

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
February 6, 2018**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Turenchalk called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Eva Turenchalk

Larry Meyer

Dr. David C. Lewis

Dr. David Bearman

Craig Geyer

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent

Steven A. Amerikaner – General Counsel

Dylan Johnson – Assistant Counsel

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
JANUARY 16, 2018**

(18-02-08)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved the minutes of the Regular Board Meeting of January 16, 2018 as presented.

6. **REQUEST FOR FUNDING FOR TREE REMOVAL WORK FROM THE LAND TRUST OF SANTA BARBARA COUNTY**

(18-02-09)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board unanimously approved to grant funding in an amount not-to-exceed \$5,000.00 to the Land Trust of Santa Barbara County for the tree removal project at the Coronado Butterfly Preserve.

7. **LEGISLATIVE UPDATE FROM DISTRICT COUNSEL**

Dylan Johnson, Assistant Counsel, provided a presentation to the Board updating them on new legislation that may affect the District. Mr. Johnson answered questions from the Board as needed.

8. **CONSIDER APPROVAL TO DISPOSE OF CERTAIN DOCUMENTS**

(18-02-10)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board unanimously approved disposal of the documents listed on the materials provided.

9. **COMMUNICATIONS**

None.

10. **REPORTS**

Operations Report

The General Manager provided a report.

Management Committee Meeting

Director Geyer provided a report.

Public Relations Committee Meeting

President Turenchalk provided a report.

Goleta Sanitary District Board Meeting

Director Meyer provided a report.

SBCCSDA Chapter Meeting

Director Geyer provided a report.

City of Goleta Council Meeting

No report.

Other Reports

None.

11. **CLOSED SESSION: Public Employee Performance Evaluation**
(Gov't Code Section 54957)
Employee: General Manager/Superintendent
Quarterly Update Report (4th Quarter 2017)

CLOSED SESSION: Public Employee Annual Performance Evaluation
(Gov't Code Section 54957)
Employee: General Manager/Superintendent

The Board entered Closed Session at 6:13PM.

The Board returned to Open Session at 6:28PM.

No reportable action was taken

12. **FUTURE AGENDA ITEMS**
None.

13. **ADJOURNMENT**
There being no further business, President Turenchalk adjourned the meeting at 6:30PM.


Mark Nation, Board Secretary

APPROVED


Eva Turenchalk, Board President

January 9, 2018 – January 29, 2018

Administration

2017 Board Meeting minutes were sent out for binding per usual process.

General Manager completed the annual training required to continue as the signatory authority for the District to continue airport access. Each member of the field crew has an airport badge for access.

Staff attended Management Committee meeting.

Staff attended the monthly SBCCSDA Chapter meeting.

Staff continued the work with Counsel and UCSB to prepare drafts of the Easement and License Agreements required for the Phelps Road Project.

Continued work with District Counsel to finalize draft Ordinance regarding GWSD fees.

Staff compiled list of items for consideration for disposal by the District.

Completed Cal/OSHA form 300A and posted as required.

Prepared and submitted electronic reporting for the Case Tractor to California Air Resources Board as required.

Prepared and submitted the 2017 Annual Report for the stationary emergency generator to Santa Barbara APCD.

Issued a Notice of Completion for the Facilities Engineering Phase VI Project.

Collection System Maintenance

The crew completed hydro-cleaning lines in the Cannon Green area and completed the Industry West area near the intersection of Storke & Hollister (this work was done late night-early morning hours). Currently working in the Dos Pueblos High School area and on hotspots and root cutting throughout the District. A Sewer Operations Summary is included with this report.

The crew replaced the pump in the groundwater well for the diversion structure next to Pump Station #1 with a more robust unit. The older style pump had become problematic the past couple of years.

Nu-Line Technologies completed all pipelining and manhole rehabilitation for the Phase VI Pipeline and Manhole Maintenance Project. Upon final review of post-work CCTV video, a defect was found on one tophat lateral joint seal. They are sending up a crew to remove and replace the bad tophat. This is scheduled for February 2, 2018. Once this repair is finished this project will be complete.

District Staff completed final inspection on a People's Self-Help Housing building on Lot 5 in the Village at Los Carneros.

Preliminary plan check was completed on plans for the PS#1 wet well rehab which will be included with the buildings project.

District Staff continues inspecting the public sewer portion of the Village at Los Carneros Project as needed. Several units have received final inspection in the past couple of weeks.

Staff continues working with a consultant to improve communications and reliability of District's SCADA (Supervisory Control and Data Acquisition) system.

