

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
MAY 3, 2016**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:30 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Craig Geyer

Dr. David C. Lewis

Larry D. Meyer

Eva Turenchalk – arrived at 5:31

David Bearman, M.D. – arrived at 5:33

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent

Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

John Fox, Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA

No change was made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. APPROVAL OF THE MINUTES

(16-05-34)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously approved the minutes of the Special Board Meeting of April 19, 2016 as written.

6. ORDINANCE NO. 16-89: RELATING TO FEES AND CHARGES FOR SEWER SERVICE AND REPEALING AND REPLACING ORDINANCE NO. 13-83

(16-05-35)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously approved the draft Ordinance No. 16-89 in concept and directed staff to schedule a public hearing for June 7, 2016 and provide for all the required noticing of the public hearing.

7. **PROPOSAL FROM STANTEC CONSULTING SERVICES, INC. FOR ISLA VISTA 6-INCH SEWER REPLACEMENT PROJECT**

(16-05-36)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously approved the proposal from Stantec Consulting Services, Inc. for the Isla Vista 6-inch Sewer Replacement Project at a cost not-to-exceed \$97,750.00.

8. **PROPOSAL FROM BARTLETT, PRINGLE & WOLF, LLC FOR 2016 – 2018 AUDITS**

(16-05-37)

Upon a motion by Director Lewis, seconded by President Geyer, the Board unanimously accepted the proposal from Bartlett, Pringle & Wolf, LLC for auditing services for 2016, 2017 and 2018.

9. **DRAFT SPRING 2016 NEWSLETTER**

(16-05-38)

Upon a motion by Director Meyer, seconded by President Geyer, the Board unanimously approved the Spring 2016 Newsletter as amended and authorized distribution throughout the District.

10. **DISCUSSION OF PURCHASE OF TABLETS FOR USE BY DIRECTORS**

(16-05-39)

Upon a motion by Director Bearman, seconded by Director Lewis, the Board unanimously approved to purchase either the larger or standard size versions of iPads (whichever the individual Director chooses) at no cost to the Director.

11. **COMMUNICATIONS**

Noted as received.

12. **REPORTS**

Operations Report

The General Manager provided a report.

Goleta Sanitary District Board Meeting

Director Meyer provided a report on the April 18, 2016 Board meeting.

Santa Barbara Airport Commission

Director Lewis provided a report on the April 20, 2016 meeting.

SBCSDA Chapter Meeting

Director Meyer provided a report on the April 25, 2016 Meeting.

Other Director Reports


None.

13. **FUTURE AGENDA ITEMS**

President Geyer requested that UCSB provide a presentation on its fuel cell project. Director Bearman requested a report on the status of the County of Santa Barbara Ordinance regarding safe drug disposal.

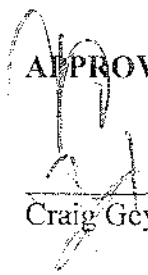
14. **ADJOURNMENT**

There being no further business, President Geyer adjourned the meeting at 5:48PM.



Mark Nation, Board Secretary

APPROVED



Craig Geyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for April 13 – April 26, 2016

I. Administration

Completed routine administrative duties.

Completed manual billings for the local elementary schools and Dos Pueblos High School.

Completed the 2016-2017 Capital Fund Charge invoices and submitted to the University.

Completed the Third Quarter FY 2015-2016 Financial Report.

Ric Moore, Moore Associates Professional Services (MAPS) downloaded the 2015 water consumption data provided by the Goleta Water District into the District's GIS billing program. This information is used to calculate the 2016-2017 commercial sewer service charges for the tax roll.

Staff attended the April 19th Special Board Meeting.

Staff continues working with UCSB regarding dedication of facilities and easements for the North Campus Faculty Housing Developments located in the area near Cannon Green and Pacific Oaks Rd.

Staff continues to work on the Fiscal Year 2016-2017 budget.

The crew is currently performing the annual site verification for the commercial billing.

Staff and Dave Rundle from Stantec Consulting Services, Inc. have been working with the contractor to finalize the remaining change orders for the Mesa Road Project. Finally, these change orders should be coming to the Board for consideration in the next few weeks.

Staff attended the SBCSDA Chapter meeting.

II. Collection System Maintenance

The crew continues CCTV inspections for the 2016 scheduled areas. Sewer operations are summarized on the attached sheet.

The crew continues manhole inspections throughout the District.

The crew has been performing easement maintenance in the lake Los Carneros area and the Willow Springs development area.

Commercial tenant improvements at Hollister Village are being permitted and inspection is ongoing.

The crew continues to inspect the sewer improvements for the Village at Los Carneros Project.

Phil Brittain came and repaired the two-way radios in the Vactor truck and the Chevy Colorado.

