services &amp; Supplies</b>			<b>\$</b>	<b>1,007,237.87</b>
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Payroll - (5) Pay Dates			\$	205,119.68
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<b>Total Allowance of Claims</b>			<b>\$</b>	<b>1,212,357.55</b>
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