

**MINUTES OF THE REGULAR MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
January 20, 2015**

**POSTING OF THE AGENDA**

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**1. CALL TO ORDER**

President Lewis called the meeting to order at 6:30 PM.

**2. ROLL CALL: BOARD MEMBERS PRESENT**

Dr. David C. Lewis  
Eva Turenchalk  
Craig Geyer  
David Bearman, M.D.  
Larry D. Meyer

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Mr. Mark Nation, General Manager/Superintendent  
Mr. Steven A. Amerikaner, General Counsel

**OTHERS PRESENT**

Jerry Smith – Goleta Sanitary District  
Ryan Harrington – The Foundation for Girsh Park

**3. APPROVE THE ORDER OF THE AGENDA**

Agenda item No. 9 was moved to the first Discussion – Action item to accommodate Mr. Harrington who was in attendance at the meeting.

**4. PUBLIC COMMENT**

None.

**5. APPROVAL OF THE MINUTES**

(15-01-05)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board unanimously approved the minutes of the Regular Board Meeting of January 6, 2015 as written.

**DISCUSSION-ACTION ITEMS**

**9. REQUEST FROM THE FOUNDATION FOR GIRSH PARK FOR REIMBURSEMENT OF PERMIT FEES**

Mr. Ryan Harrington Executive Director of the Foundation spoke to the Board and answered questions with regards to the request.

(15-01-06)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board unanimously approved to move this item to the Management Committee for further discussion. The Management Committee will then return to the Board with additional information.

6. **APPOINT VOTING REPRESENTATIVE FOR SANTA BARBARA COUNTY SPECIAL DISTRICTS ASSOCIATION**

President Lewis appointed Director Geyer as the voting representative to SBCSDA for GWSD.

7. **DISCUSSION OF CHANGING FORMAT OF AGENDA TO INCLUDE CONSENT ITEMS**

(15-01-07)

Upon a motion by Director Meyer, seconded by Director Bearman, the Board unanimously approved to move this item to a future Board agenda once further information has been gathered.

8. **LAFCO COST ACCOUNTING AND INDEMNIFICATION AGREEMENT**

(15-01-08)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board unanimously approved to move this item to a future Board agenda following District Counsel's review of the District's current policies regarding annexations.

10. **DECLARE 1988 FORD FLATBED TRUCK WITH CRANE OBSOLETE PERSONAL PROPERTY**

(15-01-09)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board unanimously approved to declare the 1988 Ford Flatbed with Crane obsolete personal property and directed staff to dispose of the vehicle at public auction.

11. **SCHEDULING OF TRAINING FOR BOARD MEMBERS AND DISTRICT SUPERVISORY STAFF**

The General Manager advised the Board of the required ethics training and their options for training participation. District Counsel advised the Board of requirements for harassment training. President Lewis directed staff to schedule harassment training for the Board and supervisory staff for February 23, 2015 at 12 noon at the GWSD offices.

12. **COMMUNICATIONS**

Noted as received.

13. **REPORTS**

**Operations Report**

The General Manager provided a report.

**Personnel Committee Meeting**

Director Bearman provided a report on the January 12, 2015 meeting.

**Management Committee Meeting**

Director Geyer provided a report on the January 16, 2015 meeting.

**Goleta Sanitary District Board Meeting**

Director Meyer provided a report on the January 19, 2015 Board meeting.

**Goleta Water District Board Meeting**

Director Turenchalk provided a report on the January 13, 2015 Board meeting.

**IVR&PD Board Meeting**

No report.

**City of Goleta Council Meeting**

No report.

**Santa Barbara County Special District Board Meeting**

Director Meyer provided a report on the January 7, 2015 meeting.

**Other Director Reports**

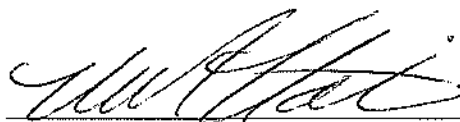
Director Geyer reported on two meetings he attended regarding AB3.

