

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
MARCH 17, 2026**

**In-person meeting**

**POSTING OF THE AGENDA**

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

**1. CALL TO ORDER**

President Thomas called the meeting to order at 5:30 PM.

**2. ROLL CALL: BOARD MEMBERS PRESENT**

Margaret Zhu (arrived at 5:31 PM)

Craig Geyer

Eva Turenchalk (left at 6:18 PM)

Robert Thomas

**BOARD MEMBERS ABSENT**

**STAFF PRESENT**

Joseph Hilliard – General Manager

Jena Acos – District Counsel

Kristyn Lopez – Office Manager

Travis Fisher – Operations & Maintenance Superintendent, Goleta West Sanitary District

**OTHERS PRESENT**

Dean Nevins – Director, Goleta Sanitary District

Ben Williams – Santa Barbara Property Group (joined remotely @ 5:30 PM)

Mike Hamilton – RRM Design (joined remotely @ 5:37 PM)

Jonathan Abboud – General Manager, Isla Vista Community Services District (arrived @ 5:37PM)

**3. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

**4. PUBLIC COMMENT**

General Manager Jonathan Abboud of the Isla Vista Community Services District issued a public apology regarding comments made at the February 24 Board of Supervisors meeting concerning street sweeping in Isla Vista. He also provided a report addressing ongoing trash-related issues in the community.

5. **GENERAL MANAGER UPDATES**

Joseph Hilliard provided a report.

6. **LEGAL COUNSEL UPDATES**

Jena Acos provided a report.

7. **CONSENT CALENDAR**

(26-03-18)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board approved the Consent Calendar, as presented by unanimous vote (4-0).

a. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF MARCH 3, 2026**

b. **RECEIVE AND FILE THE GENERAL MANAGER'S OPERATIONS REPORT FOR THE REGULAR BOARD MEETING OF MARCH 3, 2026**

c. **RECEIVE AND FILE THE ALLOWANCE OF CLAIMS FOR THE REGULAR BOARD MEETING OF MARCH 3, 2026**

8. **REQUEST FOR SEWER CONNECTION AND FRONTAGE FEE ADJUSTMENT – CALLE REAL MIXED-USE PROJECT (6491 CALLE REAL)**

(26-03-19)

General Manager Joseph Hilliard and the Board provided reports. Ben Williams of Santa Barbara Property Group also presented a report during public comment. Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board declined to approve the request to adjust the fee for 6491 Calle Real, as presented by unanimous vote (4-0).

9. **AUTHORIZE THE GENERAL MANAGER TO SIGN A WAIVER OF CONFLICT OF INTEREST TO PERMIT BROWNSTEIN HYATT FARBER SCHRECK TO REPRESENT THE UNIVERSITY OF CALIFORNIA FOR UNRELATED REAL ESTATE AND LAND USE DUE DILIGENCE AND/OR GOVERNMENT RELATIONS MATTERS**

Legal Counsel Jena Acos provided a report. The Board directed staff to incorporate the suggested edits and present the final draft to the Management Committee. There was no reportable action taken by the Board.

10. **CONSIDERATION OF REVISIONS TO PERSONNEL POLICY / EMPLOYEE HANDBOOK APPENDIX A**

(26-03-20)

Upon a motion by Director Geyer, seconded by Director Zhu, the Board approved the revisions to the Personnel Policy/Employee Handbook Appendix A to reclassify the Operations and Maintenance Superintendent position from an hourly to a salaried position, as presented, by a unanimous vote (3-0, 1 absent).

A brief recess was taken at 6:21 PM. The meeting was reconvened into open session at 6:24 PM.

**11. DISCUSSION ON FILLING DISTRICT 4 BOARD VACANCY**

General Manager Joseph Hilliard and Legal Counsel Jena Acos provided a report. The Board directed staff to contact Two Trumpets regarding social media services and to inquire with the County Elections Office about obtaining a district mailing list for a proposed mailout. There was no reportable action taken by the Board.

**INFORMATION ITEMS**

None.

**12. COMMUNICATIONS**

Received.

**13. REPORTS**

**A. Operations Report – February 25, 2026 – March 10, 2026**

No Questions.

**B. SBCCSDA Executive Board Meeting – March 4, 2026**

Director Thomas provided a report.

**C. Goleta Water District Board Meeting – March 10, 2026**

No report provided.

**D. EMID Board Meeting – March 11, 2026**

No report provided.

**E. GWSD Special Management Committee Meeting – March 13, 2026**

Director Geyer provided a report.

**F. Goleta Sanitary District Board Meeting – March 16, 2026**

Director Geyer provided a report.

**G. City of Goleta Council Meeting – March 17, 2026**

No report provided.

**H. Other Reports**

None.

**14. FUTURE AGENDA ITEMS**

Heal the Ocean Donation Request  
Airport Mutual Aid Agreement


**15. ADJOURNMENT**

There being no further business, President Geyer adjourned the meeting at 6:34 PM.

**APPROVED**

A handwritten signature in black ink, appearing to be 'R. Thomas', written over a horizontal line.

Robert Thomas, Board President

A handwritten signature in blue ink, appearing to be 'Kristyn Lopez', written over a horizontal line.