Staff continues monitoring Granite Construction as they work on the City of Goleta's Hollister Avenue bike path project which requires raising and/or lowering some of the sewer manholes in that area and the raising of sewer manholes in areas affected by the City of Goleta 2016-2017 Pavement Overlay Project.

Staff received safety training on confined space escape air-packs, Vactor hydro -cleaning operations, review of Cal/OSHA Wildfire Warning & Recommendations and the 4th quarter facility safety inspection summary.

Tenant improvement plans were reviewed for 150 Castilian Drive (Serimmune) and 6583 Pardall Road (Rincon Brewery).

Industrial Waste

District Staff continues FOG inspections for the period.

Staff attended FOG Program Webinar hosted by CSRMA.

Staff met with representatives of Serimmune, Inc., a new biotech company currently undergoing tenant improvements at their new facility at 150 Castilian Drive, Suite 100. Staff is in the process of issuing an Industrial Wastewater Discharge Permit to this facility. They will be subject to Local Limit regulations.

Staff continues to correspond with Corning Technology Santa Barbara currently carrying out tenant improvements at their new facility at 55 Castilian Drive. This will be a semiconductor manufacturing facility subject to Federal Categorical Pretreatment Regulations. Staff is in the process of issuing a Class 4C Industrial Wastewater Discharge Permit to this facility. They will be subject to Federal Categorical regulations.

Street Sweeping

Graffiti & Abandon vehicles – none to report at this time

Hrs. – 52

Miles – 771.8

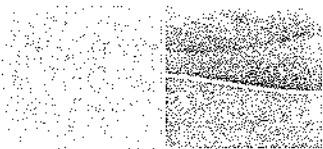
Loads – 52

MARBORG: 12-09-17 = 10.63 TN, 12/29/17 = 7.51 TN

- Dal Pozzo Tire installed 2 new front tires
- Changed transmission oil and filters on both sweepers
- Changed power steering fluid on eagle
- Replaced all fuel filters on both engines on both sweepers
- Replaced air filters on both engines on crosswind
- Replaced windshield wiper blades on crosswind

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	December 2017	MGD 1.714; 41.38%
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Sewer Operations Cleaning Summary from January 9, 2018 to January 29, 2018

Report Generated: January 30, 2018

Feet Cleaned

Hydroclean	26,731 ft.
Hot Spot	3,417 ft.
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	30,148 ft.

Lines Cleaned

Hydroclean	109 lines
Hot Spot	13 lines
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	122 lines

Other Work Orders

Parcel Permit	4 Work Orders
FOG Inspection	3 Work Orders
Service Call	1 Work Order
Structure Inspection Work Order	1 Work Order
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	9 Work Orders

Goleta West Sanitary District
Allowance of Claims
January 09, 2018 - January 31, 2018

