

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
January 16, 2018**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Turenchalk called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Larry Meyer
Dr. David C. Lewis
Eva Turenchalk
Dr. David Bearman
Craig Geyer

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Steven A. Amerikaner – General Counsel

OTHERS PRESENT

None.

At this time President Turenchalk asked for a moment of silence for the victims of the mudslides in Montecito and for the community

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
January 2, 2018**

(18-01-05)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved the minutes of the Regular Board Meeting of January 2, 2018 as presented.

6. **REVIEW DRAFT ORDINANCE NO. 18-90 RELATING TO FEES AND CHARGES AND REPEALING AND REPLACING ORDINANCE NO. 16-89 AND CONSIDER SETTING A DATE FOR A PUBLIC HEARING**

(18-01-06)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board approved to hold a public hearing and consider Ordinance No. 18-90 at the Regular Board Meeting scheduled for March 6, 2018.

President Turenchalk, Directors Lewis, Bearman and Geyer all voted in favor of the motion and Director Meyer abstained.

CHANGE ORDER NO. 2 (Final & Closeout) FOR THE FACILITIES ENGINEERING PHASE VI PROJECT (PROJECT #16-03)

(18-01-07)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board approved Change Order 2 for Project #16-03 as presented.

President Turenchalk, Directors Meyer, Lewis and Bearman all voted in favor of the motion and Director Geyer abstained.

8. **COMMUNICATIONS**

None.

9. **REPORTS**

Operations Report

The General Manager provided a report.

Engineering Committee Meeting

Director Lewis provided a report.

Goleta Sanitary District Board Meeting

Director Meyer provided a report.

Director Geyer left the meeting at this time

Goleta Water District Board Meeting

President Turenchalk provided a report.

SBCCSDA Executive Board Meeting

Director Meyer provided a report.

Isla Vista Recreation & Park District Board Meeting

Director Lewis provided a report.

City of Goleta Council Meeting
No report.

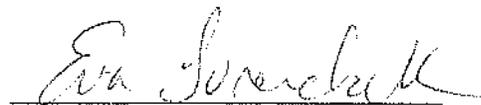
Other Reports
None.

10. FUTURE AGENDA ITEMS
None.

11. ADJOURNMENT
There being no further business, President Turenchalk adjourned the meeting at 6:08PM.


Mark Nation, Board Secretary

APPROVED


Eva Turenchalk, Board President

December 27, 2017 – January 8, 2017

Administration

Staff attended Engineering Committee meeting.

Worked with District Counsel to finalize draft Ordinance regarding GWSD fees.

Staff is putting together a list of items for the Board to consider for disposal.

Working with District Counsel to develop a funding policy for the PARS Pension Trust to return to the Finance Committee with.

Collection System Maintenance

The crew responded with the CCTV truck to Newport Drive. The resident complained of a back-up with their sewer. The crew was able to show the resident photos taken by the CCTV equipment that showed there were heavy roots coming down their private lateral.

Nu-Line Technologies completed all pipelining and manhole rehabilitation for the Phase VI Pipeline and Manhole Maintenance Project. The only remaining work on the project is a small amount of post lining CCTV work. They are expected to be 100% done this week. District Staff is inspecting this project.

District Staff continues inspecting the public sewer portion of the Village at Los Carneros Project as needed. Several units have received final inspection in the past couple of weeks.

Staff continues working with a consultant to improve communications and reliability of District's SCADA (Supervisory Control and Data Acquisition) system.

Staff continues monitoring Granite Construction as they work on the City of Goleta's Hollister Avenue bike path project which requires raising and/or lowering some of the sewer manholes in that area and the raising of sewer manholes in areas affected by the City of Goleta 2016-2017 Pavement Overlay Project.

Staff continues working with MNS Engineers to complete some GIS map update/corrections that are needed on the collection system maps.

The crew completed January monthly maintenance including exercising emergency equipment and exercising all the valves in the District.

Staff sent a map to The Gas Company Representative from GIS showing locations of sewer facilities in the vicinity of Hollister and Entrance Road.

Staff received training on Fire Safety & Hands-on Fire Extinguisher Use.

Annual service was performed on all the fire extinguisher in the District.

Industrial Waste

District Staff continues FOG inspections for the period.

Staff completed the annual Industrial Wastewater Discharge Permit renewal process with all permitted industries within the District.

Staff conducted a site visit to Corning Technology Santa Barbara's new facility at 55 Castilian Drive. This will be a semiconductor manufacturing facility subject to Federal Categorical Pretreatment Regulations. Staff is in the process of issuing a Class 4C Industrial Wastewater Discharge Permit to this facility.

