

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
July 15, 2014**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 24 hours in advance of the meeting.

1. CALL TO ORDER

Vice-President Lewis called the meeting to order at 6:30 PM.

2. ROLL CALL; BOARD MEMBERS PRESENT

David Bearman, M.D. (arrived at 6:33 PM)

Craig Geyer

Dr. David C. Lewis

Larry D. Meyer (arrived at 6:32 PM)

Eva Turenchalk

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent

OTHERS PRESENT

George Emerson – Director, Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None

DISCUSSION-ACTION ITEMS

5. CONSIDERATION TO CHANGE DISTRICT'S LOCAL BANKING INSTITUTION

Director Geyer discussed the Finance Committee's recommendation with the Board.

(14-07-65)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to direct staff to take the steps necessary to implement the change from Union Bank to Montecito Bank & Trust.

6. CSDA 2014 BOARD ELECTIONS, SEAT C

(14-07-66)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to cast its vote for Vincent Ferrante as the CSDA representative for Seat C.

7. **COMMUNICATIONS**

The communications were noted as received.

8. **REPORTS**

Operations Report

The General Manager provided a report.

Finance Committee Meeting

Director Lewis provided a report on the July 10, 2014 meeting.

Goleta Sanitary District Board Meeting

Director Meyer provided a report on the July 7, 2014 Board meeting.

Goleta Water District Board Meeting:

Director Turenchalk provided a report on the July 8, 2014 Board meeting.

Isla Vista Recreation and Park District

Director Turenchalk provided a report on the July 10, 2014 Board meeting.

City of Goleta Council Meeting

No report.

SBCSDA Chapter Meeting

Director Meyer provided a report on the June 23, 2014 meeting.

SBCSDA Executive Board Meeting

Director Meyer provided a report on the July 2, 2014 meeting.

Other Director Reports

None

9. **FUTURE AGENDA ITEMS**

None

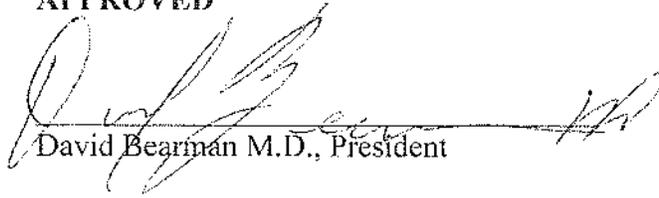
10. **ADJOURNMENT**

There being no further business, Vice-President Lewis adjourned the meeting at 7:13 PM.



Mark Nation, Board Secretary

APPROVED



David Bearman M.D., President

GOLETA WEST SANITARY DISTRICT

Operating Report for June 25 – July 8, 2014

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for the July 15, 2014 Regular Board Meeting.

Completed FY 2014-2015 Budget spreadsheet to download into Great Plains accounting program.

Completed the CERBT Disbursement Request Form for FY 2013-2014.

Distributed Annual Form 470 (FPPC Campaign Statement) for 2014 to all Board members.

Completed the FY 2013-2014 Employer Summary of OPEB Contributions and Other Data for GASB 45/43 Reporting.

Staff is working with a representative from Sares-Regis on address allocation of water consumption for the Cabrillo Business Park.

Staff met with Luis at Goleta Sanitary District to review their computerized parcel billing program.

Attended weekly construction project meeting for the Mesa Rd. Project.

II. Collection System Maintenance

Staff met with a representative of Oilfield Electric to discuss findings of their last electrical survey of the District's electrical systems and equipment.

Staff obtained a road encroachment permit from the County to excavate and cap off an inactive lateral that was allowing roots to grow into the sewer main. The work was completed by Tierra Contracting on Pasado Road in IV.

Staff signed off on connection permits and County building permits for new residential buildings on the corner of Del Playa and El Embarcadero in IV.

Staff received safety training on Accident Investigation.

No-spill certification for June 2014 was entered in the State CIWQS database as required.

The crew continues to perform off-tract easement maintenance throughout the District.

The crew completed hydro-cleaning the following areas:

- Evergreen
- Los Carneros Off-tract

The crew completed hydro-flushing throughout the District.

Staff continues to inspect the main sewer installation for the Westar/Hollister Mixed Use Development as needed.

Staff continues to inspect as needed at the Haskell's Landing and Willow Springs II developments.

The crew exercised valves at Emily lift station.

III. Industrial Waste

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at Cree SB Technology Center, Karl Storz Imaging, Medtronic, and the US Postal Service Storke Road facility.

Staff met with the owner of Captain Fatty's Brewery to inspect and discuss the District's Pretreatment Program and requirements.

Staff met with contractor and property manager for the Natural Café at their new location in the Camino Real Shopping Center to discuss installation of a grease removal device.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hours – 32

Miles – 232

Loads – 18

No MarBorg Industries tickets to report.

