

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
November 4, 2014**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

Vice-President Lewis called the meeting to order at 6:30 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

David Bearman, M.D. (arrived at 6:48 PM)
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mr. Mark Nation, General Manager/Suprintendent
Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Bruce Corwin, P.E. – The Corwin Group
George Emerson – Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None

5. MINUTES

(14-11-84)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved the minutes of the Special Board Meeting of October 20, 2014 as written.

DISCUSSION-ACTION ITEMS

6. CONSIDERATION TO ADOPT DISTRICT ORDINANCE NO. 14-86: SETTING DIRECTOR COMPENSATION

Vice-President Lewis opened the Public Hearing at 6:31 PM.

Hearing no public comments, Vice-President Lewis closed the Public Hearing at 6:32 PM.

(14-11-85)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board adopted Ordinance No. 14-86 setting Director's Compensation at \$220.00/day by the following roll call vote:

AYES:	Geyer, Lewis, Meyer, Turenchalk
NOES:	None
ABSTAINED:	None
ABSENT:	Bearman

7. **ADMINISTER OATH OF OFFICE TO CRAIG GEYER, LARRY D. MEYER AND EVA TURENCHALK**

The Board Secretary administered the oath of office to the three (3) aforementioned Directors.

8. **UPDATE ON MESA ROAD SEWER PROJECT**

Bruce Corwin, P.E. of The Corwin Group provided a power point presentation on the status and progress of the Mesa Road Sewer Project.

9. **CONSIDERATION OF CHANGE ORDER NO. 1 FOR THE MESA ROAD PROJECT**

(14-11-86)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board unanimously approved Change Order No. 1 for the Mesa Road Sewer Project in an amount not-to-exceed \$86,862.30.

10. **CONSIDER PROPOSALS FOR BIOLOGICAL SURVEY FOR THE NEW ADMINISTRATION BUILDING PROJECT**

(14-11-87)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board unanimously approved to accept the proposal from Rachel Tierney Consulting for a Biological Survey for the New Administration Building Project at a cost not-to-exceed \$14,295.

11. **CONSIDERATION OF THE DRAFT WINTER 2014 DISTRICT NEWSLETTER**

(14-11-88)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board unanimously approved the Winter 2014 District Newsletter as presented.

12. **CONSIDERATION OF THE UCSB SEWER SERVICES AGREEMENTS**

(14-11-89)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved (1) the Amended Sewer Services Agreement (San Clemente and

KITP) and the Amended Sewer Services Agreement (Various Properties) in the form presented at the meeting, and (2) authorize the Board President to execute both Agreements following their approval and execution by The Regents of the University of California.

13. **DISCUSSION OF LETTER FROM PRESIDENT BEARMAN TO HANNAH-BETH JACKSON REGARDING DISPOSAL OF PHARMACEUTICALS**

(14-11-90)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved not to send the letter from President Bearman to Hannah-Beth Jackson.

14. **COMMUNICATIONS**

The communications were noted as received.

15. **REPORTS**

Operations Report

The General Manager provided a report.

Engineering Committee Meeting

Director Lewis provided a report on the October 23, 2014 meeting.

Management Committee Meeting

Director Geyer provided a report on the October 24, 2014 meeting.

Personnel Committee Meeting

Director Turenchalk provided a report on the November 3, 2014 meeting.

Goleta Sanitary District Board Meeting

Director Meyer provided a report on the November 3, 2014 Board meeting.

Isla Vista Recreation and Park District Board Meeting

No report as there was no meeting attended.

City of Goleta Council Meeting

No report.

Santa Barbara County Special District Chapter Meeting

Director Meyer provided a report on the October 27, 2014 meeting.

Other Director Reports

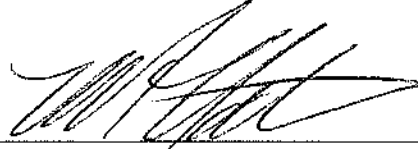
Director Geyer reported on issues regarding Isla Vista governance.

