

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
May 7, 2019**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Bearman called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

David Bearman, M.D.
Larry Meyer
Dr. David C. Lewis
Eva Turenchalk
Craig Geyer

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Brian M^cCarthy – Chief Inspector
Steven A. Amerikaner - District Counsel

OTHERS PRESENT

Patsy Stadelman Price – Brownstein, Hyatt, Farber, Schreck
Bruce Corwin – The Corwin Group, Inc.
Steve Majeowsky – Goleta Sanitary District
Jay Freeman – Isla Vista Community Services District

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

Jay Freeman, IVCSA, requested that the Board consider casting GWSD's ballot for him for LAFCO Special District Representative and/or the Alternate position.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
APRIL 2, 2019 AND THE SPECIAL BOARD MEETING OF APRIL 8, 2019**

(19-05-18)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved the minutes of the Regular Board Meeting of April 2, 2019 and the Special Board Meeting of April 8, 2019 as presented.

6. **RESOLUTION NO. 19-782: APPROVING AN ADDENDUM TO THE MITIGATED NEGATIVE DECLARATION (SCN 2017091003) FOR A REVISION TO THE NEW ADMINISTRATION BUILDING PROJECT TO ADD A PERIMETER FLOODWALL**

Patsy Stadelman Price of BHFS provided a brief summary of the Addendum to the Mitigated Negative Declaration (MND) and answered questions from the Board.

(19-05-19)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board adopted Resolution No. 19-782 approving an Addendum to the MND (SCN 2017091003) for a revision to the New Administration Building Project to add a perimeter floodwall by the following roll call vote:

AYES:	Meyer, Lewis, Bearman, Turenchalk, Geyer
NOES:	None
ABSTAIN:	None
ABSENT:	None

7. **CONSIDER AWARDING CONTRACT FOR PROJECT #10-02 PHELPS ROAD TRUNK SEWER PROJECT**

(19-05-20)

Bruce Corwin of The Corwin Group, Inc. provided a brief summary of the bids and answered questions from the Board. Upon a motion from Director Geyer, seconded by Director Lewis, the Board unanimously approved to award the contract for Project #10-02 Phelps Road Trunk Sewer Project to Tierra Contracting, Inc. at a cost not-to-exceed \$8,990,960.00.

8. **COMMUNICATIONS**

Noted as received.

9. **REPORTS**

Operations Report

The Chief Inspector provided a report.

Finance Committee

Director Lewis provided a report.

Engineering Committee

Director Lewis provided a report.

Goleta Sanitary District

Director Meyer provided a report.

Goleta Water District

Director Turenchalk provided a report.

SBCCSDA Executive Board Meeting

Director Meyer provided a report.

Isla Vista Recreation and Park District

Director Lewis provided a report.

Santa Barbara Airport Commission

No report.

City of Goleta

No report.

Other Director Reports

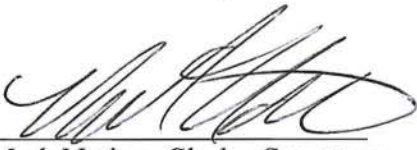
No report.

10. FUTURE AGENDA ITEMS

President Bearman and Director Geyer requested that the Board consider installing an Electric Vehicle (EV) charging station for the new Administration Building and look into grants available through APCD.

11. ADJOURNMENT

There being no further business, President Bearman adjourned the meeting at 6:03PM.


Mark Nation, Clerk - Secretary

APPROVED


David Bearman M.D., Board President



Sewer Operations Cleaning Summary from March 27, 2019 to May 1, 2019

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	16,628 ft.
Hot Spot	1,670 ft.
Root Cutting	348 ft.
	<hr/>
	18,646 ft.
Lines Cleaned	
Hydroclean	79 lines
Hot Spot	7 lines
Root Cutting	3 lines
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	89 lines
Other Work Orders	
CCTV Work Order	17 Work Orders
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	17 Work Orders

March 27, 2019 – May 1, 2019

Administration

Staff attended Special Board Meeting for required ethics training.

Staff attended Finance and Engineering Committee meetings.