**14. FUTURE AGENDA ITEMS**

None.


**15. ADJOURNMENT**

There being no further business, President Lewis adjourned the meeting at 7:39 PM.



Mark Nation, Board Secretary

**APPROVED**

  
Dr. David C. Lewis, President

# GOLETA WEST SANITARY DISTRICT

## Operating Report for December 31, 2014 – January 13, 2015

### **I. Administration**

Completed routine administrative duties.

Prepared Board Agenda packet for the January 20, 2015 Regular Board Meeting.

Updated District website with revised Board of Director's Disclosure Information.

Submitted State of California, Secretary of State, Statement of Facts form.

Prepared and distributed 2014 Uniform Allowance Memorandum to field crew.

Attended weekly construction project meetings for the Mesa Rd. Project and additional meetings as needed. Mesa Road to be opened on January 14<sup>th</sup>.

Attended Personnel Committee meeting.

Updated the Collection System Questionnaire on the State CIWQS database.

Updated CIWQS with the no-spill certification for December 2014.

### **II. Collection System Maintenance**

Joy Fire Equipment serviced all fire extinguishers owned by GWSD. This is done annually.

Employees continue renewing their AOA badges for entry onto the Santa Barbara Airport property.

The crew is currently cleaning and inspecting with CCTV in the area on Hollister west of Storke Road and Storke Road south of Hollister. Some of this work is being done in the early morning hours.

Sewer maintenance operations are summarized on the attached sheet.

Staff continues to inspect the main sewer installation for the Westar/Hollister Mixed Use Development as needed.

The crew is performing final inspections on new condominium units as they are being completed at "Quiet Frenzy" at the west end of Hollister Avenue.

The entire staff participated in safety training on fire extinguisher use.

Staff responded to and investigated sewer lateral backup at 7687 Dartmoore Avenue. No problems were noted with the District mainline and the customer was told to contact a plumber to evaluate the condition of the lateral.

Staff corresponded with home owner and the County regarding relocation of washing machine and dryer at a SFR located at 607 Vereda Leyenda.

Staff completed a plan check and provided the architect with a fee estimate for M Special Brewery proposed for 6860 Cortona Drive, Building C.

Staff completed a plan check and provided the architect with a fee estimate for the proposed Fieldhouse at Girsh Park.

Duthie Power Services performed annual maintenance on all of the District generators (Detroit Diesel stationary generator, Onan portable Emily generator, Honda portable generator, and the CCTV truck onboard generator).

Staff completed the 2015 membership renewal application for CAER (Community Awareness and Emergency Response).

### III. Industrial Waste

Staff completed renewing Industrial Wastewater Discharge Permits with current permit holders.

Staff corresponded with architects for Smart & Final proposed for 7000 Hollister Avenue regarding grease interceptor and loading dock drainage (Truck Well) requirements and prohibitions.

### IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hours – 37.7

Miles – 218.1

Loads – 16

12/04/14 = 9.68 tons

#### STREET SWEEPER MAINTENANCE

- Replaced failed hydraulic hose on Eagle sweeper

#### Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	November 2014	MGD 1.5355; 49.37%
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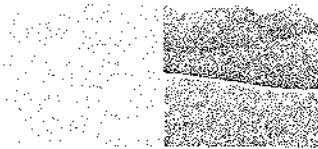
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# Sewer Operations Cleaning Summary from December 27, 2014 to January 13, 2015

Water environmental partner since 1984

Method	Quantity
<b>Feet Cleaned</b>	
Hydroclean	7,482 ft.
Hydroflush	5,660 ft.
Root Cutting	822 ft.
Hot Spot	619 ft.
	<hr/>
	<b>14,583 ft.</b>
<b>Lines Cleaned</b>	
Hydroclean	31 lines
Hydroflush	16 lines
Root Cutting	3 lines
Hot Spot	2 lines
	<hr/>
	<b>52 lines</b>
<b>Other Work Orders</b>	
CCTV Work Order	1 Work Order
Service Call	1 Work Order
	<hr/>
	<b>2 Work Order</b>