The crew exercised the Emily emergency generator and the main facility emergency generator.

The crew is currently painting the generator room.

Safety related training etc.:

- Noise survey of the Emily emergency generator was performed.
- CPR and First Aid training was held.
- Lock-Out-Tag-Out procedure review.
- Hands on training on the new type of escape-air packs that were recently purchased by the District. The District applied for and was reimbursed by CSRMA for the majority of the cost of the units.

Staff inspected and signed off on a lateral replacement permit for St. Marks Church at 6550 Picasso Road.

Staff met with the City of Goleta to discuss plan checks, permit sign off, and issuance of Certificates of Occupancy.

III. Industrial Waste

Staff conducted an Industrial Wastewater Discharge Permit compliance inspection at Lockheed Martin SB Focalplane.

Staff collected industrial Wastewater Discharge Permit compliance samples from the following industries: Calient Technologies, Inc.; Cree SB Technology Center; Medtronic, Inc.; Solution Deposition Systems, Inc.; and the US Postal Service Processing & Distribution Center.

Staff received and reviewed February and March discharge estimates for well water utilized in Raytheon's industrial processes and discharged to the GWSD sewer system.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hours – 9

Miles-217

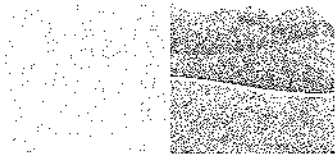
Loads- 9

3/26/16 = 15.52 tons

- Replaced fuel filters for auxiliary engine in the Crosswind

Table of Treatment Capacity in GSD Plant

Golita West Average Daily Flow	March 2016	MGD 1.4065; 45.22%
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Sewer Operations Cleaning Summary from April 12, 2016 to April 25, 2016

Your environmental partner since 1954

Other Work Orders

Site Verification Work Order	368 Work Orders
CCTV Work Order	18 Work Orders
Parcel Permit	5 Work Orders
FOG Inspection	1 Work Order
	<hr/>
	392 Work Orders

**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
April 14 - 26, 2016**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Action Preparedness Training - CPR/First Aid/BBP training	\$ 318.00	\$ 53.00		\$ 371.00
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 185.40	\$ 20.60		\$ 206.00
Blueisle Bookkeeping - February Bank Reconciliations	\$ 85.00			\$ 85.00
Brownstein Hyatt Farber Schreck - Legal Services	\$ 164.00	\$ 5,795.00	\$ 2,331.75	\$ 8,290.75
CalPERS - May health insurance premiums	\$ 10,942.05	\$ 761.50		\$ 11,703.55
CalPERS - Fees for GASB-68 Reports & Schedules	\$ 650.00			\$ 650.00
CalPERS - Pension; 04/14/2016 - 04/27/2016	\$ 3,715.70	\$ 194.47		\$ 3,910.17
CITIG - Firewall, back-up & Spam Filter Migration; computer support	\$ 3,885.97			\$ 3,885.97
City of Santa Barbara - Pre-application review for New Admin. Bldg.			\$ 3,760.00	\$ 3,760.00
First Bankcard - Mtg expenses; operating supplies; Conf. registration	\$ 1,037.92			\$ 1,037.92
Goleta Valley Paint - Painting supplies	\$ 464.85			\$ 464.85
Goleta Valley Paint - Paint brush	\$ 7.69			\$ 7.69
Larry's Auto Parts - Oil and windshield wiper fluid for Fusion	\$ 67.02			\$ 67.02
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 575.00			\$ 575.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 275.87	\$ 1,103.48		\$ 1,379.35
MarBorg Industries - 25YD roll-off & recycle fees	\$ 255.96	\$ 1,023.85		\$ 1,279.81
PFM Asset Management LLC - March investment advisory services	\$ 939.65			\$ 939.65
Reliance Standard Life Insurance Co. - May LTD insurance premiums	\$ 770.13	\$ 54.05		\$ 824.18
Southern California Edison - Monthly service/main facility	\$ 3,134.91			\$ 3,134.91
Southern California Edison - Monthly service/main facility	\$ 2,929.56			\$ 2,929.56
Stantec - Mesa Rd. Proj.; Construction Management			\$ 1,773.83	\$ 1,773.83
The Corwin Group - Phelps Road Project			\$ 10,784.79	\$ 10,784.79
Winema Industrial & Safety Supply - 02 Sensor	\$ 230.95			\$ 230.95
				\$ -
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 30,735.63	\$ 9,005.95	\$ 18,650.37	\$ 58,391.95

Payroll - Pay Period Ending: April 13, 2016

\$ 33,025.41

GRAND TOTAL - Fund 4900

\$ 91,417.36