STREET SWEEPER MAINTENANCE

- Replaced pin for hydraulic motor/upper roller on eagle

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	May 2014	MGD 1.7032; 54.8%
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**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
June 25 - July 8, 2014**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
ADP, Inc. - Processing charges for period ending 06/25/14	\$ 211.72	\$ 23.52		\$ 235.24
Airflow Filter Service, Inc. - Fuel filters for sweeper		\$ 157.44		\$ 157.44
Alliant - Public Entity Physical Damage Insurance renewal	\$ 4,081.50	\$ 453.50		\$ 4,535.00
Arrowhead Direct - Monthly cooler rental & drinking water	\$ 78.70			\$ 78.70
AT&T - Monthly long distance service	\$ 580.41	\$ 37.05		\$ 617.46
CALAFCO - 2014-2015 membership dues	\$ 300.00			\$ 300.00
CalPERS - Pension contributions; 06/26/14 - 07/09/14	\$ 3,316.88	\$ 190.65		\$ 3,507.53
Campbell-Geo, Inc. - Site closure progress billing		\$ 1,028.52		\$ 1,028.52
Capital One Commercial (Costco) - Maintenance supplies	\$ 179.79			\$ 179.79
Cardmember Service - Mtg expenses; fuel; News-Press on line	\$ 937.87			\$ 937.87
CDM Smith - Mesa Road Project			\$ 9,693.25	\$ 9,693.25
CDM Smith - Mesa Road Project			\$ 10,810.57	\$ 10,810.57
Cintas Corporation - First aid supplies	\$ 101.52			\$ 101.52
County of S.B. Public Works Dept. - Excavation Permit	\$ 95.00			\$ 95.00
County of S.B. Public Works Dept. - Green Business Program		\$ 1,380.00		\$ 1,380.00
County of S.B. Auditor-Controller - District share of LAFCO Budget		\$ 4,970.00		\$ 4,970.00
CSRMA - Workers' Comp & Property Prog. '14-'15 ins. Premiums	\$ 13,945.99	\$ 1,549.55		\$ 15,495.54
CWEA - Certification & membership; Chavez, Nation, Spencer	\$ 251.00	\$ 230.00		\$ 481.00
DATCO Services Corp. - Quarterly service (July - Sept.)	\$ 136.50			\$ 136.50
FGL Environmental - NISC Sampling; Stations 1,3, & 5	\$ 1,359.00			\$ 1,359.00
Geyer, Craig - SBCSDA Chapter Mtg. reimbursements	\$ 80.68			\$ 80.68
Goleta Sanitary District - May treatment & Disposal	\$ 145,122.55			\$ 145,122.55
Haaker Equipment Company - Chain for chain flail	\$ 310.80			\$ 310.80
Haaker Equipment Company - Brooms for sweeper		\$ 3,394.86		\$ 3,394.86
Home Depot Credit Services - Signs for Mesa Rd. Project			\$ 125.48	\$ 125.48
Innovyze - Annual subscription program renewal for H2OMAP Sewer		\$ 800.00		\$ 800.00
Interstate Billing Service, Inc. - Parts for street sweeper		\$ 458.49		\$ 458.49
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 750.00			\$ 750.00
McCormix Corporation - Fuel for street sweeper		\$ 89.86		\$ 89.86
PFM Asset Management LLC - May investment advisory services	\$ 1,792.35			\$ 1,792.35
Sansum Clinic - DMV physical; M. Nation	\$ 135.00			\$ 135.00
SCAP - 2014-2015 membership dues	\$ 538.00			\$ 538.00
SDRMA - July Dental/Life Insurance premiums	\$ 783.04	\$ 94.96		\$ 878.00
Silvia's Cleaning Company, Inc. - Monthly cleaning service	\$ 310.00			\$ 310.00
Southern California Edison - Monthly service/Emily	\$ 463.40			\$ 463.40
TelePacific Communications - Monthly internet service	\$ 204.00			\$ 204.00
The Corwin Group - Mesa Road Project; Const Proj. Management			\$ 9,319.82	\$ 9,319.82
Tierra Contracting, Inc. - Sewer repair; 6826 Pasado Rd.	\$ 7,485.00			\$ 7,485.00
Underground Service Alert - June 2014 "Dig Alerts"	\$ 85.50			\$ 85.50
Van Buren Consulting - Computer support services	\$ 50.00			\$ 50.00
Verizon California - Monthly service/main facility	\$ 219.29	\$ 14.00		\$ 233.29
Verizon California - Monthly service/SCADA	\$ 242.18			\$ 242.18

Allowance of Claims
June 25 - July 8, 2014
Page Two

TOTAL SERVICES & SUPPLIES	\$ 184,147.67	\$ 14,872.40	\$ 29,949.12	\$ 228,969.19
Payroll - Pay Period Ending: June 25, 2014				\$ 24,422.14
GRAND TOTAL - Fund 4900				\$ 253,391.33