

**MINUTES OF THE REGULAR MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
September 16, 2014**

**POSTING OF THE AGENDA**

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 24 hours in advance of the meeting.

**1. CALL TO ORDER**

President Bearman called the meeting to order at 6:30 PM.

**2. ROLL CALL: BOARD MEMBERS PRESENT**

David Bearman, M.D.  
Craig Geyer  
Dr. David C. Lewis  
Larry D. Meyer  
Eva Turenchalk

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Mr. Mark Nation, General Manager/Superintendent  
Mr. Steven A. Amerikaner, General Counsel

**OTHERS PRESENT**

Bruce Corwin, P.E. – The Corwin Group  
George Emerson – Director, Goleta Sanitary District

**3. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

**4. PUBLIC COMMENT**

George Emerson provided copies of a Goleta Sanitary District presentation on recycled water.

**5. MINUTES**

(14-09-72)

Upon a motion by Director Lewis, seconded by Director Meyer, the Board unanimously approved the minutes of the regular Board Meeting of September 2, 2014 as amended.

**DISCUSSION-ACTION ITEMS**

**6. UPDATE ON MESA ROAD SEWER PROJECT**

Bruce Corwin provided a power point presentation.

7. **PROPOSAL FROM CDM SMITH FOR ADDITIONAL ENGINEERING SERVICES FOR THE MESA ROAD PROJECT**

(14-09-73)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to accept Task Order 3H from CDM Smith for additional services for the Mesa Road Project at a cost not-to-exceed \$34,515.

8. **UCSB/CCBER PROPOSAL FOR RESTORATION AND MITIGATION MONITORING FOR GWSD MESA ROAD SEWER PROJECT**

(14-09-74)

Upon a motion by Director Meyer, seconded by Director Turenchalk, the Board unanimously approved to accept the proposal from CCBER at a cost not-to-exceed \$38,000.

9. **DEDICATION AND EASEMENT AGREEMENT FOR WILLOW SPRINGS II DEVELOPMENT**

This agenda item was sent back to the Management Committee.

10. **ADOPT-A-BLOCK 2013-2014 ANNUAL REPORT**

(14-09-75)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to accept the Adopt-A-Block 2013-2014 Annual Report and directed staff to draft a letter of appreciation to the Adopt-A-Block Supervisor.

11. **SETTING COMPENSATION FOR 2014-2015 FOR THE GENERAL MANAGER/SUPERINTENDENT**

(14-09-76)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board unanimously approved to increase the General Manager/Superintendent's compensation by 1% for the period of July 1, 2014 to June 30, 2015.

12. **COMMUNICATIONS**

The communications were noted as received.

13. **REPORTS**

**Operations Report**

The General Manager provided a report.

**Engineering Committee Meeting**

Director Lewis provided a report on the September 11, 2014 meeting.

**Management Committee Meeting**

No report.

**Public Relations Committee Meeting**

Director Turenchalk provided a report on the September 10, 2014 meeting.

**Goleta Sanitary District Board Meetings**

Director Meyer provided a report on the September 4 and 15, 2014 Board meetings.

**Goleta Water District Board Meeting**

Director Turenchalk provided a report on the September 9, 2014 Board meeting.

**Isla Vista Recreation and Park District**

No report. Director Turenchalk will provide a report on the September 9, 2014 Board meeting at the next Board meeting.

**City of Goleta Council Meeting**

No report.

**Santa Barbara County Special District Board Meeting**

Director Meyer provided a report on the September 3, 2014 meeting.

**Other Reports**

Director Meyer announced that the Santa Barbara County Board of Supervisors meeting agenda included the Revenue Neutrality Agreement.

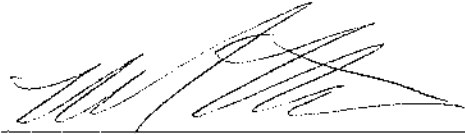
**14. Future Agenda Items**

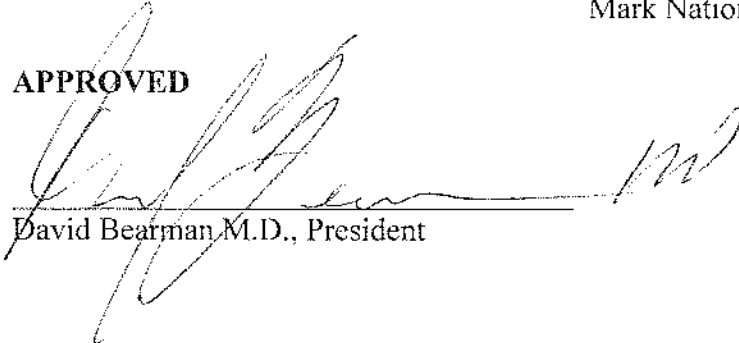
None

\*Note: At 7:10PM President Bearman handed the gavel to Vice-President Lewis to preside over the meeting\*

