

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
October 2, 2018**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Turenchalk called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Eva Turenchalk
Larry Meyer
Dr. David C. Lewis
Dr. David Bearman
Craig Geyer

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Steven A. Amerikaner – District Counsel

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District
Tory Milazzo – Highmark Capital

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
SEPTEMBER 18, 2018**

(18-10-51)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board approved the minutes of the Regular Board Meeting of September 18, 2018 as presented. Director Meyer abstained and the rest of the Board voted in favor of approving the minutes.

**6. PUBLIC AGENCY RETIREMENT SYSTEM (PARS) OPEB AND PENSION TRUST
PROGRAMS REVIEW**

Tory Milazzo from Highmark Capital provided a presentation to the Board and answered questions as needed.

(18-10-52)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board unanimously approved to change the investment strategy for both the OPEB and PSRP programs from the "Conservative" strategy to the "Moderately Conservative" strategy.

7. **FALL 2018 DISTRICT NEWSLETTER**

(18-09-53)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board unanimously approved to direct the General Manager to work with the District's public relations consultant to print and distribute the Fall 2018 District Newsletter.

8. **COMMUNICATIONS**

None.

9. **REPORTS**

Operations Report

The General Manager provided a report.

Finance Committee Report

Director Geyer provided a report.

Goleta Sanitary District Board Meeting

Director Meyer provided a report.

Director Bearman left the meeting at this time (6:09PM)

Santa Barbara Airport Commission Meeting

Director Lewis provided a report.

Other Reports

Director Geyer reported on a City of Goleta Finance Committee meeting he attended.

10. **FUTURE AGENDA ITEMS**

None.

11. **ADJOURNMENT**

There being no further business, President Turenchalk adjourned the meeting at 6:16PM.



Mark Nation, Clerk - Secretary

APPROVED


Eva Turenchalk, Board President

September 12, 2018 – September 24, 2018

Administration

District Auditors were in and finalized the field work for the FY 2017-18 Audit.

Staff attended Public Relations and Finance Committee meetings.

Staff gave a presentation on the Phelps Road Project and the Headquarters Site Building Upgrades to the Goleta Slough Management Committee. It was well received and the group is excited for the District to remove it's manholes from the wetland on the west side of Los Carneros Road.

Collection System Maintenance

Stand-by duty person responded around 11PM on September 17, 2018 to an alarm for the emergency generator running. Upon arrival it was found that the generator and all equipment was running as it should. The power outage lasted till approximately 6:18AM.

The crew completed replacing the groundwater pump at PS#1.

Zebron completed rehabilitating certain manholes in the District. These manholes were primarily on the west end of Hollister Avenue.

The crew completed cleaning hotspots throughout the District. A sewer operations summary is included with this report.

Staff issued a Sewer Service Permit for proposed tenant improvements at 7030 Hollister Avenue. CVS Pharmacy will be moving into the building currently occupied by R&R Furniture.

Staff met with representative of UCSB at the site of a proposed maintenance building for North Campus Open Space (Old Ocean Meadows Golf Course) to mark District lines and discuss permanently abandoning the old clubhouse lateral connection.

Staff received safety training on the following subjects: Use and inspection of Personal Protective Equipment (PPE).

Industrial Waste

Staff collected Industrial Wastewater Discharge Permit compliance samples from Corning Glass Microsystems.

Staff continues FOG inspections at restaurants throughout the District. Three inspections were completed this period.

Street Sweeping

No report this short period.

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	June 2018	MGD 1.91; 42.92%
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Sewer Operations Cleaning Summary from September 12, 2018 to September 24, 2018

Your environmental partner since 1954

Descripton	Quantity
Feet Cleaned	
Hot Spot	2,496 ft.
	2,496 ft.
Lines Cleaned	
Hot Spot	7 lines
	7 lines
Other Work Orders	
FOG Inspection	3 Work Orders
	3 Work Orders

Goleta West Sanitary District
Allowance of Claims
September 12, 2018 - September 24, 2018

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll	9/24/2018	\$277.56
ADV01	Advanced Infrastructure Technologies LLC	Metal detector	9/24/2018	\$1,025.94
ATT02	AT&T Mobility	Phone service	9/24/2018	\$376.51
BAR01	Bartlett Pringle & Wolf LLC	Audit & Auditing Services	9/24/2018	\$17,763.00
BAR02	Barricade Pest Control	Pest Control	9/24/2018	\$100.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	9/24/2018	\$15,254.48
CAL12	CalPERS Public Employee's Retirement System	Pension	9/19/2018	\$4,187.54
GEY01	Craig Geyer	Board member reimbursement	9/24/2018	\$109.22
GOL02	Goleta Sanitary District	June treatment	9/24/2018	\$344,096.92
GRA03	Grainger	O&M parts	9/24/2018	\$309.06
HAA01	Haaker Equipment Company	Vactor parts	9/24/2018	\$76.91
LIN01	Lincoln National Life Ins	Deferred compensation	9/20/2018	\$450.00
MCC02	McCormix Corporation	Sweeper fuel	9/24/2018	\$131.28
MEY01	Larry D Meyer	Board member reimbursement	9/24/2018	\$187.02
MIS01	Mission Linen Supply	Uniforms & Towels	9/24/2018	\$219.73
NMG01	Nielsen Merksamer	Legal Services	9/24/2018	\$347.50
PFM01	PFM Asset Management LLC	Investmt Services	9/24/2018	\$1,476.14
PRA01	PRAXAIR	Welding supplies	9/24/2018	\$120.18
REL01	Reliance Standard Life Insurance	LTD Insurance	9/24/2018	\$654.19
SOU02	Southern California Edison Co	Electricity	9/24/2018	\$3,845.67
SOU04	SOUTH COAST DELI	Meeting lunches	9/24/2018	\$169.14
SPE03	Special District Risk Management Authority	Life & Dental Insurance	9/24/2018	\$932.76
UCR08	UC Regents	Internet	9/24/2018	\$102.26
VEL01	Velocity Truck Center Ventura County	Sweeper parts	9/24/2018	\$291.22
WES01	Westaire Heating & Air	A/C Repair	9/24/2018	\$1,428.33
WIN01	Winema Industrial & Safety Supply	Safety supplies	9/24/2018	\$973.85
ZEB01	Zebron Contracting, Inc.	Manhole rehabilitation	9/24/2018	\$14,975.00
Total Services & Supplies				\$409,881.41
Payroll - pay date 09/19/2018				\$34,706.03
Total				\$444,587.44