

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
February 5, 2019**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Bearman called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

David Bearman, M.D.

Dr. David C. Lewis

Eva Turenchalk

Craig Geyer

BOARD MEMBERS ABSENT

Larry Meyer

STAFF PRESENT

Mark Nation -- General Manager/Superintendent

Steven A. Amerikaner - District Counsel

OTHERS PRESENT

None.

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
JANUARY 15, 2019**

(19-02-06)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board approved the minutes of the Regular Board Meeting of January 15, 2019 as presented. Directors Bearman, Turenchalk & Geyer all voted in favor of the motion and Director Lewis abstained.

6. **CONSIDERATION OF EASEMENT AGREEMENT BETWEEN GOLETA WEST SANITARY DISTRICT AND THE STORKE RANCH MASTER ASSOCIATION**

(19-02-07)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved the easement agreement between Goleta West Sanitary District and the Storke Ranch Master Association as presented.

7. **CONSIDER SCHEDULING SPECIAL BOARD MEETING DATES FOR THE BOARD TO RECEIVE REQUIRED ETHICS AND HARASSMENT TRAININGS**

The Board President directed staff to schedule Special Board Meetings on Ethics and Harassment Trainings for March 8, 2019 at 12:30PM and April 8, 2019 at 12:30PM.

8. **CONSIDER GOLETA WEST SANITARY DISTRICT HOSTING A MONTHLY CHAPTER MEETING OF THE SBCCSDA IN 2019**

(19-02-08)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved to host the SBCCSDA Chapter Meeting in February.

9. **CONSIDER PURCHASING A PUBLIC ADDRESS SYSTEM FOR USE AT DISTRICT BOARD MEETINGS**

A brief discussion was held regarding the options available. No action was taken.

10. **COMMUNICATIONS**

Noted as received.

11. **REPORTS**

Operations Report

The General Manager provided a report.

Personnel Committee

No report.

Goleta Sanitary District

No report.

Goleta Water District

No report.

Isla Vista Recreation & Park District

Director Lewis provided a report.

SBCCSDA Executive Board Meeting

Director Meyer sent a written report.

City of Goleta
No report.

Other Director Reports

Director Lewis reported on a Santa Barbara Airport Commission Meeting he attended.
Director Geyer reported on a County of Santa Barbara Legislative Committee Meeting he attended.

12. FUTURE AGENDA ITEMS

None.

**13. CLOSED SESSION: Public Employee Performance Evaluation
(Gov't Code Section 54957)
Employee: General Manager/Superintendent
Quarterly Update Report (4th Quarter 2018)**

The Board entered closed session at 6:01.

The Board returned to open session at 6:09.

No action was taken.

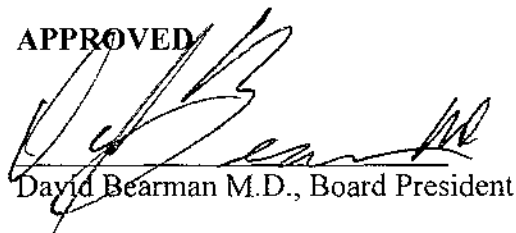
14. ADJOURNMENT

There being no further business, President Bearman adjourned the meeting at 6:10PM.



Mark Nation, Clerk - Secretary

APPROVED



David Bearman M.D., Board President

January 10, 2019 – January 29, 2019

Administration

Following approval at the last regular Board meeting District Staff published the required notice that Ordinance No. 19-91 was approved by the Board in the Santa Barbara News Press.

District Staff renewed the required Signatory Authority for airport badging and security.

Staff met with appraiser from Alliant Insurance who was updating records of the District's facilities.

Staff received an odor complaint from a resident shortly after 11PM on Thursday, 1/17/18 at the intersection of Cathedral Oaks and Brandon Drive. The next morning staff investigated and determined that the sewer system was not the cause of the odor. Later that same morning a representative from SBAPCD contacted GWSD and staff reported that their investigation determined that the sewer system was not the source of the odor and that it may be due to the recent rains and a horse facility near that location.

Staff attended Goleta Sough Management committee meeting at the airport offices. There was discussion of restoring tidal circulation to the western slough. An environmental contractor will be doing some studies during the seasonal high tides that involve temporarily bypassing or disabling the flood control gates that currently prevent flow into that area. District Staff has been communicating with the consultant regarding GWSD facilities that could be affected.

Staff completed and posted in the breakroom the 2018 Form 300A as required annually by OSHA.

Collection System Maintenance

The crew repaired a broken crown on a manhole near the intersection of Los Carneros Road and El Colegio Road.

District Staff performed final inspections on 6 buildings in Village at Los Carneros totaling 22 ERUs. This leaves approximately 5 more buildings to be completed in this development.

The crew completed hydro-cleaning hotspots and root cutting throughout the District. The crew is currently hydro-cleaning in the Los Carneros and Willow Springs areas. A sewer operations summary is enclosed with this operations report.

Staff is currently working on a project to install a transducer in the wet well at the Emily lift station for improved level sensing.

Staff completed plan check, fee estimate, and issued a Sewer Service Permit for Jeannine's Bakery tenant improvements at the old Dickey's BBQ location in Hollister Village.

Staff installed two new oxygen sensors for the District's Industrial Scientific gas detectors used for confined space entries.

Staff received safety training on Pesticides 2019, and Operation & Maintenance of Honeywell Escape Air breathing apparatuses and hands-on use exercise.