**15. ADJOURNMENT**

There being no further business, Vice-President Lewis adjourned the meeting at 7:20 PM.

  
\_\_\_\_\_  
Mark Nation, Board Secretary

**APPROVED**  
  
\_\_\_\_\_  
David Bearman M.D., President

# GOLETA WEST SANITARY DISTRICT

## Operating Report for August 27 – September 9, 2014

### **I. Administration**

Completed routine administrative duties.

Prepared Board Agenda packet for the September 16, 2014 Regular Board Meeting.

Continued to work with Montecito Bank & Trust to establish new banking accounts and services for the District. This process will be completed in approximately two-weeks.

Met with Leslie Colasse (Architect, Project Manager) to review permit information for the UCSB North Campus Faculty Housing Project, Phase III (31 units).

Met with ADP representatives (HR Dept.) regarding recent State laws surrounding human resources compliance.

Attended weekly construction project meetings for the Mesa Rd. Project and additional meetings as needed.

Bartlett, Pringle & Wolf continued to work on the District's annual audit.

Attended two Management Committee meetings.

Following Board approval staff completed the contract documents with Ed Galindo Architect for the New Administration Building Project and the PS#2 upgrade/New Operations Building Project.

The crew is preparing the Vactor and Street Sweeper for the annual PEP Touch A Truck Event.

### **II. Collection System Maintenance**

The crew continues to perform off-tract easement maintenance throughout the District.

Staff has inspected as needed on a new sewer line at Cabrillo Business Park.

The crew is currently inspecting with CCTV equipment in the Santa Barbara Shores area.

Sewer maintenance operations are summarized on the attached sheet.

Staff continues as needed to inspect the main sewer installation for the Westar/Hollister Mixed Use Development.

Staff inspected private sewer main being constructed at Cabrillo Business Park to serve future buildings and connect to the public sewer system.

Staff corresponded with Contractor performing tenant improvements for Corepower Yoga in Camino Real Marketplace with regards to obtaining a connection permit and paying connection fees.

### III. Industrial Waste

Staff conducted an Industrial Wastewater Discharge Permit compliance inspection at BEI Encoders.

Staff collected Industrial Wastewater Discharge Permit compliance samples from BEI Encoders and Transphorm, Inc.

### IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hours – 24.9

Miles – 200.8

Loads – 14

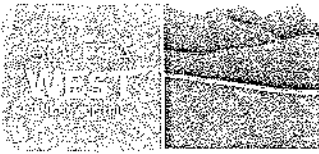
8/16/14 = 5.12 tons

#### STREET SWEEPER MAINTENANCE

- Routine maintenance

#### Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	July 2014	MGD 1.5830; 46.80%
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## Sewer Operations Cleaning Summary from August 27, 2014 to September 9, 2014

Description	Quantity
<b>Other Work Orders</b>	
CCTV Work Order	38 Work Orders
FOG Inspection	3 Work Orders
Service Call	1 Work Order
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	<b>42 Work Orders</b>

