

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
May 15, 2018**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Turenchalk called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Eva Turenchalk

Larry Meyer

Dr. David C. Lewis

Dr. David Bearman

Craig Geyer

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent

Steven A. Amerikaner – General Counsel

OTHERS PRESENT

Naomi Dewey – Buynak, Fauver, Archbald & Spray, LLC

Raymond Willefert – Isla Vista Recreation and Park District

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
May 1, 2018**

(18-05-30)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board approved the minutes of the Regular Board Meeting of April 3, 2018 as presented. President Turenchalk and Directors Geyer & Lewis voted in favor of approving the minutes. Directors Meyer and Bearman abstained.

6. **CONSIDER UPDATES TO DISTRICT PERSONNEL POLICY HANDBOOK**

(18-05-31)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board unanimously approved to table this item until the Board meeting that is scheduled for July 10, 2018.

7. **THIRD QUARTER FY 2017-2018 ADOPT-A-BLOCK REPORT**

(18-05-32)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board unanimously approved to accept the Third Quarter FY 2017-2018 Adopt-A-Block Report as presented.

8. **ISLA VISTA RECREATION AND PARK DISTRICT REQUEST FOR ADOPT-A-BLOCK FUNDING FOR FY 2018-2019**

(18-05-33)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to fund the Adopt-A-Block Program in FY 2018-2019 in an amount not-to-exceed \$75,847.00 as requested.

Director Geyer left the meeting following this agenda item.

9. **REVIEW DRAFT FY 2018-19 BUDGET DOCUMENT**

The General Manager presented the draft budget document to the Board. Questions and comments from the Board were addressed. The Final Draft Budget Document will be brought back for approval at the Regular Board Meeting Scheduled for June 5, 2018.

Director Bearman left the meeting following this agenda item.

10. **THIRD QUARTER FY 2017-2018 FINANCIAL REPORT**

(18-05-34)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously approved to accept the Third Quarter FY 2017-2018 Financial Report as presented.

11. **COMMUNICATIONS**

None.

12. **REPORTS**

Operations Report

The General Manager provided a report.

Finance Committee Meeting

Director Lewis provided a report.

Goleta Sanitary District Board Meeting

No report.

Goleta Water District Board Meeting
President Turenchalk provided a report.

Isla Vista Recreation and Park District Board Meeting
Director Lewis provided a report.

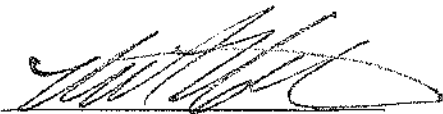
City of Goleta Council Meeting
No report.

SBCCSDA Executive Board Meeting
Director Meyer provided a report.

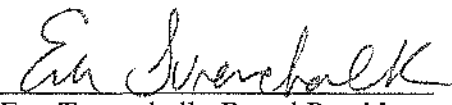
Other Reports
None.

13. FUTURE AGENDA ITEMS
None.

14. ADJOURNMENT
There being no further business, President Turenchalk adjourned the meeting at 6:45PM.


Mark Nation, Clerk - Secretary

APPROVED


Eva Turenchalk, Board President

April 25, 2018 – May 3, 2018

Administration

Staff attended Finance Committee meeting.

Office Manager continues work on Board request of investigating hosting a SBCCSDA Chapter meeting possibly at the Hilton Garden Inn. This is ongoing.

Staff continues working with Counsel to develop a draft easement agreement with the Storke Ranch HOA to present to the Management Committee for review.

The crew continues work on the annual commercial billing process and working with Redzone/ICOM to improve how the software used for some of the tasks required works.

Staff continues working on the annual budget for FY 2018-2019.

Staff continues working with UCSB and District Consultants regarding the Coastal Commission direction regarding the location of the new Phelps Road Trunk Line on UCSB property near Los Carneros. A portion of the land used for the staging area for the Mesa Road Project and by UCSB for some of their projects is called out as “open space” in the LRDP. The CCC wants the line moved out of that area. A revised alignment has been submitted to CCC staff.

Submitted the No-Spill Certification for April 2018 to the State CIWQS database as required.

