

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
November 20, 2018**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Turenchalk called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Eva Turenchalk
Larry Meyer
Dr. David C. Lewis
Dr. David Bearman (arrived at 5:34)
Craig Geyer

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Jena Acos – Assistant District Counsel

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District
Danna McGrew – Bartlett, Pringle & Wolf
Patsy Stadelman Price – Brownstein, Hyatt, Farber, Schreck
Ed Galindo – EGA Design

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
NOVEMBER 6, 2018**

(18-11-58)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board unanimously approved the minutes of the Regular Board Meeting of November 6, 2018 as presented.

**6. CERTIFICATE OF APPOINTMENT AND OATH OF OFFICE FOR EVA TURENCHALK,
LARRY MEYER AND CRAIG GEYER**

The Clerk-Secretary administered the Oath of Office to Eva Turenchalk, Larry Meyer and Craig Geyer.

7. **PRESENTATION OF THE 2017-2018 ANNUAL FINANCIAL STATEMENTS**

Danna McGrew from Bartlett, Pringle & Wolf presented the financial statements to the Board and answered questions regarding the financials.

(18-11-59)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board unanimously approved to accept the FY 2017-2018 Financial Statements as presented.

8. **HEADQUARTERS BUILDINGS PROJECT UPDATE**

(18-11-60)

Upon a motion by Director Lewis, seconded by Director Bearman, the Board unanimously approved to accept the proposals for additional work on the project as recommended.

Proposal from EGA Design for additional engineering services - \$35,860.

Proposal from RECON for Biological Resources Report Addendum - \$3,979

Proposal from McNulty Consulting for MND Addendum - \$3,600.

9. **DIRECTOR COMPENSATION**

The Board directed staff to return with an Ordinance for Board consideration reflecting an increase in Director's compensation of \$15 per meeting. The Ordinance will be brought to the Board following the required posting and noticing.

10. **COMMUNICATIONS**

The communications were noted as received.

11. **REPORTS**

Operations Report

The General Manager provided a report.

Goleta Sanitary District Board Meetings

Director Meyer provided a report.

Goleta Water District Board Meeting

Director Geyer provided a report.

Isla Vista Recreation & Park District Board Meeting

Director Lewis provided a report.

SBCCSDA Executive Board Meeting

Director Meyer provided a report.

City of Goleta Council Meetings

No report.

Other Director Reports

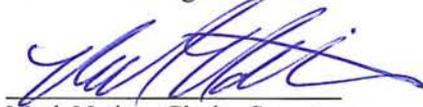
None.

12. **FUTURE AGENDA ITEMS**

None.

13. **ADJOURNMENT**

There being no further business, President Turenchalk adjourned the meeting at 6:44PM.


Mark Nation, Clerk - Secretary

APPROVED


Eva Turenchalk, Board President

October 30, 2018 – November 14, 2018

Administration

Staff attended Finance Committee meeting.

Staff sent the required no-spill certification to the State CIWQS website certifying that there were no sewer spills for GWSD in the month of October 2018.

Contacted County of SB regarding Drug Disposal Sites in or near the District.

Staff has been working with consultant to update the District's hydraulic model.

Staff issued a Sewer Availability Letter and is preparing a fee estimate for connection of an existing home that is currently on septic in EMID proposing to add an ADU.

Collection System Maintenance

Final inspection was completed at the Citrus Village development. Ten residential units off Calle Real.

Staff notified representatives of Elwood Canyon Ranch that the proposal to connect to the GWSD sewer system for the purpose of discharging concentrated brine from a reverse osmosis system to treat groundwater for use in their agricultural operations cannot be approved at the expected concentrations. The discharge of brine to our system could affect the quality of reclaimed water produced at the wastewater treatment plant.

The crew worked on CCTV inspections on El Colegio Road. CCTV scheduled for completion in 2018 is nearing completion.

The crew completed cleaning hotspots and root cutting throughout the District. The crew also completed hydro flushing for this quarter. A sewer operations summary is included with this report.

Duthie Power was at the District to perform some maintenance on both emergency generators. In addition to the routine annual maintenance and load testing they fixed some leaks and cleaned out the radiator on the main facility generator.