**GOLETA WEST SANITARY DISTRICT**  
**ALLOWANCE OF CLAIMS**  
**August 27 - September 9, 2014**

<b>SERVICES &amp; SUPPLIES</b>	<b>Wastewater O &amp; M</b>	<b>Other Services</b>	<b>Capital Outlay</b>	<b>Total</b>
ADP, LLC - Payroll processing for period ending 08/20/14	\$ 212.41	\$ 23.60		\$ 236.01
Airflow Filter Service, Inc - Pick up used oil filters		\$ 65.00		\$ 65.00
Alternative Digital Printing - 500 business cards; B. McCarthy	\$ 60.78			\$ 60.78
Aqua-Flo Supply - Maintenance parts	\$ 112.53			\$ 112.53
Arrowhead Direct - Monthly cooler rental & drinking water	\$ 84.33			\$ 84.33
AT&T - Monthly long distance service	\$ 676.07	\$ 43.15		\$ 719.22
Bearman, M.D., David - CASA Conference reimbursements	\$ 1,484.41			\$ 1,484.41
Brownstein Hyatt Farber Schreck - Legal services	\$ 943.00		\$ 967.76	\$ 1,910.76
Brownstein Hyatt Farber Schreck - Legal services	\$ 7,907.59			\$ 7,907.59
CalPERS - Pension contributions; 08/21/14 - 09/03/14	\$ 3,339.70	\$ 192.53		\$ 3,532.23
Cardmember Service - Mtg. exp; Conf. registration; hydraulic table cart	\$ 1,192.90			\$ 1,192.90
Cintas Corporation - First aid supplies	\$ 98.75			\$ 98.75
CITIG - Computer support services	\$ 297.50			\$ 297.50
Dell Marketing L.P. - 3-yr warranty renewal for server	\$ 1,298.63			\$ 1,298.63
Dwyer Instruments, Inc. - Photohelic switch for dewatering well	\$ 321.66			\$ 321.66
FGL Environmental - NISC Sampling; Stations 2,4,&5	\$ 1,359.00			\$ 1,359.00
Geyer, Craig - SBCSDA Chapter Meeting reimbursements	\$ 80.68			\$ 80.68
Geyer, Craig - SBCSDA Board Meeting reimbursements	\$ 55.47			\$ 55.47
Goleta Sanitary District - July treatment & Capital Projects	\$ 76,022.15		\$ 311.87	\$ 76,334.02
Goleta Water District - Monthly service/Emily	\$ 70.42			\$ 70.42
Home Depot Credit Services - Hardhats & operating supplies	\$ 57.26			\$ 57.26
Interstate Billing Service, Inc. - Maintenance parts for sweeper		\$ 1,044.89		\$ 1,044.89
Isla Vista Recreation & Park Dist. - 2014-2015 Adopt-A-Block funding		\$ 66,171.00		\$ 66,171.00
Larrys Auto Parts - Weatherstrip adhesive for street sweeper		\$ 14.19		\$ 14.19
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 750.00			\$ 750.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 110.33	\$ 441.31		\$ 551.64
Meyer, Larry D. - SBCSDA meal & travel reimbursements	\$ 133.09			\$ 133.09
Mission Linen Supply - Monthly uniform service	\$ 1,036.14	\$ 182.85		\$ 1,218.99
Oilfield Electric & Motor - SCE report for ARC Flash assessment	\$ 400.00			\$ 400.00
Raftelis Financial Consultants, Inc. - Financial status review	\$ 1,050.00	\$ 1,050.00		\$ 2,100.00
Russ Jones Metalworks - Repairs to Vactor & Tractor	\$ 104.00			\$ 104.00
SDRMA - September dental/life insurance premiums	\$ 783.04	\$ 94.96		\$ 878.00
Silvia's Cleaning Service, Inc. - Monthly cleaning service	\$ 310.00			\$ 310.00
Southern California Edison - Monthly service/main facility	\$ 4,617.23			\$ 4,617.23
Southern California Edison - Monthly service/Emily	\$ 445.66			\$ 445.66
TelePacific Communications - Monthly internet service	\$ 204.00			\$ 204.00
Terrain Consulting - Mesa Road Project photo shoot	\$ 1,380.00			\$ 1,380.00
The Corwin Group - Mesa Rd. Project; project management			\$ 10,015.76	\$ 10,015.76
The Gas Company - Monthly service/main facility	\$ 47.04			\$ 47.04
Underground Service Alert - August "Dig Alerts"	\$ 67.50			\$ 67.50
Verizon California - Monthly service/main facility	\$ 217.25	\$ 13.87		\$ 231.12
Verizon California - Monthly service/SCADA	\$ 246.00			\$ 246.00
WEX Bank - Fuel for District vehicles	\$ 1,016.29	\$ 488.17		\$ 1,504.46

Allowance of Claims

August 27 - September 9, 2014

Page Two

<b>TOTAL SERVICES &amp; SUPPLIES</b>	\$ 108,592.81	\$ 69,825.52	\$ 11,295.39	\$ 189,713.72
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Payroll - Pay Period Ending: September 3, 2014 \$ 28,455.29

**GRAND TOTAL - Fund 4900** **\$ 218,169.01**