

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
October 3, 2017**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Meyer called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Larry Meyer
Eva Turenchalk
Dr. David C. Lewis
Dr. David Bearman (Arrived at 5:38)
Craig Geyer

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Dylan Johnson – General Counsel

OTHERS PRESENT

Bob Wageneck – Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA

No change was made to the order of the agenda.

4. PUBLIC COMMENT

None.

**5. APPROVAL OF THE MINUTES FOR THE SPECIAL BOARD MEETING OF
SEPTEMBER 19, 2017**

(17-10-49)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved the minutes of the Regular Board Meeting of September 19, 2017 as presented.

6. **RESOLUTION NO. 17-771: AMENDING THE DISTRICT'S INVESTMENT POLICY**

(17-10-50)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to adopt Resolution No. 17-771 amending the District's investment policy by the following roll call vote:

AYES:	Turenchalk, Geyer, Lewis, Meyer
NOES:	None
ABSTAIN:	None
ABSENT:	Bearman

7. **FALL 2017 DISTRICT NEWSLETTER**

(17-10-51)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board unanimously approved publication and delivery of the Fall 2017 District Newsletter as amended at this meeting.

8. **COMMUNICATIONS**

None.

9. **REPORTS**

Operations Report

The General Manager provided a report.

Public Relations Committee Meeting

President Meyer provided a report.

Management Committee Meeting

Director Geyer provided a report.

Goleta Sanitary District Board Meeting

President Meyer provided a report.

Santa Barbara Airport Commission Meeting

Director Lewis provided a report.

Other Reports

Director Geyer reported on the Regional Water Quality Control Board Meeting he attended.

10. **FUTURE AGENDA ITEMS**

None.

11. ADJOURNMENT

There being no further business, President Meyer adjourned the meeting at 5:59PM.



Mark Nation, Board Secretary

APPROVED


Larry D. Meyer, Board President

September 14, 2017 – September 25, 2017

Administration

Staff attended a Public Relations Committee meeting.

Staff continues coordinating with Public Agency Retirement Systems (PARS) to begin processing the needed paperwork for enrollment in their trust program.

Staff continues working with the District Auditors on the work required to complete the annual audit.

Staff has been working with Counsel to finalize a Resolution for Board approval regarding the update to the District's investment policy.

Staff submitted the monthly no-spill report to the State CIWQS program for the month of August 2017.

District Staff took the Vactor and the Street Sweeper to display at the Annual Touch-a-Truck Event.

Collection System Maintenance

Tierra Contracting continues construction on the Facilities Engineering Phase VI Project. Tierra continues to make good progress and things are going fairly smoothly.

Nu-Line Technologies continues lining sewers for the Phase VI Pipeline and Manhole Maintenance Project. They continue making good progress and are on schedule. District Staff is inspecting this project.

District Staff continues inspecting the public sewer portion of the Village at Los Carneros Project as needed.

Staff continues working with Phil Brittain on establishing a radio link from the Emily Lift Station. This will allow the District to get rid of the phone data line saving a monthly bill and improving reliability.

The crew performed routine tests on the Roiline emergency pump.

Staff continues monitoring Granite Construction as they work on the City of Goleta's Hollister Avenue bike path project which requires raising and/or lowering some of the sewer manholes in that area and the raising of sewer manholes in areas affected by the City of Goleta 2016-2017 Pavement Overlay Project.

Industrial Waste

Staff performed a dye test to confirm connection of the proper fixtures to the grease interceptor at the new Hilton Garden Inn at Hollister Avenue and Storke Road.

Street Sweeping

Graffiti – none to report at this time

Abandon vehicle – none to report at this time

Hrs. – 32.4

Miles – 281.3

Loads – 13

Marborg: none to report

- Courtesy sweep @ GSD for their open house
- Replaced r/s step on Crosswind
- Lubed fan on Crosswind
- Detailed Crosswind for Touch-a-Truck event

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	June 2017	MGD 1.31; 33.27%
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GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
Sep 15, 2017 - Sep 28, 2017

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
ADP- Payroll Processing	\$ 275.67	\$ -	\$ -	\$ 275.67
Accountemps- Contract Labor	\$ 3,596.25	\$ -	\$ -	\$ 3,596.25
Aqua Flo- Plumbing Supplies	\$ -	\$ 102.64	\$ -	\$ 102.64
AT&T- Wireless Svc	\$ 348.82	\$ -	\$ -	\$ 348.82
Barricade Pest Control- Monthly Svc	\$ 100.00	\$ -	\$ -	\$ 100.00
Brownstein, Hyatt, Farber & Schrek- Legal	\$ 1,685.00	\$ 33.50	\$ -	\$ 1,718.50
Buynak, Fauver, Archbald, Spray- Legal	\$ 3,993.81	\$ -	\$ -	\$ 3,993.81
CalPERS- Health Ins	\$ 11,834.96	\$ 804.89	\$ -	\$ 12,639.85
CalPERS- Pension 7/06/17 - 8/30/17	\$ 25,547.07	\$ 3,027.78	\$ -	\$ 28,574.85
CITIG- IT Support	\$ 2,480.90	\$ -	\$ -	\$ 2,480.90
Frontier- Phone Svc	\$ 17.00	\$ -	\$ -	\$ 17.00
Geyer, Craig- SBCCSDA Reimbursement	\$ 51.71	\$ -	\$ -	\$ 51.71
Goleta Sanitary District- Share of Costs	\$ 204,886.22	\$ -	\$ 18,848.97	\$ 223,735.19
Goleta Water District- Emly	\$ 78.27	\$ -	\$ -	\$ 78.27
Home Depot- Operating Supplies	\$ 20.00	\$ -	\$ -	\$ 20.00
Jaime's Landscape- Landscape Maintenance	\$ 300.00	\$ -	\$ -	\$ 300.00
Marborg- Waste removal	\$ 454.23	\$ 1,816.96	\$ -	\$ 2,271.19
Nu-Line Technologies- Phase VI Project# 16-04	\$ -	\$ -	\$ 428,419.60	\$ 428,419.60
Santa Barbara County- Public Works IRWM Cost Sharing	\$ -	\$ 3,951.00	\$ -	\$ 3,951.00
South Coast Deli- Meetings	\$ 35.96	\$ -	\$ -	\$ 35.96
Silvia's Cleaning- Cleaning Svc	\$ 500.00	\$ -	\$ -	\$ 500.00
So Cal Edison- August Electric Svc	\$ 232.67	\$ -	\$ -	\$ 232.67
Stantec- Project #16-03	\$ -	\$ -	\$ 28,636.07	\$ 28,636.07
The Corwin Group- Phelps Rd Project	\$ -	\$ -	\$ 600.00	\$ 600.00
Tierra Contracting- Facilities Engineering Phase VI #16-03	\$ -	\$ -	\$ 443,952.35	\$ 443,952.35
TPX- Internet Svc	\$ 194.00	\$ -	\$ -	\$ 194.00
Tri County Locksmiths- Replacement locks	\$ 323.25	\$ -	\$ -	\$ 323.25
	\$ -	\$ -	\$ -	\$ -
TOTAL SERVICES & SUPPLIES	\$ 256,955.79	\$ 9,736.77	\$ 920,456.99	\$ 1,187,149.55

Payroll- Pay period ending 9/13/17

\$ 30,385.21

Total

\$ 1,217,534.76