

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
June 3, 2014**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 24 hours in advance of the meeting.

1. CALL TO ORDER

Vice-President Lewis called the meeting to order at 6:30 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

David Bearman, M.D. (arrived at 6:37 P.M.)

Craig Geyer

Dr. David C. Lewis

Larry D. Meyer

Eva Turenchalk

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent

Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Jerry D. Smith – Director, Goleta Sanitary District

Eduardo Galindo – CDM Smith Inc.

Hans Papke – CDM Smith Inc.

3. APPROVE THE ORDER OF THE AGENDA

The Board switched the order of agenda items No. 6 and 7 at the request of CDM Smith Inc. to better utilize their PowerPoint presentation.

4. PUBLIC COMMENT

None

5. MINUTES

(14-06-49)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved the minutes of the regular Board Meeting of May 20, 2014 as written.

DISCUSSION-ACTION ITEMS

6. CDM SMITH, INC. PRESENTATION OF FURTHER DESIGN IMPROVEMENTS FOR THE NEW ADMINISTRATION BUILDING

Eduardo Galindo provided a PowerPoint presentation focused on the front yard/courtyard area as directed at the last meeting during which time this topic was discussed.

(14-06-50)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board voted 4-1 (President Bearman voting no) to move forward with the design to plant low grasses and plants in the "front yard" area.

(14-06-51)

Upon a motion by President Bearman, seconded by Director Geyer, the Board voted 4-0 (Director Meyer abstained) to explore using recycled water for a water feature in the "front yard" area.

(14-06-52)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to direct CDM Smith, Inc. to proceed with developing the design to the 30% level, submit to the agencies having jurisdiction for review and bring the 30% design back to the Board for review.

At this time President Bearman took the gavel and presided over the meeting

7. CDM SMITH, INC. UPDATE ON PS#2 IMPROVEMENTS

Eduardo Galindo provided a PowerPoint presentation updating the Board on issues as a result of the required change to utilizing the 2013 building code as opposed to the 2010 code.

(14-06-53)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved to direct CDM Smith, Inc. to begin preliminary design of a new facility with the intention of submission to the City of Santa Barbara for review and return to the Board with a proposal for additional work.

8. CONSIDER ADOPTION OF THE FY 2014-2015 BUDGET DOCUMENT

(14-06-54)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved to adopt the fiscal year 2014-2015 budget document as presented.

9. ADOPT-A-BLOCK 3rd QUARTER FY 2013-14 QUARTERLY REPORT

(14-06-55)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to accept the Adopt-A-Block 3rd Quarter FY 2013-14 Quarterly Report.

10. 2014 CSDA BYLAWS UPDATES

Director Meyer stated that CSDA has done a much better job modifying the bylaws than they had done in the past.

(14-06-56)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board unanimously approved to direct the General Manager/Superintendent to vote "yes" approving the update to the 2014 CSDA bylaws and sign the ballot on behalf of the District.

11. CASA NEW PROPOSED BYLAWS

(14-06-57)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to vote in favor of adopting the new CASA bylaws.

12. COMMUNICATIONS

The Board discussed the LAFCO Budget Communication.

(14-06-58)

Upon a motion by Director Geyer, seconded by President Bearman, the Board unanimously approved to direct Counsel to send a letter to the LAFCO Executive Officer stating that GWSD recommends a fee increase to offset increasing costs.

13. REPORTS

Operations Report

The General Manager provided a report.

Finance Committee Meeting

Director Lewis provided a report on the June 2, 2014 meeting.

Management Committee Meeting

Director Meyer provided a report on the May 23, 2014 meeting.

Goleta Sanitary District Board Meeting

Director Meyer provided a report on the May 29 and June 2, 2014 Board meetings.

Isla Vista Recreation and Park District

No report.

City of Goleta Council Meeting

Director Geyer reported on the State of the City meeting.

Other Reports

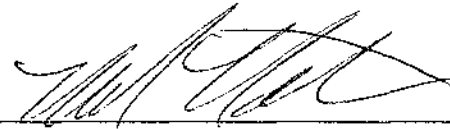
Director Geyer reported on a Goleta Water District meeting he attended in Director Turenchalk's place.

14. FUTURE AGENDA ITEMS

None

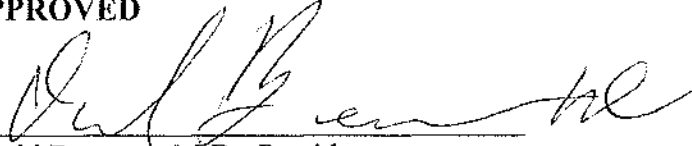
15. ADJOURNMENT

There being no further business, President Bearman adjourned the meeting at 7:53 PM.



Mark Nation, Board Secretary

APPROVED



David Bearman M.D., President

GOLETA WEST SANITARY DISTRICT

Operating Report for May 14 – May 27, 2014

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for the June 3, 2014 Regular Board Meeting.

Began entering water consumption data for commercial properties for the 2014-2015 tax roll.

Worked with University, CDM Smith, Inc., Penfield & Smith and CSRMA to secure insurance certificates and endorsements for the Mesa Road Project.

Attended Management and Finance Committee meetings.