Vendor ID	Vendor Name	Transaction Description	Posted Date	Amount
ACC01	ACCONTEMPS	Contract Labor	1/26/2018	\$1,414.00
ACC01	ACCONTEMPS	Contract Labor	1/17/2018	\$2,292.50
ACC01	ACCONTEMPS	Contract Labor	1/30/2018	\$1,131.20
ADP01	ADP Inc	Payroll Processing	1/17/2018	\$363.35
ADP01	ADP Inc	Payroll Processing	1/26/2018	\$16.20
ADT01	ADT Security Service Inc.	Alarm Service	1/17/2018	\$249.96
AQU01	Aqua-Flo Supply	Submersible Pump	1/17/2018	\$713.11
ASB01	Asbury Environmental Services	Used Oil Removal	1/26/2018	\$35.00
ATT02	AT&T Mobility	Nov, Dec - cell phones, Ipads, SCADA	1/17/2018	\$722.10
BLU01	Blueisle Bookkeeping	Bank Reconciliation	1/17/2018	\$212.50
BOW01	Bob Wondries Ford	2018 Ford Fusion Hybrid	1/18/2018	\$26,765.23
BRI01	C. Philip Brittain	Electrical/Instrumentation Repairs	1/17/2018	\$1,619.30
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	1/17/2018	\$5,215.50
BUY01	Buynak, Fauver, Archbald, Spray	Legal Services	1/17/2018	\$113.30
CAL03	Public Employees HEALTH	Health Insurance	1/25/2018	\$10,943.88
CAL12	CalPERS Public Employee's Retirement System	Pension	1/24/2018	\$3,581.87
CAL16	California Chamber of Commerce	Calif. Labor Law Poster	1/17/2018	\$51.89
CIR01	CIRGIS, Inc.	Aerial Mapping	1/17/2018	\$1,500.00
CITIG06	Channel Islands Technology Integrators' Group	Dell Laptops (2)	1/30/2018	\$2,798.09
CITIG06	Channel Islands Technology Integrators' Group	IT Support	1/17/2018	\$1,188.00
COA01	Coastal Copy	Copier Service	1/26/2018	\$375.74
CWE07	CWEA	Certification Testing	1/17/2018	\$180.00
CWE07	CWEA	Certification Testing	1/17/2018	\$165.00
DAT01	Datco Service Corp	DMV Drug Testing Service Fee	1/30/2018	\$146.25
FGL01	FGL Environmental	NISC Sampling	1/17/2018	\$2,622.00
FIR01	First Bankcard	UCLA Conference - Operating Supplies	1/26/2018	\$1,708.79
FRO01	Frontier Communications	Phone Service	1/30/2018	\$367.15
FRO01	Frontier Communications	Phone Service	1/17/2018	\$170.93
GEY01	Craig Geyer	Meeting & Conference Reimbursement	1/26/2018	\$180.76
GEY01	Craig Geyer	Meeting & Conference Reimbursement	1/17/2018	\$154.70
GOL02	Goleta Sanitary District	Treatment & Capital - December 2017	1/26/2018	\$381,639.11
GOL04	Goleta Water District	Water Service - Emily	1/17/2018	\$78.27
GRA03	Grainger	Water Testing Supplies	1/26/2018	\$96.38
HOM01	Home Depot Credit Svcs	Operating Supplies	1/30/2018	\$89.36
JAIO1	Jaimes Landscape	Landscape Maintenance	1/17/2018	\$300.00
JOY01	Joy Equipment Protection Inc	Fire Extinguisher Training & Service	1/17/2018	\$333.00
LAR01	Larry's Auto Parts	Vehicle Repair & Maintenance	1/17/2018	\$69.40
LEN01	Lenz Pest Control	Pest Control	1/17/2018	\$120.00
LIN01	Lincoln National Life Ins	Deferred Compensation	1/24/2018	\$450.00
MAR01	Marborg Industries	Waste Removal	1/17/2018	\$1,005.46
MCC02	McCormix Corporation	Fuel for Sweeper	1/17/2018	\$177.07
MEY01	Larry D Meyer	Meeting & Conference Reimbursement	1/17/2018	\$188.46
MIS01	Mission Linen Supply	Uniforms, Towels, etc.	1/30/2018	\$244.58
MIS01	Mission Linen Supply	Uniforms, Towels, etc.	1/26/2018	\$146.61
MIS01	Mission Linen Supply	Uniforms, Towels, etc.	1/17/2018	\$391.19
MNS01	MNS Engineers Inc	Recycled Water Project, GIS Services	1/17/2018	\$9,077.50
NUL01	Nu-Line Technologies, LLC	Pipeline & Manhole Rehab Project	1/17/2018	\$59,635.30
OFF01	Office Depot	Office Supplies	1/26/2018	\$173.93
PFM01	PFM Asset Management LLC	Investment Management	1/26/2018	\$1,353.06
REL01	Reliance Standard Life Insurance	Long Term Disability Insurance	1/26/2018	\$619.72
SAN08	Santa Barbara Air Pollution Control District	Emission Fee	1/26/2018	\$430.44
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Service	1/17/2018	\$400.00

**Goleta West Sanitary District
Allowance of Claims
January 09, 2018 - January 31, 2018**

SOU02	Southern California Edison Co	Electric Service	1/17/2018	\$461.69
SOU02	Southern California Edison Co	Electric Service	1/26/2018	\$2,533.74
SPE01	Specialty Tool And Bolt	Vehicle Repair & Maintenance	1/26/2018	\$20.69
SPE01	Specialty Tool And Bolt	Vehicle Repair & Maintenance	1/17/2018	\$17.49
SPE03	Special District Risk Management Authority	Life & Dental Insurance	1/26/2018	\$837.48
STA04	Stantec Consulting Services Inc.	Phase VI Sewar Main Replacement Project	1/17/2018	\$7,562.15
TEL03	TPX COMMUNICATIONS	Internet Service	1/17/2018	\$194.00
THE02	The Gas Company	Natural Gas Service	1/30/2018	\$90.57
THE07	The Corwin Group, Inc.	Phelps Rd. Trunk Sewar Project	1/17/2018	\$4,420.18
UCR08	UC Regents	Comm. Line Install & Monthly Chg.	1/17/2018	\$566.52
VEL01	Velocity Truck Center Ventura County	Sweeper Parts	1/17/2018	\$36.19
WEX01	WEX Bank	Fuel for Vehicles	1/30/2018	\$1,391.27
Total Services & Supplies				\$542,149.11
Payroll - pay dates 01/10/2018 & 01/24/2018				\$68,910.62
Total				\$611,059.73