

**MINUTES OF THE REGULAR MEETING-
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
December 6, 2016**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:30 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Craig Geyer
Eva Turenchalk
Dr. David C. Lewis
David Bearman, M.D.
Larry D. Meyer

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent
Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

John Fox -- Goleta Sanitary District
Julia Aranda -- MNS Engineers, Inc.
Dylan Johnson - BHFS
Ray Aronson -- UCSB
Pegeen Soutar

3. APPROVE THE ORDER OF THE AGENDA

No change was made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. APPROVAL OF THE MINUTES

(16-12-91)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously approved the minutes of the Special Board Meeting of November 22, 2016 as written.

6. **CONSIDER ADOPTION OF RESOLUTION NO. 16-766 GRANTING UCSB'S APPEAL OF THE SEWER CONNECTION FEE DETERMINATION**

(16-12-92)

Upon a motion by Director Turenchalk, seconded by Director Lewis, the Board adopted Resolution No. 16-766 by the following roll call vote:

AYES: Geyer, Turenchalk, Lewis, Meyer
NOES: Bearman
ABSTAIN: None
ABSENT: None

7. **CONSIDER PROPOSAL FROM MNS ENGINEERS, INC. FOR RECYCLED WATER USE**

(16-12-93)

Upon a motion by Director Meyer, seconded by Director Turenchalk, the Board unanimously accepted the proposal from MNS Engineers, Inc. at a cost not-to-exceed \$25,120.

8. **CONSIDER ADOPTION OF RESOLUTION NO. 16-765, A RESOLUTION AMENDING THE BOARD POLICY HANDBOOK REGARDING THE DISTRICT'S PURCHASING POLICIES**

(16-12-94)

Upon a motion by Director Lewis, seconded by Director Turenchalk, the Board adopted Resolution No. 16-765 by the following roll call vote:

AYES: Geyer, Turenchalk, Lewis, Bearman, Meyer
NOES: None
ABSTAIN: None
ABSENT: None

9. **CONSIDER JOINING THE NATIONAL JOINT POWERS ALLIANCE (NJPA)**

(16-12-95)

Upon a motion by Director Turenchalk, seconded by Director Lewis, the Board unanimously approved to direct the General Manager to enroll the District in the National Joint Powers Alliance.

10. **STANTEC CONSULTING SERVICES, INC. PROPOSAL FOR 6-INCH PIPELINE UPGRADES IN CITY AREA OF THE DISTRICT**

(16-12-96)

Upon a motion by Director Meyer, seconded by Director Turenchalk, the Board unanimously accepted the proposal from Stantec Consulting Services, Inc. in an amount not-to-exceed \$35,800.

11. **ELECTION OF BOARD OFFICERS AND SECRETARY FOR CALENDAR YEAR 2017**

(16-12-97)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board unanimously approved to elect Director Meyer to serve as Board President and Director Turenchalk to serve as Vice-President for 2017.

(16-12-98)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously approved to elect Mark Nation to serve as Board Secretary for 2017.

12. REPORT FROM GENERAL MANAGER - 2016 YEAR IN REVIEW

The General Manager provided a report highlighting a few of the accomplishments in 2016 and answered questions from the Board.

13. POSTING COMMITTEE AGENDAS ON DISTRICT WEBSITE

(16-12-99)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously approved to direct the General Manager to work with the District's PR Consultant to begin placing agendas for the District's Standing Committee meetings on the website.

14. REPORTS

Operations Report

The General Manager provided a report.

Management Committee Meeting

President Geyer provided a report on the committee meeting.

Engineering Committee Meeting

Director Lewis provided a report on the committee meeting.

Public Relations Committee Meeting

Director Turenchalk provided a report on the committee meeting.

Finance Committee Meeting

President Geyer provided a report on the committee meeting.

Goleta Sanitary District Board Meeting

Director Meyer provided a report on the Board meeting.

Isla Vista Recreation & Park District Board Meeting

Director Lewis provided a report on the Board meeting.

Other Director Reports

None.

15. FUTURE AGENDA ITEMS

None.

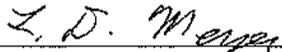
16. **ADJOURNMENT**

There being no further business, President Geyer adjourned the meeting at 6:05PM.



Mark Nation, Board Secretary

APPROVED



Larry D. Meyer, Board President

GOLETA WEST SANITARY DISTRICT

Operating Report for November 30 – December 28, 2016

I. Administration

Staff attended an Engineering and two Finance Committee meetings.

Staff coordinating with CITIG for the budgeted server replacement for this fiscal year.

Staff executed contract with MNS Engineers for Recycled Water Permit Application work following Board approval.

Staff met twice with UCSB representatives from different departments regarding the Phelps Road Project and its effect on the residents at the Married Student Housing Apartments on Mesa Road.

Staff sent annual reminder letter to owners of parcels at Glen Annie Golf Course regarding the 1994 agreement for annexation.

Staff completed the process for the District to become a member of the National Joint Powers Alliance (NJPA) following Board approval.

Office Manager received training on posting to website.

Representatives from UCSB paid the required fees and obtained a permit for the KITP housing project.

II. Collection System Maintenance

The crew completed cleaning hotspots, hydro-cleaning, root cutting and hydro-flushing throughout the District.

The crew is continues performing routine CCTV pipeline inspection primarily in the Winchester Canyon and San Miguel areas. A summary of sewer operations for the time period is included with the operations report.

Pro-tech Coatings completed repairing a portion of the epoxy floor coating in the Emily Dry well and coating a manhole near Emily that was found to have heavy root intrusion and infiltration.