Staff completed the required annual State Compensation Report and sent it to the California State Controller's Office.

Staff continues preparing the budget for fiscal year 2019-2020. Met with the Finance Committee to review the first draft of the budget spreadsheets.

Prepared 1st Quarter 2019 Financial Report. Planned to be reviewed by the Board at the May 21, 2019 Regular Board Meeting.

Staff continues work on the commercial billing process for fiscal year 2019-2020 tax roll.

Westair Heating and Air Conditioning made some repairs to the office HVAC system.

Held pre-bid meeting and the bid opening for the Phelps Road Project.

Worked with the consultant and finalized the update to the hydraulic model. Which included the addition to the model of new developments and associated new pipelines that have come on since the last version of the model was completed approximately 10 years ago.

Delivered updated permissions/terms and conditions forms for all badged GWSD employees to the airport security badging office as required.

Collection System Maintenance

The crew continues to work performing CCTV inspections scheduled for 2019. This is primarily the Isla Vista area.

The crew completed hydro-cleaning the Carneros 24 area, Bacara Gravity area, Storke Ranch area and worked a couple nights to complete the Industry East area. The crew also completed cleaning hotspots and root cutting throughout the District for the month of April. They are currently hydro-cleaning the EMID area. A sewer operations summary is enclosed with this operations report.

Staff inspected repairs that were made to GWSD's sewer main on Los Carneros Road. The line was damaged when an underground utility contractor was using trenchless technology to install communication and electrical conduits.

Staff met with representative of UCSB regarding sewer location and proposed improvements at the old Ocean Meadows Golf Course (“North Campus Open Space”) club house and parking lot.

A contractor came and rehabbed a few manholes in the District that were found to have infiltration problems and/or H2S corrosion.

The crew completed the monthly maintenance, equipment exercising and test running of all facilities scheduled for April.

Cummins Cal Pacific repaired a water leak on the trailer mounted emergency generator.

The field crew attended a CWEA Tri-Counties Section training workshop in Camarillo.

Industrial Waste

Staff collected Industrial Wastewater Discharge Permit compliance samples from the following industries: Apeel Sciences, Ritz-Carlton Bacara, Calient, Costco, Karl Storz Imaging, Lockheed Martin SB Focalplane, Medtronic, Outer Aisle Gourmet, SerImmune, Transphorm, USPS P&DC, and two Raytheon sites.

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at the following industries: Ritz-Carlton Bacara, Corning Glass Microsystems, FLIR Systems, and Transphorm.

Staff sent an email to Ritz-Carlton Bacara requesting maintenance and operation records for their dry-cleaning process that were not readily available during the routine inspection.

Staff received and reviewed March estimates from Raytheon for well water used in their industrial processes and discharged to the sewer system.

Staff met with representatives from GSD and their consultant RvL Associates regarding a Pretreatment Program local limit study. A technically based local limits (TBLL) study is currently in progress to ensure both Districts ongoing protection of the environment and continued compliance with the National Pollutant Discharge Elimination System (NPDES) permit. RvL Associates sub-contractors will be collecting samples from two GWSD sites and numerous sites within GSD and the treatment plant for this study.

Staff dye tested and inspected tenant improvements at the following restaurants: Jeannine’s Bakery at the old Dickey’s BBQ location in Hollister Village, and Mesa Burger at the old Kahuna Grill in Camino Real Marketplace.

Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hrs. – 91.2

Miles- 757.7

Loads- 37

Marborg: 3/01/19 - 9.94TN, 3/08/19 - 4.60TN, 3/15/19 - 11.860TN, 3/22/19 - 9.49TN
3/29/19 - 10.12TN, 4/06/19 - 10.07TN, 4/16/19 - 8.28TN

- Replaced coolant reservoir on the Eagle main engine
- Replaced fuel filters on both engines on the Eagle
- Replaced main engine air filter on the Eagle
- Serviced inside hopper on the Eagle
- Changed oil and filter on the main engine on the Eagle