The crew changed the fan belt to the exhaust ventilation fan on PS#2.

Staff received safety training on the following topics: Hardhat Use and Inspection Requirements; Spiders; Emergency Action 2018: Incident and Disaster Response; 3rd Quarter Safety Inspection Findings & Discussion; Medical Records Access.

Industrial Waste

Staff continues performing FOG inspections at restaurants throughout the District.

Staff is in the process of renewing annual Industrial Wastewater Discharge Permits for all permitted industries within the District.

Staff conducted an Industrial Wastewater Discharge Permit compliance inspection at Corning Glass Microsystems.

Staff received and reviewed September and October estimates from Raytheon for groundwater utilized in their industrial processes and discharged to the sewer system.

Street Sweeping

Graffiti – none to report at this time

Abandon vehicle –none to report at this time

Hrs. – 35

Miles – 304

Loads – 15

- Lubed the driveline on the Crosswind
- Tightened aux engine grommets on the Eagle

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	August 2018	MGD 1.84; 41.96%
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Sewer Operations Cleaning Summary from October 30, 2018 to November 14, 2018

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hot Spot	9,794 ft.
Hydroflush	5,660 ft.
Root Cutting	726 ft.
	<hr/>
	16,180 ft.
Lines Cleaned	
Hot Spot	30 lines
Hydroflush	16 lines
Root Cutting	2 lines
	<hr/>
	48 lines
Other Work Orders	
Parcel Permit	5 Work Orders
FOG Inspection	1 Work Order
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	6 Work Orders

**Goleta West Sanitary District
Allowance of Claims
November 01, 2018 - November 15, 2018**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll	11/6/2018	\$388.81
ALL01	Alliant Insurance Services	Public Official Bond	11/6/2018	\$613.00
BAR01	Bartlett Pringle & Wolf LLC	Audit and Accounting Services	11/6/2018	\$6,941.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension (2) Periods	11/14/2018	\$7,882.42
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	11/6/2018	\$612.50
CWESB01	CWEA Tri Counties Section	Training	11/5/2018	\$55.00
FIR01	First Bankcard	Conferences and CWEA Membership	11/6/2018	\$1,159.79
FRO01	Frontier Communications	Phone Service	11/6/2018	\$435.52
GOL02	Goleta Sanitary District	August & September Treatment	11/6/2018	\$397,707.01
GRA03	Grainger	O & M parts	11/6/2018	\$76.83
LAR01	Larry's Auto Parts	Vehicle Maintenance Parts	11/6/2018	\$39.20
LIN01	Lincoln National Life Ins	Deferred Compensation (2) Periods	11/13/2018	\$1,700.00
MCC02	McCormix Corporation	Motor Oil	11/6/2018	\$701.88
MEY01	Larry D Meyer	SBCCSDA Reimbursement	11/6/2018	\$181.65
MIS01	Mission Linen Supply	Uniforms & Towels	11/6/2018	\$574.93
MNS01	MNS Engineers Inc	GIS Updates	11/6/2018	\$775.00
PLU01	Plumbers Depot, Inc.	Maintenance Supplies	11/6/2018	\$205.09
REA01	ReadyRefresh by Nestle	Drinking Water	11/6/2018	\$100.27
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Service	11/6/2018	\$500.00
SOU02	Southern California Edison Co	Electricity	11/6/2018	\$471.44
SPE01	Specialty Tool And Bolt	Maintenance Tools	11/6/2018	\$87.39
THE02	The Gas Company	Natural Gas	11/6/2018	\$43.96
UNDO1	Underground Service Alert	Dig Alerts	11/6/2018	\$84.25
USB01	US Bank	Bank Services	11/6/2018	\$1,010.44
UTI02	Utility Cost Management	Utility Management	11/6/2018	\$530.90
WEX01	WEX Bank	Vehicle Fuel	11/6/2018	\$279.46
Total Services & Supplies				\$423,157.74
Payroll - (1) pay date 11/14/2018				\$29,277.32
Total				\$452,435.06