16. **Future Agenda Items**

None

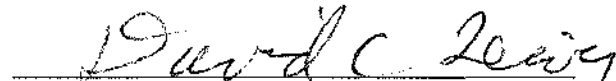
17. **ADJOURNMENT**

There being no further business, Vice-President Lewis adjourned the meeting at 7:04 PM.



Mark Nation, Board Secretary

APPROVED



Dr. David C. Lewis, Vice-President

GOLETA WEST SANITARY DISTRICT

Operating Report for October 1 – 28, 2014

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for the November 4, 2014 Regular Board Meeting.

Completed the September (1st Quarter) 2014 Financial Report.

Attended a CalPERS webinar entitled Family Status Changes.

Issued a sewer connection permit to the Greater Santa Barbara Ice Skating Association.

Completed the 2014-2015 manual billings with the exception of the local schools, which are invoiced in May of each year.

Submitted the June 30, 2014 Special Districts Financial Transactions Report and the Census Report to the State Controller's Office.

Attended weekly construction project meetings for the Mesa Rd. Project and additional meetings as needed.

Attended Public Relations Committee meeting and two Management Committee meetings.

Staff worked with Terrain Consulting and the Public Relations Committee on the draft winter newsletter.

Staff reviewed AB 2040 and confirmed that the District is already in compliance with requirements to post on the District website the State Controller's Report that furnishes information on elected official's compensation.

Staff met with representative from the SB County Land Trust regarding their asking for funding from GWSD to restore one of their properties in the District.

Staff worked with Counsel on amendments to sewer service agreements with UCSB for San Joaquin and the Kavli Institute for Theoretical Physics.

Staff provided contact information for the current SAMA President to Leslie Robinson of Santa Barbara County. Leslie wants to get on the agenda for an upcoming SAMA meeting to discuss opportunities for expanding pharmaceutical collections throughout the County. The recent publishing of new DEA regulations allows for additional entities, including hospitals, clinics, pharmacies etc. to apply for DEA registrant status, allowing them (if approved) to collect controlled substances. This could open up possibilities for adding additional collection sites locally.

II. Collection System Maintenance

Staff inspected Pump 2 in Pump Station 1 and replaced the upper cutter plate and impeller.

Staff attempted routine test of Emergency Generator and found the batteries dead. A portable battery tender was purchased and installed for the interim while staff and the District electrical contractor find an appropriate permanent replacement.

Staff inspected sewer lateral abandonment at the Pescadero Lofts Housing Authority Project at 761 Camino Pescadero. The lateral serving the new building ties into the GWSD system at another point.

Staff investigated an odor complaint at 415 Vereda Leyenda and a lateral blockage in the private lateral at 7322 Bassano Drive.

Staff received safety training on the following topics: PPE Selection; and Hearing Conservation 2014 (District field staff underwent audiogram testing and evaluation).

The crew completed hydro-cleaning the Winchester area and root cutting and hotspots throughout the District.

The crew is currently inspecting with the CCTV equipment in the Phelps area.

Sewer maintenance operations are summarized on the attached sheet.

Following contact from the City of Goleta the crew inspected an area near Dos Pueblos High School for an odor complaint. All sewers in the area are operating normally with no odors. The crew did smell a faint odor from a storm drain in the area. Results of the inspection were reported to the City.

Staff attended the monthly SAMA meeting.

Staff continues inspecting the main sewer installation for the Westar/Hollister Mixed Use Development as needed.

III. Industrial Waste

Staff mailed out Industrial Wastewater Discharge Permit renewal applications to all current permit holders.

Staff collected Industrial Wastewater Permit compliance samples from Allergan, Cree Lighting, two FLIR facilities, and Medtronic, Inc.

Staff mailed friendly reminders to all Categorical Industrial Users to remind them of the Permit requirement to conduct fourth quarter self-monitoring and submit results to the District.