Collection System Maintenance

The crew has been performing offtract easement maintenance. Mowing and trimming was completed on Los Carneros, Timbers, Dos Pueblos and willow springs easements. A Sewer Operations Summary is included with this report.

Staff completed 3 final inspections and completed permits for 2-buildings at the People’s Self Help Housing portion of Village at Los Carneros and tenant improvements at Albertson’s Supermarket.

District Staff continues inspecting the public sewer portion of the Village at Los Carneros Project as needed.

Staff completed plan check and fee estimate for Home Goods who will be leasing the former Sports Authority location in Camino Real Marketplace.

The crew continues working with Phil Brittain Electrician on the Emily radio communication upgrade for SCADA.

Staff received safety training on Fall Protection and Inspection of Equipment.

Industrial Waste

Staff completed and delivered the required response to the December 5, 2017 Pretreatment Compliance Inspection Summary Report.

Staff collected Industrial Wastewater Discharge Permit compliance samples from Calient Technologies and Solution Depositions Systems.

Staff continues to correspond with Samsara Winery regarding pretreatment regulations and permitting for proposed facility at 6485 Calle Real.

Street Sweeping

Graffiti – Reported to City of Goleta - location on Calle Real between Mendocino and Plumas, and on Ellwood Station Rd. and San Blanco.

Abandon vehicle – none to report at this time

Hrs. – 23.1

Miles –182.1

Loads – 12

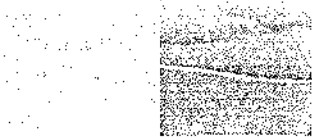
Extra sweep on Cathedral Oaks Rd. between Glen Annie and Los Carneros Rd.

MARBORG: 4/12/18 16.39 TN

- Serviced water filter on eagle
- Inspected conveyor belt tension and alignment on eagle
- Replaced gutter brooms as needed

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	March 2018	MGD 2.14; 42.73%
-------------------------	------------	------------------



Sewer Operations Cleaning Summary from April 25, 2018 to May 3, 2018

Water and Sewer Operations Department - 1974

Other Work Orders

Parcel Permit

3 Work Orders

3 Work Orders

Goleta West Sanitary District
Allowance of Claims
April 25, 2018 - May 03, 2018

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Processing	5/2/2018	\$379.27
BAR01	Bartlett Pringle & Wolf LLC	Accounting Services	5/2/2018	\$999.00
CAE01	Santa Barbara County CAER	CAER Annual Membership	5/2/2018	\$100.00
CAL12	CalPERS Public Employee's Retirement System	Pension	5/1/2018	\$3,373.25
COA01	Coastal Copy	Copier Service	5/2/2018	\$511.47
FRO01	Frontier Communications	Phone Service	5/2/2018	\$433.10
GEY01	Craig Geyer	SBCCSDA Chapter Meeting	5/2/2018	\$40.00
GOL02	Goleta Sanitary District	Treatment & Disposal	5/2/2018	\$185,422.63
HAR01	Lawrence Hart	CWEA Conference Reimbursement	5/2/2018	\$1,172.32
HDS01	HD SUPPLY CONSTR & INDUSTR WH CAP	Safety Supplies	5/2/2018	\$628.49
HOM01	Home Depot Credit Svcs	Operating Supplies	5/2/2018	\$324.26
LIN01	Lincoln National Life Ins	Deferred Compensation	5/1/2018	\$1,150.00
MAR01	Marborg Industries	Trash Removal Roll Off	5/2/2018	\$1,718.24
MIS01	Mission Linen Supply	Uniforms Towels	5/2/2018	\$185.59
NUJ01	Nu-Line Technologies, LLC	Project 16-04 Retention	5/2/2018	\$25,974.37
PFM01	PFM Asset Management LLC	Investment Management	5/2/2018	\$1,447.31
TAL01	TALLEY Inc.	Emily SCADA Radio Project	5/2/2018	\$215.02
THE02	The Gas Company	Natural Gas	5/2/2018	\$32.94
UND01	Underground Service Alert	Dig Alert Notices	5/2/2018	\$92.50
WEX01	WEX Bank	Fuel for Vehicles	5/2/2018	\$970.02
Total Services & Supplies				\$225,169.78
Payroll - pay date ending 04/25/2018				\$24,001.40
Total				\$249,171.18