**GOLETA WEST SANITARY DISTRICT  
ALLOWANCE OF CLAIMS  
January 1 - 13, 2015**

<b>SERVICES &amp; SUPPLIES</b>	<b>Wastewater O &amp; M</b>	<b>Other Services</b>	<b>Capital Outlay</b>	<b>Total</b>
ADP, LLC - Payroll processing charges for period ending 12/24/15	\$ 212.41	\$ 23.60		\$ 236.01
ADT Security Services - Quarterly alarm service/main facility	\$ 249.96			\$ 249.96
Arrowhead Direct - Monthly drinking water & cooler rental	\$ 66.40			\$ 66.40
AT&T - Monthly long distance service	\$ 405.79	\$ 25.90		\$ 431.69
AT&T Mobility - Monthly cell phone service	\$ 258.67			\$ 258.67
Bank of Sacramento - Retention deposit; Mesa Rd. Project			\$ 14,947.38	\$ 14,947.38
CalPERS - Pension contributions; 12/25/14 - 01/07/15	\$ 3,386.16	\$ 192.53		\$ 3,578.69
Cardno, Inc. - Nesting Bird Survey for New Admin. Bldg. Project			\$ 1,265.00	\$ 1,265.00
C Below Subsurface Imaging - Utility location; Mesa Rd Proj.			\$ 2,900.00	\$ 2,900.00
CITIG - Computer support services	\$ 632.50			\$ 632.50
CITIG - Computer support services	\$ 312.50			\$ 312.50
DATCO - Quarterly service (January - March)	\$ 136.50			\$ 136.50
Fugro Consultants, Inc. - Geotechnical Study for New Admin. Bldg.			\$ 4,303.75	\$ 4,303.75
Geyer, Craig - SBCSDA Board meeting reimbursements	\$ 56.07			\$ 56.07
Goleta Water District - Monthly service/Emily	\$ 70.42			\$ 70.42
Home Depot Credit Services - Maintenance parts	\$ 154.91			\$ 154.91
Joy Equipment Protection, Inc. - Training & extinguisher service	\$ 442.02			\$ 442.02
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 575.00			\$ 575.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 338.59	\$ 1,354.37		\$ 1,692.96
MarBorg Industries - 25YD roll-off & recycle fee	\$ 205.80	\$ 823.20		\$ 1,029.00
Meyer, Larry D. - SBCSDA Chapter Meeting reimbursements	\$ 77.85			\$ 77.85
MGB Industrial Supply - Parts for street sweeper		\$ 253.18		\$ 253.18
Mladen Buntich - Mesa Road Project; construction services			\$ 284,000.39	\$ 284,000.39
PFM Asset Management LLC - Nov. investment services	\$ 906.85			\$ 906.85
Santa Barbara County CAER - 2015 Membership Dues	\$ 50.00			\$ 50.00
Silvia's Cleaning Company, Inc. - December cleaning service	\$ 387.50			\$ 387.50
Southern California Edison - Monthly service/Emily	\$ 243.36			\$ 243.36
Specialty Tool & Bolt - Drill bits		\$ 57.18		\$ 57.18
TelePacific Communications - Monthly internet service	\$ 204.00			\$ 204.00
Underground Service Alert - December "Dig Alerts"	\$ 72.00			\$ 72.00
Verizon California - Monthly service/main facility	\$ 215.82	\$ 13.77		\$ 229.59
Verizon California - Monthly service/SCADA	\$ 232.02			\$ 232.02
Verizon California - Monthly service/Emily	\$ 111.98			\$ 111.98
WEX Bank - Fuel for District vehicles	\$ 792.45	\$ 177.45		\$ 969.90
				\$ -
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$ 10,797.53</b>	<b>\$ 2,921.18</b>	<b>\$ 307,416.52</b>	<b>\$ 321,135.23</b>

Payroll - Pay Period Ending: January 7, 2015

\$ 30,435.09

**GRAND TOTAL - Fund 4900**

**\$ 351,570.32**