Street Sweeping

Graffiti & Abandon vehicles – none to report at this time

Hrs. – 52.3

Miles – 395

Loads – 25

MARBORG: 12-09-17 = 10.63 TN, 12-02-17 = 7.83 TN

- Performed year-end maintenance of the Crosswind

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	November 2017	MGD 1.692; 39.49%
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Sewer Operations Cleaning Summary from December 27, 2017 to January 8, 2018

Your environmental partner since 1954

Description	Quantity
Other Work Orders	
FOG Inspection	1 Work Order
Parcel Permit	1 Work Order
	<hr/> 2 Work Order

**Goleta West Sanitary District
Allowance of Claims
December 28, 2017 - January 8, 2018**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ACC01	ACCOMTEMP	Contract Labor	1/4/2018	\$3,920.00
ADP01	ADP Inc	Payroll Processing	1/4/2018	\$255.87
AIR04	Air Resources Board-PERP Renewal	Annual Permit	1/4/2018	\$570.00
ALL08	CSRMA c/o Alliant Insurance Svcs, Inc.	Insurance	1/4/2018	\$49,483.43
ATT02	AT&T Mobility	Cellular Service	1/4/2018	\$716.99
BAR01	Bartlett Pringle & Wolf LLC	Audit & Accounting Services	1/4/2018	\$16,057.00
BAR02	Barricade Pest Control	Pest Control	1/4/2018	\$100.00
CAL03	Public Employees HEALTH	Health Insurance	1/3/2018	\$11,679.80
CAL12	CalPERS Public Employee's Retirement System	Pension	1/8/2018	\$3,550.12
CAL12	CalPERS Public Employee's Retirement System	Pension	12/28/2017	\$3,550.12
CIT03	City of Santa Barbara	DART-CDP for Admin Building Project	1/4/2018	\$24,715.00
CITIG06	Channel Islands Technology Integrators' Group	IT Support	1/4/2018	\$1,159.39
COU06	County of Santa Barbara	NOD for Phelps Road Project	1/4/2018	\$50.00
COU06	County of Santa Barbara	NOD for Phelps Road Project	1/4/2018	\$2,280.75
FIR01	First Bankcard	Dewatering Pump	1/4/2018	\$659.26
FIR01	First Bankcard	Operating Supplies	1/4/2018	\$106.60
FLO02	FLOW N CONTROL	Control Panel for Railine Replacement Project	1/4/2018	\$38,938.69
FRO01	Frontier Communications	Phone Service	1/4/2018	\$431.80
GOL02	Goleta Sanitary District	November 2017	1/4/2018	\$236,165.62
HOM01	Home Depot Credit Svcs	Operating Supplies	1/4/2018	\$172.30
LIN01	Lincoln National Life Ins	Deferred Compensation	1/8/2018	\$1,150.00
LIN01	Lincoln National Life Ins	Deferred Compensation	12/28/2017	\$450.00
MAR01	Marborg Industries	Waste Removal	1/4/2018	\$3,677.47
MCC02	McCormix Corporation	Fuel for Sweeper	1/4/2018	\$460.58
MIS01	Mission Linen Supply	Uniforms, Towels etc.	1/4/2018	\$1,026.96
MNS01	MNS Engineers Inc	GIS Map Updates	1/4/2018	\$1,191.25
NAT03	National Plant Services, Inc.	PSI Drywell Rehabilitation	1/4/2018	\$11,752.50
OFF01	Office Depot	Office Supplies	1/4/2018	\$51.03
PFM01	PFM Asset Management LLC	Investment Management	1/4/2018	\$1,325.83
REA01	ReadyRefresh by Nestle	Drinking Water	1/4/2018	\$27.23
REL01	Reliance Standard Life Insurance	LTD	1/4/2018	\$823.24
SAN03	Sansum-SBMFC Occupational Medicine Center	DMV Physical	1/4/2018	\$135.00
SOU02	Southern California Edison Co	Electric Service	1/4/2018	\$2,733.29
SQU04	SOUTH COAST DELI	Meetings Lunches	1/4/2018	\$35.06
SPE03	Special District Risk Management Authority	Dental/Life Insurance	1/4/2018	\$837.48
STA04	Stantec Consulting Services Inc.	CM Project #16-03	1/4/2018	\$9,449.31
THE02	The Gas Company	Gas Service	1/4/2018	\$125.46
TIE01	Tierra Contracting Inc	Project #16-03	1/4/2018	\$56,112.05
UND01	Underground Service Alert	Dig Alerts	1/4/2018	\$56.20
WEX01	WEX Bank	Fuel for vehicles	1/4/2018	\$161.95

Total Service & Supplies

\$486,144.63

Total

\$486,144.63