

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
August 2, 2016**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:30 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Craig Geyer
Eva Turenchalk
Dr. David C. Lewis
Larry D. Meyer

BOARD MEMBERS ABSENT

David Bearman, M.D.

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent
Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

John Fox – Goleta Sanitary District
Ginger Andersen – Stantec Consulting Inc.

3. APPROVE THE ORDER OF THE AGENDA

Due to technical difficulties with audio visual equipment, President Geyer placed item No. 7 of the Agenda in front of item No. 6.

4. PUBLIC COMMENT

None.

5. APPROVAL OF THE MINUTES

(16-08-64)

Upon a motion by Director Lewis, seconded by Director Meyer, the Board unanimously approved the minutes of the Regular Board Meeting of July 19, 2016 as written.

6. UCSB PRESENTATION ON FUEL CELL

This item was heard following item No. 7.

Jordan Sager – Energy Manager for UCSB provided an overview of UCSB's 200 Kilowatt fuel cell system manufactured by Bloom Energy. Mr. Sager answered questions from the Board and indicated that he would provide a tour of the facility if the Board was interested.

7. **REVIEW DEDICATION AGREEMENT FOR LAND DEVELOPMENT IMPROVEMENTS FOR RTA CARNEROS VILLAGE, LLC**

(16-08-65)

Upon a motion by Director Lewis, seconded by Director Meyer, the Board unanimously approved the Dedication Agreement with RTA Cameros Village, LLC.

8. **COMMUNICATIONS**

The Communications were noted as received

9. **REPORTS**

Operations Report

The General Manager provided a report.

Management Committee Meeting

President Geyer provided a report on the July 22 and 29, 2016 meetings.

Goleta Sanitary District

Director Meyer reported that the August 1, 2016 meeting was canceled and GSD would hold a Special Board meeting on August 4, 2016.

Isla Vista Recreation & Park District

Director Lewis reported that there was no meeting held on July 24, 2016.

SBCSDA Chapter Meeting

Director Meyer provided a report on the July 25, 2016 Chapter meeting.

Other Director Reports

Director Lewis reported on the August 1, 2016 Finance Committee meeting.

Director Lewis also reported on the July 20, 2016 Santa Barbara Airport Commission meeting.

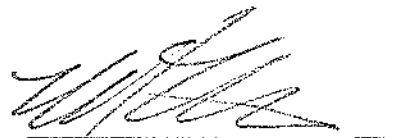
Steve Amerikaner provided a report to the Board on SB1069, new legislation related to "accessory dwellings".

10. **FUTURE AGENDA ITEMS**

None.

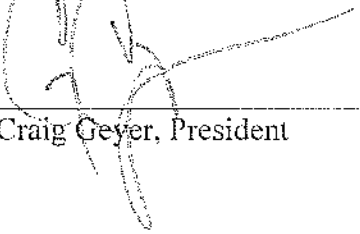
11. **ADJOURNMENT**

There being no further business, President Geyer adjourned the meeting at 6:04PM.



Mark Nation, Board Secretary

APPROVED



Craig Geyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for July 12 – 26, 2016

I. Administration

Completed routine administrative duties.

Completed Phase 3 Connection Permits for the Village at Los Carneros development.

Issued Connection Permit to The Islamic Society of Santa Barbara.

Issued Connection Permits for 3 & 7 Baker Lane.

Updated CalPERS internet based pension reporting system and ADP payroll to reflect COLA increase for District employees.

Staff attended a Management Committee meeting.

Staff continues to work with CITIG to set up all things related to the iPads for the Directors. Staff expects to schedule training for the Directors soon.

Staff continues working to complete an internal audit on the District's Sewer System Management Plan (SSMP).

Staff met with The General Manager and Board President of the Isla Vista Recreation and Park District regarding the availability of recycled water to the parks in Isla Vista. They would like to meet with the Management Committee to discuss this topic.

II. Collection System Maintenance

Staff completed plan check and prepared a fee estimate for Phase 3 of the Village at Los Carneros housing project.

Staff has been corresponding with agents regarding dedication agreements and site improvement plans for two of the lots at the Village at Los Carneros.

Wilson Backflow Prevention completed annual inspection of the device at the Emily lift station.

An All-Staff safety meeting was held to discuss the findings of the second quarter facility safety inspection.

Crew painted the Surge Arrestor.

Staff inspected as needed on the County of Santa Barbara Storm Drain Improvement Project in Isla Vista. The County work crossed District mainlines at a couple of locations.

The crew completed hydro-cleaning hotspots throughout the District and hydro-cleaning in the 60-2 Off-tract area, the Santa Felicia Off-tract area and root cutting throughout the District.

Staff continues to focus on FOG (fats, oils & grease) inspection at restaurants around the District this period.

Sewer operations are summarized on the attached sheet.

The crew continues as needed to inspect the sewer improvements for the Village at Los Carneros Project.

III. Industrial Waste

Staff completed the Semiannual Pretreatment Report and Second Quarter Non-Industrial Source Control (NISC) Report and delivered them to GSD.