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	March 2019	MGD 2.30; 41.6651%
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**Goleta West Sanitary District
Allowance of Claims
March 27, 2019 - April 30, 2019**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Processing	4/9/2019	\$1,694.00
ADT01	ADT Security Service Inc	Security System	4/30/2019	\$261.33
ADV01	Advanced Infrastructure Technologies LLC	Locators	3/8/2019	\$2,303.75
ALL01	Alliant Insurance Services	Notary Surety Bond	4/30/2019	\$38.00
AQU01	Aqua-Flo Supply	Clean-out Cover	4/9/2019	\$73.31
ATT02	AT&T Mobility	Wireless Phone Service	4/30/2019	\$739.04
BAR01	Bartlett Pringle & Wolf LLC	Accounting & Audit Services	4/30/2019	\$513.00
BAR02	Barricade Pest Control	Pest Control	4/30/2019	\$300.00
BEA01	David Bearman MD	CASA Conference Reimbursement	3/26/2019	\$367.82
BLU01	Blueisle Bookkeeping	Bookkeeping Service	4/30/2019	\$85.00
BOONE	Boone Graphics	Stationery Supplies	3/13/2019	\$257.87
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	4/9/2019	\$13,297.00
BYRD	Byrd Industrial Electronics	SCADA Upgrades	4/30/2019	\$674.08
CAL03	Public Employees Health	CalPERS Health Insurance	4/24/2019	\$29,103.90
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	4/18/2019	\$17,068.60
CIN01	Cintas Corporation	Safety First Aid Supplies	4/30/2019	\$143.57
CTIG06	Channel Islands Technology Integrators' Group	Computer Support	4/30/2019	\$5,132.65
COA01	Coastal Copy	Contract Agreement	4/9/2019	\$255.94
COU02	County of Santa Barbara Road Division	Dept. Public Works Utility Permits	4/30/2019	\$181.31
COU04	County of Santa Barbara	District Buildings Project	4/30/2019	\$50.00
CWEA05	CWEA	CWEA Membership & Certification	3/13/2019	\$60.00
DAL01	Dal Pozzo Tire Corp	Sweeper Tire Repair	4/9/2019	\$55.00
DAT01	Datco Service Corp	DOT Testing	4/2/2019	\$195.00
DFK01	DFK Solutions	Safety Training	4/30/2019	\$325.00
FAS01	Fastenal Company	Vactor Repair Parts	3/26/2019	\$36.65
FER01	Ferguson Waterworks #1083	Plug Valve	4/30/2019	\$3,737.33
FIR01	First Bankcard	Operations and Supplies	4/30/2019	\$1,855.70
FRO01	Frontier Communications	Phone Service	4/30/2019	\$1,234.47
GEY01	Craig Geyer	SBCCSDA Mtgs. & Reimbursements	4/30/2019	\$271.97
GLD01	Goldtree Training LLC	Training Harassment Prevention	3/8/2019	\$1,250.00
GOL01	Goleta Building Materials	Asphalt Patch	4/9/2019	\$109.19
GOL02	Goleta Sanitary District	Treatment	4/2/2019	\$412,522.75
GOL04	Goleta Water District	Water Service	4/30/2019	\$162.90
GRA03	Grainger	Safety Supplies	4/30/2019	\$266.72
HAA01	Haaker Equipment Company	Sweeper Repair	4/30/2019	\$13,047.71
HAY01	J Hayes Truck & Equipment Repair	Sweeper Repair	4/9/2019	\$720.00
HIL01	Joseph Hilliard	Safety Boots Reimbursement	3/26/2019	\$150.00
HOM01	Home Depot Credit Svcs	Operations Supplies	4/30/2019	\$954.69
ISL01	Isla Vista Recreation & Park District	Mutt-mitts	4/9/2019	\$3,899.44
JAI01	Jaimes Landscape	Landscape Maintenance	4/9/2019	\$700.00
JOY01	Joy Equipment Protection Inc	Servicing Fire Extinguishers	3/26/2019	\$30.00
LAR01	Larry's Auto Parts	Sweeper Tools	4/30/2019	\$101.22
LEN01	Lenz Pest Control	Pest Control	3/8/2019	\$120.00
LIN01	Lincoln National Life Ins	Deferred Compensation	4/18/2019	\$3,400.00
MAR01	Marborg Industries	Waste Removal and Roll Off	4/30/2019	\$10,291.30
MCC02	McCormix Corporation	Sweeper Fuel & Oil	4/30/2019	\$1,747.38
MEY01	Larry D Meyer	SBCCSDA Meeting Reimbursement	4/30/2019	\$242.78
MIS01	Mission Linen Supply	Uniforms and Towels	4/30/2019	\$2,426.57
NAT01	Mark Nation	SBCCSDA Meeting Reimbursement	4/9/2019	\$120.00
NCL01	National Coating & Lining Company	Manhole Repairs	4/30/2019	\$5,250.00
OFF01	Office Depot	Office Supplies	4/30/2019	\$643.79
PFM01	PFM Asset Management LLC	Investment Service	3/26/2019	\$3,082.31
PHO01	Phonex Telecommunications	Phone Repair	4/2/2019	\$313.95
REA01	ReadyRefresh by Nestle	Drinking Water	4/2/2019	\$205.56
REC01	RECON	New Admin. Bldg. Report Addendum	4/9/2019	\$316.20
REL01	Reliance Standard Life Insurance	LTD Insurance	3/26/2019	\$1,373.72
SAN20	Santa Barbara County EHS/CUPA	Annual Hazardous Matls Permit	3/8/2019	\$911.00
SBCCSDA	SBCCSDA	SBCCSDA Chapter Mtgs. Sponsorship	3/26/2019	\$1,486.95
SCA01	SCAP Southern California Alliance of	SCAP Membership	4/9/2019	\$538.00
SCH02	Schneider Electric USA, Inc.	SCADA Support	3/8/2019	\$3,948.00
SED01	Sedaru Inc.	InfoSewer Update	3/8/2019	\$3,844.00

