

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
January 6, 2009**

CALL TO ORDER

President Lewis called the meeting to order at 7:15 p.m.

BOARD MEMBERS PRESENT

Dave Bearman, M.D.
Craig Geyer
Dr. David C. Lewis
Gary L. McFarland
Larry D. Meyer (arrived 7: 19 p.m.)

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Ms. Danna McGrew and Ms. Laura Copple, Bartlett, Pringle & Wolf, LLP; Mr. George W. Emerson and Mr. John R. Fox, Directors, Goleta Sanitary District

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

MINUTES

(09-01-01)

Upon a motion by Director Geyer, seconded by Director Bearman the Board unanimously approved the minutes of the regular meeting of December 2, 2008 as written.

PUBLIC INPUT

There was no public input presented at this time.

BUSINESS

1) Appoint Standing Committee Members

President Lewis appointed the Standing Committee members for 2009 as follows:

- Management Committee: Director Geyer (Chair) & Director Meyer
Director Bearman as alternate
- Finance Committee: Director McFarland (Chair) & Director Geyer
Director Lewis as alternate
- Public Relations Committee: Director Meyer (Chair) & Director McFarland
Director Bearman as alternate
- Engineering Committee: Director McFarland (Chair) & Director Lewis
Director Meyer as alternate

- Personnel Committee: Director Bearman (Chair) & Director Lewis
Director Geyer as alternate
- Environmental Ad Hoc Committee: Director Bearman (Chair) & Director Lewis
Director Meyer as alternate

President Lewis abolished the Ad Hoc Committee responsible for the Wastewater Treatment Plant Upgrade and the District's contract with GSD. He also eliminated the attendance of a District representative to the Goleta Water District Board Meetings. President Lewis stated that the District representatives to Special Districts, Goleta Sanitary District Board Meetings and City of Goleta Council Meetings would remain unaffected.

2) Presentation of the FY 2007-2008 Annual Financial Statements

Mr. Mark Nation provided a brief overview of the audit process and then introduced Ms. Danna McGrew and Ms. Laura Copple of Bartlett, Pringle & Wolf, LLP. Ms. McGrew remarked that the annual financial statements had been examined in detail with the Finance Committee. She then provided an overview of the annual financial statements. Ms. Copple followed with a review of the Balance Sheet, Statement of Revenues and Expenses and Changes in Net Assets. Ms. McGrew provided an explanation of the new footnote disclosures. Ms. Copple addressed the Management letter and mentioned that there was only one area of concern and that dealt with the segregation of duties as they related to the manual billings.

(09-01-02)

Upon a motion by Director Geyer, seconded by Director Meyer the Board unanimously approved to accept the FY 2007-2008 Annual Financial Statements as amended.

3) Proposal for Needs Assessment for the Goleta West Sanitary District Physical Facilities

Mr. Mark Nation provided an explanation of the needs assessment proposal. Director Geyer suggested that the Board obtain a list of needs from District staff. He went on to say that he is not in favor of spending \$24,620 for a needs assessment but would rather allocate the funds towards an upgrade of the existing facilities. Director Bearman remarked that he wished to see the District make a statement to the public by being environmentally responsible with any changes made to District facilities. He added that perhaps Kennedy/Jenks would be willing to negotiate for a lesser amount to perform their study. Director McFarland suggested that the Board examine the total project to include a rehabilitation of the existing facilities versus an entire tear down and rebuild. Director Meyer recommended that the Board study what is needed as well as the current facility keeping in mind building code requirements. Director Bearman requested that a visual component be included in the report. Director McFarland replied that the Board should first examine the dollar cost. Director Bearman responded that the Board might consider purchasing the property. Director Geyer commented that perhaps it would be more cost effective to tear down and rebuild. Director Bearman then suggested that a workshop be scheduled with Kennedy/Jenks Consultants to hear first hand from the experts. The remaining Board members concurred and directed staff to schedule said workshop.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report

Staff provided a written report to the Board, which has been made a part of these minutes.

Mr. Mark Nation provided a brief review of said report.

Engineering Committee Meeting

The topic of the December 4, 2008 Engineering Committee Meeting was addressed as an item under Business.

Finance Committee Meeting

The topic of the December 22, 2008 Finance Committee Meeting was addressed as an item under Business.

Management Committee Meeting

Director Geyer provided a report on the December 15, 2008 Management Committee Meeting.

Goleta Sanitary District Board Meetings

Director Meyer provided a report on the December 15, 2008 and the January 5, 2009 Goleta Sanitary District Board Meetings.

Goleta Water District Board Meeting

Director Geyer provided a report on the December 9, 2008 Goleta Water District Board Meeting.

City of Goleta

No reports were provided.

Special District Association

Director Meyer provided a report on the December 10 and December 17, 2008 Special District Executive Board Meetings.

ADJOURNMENT

There being no further business, President Lewis adjourned the meeting at 8:47 p.m.

Diane P. Powers, Secretary

Dr. David C. Lewis, President