Staff received and reviewed September discharge estimates from Raytheon for well water utilized in their industrial processes and discharged to the sewer system.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hours – 69

Miles – 504

Loads – 32

9/25/14 = 12.06 tons, 10/10/14 = 9.92 tons

STREET SWEEPER MAINTENANCE

- Service air filters
- Lube as needed
- Replace brooms as needed

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	September 2014	MGD 1.3926; 44.78%
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GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
October 1 - 28, 2014

SERVICES & SUPPLIES	Wastewater	Other	Capital	Total
	O & M	Services	Outlay	
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, LLC - Payroll processing for period ending 09/17/14	\$ 212.41	\$ 23.60		\$ 236.01
ADP, LLC - Payroll processing for period ending 10/01/14	\$ 212.41	\$ 23.60		\$ 236.01
ADP, LLC - Management Report for period ending 10/10/14	\$ 106.56	\$ 11.84		\$ 118.40
ADT Security Services - Quarter alarm service	\$ 249.96			\$ 249.96
Alliant Insurance Services - Three (3) year bond renewal; E. Turenchalk	\$ 875.00			\$ 875.00
AMI Pipe & Supply, Inc. - Calibration Gas	\$ 1,116.92			\$ 1,116.92
Aqua-Flo Supply - Meter flange kit	\$ 69.98			\$ 69.98
Aqua-Flo Supply - Parts for roof drain in generator room	\$ 40.25			\$ 40.25
Arrowhead Direct - Drinking water and monthly cooler rental	\$ 90.92			\$ 90.92
AT&T - Monthly long distance service	\$ 327.67	\$ 20.91		\$ 348.58
AT&T Mobility - Monthly cell phone service	\$ 257.73			\$ 257.73
Bank of Sacramento - Retention payment #3; Mesa Rd. Project			\$ 47,756.09	\$ 47,756.09
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Audit & accounting services	\$ 3,958.20	\$ 439.80		\$ 4,398.00
Bearman, MD, Dave - SBCSDA Chapter Meeting meal reimbursement	\$ 40.00			\$ 40.00
Bio-Acoustical Corporation - Hearing tests	\$ 140.00	\$ 35.00		\$ 175.00
Brownstein, Hyatt, Farber, Schreck - Legal services	\$ 4,141.00		\$ 120.00	\$ 4,261.00
California Special Districts Association - 2015 membership dues	\$ 5,288.00			\$ 5,288.00
CalPERS - Pension contributions; 09/18/14 - 10/01/14	\$ 3,350.06	\$ 192.53		\$ 3,542.59
CalPERS - Pension contributions; 10/02/14 - 10/15/14	\$ 3,350.06	\$ 192.53		\$ 3,542.59
CalPERS - Pension contributions; 10/16/14 - 10/29/14	\$ 3,350.06	\$ 192.53		\$ 3,542.59
CalPERS - November health insurance premiums	\$ 8,241.50	\$ 638.22		\$ 8,879.72
Cardno ENTRIX - Nesting Bird Survey for new Admin. Bldg.			\$ 1,252.50	\$ 1,252.50
CDM Smith - Mesa Road engineering services			\$ 6,547.50	\$ 6,547.50
Cintas Corporation - First aid supplies	\$ 84.91			\$ 84.91
CITIG - Computer support services	\$ 787.00			\$ 787.00
City of Goleta - Encroachment Permit for MH repair	\$ 246.00			\$ 246.00
COSTCO Membership - Annual membership renewal fee	\$ 110.00			\$ 110.00
CWEA - Membership renewal fees; M. Nation & K. Spencer	\$ 312.00			\$ 312.00
Datco - Quarterly service; Oct - Dec. 2014	\$ 136.50			\$ 136.50
Deluxe Business Checks and Solutions - New custom check stock	\$ 807.23			\$ 807.23
Diane Powers, Petty Cash Custodian - Petty cash reimbursements	\$ 68.03			\$ 68.03
First Bankcard - Mtg exp; conf; smog ck; tools; Gotomypc renewal	\$ 1,528.14			\$ 1,528.14
Geyer, Craig - SBCSDA Brd Mtg meal & travel reimbursements	\$ 60.05			\$ 60.05
Geyer, Craig - CALAFCO Conference travel reimbursement	\$ 301.04			\$ 301.04
Goleta Radiator & Auto Repair - New radiator for Chevy S-10 truck	\$ 291.20			\$ 291.20
Goleta Sanitary District - Sept. treatment; FA; Capital; Outfall	\$ 189,969.26	\$ 10,142.46		\$ 200,111.72
Goleta Water District - Monthly service/Emily	\$ 70.42			\$ 70.42
Haaker Equipment Co. - Maintenance parts for street sweeper		\$ 94.95		\$ 94.95
Haaker Equipment Co. - Maintenance parts for street sweeper		\$ 74.17		\$ 74.17
Home Depot Credit Services - Maintenance parts for PS# 1	\$ 49.55			\$ 49.55
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00