**Goleta West Sanitary District
Allowance of Claims
March 27, 2019 - April 30, 2019**

SIL01	Silvia's Cleaning Company, Inc	Janitorial Service	4/9/2019	\$800.00
SOS01	Secretary of State CA	Notary Commission License Fee	3/13/2019	\$40.00
SOU02	Southern California Edison Co	Electricity	4/9/2019	\$7,068.35
SOU04	South Coast Deli	Ethics Training Meeting Lunch	4/9/2019	\$467.75
SPE03	Special District Risk Management Authority	Insurance Dental & Life	3/26/2019	\$924.61
STA04	Stantec Consulting Services Inc.	Phelps Rd. Project Consulting Services	3/26/2019	\$796.00
STK01	Storke Ranch Master Association	Phelps Rd. Easement Agreement	3/26/2019	\$55,437.20
TAL01	Talley Inc	Electronic Supplies	3/8/2019	\$283.16
TER01	Terrain Consulting	Public Relations Consulting	4/2/2019	\$9,521.79
THE02	The Gas Company	Natural Gas	4/9/2019	\$218.51
THE07	The Corwin Group, Inc.	Phelps Rd. Design Services	3/26/2019	\$11,409.72
THE08	The Regents of the University of California	Internet Service	4/30/2019	\$308.76
UND01	Underground Service Alert	Dig Alerts	4/2/2019	\$206.68
UNI01	United Laboratories	Emily Supplies	4/30/2019	\$1,232.87
USP	US Postal Service, Bulk Mail Entry Unit	Post Office Box 10 Fee	3/8/2019	\$268.00
UTI02	Utility Cost Management LLC	Utilities Mgmt	4/30/2019	\$473.10
WES01	Westaire Heating & Air	HVAC Repair	4/2/2019	\$1,615.29
WEX01	WEX Bank	Vehicle Fuel	4/2/2019	\$2,960.98
WHE01	Whetstone's Bookbindery	Minutes Book Bindery	3/26/2019	\$111.71
Total Services & Supplies				\$648,631.90
Payroll - (2) pay dates 04/03/2019 & 04/17/2019				\$64,174.82
Total				\$712,806.72