

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
December 4, 2018**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Turenchalk called the meeting to order at 5:31PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Eva Turenchalk
Larry Meyer
Dr. David C. Lewis
Dr. David Bearman
Craig Geyer

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Steven A. Amerikaner – District Counsel

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District
Ray Willefert – Isla Vista Recreation and Park District

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF NOVEMBER 20, 2018

(18-12-61)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board unanimously approved the minutes of the Regular Board Meeting of November 20, 2018 as presented.

6. ADOPT-A-BLOCK 1ST QUARTER FISCAL YEAR 2018-2019 REPORT

(18-12-62)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board unanimously accepted the Adopt-A-Block 1st Quarter Fiscal Year 2018-2019 Report as presented.

7. **ELECTION OF BOARD OFFICERS AND BOARD CLERK-SECRETARY FOR CALENDAR YEAR 2019**

(18-12-63)

Upon a motion by Director Meyer, seconded by Director Bearman, the Board unanimously elected Mark Nation as the Board Clerk-Secretary for calendar year 2019.

(18-12-64)

Upon a motion by Director Lewis, seconded by Director Turenchalk, the Board unanimously elected Director Bearman as the Board President for calendar year 2019.

(18-12-65)

Upon a motion by Director Bearman, seconded by Director Meyer, the Board unanimously elected Director Lewis as the Board Vice-President for calendar year 2019.

8. **CONSIDER ACCESS AGREEMENT WITH GOLETA SANITARY DISTRICT FOR RECYCLED WATER PURPOSES**

(18-12-66)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board unanimously approved the Access Agreement with Goleta Sanitary District for Recycled Water Purposes as presented.

9. **CONSIDER RESCHEDULING THE REGULAR BOARD MEETING OF JANUARY 1, 2019**

(18-12-67)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board unanimously approved to cancel the Regular Board Meeting scheduled for January 1, 2019 and schedule a Special Board Meeting for noon on January 4, 2019 in its place.

10. **COMMUNICATIONS**

None.

11. **REPORTS**

Operations Report

The General Manager provided a report.

Goleta Sanitary District Board Meetings

Director Meyer provided a report.

Santa Barbara Airport Commission Meeting

Director Lewis provided a report.

SBCCSDA Chapter Meeting

Directors Geyer and Meyer provided a report.

City of Goleta Council Meetings

No report.

Other Director Reports

None.

12. **FUTURE AGENDA ITEMS**

None.

13. **ADJOURNMENT**

There being no further business, President Turenchalk adjourned the meeting at 6:05PM.



Mark Nation, Clerk - Secretary

APPROVED



David Bearman M.D., Board President

November 15, 2018 – November 27, 2018

Administration

Delivered the Certificates of Appointment and Oaths of Office for the Directors that were sworn in at the last Board meeting to the County Elections Office as required.

Staff completed the Social Security Administration Annual Information Request.

Magnets of the GWSD street sweeping schedule for calendar year 2019 were received and District staff will deliver to each specified area by the end of the year.

New hire Kyle Graham began work at the District on November 26, 2018 as Utility Worker I.

Collection System Maintenance

The crew completed the monthly fire extinguisher and safety equipment checks.

The crew completed hydro- cleaning the Homes at Sandpiper area. A sewer operations summary is included with this report.

The crew is replacing the groundwater well pump at PS#1. Also, the control panel for the pump operation is being slightly reconfigured to work better.

The crew inspected all District easement areas in preparation for the upcoming rain event.

Industrial Waste

Staff continues performing FOG inspections at restaurants throughout the District. Five restaurants were inspected this period.

The process of renewing annual Industrial Wastewater Discharge Permits for all permitted industries within the District continues.

Staff conducted an Industrial Wastewater Discharge Permit compliance inspection at Lockheed Martin Santa Barbara Focalplane.