Lincoln National Life Insurance Co. - Deferred Compensation	\$ 575.00			\$ 575.00
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Lincoln National Life Insurance Co. - Deferred Compensation	\$ 575.00			\$ 575.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 157.75	\$ 631.01		\$ 788.76
MarBorg Industries - 25YD roll-off rental fee	\$ 23.94	\$ 95.76		\$ 119.70
MarBorg Industries - 25YD roll-off & recycle fees	\$ 420.18	\$ 1,680.72		\$ 2,100.90
MarBorg Industries - 25YD roll-off & recycle fees	\$ 185.21	\$ 740.83		\$ 926.04
McCarthy, Brian - Safety boots reimbursement	\$ 116.05			\$ 116.05
McCormix Corp. - Fuel for street sweeper		\$ 75.32		\$ 75.32
McCormix Corp. - Fuel for street sweeper		\$ 106.30		\$ 106.30
Meyer, Larry D. - SBCSDA meal reimbursements	\$ 58.53			\$ 58.53
Mission Linen Supply - Monthly uniform service	\$ 621.09	\$ 109.61		\$ 730.70
Mladen Buntich Construction Co. - Payment #3; Mesa Rd. Proj.			\$ 907,365.75	\$ 907,365.75
Office Depot - Office supplies	\$ 127.89			\$ 127.89
Penfield & Smith - Mesa Rd. Project; construction management			\$ 55,370.91	\$ 55,370.91
Penfield & Smith - Mesa Rd. Project; construction management			\$ 53,402.13	\$ 53,402.13
Reliance Standard Life Insurance Co. - Nov. LTD insurance premiums	\$ 723.28	\$ 54.05		\$ 777.33
Rockwell Engineering & Equipment Co. - Pump backplate w/insert	\$ 2,001.41			\$ 2,001.41
SB County Air Pollution Control Dist. - Permit; Emergency Generator	\$ 407.00			\$ 407.00
SDRMA - October Dental/Life insurance premiums	\$ 783.04	\$ 94.96		\$ 878.00
SDRMA - November Dental/Life insurance premiums	\$ 783.04	\$ 94.96		\$ 878.00
Silvia's Cleaning Company, Inc. - Sept. cleaning service	\$ 387.50			\$ 387.50
Southern California Edison - Monthly service/main facility	\$ 4,571.94			\$ 4,571.94
Southern California Edison - Monthly service/Emily	\$ 433.23			\$ 433.23
State Water Resources Control Board - Permit registration fee	\$ 715.00			\$ 715.00
TelePacific Communications - Monthly internet service	\$ 204.00			\$ 204.00
The Gas Company - Monthly service; main facility	\$ 49.87			\$ 49.87
The Corwin Group - Mesa Rd. Project Management			\$ 5,716.39	\$ 5,716.39
The Regents of the University of Calif. - CCBER Restoration & Maint.			\$ 38,000.00	\$ 38,000.00
Underground Service Alert - September "Dig Alerts"	\$ 79.50			\$ 79.50
Verizon California - Monthly service/main facility	\$ 208.26	\$ 13.29		\$ 221.55
Verizon California - Monthly service/SCADA	\$ 237.77			\$ 237.77
Verizon California - Monthly service/Emily	\$ 106.34			\$ 106.34
WEX Bank - Fuel for District vehicles	\$ 826.18	\$ 206.39		\$ 1,032.57
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 246,681.43	\$ 15,985.34	\$ 1,115,531.27	\$ 1,378,198.04

Payroll - Pay Period Ending: October 1 & 15, 2014

\$ 55,128.87

GRAND TOTAL - Fund 4900

\$ 1,433,326.91