Staff continues to work on the draft fiscal year 2014-2015 Budget Document.

Staff issued notice of award for the purchase of the flatbed truck with crane following board approval at the last Board meeting.

Staff met with the IVR&PD General Manager regarding the park district purchasing the 1988 flatbed once the District's new truck arrives.

II. Collection System Maintenance

On May 22nd from 3PM to 6PM the District participated in a Public Works Day display with the City of Goleta and the Goleta Water District. The display was held at Camino Real Marketplace and information regarding the District in general and the Mesa Road Project were handed out to interested individuals.

On May 19th the District assisted the County with the Vactor truck to remove an obstruction in a storm drain in Isla Vista.

Attended the weekly construction update meeting for the Mesa Road Trunk Sewer Project.

The crew continues to perform off-tract easement maintenance throughout the District.

The crew completed root cutting throughout the District and is currently hydro-cleaning lines in the Evergreen area. Sewer cleaning operations are summarized on the attached sheet.

Staff is inspecting the main sewer installation for the Westar/Hollister Mixed Use Development.

Staff continues to inspect as needed at the Haskell's Landing and Willow Springs II developments.

Staff completed the routine 2nd quarter safety inspection.

Staff received safety training on Confined Space Entry and Fall Protection, and then performed a hands-on entry exercise into the Diversion Structure.

III. Industrial Waste

Staff collected Non-Industrial Wastewater Samples from three designated locations within the District.

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at Transphorm, Inc.; the Bacara Resort & Spa; and the former Delco Electronics groundwater remediation site.

Staff collected Industrial Wastewater Discharge Permit compliance samples from the Bacara Resort & Spa; two permitted FLIR locations; and the former Delco Electronics groundwater remediation site operated by Hargis + Associates.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hours – 37

Miles – 267

Loads – 23.5

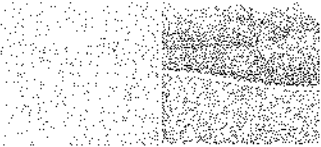
4/22/14 = 9.38 tons, 4/11/14 = 10.74 tons

STREET SWEEPER MAINTENANCE

- Dal Pozzo's Tire replaced rear tire
- Routine cleaning and maintenance was performed by a technician from Ironman on the Elgin Eagle Street Sweeper Diesel Particulate Filter (DPF).

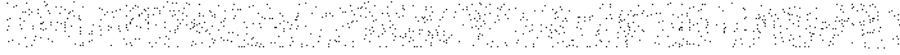
Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	March 2014	MGD 1.6891; 54.31%
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Sewer Operations Cleaning Summary from May 14, 2014 to May 27, 2014

Report Generated: May 27, 2014



Feet Cleaned

Hydroclean	5,043 ft.
Root Cutting	2,129 ft.
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	7,172 ft.

Lines Cleaned

Hydroclean	19 lines
Root Cutting	8 lines
	<hr/>
	27 lines

**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
May 14 - 27, 2014**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Payroll processing for period ending 05/14/14	\$ 218.10	\$ 24.23		\$ 242.33
Alliant Insurance Services, Inc. - Crime Insurance Policy	\$ 372.60	\$ 41.40		\$ 414.00
Alternative Digital Printing - (9) copies of Ordinance binders	\$ 243.28			\$ 243.28
Aqua-Flo Supply - Parts for wash rack	\$ 53.72			\$ 53.72
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 1,334.70	\$ 148.30		\$ 1,483.00
CalPERS - June health insurance premiums	\$ 8,240.61	\$ 638.22		\$ 8,878.83
CalPERS - Pension contributions; 05/15/14 - 05/28/14	\$ 3,371.48	\$ 190.65		\$ 3,562.13
Haaker Equipment Co. - Parts for street sweeper		\$ 609.49		\$ 609.49
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
Ironman - DPF service & inspection on Elgin Eagle street sweeper		\$ 450.00		\$ 450.00
Lincoln National Life Ins. Co. - Deferred Compensation	\$ 750.00			\$ 750.00
MarBorg Industries - 25YD roll-off & recycles fees	\$ 184.90	\$ 739.58		\$ 924.48
MarBorg Industries - 25YD roll-off & recycles fees	\$ 316.44	\$ 1,265.76		\$ 1,582.20
McCormix Corp. - Fuel for street sweeper		\$ 220.64		\$ 220.64
Oilfield Electric & Motor - Generator service agreement	\$ 7,422.00			\$ 7,422.00
Reliance Standard Life Insurance Co. - June LTD insurance premiums	\$ 626.84	\$ 37.49		\$ 664.33
SDRMA - June Dental/Life insurance premiums	\$ 795.21	\$ 97.00		\$ 892.21
Southern California Edison - Monthly service/main facility	\$ 3,315.85			\$ 3,315.85
The Regents of the University of California - Mesa Rd. Project			\$ 48,458.00	\$ 48,458.00
Verizon California - Monthly service/Emily	\$ 161.57			\$ 161.57
				\$ -
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 27,895.71	\$ 4,462.76	\$ 48,458.00	\$ 80,816.47

Payroll - Pay Period Ending: May 14, 2014

\$ 29,931.26

GRAND TOTAL - Fund 4900

\$ 110,747.73