Street Sweeping

Graffiti – none to report at this time

Abandon vehicle –none to report at this time

Hrs. – 21.1

Miles – 156

Loads – 7

Marborg: none to report

- Replaced rubber bushings on the auxiliary engine sub frame on the Eagle
- Troubleshooting vibration on the Eagle with Haaker Equipment Co. and Jeff Hayes Mobile Repair

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	September 2018	MGD 1.84; 43.27%
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Sewer Operations Cleaning Summary from November 15, 2018 to November 28, 2018

Your environmental partner since 1954

Descripton	Quantity
Feet Cleaned	
Hydroclean	1,273 ft.
	<hr/>
	1,273 ft.
Lines Cleaned	
Hydroclean	10 lines
	<hr/>
	10 lines
Other Work Orders	
FOG Inspection	5 Work Orders
	<hr/>
	5 Work Orders

**Goleta West Sanitary District
Allowance of Claims
November 16, 2018 - November 29, 2018**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll	11/19/2018	\$273.71
ALL01	Alliant Insurance Services	Public Official Bonds	11/19/2018	\$1,839.00
ASB01	Asbury Environmental Services	Recycle Oil	11/19/2018	\$35.00
ATT02	AT&T Mobility	Wireless Phone Service	11/29/2018	\$382.04
BAR02	Barricade Pest Control	Pest Control	11/19/2018	\$100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Service	11/19/2018	\$85.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	11/19/2018	\$12,436.20
CAL03	Public Employees Health	Health Insurance	11/27/2018	\$11,013.75
CAL12	CalPERS Public Employee's Retirement System	Pension	11/28/2018	\$3,941.21
CAS01	CASA	Membership	11/19/2018	\$8,913.00
CEN02	Central Coast Regional Water Quality Control Board	Application Fee Notice of Intent	11/19/2018	\$2,286.00
CIN01	Cintas Corporation	First Aid Supplies	11/19/2018	\$146.95
CIT06	City of Santa Barbara	District Building Project	11/20/2018	\$2,217.00
CITG06	Channel Islands Technology Integrators' Group	Computer Support	11/29/2018	\$2,470.25
DUK01	Duke's Root Control	Sewer Root Control	11/19/2018	\$5,071.49
DUT01	Duthie Electric Service Corp.	Emergency Equipment Maintenance	11/19/2018	\$8,947.79
FER01	Ferguson Waterworks #1082	Gate Valve - Emily	11/19/2018	\$1,740.24
FIR01	First Bankcard	District Credit Card	11/29/2018	\$37.45
FRO01	Frontier Communications	Phone Service	11/29/2018	\$533.01
GEY01	Craig Geyer	SBCCSDA Meetings	11/29/2018	\$144.35
GOL04	Goleta Water District	Utility Water	11/19/2018	\$81.45
GOL07	Goleta Valley Chamber of Commerce	Membership	11/19/2018	\$874.50
GRA03	Grainger	Electrical Maintenance	11/19/2018	\$49.43
JAI01	Jaimes Landscape	Landscape Maintenance	11/19/2018	\$335.00
JCR01	Juan Carlos Ramirez	Reimbursement Safety Boots	11/29/2018	\$125.55
LIN01	Lincoln National Life Ins	Deferred Compensation	11/28/2018	\$450.00
MAR01	Marborg Industries	Waste Removal & Roll Off	11/29/2018	\$2,478.86
MCC02	McCormix Corporation	Sweeper Fuel	11/29/2018	\$300.22
MIS01	Mission Linen Supply	Uniforms & Towels	11/29/2018	\$920.72
NAT01	Mark Nation	SBCCSDA Meeting	11/19/2018	\$40.00
NMG01	Nielsen Merksamer	Legal Services	11/29/2018	\$4,826.00
OFF01	Office Depot	Office Supplies	11/29/2018	\$254.68
PFM01	PFM Asset Management LLC	Investment Services	11/29/2018	\$1,504.88
REL01	Reliance Standard Life Insurance	LTD Insurance	11/29/2018	\$665.54
SAN03	Sansum-SBMFC Occupational Medicine Center	New Hire Pre Empl Phys Exam	11/19/2018	\$666.00
SOU02	Southern California Edison Co	Electricity	11/19/2018	\$2,805.24
SPE03	Special District Risk Management Authority	Insurance - Life & Dental	11/29/2018	\$818.01
TER01	Terrain Consulting	Newsletter, Sweeper Magnets	11/19/2018	\$14,341.27
THE06	The Regents of the University of California	Internet Service	11/19/2018	\$102.92
VEN02	Venco Controls, Inc.	Roiline Replacement Project	11/29/2018	\$600.00
WEX01	WEX Bank	Vehicle Fuel	11/19/2018	\$804.17
Total Services & Supplies				\$95,657.88
Payroll - (1) pay date 11/28/2018				\$26,212.69
Total				\$121,870.57