The crew is inspecting the sewer tie-in for Citrus Village off Calle Real.

The crew is continuing inspection of the sewer improvements for the Village at Los Carneros Project as needed.

District stand-by personnel were called out to a possible sewer spill at Calle Real and Ellwood Beach Road. The standing water was not sewer related. It was from the construction going on in the area that required blocking the storm drains during construction.

Staff signed off on County job card for Ihi Wi Hawaiian Fusion restaurant at 6555 Pardall Road.

Staff completed walkthrough and fixture count for UCSB KITP housing project and signed off on GWSD connection permit.

Staff issued a permit for trenchless sewer lateral replacement at 70 Alpine Drive.

Staff signed off on sewer lateral replacement permit for 7149 Armstrong Drive.

Service technician from EPC completed annual maintenance and testing of the Emergency Generator Automatic Transfer Switch.

Staff completed 2016 EPA ID Number Certification Questionnaire.

Staff received safety training on Job Hazard Analysis.

III. Industrial Waste

Staff continues the annual Industrial Wastewater Discharge Permit renewal process with all permitted industries within the District.

Staff completed Industrial Wastewater Discharge Permit compliance inspections at the following locations: Calient Technologies, Inc.; Medtronic, Inc.; Solution Deposition Systems; and the new Karl Storz Imaging facility at 1 S. Los Carneros.

Staff completed Industrial Wastewater Discharge Permit termination/facility closure inspection at the Karl Storz Imaging facility located at 175 Cremona Drive. All wet processes have been removed from this location and will resume at their new facility.

Staff received and reviewed required 4th Quarter Self-Monitoring Reports submitted for FLIR Systems, Inc., and two Raytheon facilities.

Staff received September and October discharge estimates from Raytheon for well water utilized in their industrial processes and discharged to the public sewer system.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicle -- none to report at this time

Performed extra sweeping in Isla Vista during UCSB Winter break.

Hrs. -- 91

Miles- 599

Loads-40

- Replaced alternator on eagle
- Serviced transmission on crosswind
- Replaced hydraulic oil and filters on crosswind
- Replaccd fuel filters on both engines on crosswind

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	November 2016	MGD 1.3390; 36.87%
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GOLETA WEST SANITARY DISTRICT

December 1 - 29/2016

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Accountemps- Office Mgr w/e 11/25/16	\$ 1,322.88			\$ 1,322.88
ADP- payroll processing fees PPE 11/09/16	\$ 273.84			\$ 273.84
ATT- Long distance Nov	\$ 334.01			\$ 334.01
ATT Mobility- Cell & ipads	\$ 379.43			\$ 379.43
AZ Safety- confined space training	\$ 200.00			\$ 200.00
Ca Dept Fish & Game- Phelps Rd permit			\$ 844.75	\$ 844.75
Cal PERS-Health Ins January	\$ 11,513.19	\$ 802.24		\$ 12,315.43
Cal PERS- pension	\$ 3,209.87	\$ 198.37		\$ 3,408.24
Costco/Cap One- cleaning supply	\$ 31.29			\$ 31.29
CITIG- IT Support, Server project consult	\$ 1,390.01		\$ 1,800.00	\$ 3,190.01
Frontier- Phone Sve Emily, December	\$ 112.36			\$ 112.36
Frontier- Phone Sve December	\$ 255.26			\$ 255.26
Goleta Water Dist- 10/24-12/18/16	\$ 83.45			\$ 83.45
Haaker- switch for sweeper, parts for #1503, supplies	\$ 2,928.78	\$ 58.75		\$ 2,987.53
Jaime Landscape- gardener	\$ 300.00			\$ 300.00
Larry's Auto Parts- Maint Supplies for Pump station	\$ 273.37			\$ 273.37
Lincoln National- PPE 12/7/16	\$ 1,150.00			\$ 1,150.00
Marborg- waste removal	\$ 24.66	\$ 98.64		\$ 123.30
McCormix- Gas for sweeper	\$ 1,889.76	\$ 104.77		\$ 1,994.53
Mission Linen- uniforms	\$ 658.22	\$ 116.16		\$ 774.38
MNS Engineers- Phase IV pipeline design			\$ 3,933.75	\$ 3,933.75
Postmaster- annual PO BOX rental	\$ 86.00			\$ 86.00
ReadyFresh- water cooler	\$ 110.30			\$ 110.30
Silvias Cleaning- November janitorial	\$ 429.00			\$ 429.00
So Cal Edison- Elec November	\$ 2,728.00			\$ 2,728.00
SWRCB- Annual Permit	\$ 2,088.00			\$ 2,088.00
TelePacific- Internet	\$ 179.00			\$ 179.00
The Gas Co- November	\$ 29.66			\$ 29.66
Tierra Contracting- Repair water leak at office. MH Repair	\$ 1,663.24			\$ 1,663.24
Underground Service Alert- November dig alerts	\$ 124.50			\$ 124.50
Velocity Truck Ctr- Trans fluid sweeper/vactor	\$ 155.18	\$ 155.17		\$ 310.35
WEX Bank- fuel for vehicles	\$ 716.82			\$ 716.82
TOTAL SERVICES & SUPPLIES	\$ 34,640.08	\$ 1,534.10	\$ 6,578.50	\$ 42,752.68

Payroll - Pay Period Ending: 12-7 & 12-21

\$ 53,135.53

GRAND TOTAL - Fund 4900

\$ 95,888.21