Kristyn Lopez, Board Clerk Secretary

# Operations Report

February 25 – March 10, 2026

## Administration

Newton Construction & Management (NCM) continues progress on the Phase 2 Administration Building. The structural steel work is nearing completion but a delay in the masonry contractor starting work has slowed progress. The contractor is still scheduled to complete the masonry work by the end of March which should allow the project to remain on schedule, despite the recent weather delays.

Staff continue to work with HiTech Concepts, Inc., regarding development and installation of the new SCADA system. The EMILY lift station is now up and running on the new SCADA system and Pump Station 1 is planned to transfer over in late March.

The Office Manager continues to work with Hutchinson & Bloodgood on the FY 2024-2025 Audit.

Ty Smith, the new Engineering Technician, began work on March 2<sup>nd</sup>. He is training with the operations crew now and completing new-hire onboarding. Ty will eventually take over the Industrial Waste Pretreatment Program and assist the Superintendent with operational projects.

Travis Fisher, the new Operations & Maintenance Superintendent, began work on March 9<sup>th</sup>. Travis will manage day-to-day operations of the wastewater system. Travis is working closely with the General Manager to learn District specific systems and process permit applications. Travis has 15 years of experience in wastewater, previously working at Ojai Valley Sanitary District and the City of Simi Valley.

Porfirio Avila, the new Operations Technician 1, also began work on March 9<sup>th</sup>. Porfi previously worked for the City Of Buellton wastewater department for 5 years. He is currently learning our collection system with the Operations Supervisor and completing new-hire onboarding and training.

The General Manager and Office Manager met for a second time with the interior design team from 19six Architects to go over lighting, interior finishes and furniture options for the new Administration building.

### Availability Letters:

- 35 Ellwood Station Road
- 6523 Trigo Road

Fee Estimates were issued for the following projects:

- 6521 Pardall Road – McKenna Coffee

Permits Issued:

- 6747 Pasado Road
- 6521 Pardall Road – McKenna Coffee

### **Collection System**

Operations Supervisor Juan Ramirez has been training new staff on collection systems maintenance activities. All new hires will be certified in Collections Systems Maintenance and Operations through the California Water Environmental Association regardless of their position at the District. This allows them all to participate in the on-call duty schedule.

Collections operators are currently cleaning routine hot spots and root cuts throughout the District.

Routine hydrocleaning continues in the Cannon Green neighborhood.

Staff continue to inspect the Heritage Ridge Project at Camino Vista, Phase 3 of the Willow Springs Housing Project. Mainline sewer is currently being installed with the intent of dedication to the District upon completion.

### **Industrial Waste & Environmental Compliance**

A Industrial Waste Pretreatment permit was issued to the UCSB OASIS lab located at 71 S. Los Carneros Road.

New hire Travis Fisher and Ty Smith will be taking over the Pre Treatment program in the near future.

### **Street Sweeping**

The street sweeping schedule and holiday makeup dates continue to be published on the District website. The sweeping program remains on schedule and continues to operate safely.

Graffiti: None reported

Abandoned Vehicles: None reported

Miles: 269.1

Hours: 26.9

Water fills: 19

Loads: 12

Maintenance: Routine inspection, maintenance, and replacement of worn or failed parts on the street sweepers were performed per scheduled or as needed. End-of-year routine annual preventative maintenance is currently being performed on both sweepers.

**Table of Treatment Capacity at the GSD Regional Wastewater Treatment Plant**

GWSD Average Daily Flow	December 2025	2.0688 MGD; 39.6297 %
	January 2026	2.5464 MGD; 41.8968 %



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## Sewer Operations Cleaning Summary from February 25, 2026 to March 10, 2026

Description	Quantity
<b>Feet Cleaned</b>	
Hydroclean	7,286 ft.
	<hr/> <b>7,286 ft.</b>
<b>Lines Cleaned</b>	
Hydroclean	27 lines
	<hr/> <b>27 lines</b>
<b>Other Work Orders</b>	
Service Call	4 Work Orders
CCTV Work Order	2 Work Orders
Parcel Permit	1 Work Order
	<hr/> <b>7 Work Orders</b>

**Goleta West Sanitary District**  
**Allowance of Claims**  
**02/25/26 - 03/10/26**

Rev\_n

<b>Vendor ID</b>	<b>Vendor Name</b>	<b>Transaction Description</b>	<b>Check Date</b>	<b>Document Amount</b>
ADP01	ADP Inc	Payroll Fees	2/25/2026	90.35
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Fees	3/9/2026	66,211.50
CITIG06	Channel Islands Technology Integrators' Group	Computer Services	3/9/2026	1,222.74
CWE01	CWEA CA Water Environmental Association	Membership	3/9/2026	380.00
LAR01	Larry's Auto Parts	Vehicle Parts	3/9/2026	147.51
SPE01	Specialty Tool And Bolt	Vehicle Parts	3/9/2026	277.18
UND01	Underground Service Alert	Digi Alerts	3/9/2026	34.55
UND01	Underground Service Alert	Digi Alerts	3/9/2026	96.00
WEX01	WEX Bank	Credit Card	3/5/2025	2,030.92
<b>Total Services &amp; Supplies</b>				<b>\$ 70,490.75</b>
Payroll - (1) Pay Dates				\$ 46,200.15
<b>Total Allowance of Claims</b>				<b>\$ 116,690.90</b>