Industrial Waste

Staff completed 11 FOG inspections at restaurants throughout the District.

Staff continues receiving and reviewing required 2018 4th Quarter Self-Monitoring Reports from all class 4 industrial permittees.

Staff continues work renewing Industrial Wastewater Discharge Permits with industries in the District.

Street Sweeping

The District received a call from a resident on Madera Drive complementing the street sweeping program and the excellent job Ruben the operator does on a regular basis.

Hrs- 62.3

Miles- 456.3

Loads- 28

Marborg: 12/24/2019 = 9.93 TN

- Changed hydraulic oil, breather and filter on Crosswind
- Haaker technician was onsite to diagnose and repair an intermittent electrical issue with the Crosswind

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	November 2018	MGD 2.03; 43.7404%
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Sewer Operations Cleaning Summary from January 10, 2019 to January 29, 2019

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	5,277 ft.
Hot Spot	812 ft.
Root Cutting	270 ft.
	<hr/>
	6,359 ft.
Lines Cleaned	
Hydroclean	24 lines
Hot Spot	5 lines
Root Cutting	1 line
	<hr/>
	30 lines
Other Work Orders	
FOG Inspection	11 Work Orders
Service Call	1 Work Order
	<hr/>
	12 Work Orders

Goleta West Sanitary District
Allowance of Claims
January 11, 2019 - January 30, 2019

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Services	1/28/2019	\$289.11
ADT01	ADT Security Service Inc	Security System	1/28/2019	\$249.96
AIR02	Air Pollution Control District	Emissions Control Fee	1/28/2019	\$443.35
BAR02	Barricade Pest Control	Pest Control	1/28/2019	\$100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Service	1/28/2019	\$127.50
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	1/28/2019	\$3,197.00
CAL03	Public Employees Health	CalPERS Health Insurance	1/30/2019	\$13,552.60
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	1/30/2019	\$8,471.00
CIN01	Cintas Corporation	Safety First Aid Supplies	1/28/2019	\$107.73
CITG06	Channel Islands Technology Integrators' Group	Computer Support	1/28/2019	\$1,413.50
DAL01	Dal Pozzo Tire Corp	Sweeper Maintenance	1/28/2019	\$335.50
DAT01	Datco Service Corp	DOT Random Drug Testing	1/28/2019	\$171.50
FIR01	First Bankcard	Operating Supplies	1/28/2019	\$1,904.51
FRO01	Frontier Communications	Phone Service	1/28/2019	\$361.97
GOL02	Goleta Sanitary District	November 2018 Billing	1/28/2019	\$304,155.65
GOL03	Goleta Valley Paint	Facility Maintenance	1/28/2019	\$138.77
GOL04	Goleta Water District	Water - Emily	1/28/2019	\$81.45
GRA03	Grainger	Safety Signs	1/28/2019	\$43.14
GRA06	Kyle Graham	Reimbursement DMV Test	1/28/2019	\$78.00
HAA01	Haaker Equipment Company	Large Pipe Crawler Rental	1/28/2019	\$1,831.75
IBS	IBS of Sierra Madre	Sweeper Battery	1/28/2019	\$126.01
JVE01	J.V. Enterprises	Vector Smoke Test	1/28/2019	\$150.00
LAR01	Larry's Auto Parts	Sweeper Maintenance Parts	1/28/2019	\$134.46
LJN01	Lincoln National Life Ins	Deferred Compensation	1/23/2019	\$450.00
MAR01	Marlboro Industries	Waste Disposal and Roll Off	1/28/2019	\$1,284.68
MCC02	McCormix Corporation	Sweeper Fuel and Maintenance	1/28/2019	\$1,323.53
MEY01	Larry D Meyer	Reimbursement SBCCSDA Meeting	1/28/2019	\$58.20
MIS01	Mission Linen Supply	Uniforms and Towels	1/28/2019	\$1,006.02
MNS01	MNS Engineers Inc	Recycled Water Use Report	1/28/2019	\$1,905.00
NMG01	Nielsen Merksamer	Legal Services - CVRA	1/28/2019	\$2,000.00
PFM01	PFM Asset Management LLC	Investment Management	1/28/2019	\$1,533.23
RED01	Red Wing Shoe Store	Safety Shoes	1/28/2019	\$150.00
REL01	Reliance Standard Life Insurance	Insurance LTD	1/28/2019	\$686.86
SAN03	Sansum SBMFC Occupational Medicine Center	DOT Exam	1/28/2019	\$135.00
SAN19	SBCCSDA	SBCCSDA Membership	1/28/2019	\$300.00
SBA01	Santa Barbara Aquatics	Safety Equipment Airfill	1/28/2019	\$69.00
SQU02	Southern California Edison Co	Electricity	1/28/2019	\$3,110.63
STA01	State Water Resources Control Board	Annual Permit Fee	1/28/2019	\$218.00
THE06	The Regents of the University of California	Internet Service	1/28/2019	\$102.92
THE07	The Corwin Group, Inc.	Phelps Rd Project	1/28/2019	\$850.00
VEL01	Velocity Truck Center Ventura County	Sweeper Maintenance	1/28/2019	\$187.14
WIN01	Winema Industrial & Safety Supply	Safety Equipment	1/28/2019	\$473.28
Total Services & Supplies				\$353,307.95
Payroll - (1) pay date 01/23/2019				\$50,642.87
Total				\$403,950.82