Staff has been corresponding with owners and agents for the owners of a proposed food processing facility on Santa Felicia Drive regarding the District's FOG and Industrial User requirements.

Staff completed an inspection of the rough-in plumbing at Sno-Crave, a restaurant going in at 7000 Hollister Ave. at Hollister Village. They will be connecting to an existing grease interceptor provided by the property developer.

Staff met with new owner of Giovanni's Restaurant on Pardall Road in Isla Vista regarding removal of existing grease trap and installation of a grease interceptor.

Staff continues to complete FOG (Fats, Oils, & Grease) inspections at restaurants throughout the District.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hours - 32

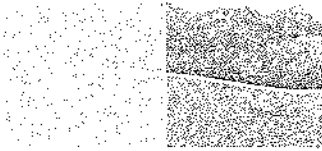
Miles - 233

Loads - 8

- Serviced water filter for spray system

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	May 2016	MGD 1.3919; 44.76%
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Sewer Operations Cleaning Summary from July 13, 2016 to July 28, 2016

Your Environment. Our Partner since 1954

Summary of Sewer Operations Cleaning

Feet Cleaned

Hydroclean	8,028 ft.
Hot Spot	4,477 ft.
Root Cutting	2,794 ft.
	<hr/>
	15,299 ft.

Lines Cleaned

Hydroclean	31 lines
Hot Spot	16 lines
Root Cutting	9 lines
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	56 lines

Other Work Orders

FOG Inspection	14 Work Orders
Parcel Permit	1 Work Order
Service Call	1 Work Order
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	16 Work Orders

**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
July 13 - 26, 2016**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
ADP, LLC - Management Reports for period ending 07/15/16	\$ 111.37	\$ 12.38		\$ 123.75
AT&T - Monthly cell phone & iPad service	\$ 512.80			\$ 512.80
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Brownstein Hyatt Farber Schreck - Legal services	\$ 697.00	\$ 3,623.00	\$ 2,726.00	\$ 7,046.00
CalPERS - August health insurance premiums	\$ 10,940.89	\$ 761.50		\$ 11,702.39
CalPERS - Pension: 07/07/16 - 07/20/16 & retro pay	\$ 3,682.22	\$ 200.51		\$ 3,882.73
Carpinteria Sanitary District - District share of Safety Officer	\$ 14,488.98			\$ 14,488.98
CITIG - Computer support services	\$ 786.50	\$ 656.26		\$ 1,442.76
Coastal Copy, Inc. - Quarterly copier service; 04/22/16 - 07/21/16	\$ 459.57			\$ 459.57
County of S.B. Dept of Public Works - IRWM Plan services		\$ 1,108.00		\$ 1,108.00
CWEA - Membership renewal; J. Hilliard	\$ 172.00			\$ 172.00
Diane Powers, Petty Cash Custodian - Petty cash reimbursement	\$ 53.32	\$ 10.82		\$ 64.14
FGL Environmental - NISC sampling; Station 1, 3 & 5	\$ 1,359.00			\$ 1,359.00
First Bankcard - Conf. exp: mtg exp: maint. parts: on-line subscription	\$ 761.25			\$ 761.25
Frontier Communications - Monthly service/main facility	\$ 223.45	\$ 14.26		\$ 237.71
Goleta Valley Paint - Paint & painting supplies	\$ 393.23			\$ 393.23
Isla Vista Recreation & Park District - 2016-2017 Mutt Mitt Funding		\$ 3,744.50		\$ 3,744.50
Joy Equipment Protection, Inc. - Service fire extinguisher	\$ 30.00			\$ 30.00
Larry D. Meyer - SBCSDA meeting reimbursements	\$ 95.73			\$ 95.73
Larry's Auto Parts - Oil filters for Vactor	\$ 113.57			\$ 113.57
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 650.00			\$ 650.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 449.83	\$ 1,799.32		\$ 2,249.15
McCormix Corp - Fuel for street sweeper		\$ 160.87		\$ 160.87
Office Depot - Office supplies	\$ 65.50			\$ 65.50
PFM Asset Management LLC - June investment advisory services	\$ 1,201.93			\$ 1,201.93
Reliance Standard Life Insurance Company - Aug. LTD insurance	\$ 770.13	\$ 54.05		\$ 824.18
Southern California Edison - Monthly service/main facility	\$ 3,320.15			\$ 3,320.15
Stantec - Mesa Rd Proj. & IV 6-inch Sewer Main Replacement Proj.			\$ 3,111.01	\$ 3,111.01
The Corwin Group - Phelps Road Project			\$ 6,347.63	\$ 6,347.63
Wilson Backflow Testing - Annual backflow test to serve Emily	\$ 45.00			\$ 45.00
Winema Industrial & Safety Supply - Traffic cones	\$ 658.50			\$ 658.50
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 42,141.92	\$ 12,145.47	\$ 12,184.64	\$ 66,472.03

Payroll - Pay Period Ending: July 20, 2016

\$ 27,160.21

GRAND TOTAL - Fund 4900

\$ 93,632.24