

**MINUTES OF THE REGULAR MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
September 17, 2019**

**POSTING OF THE AGENDA**

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**1. CALL TO ORDER**

President Bearman called the meeting to order at 5:30PM.

**2. ROLL CALL: BOARD MEMBERS PRESENT**

David Bearman M.D.

Larry Meyer (Arrived at 5:32)

Dr. David C. Lewis

Eva Turenchalk (Arrived at 5:38)

Craig Geyer

**BOARD MEMBERS ABSENT**

None.

**STAFF PRESENT**

Mark Nation – General Manager/Superintendent

Steven A. Amerikaner – District Counsel

**OTHERS PRESENT**

Jerry Smith – Goleta Sanitary District

**3. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

**4. PUBLIC COMMENT**

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF  
SEPTEMBER 3, 2019**

(19-09-40)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board unanimously approved the minutes of the Regular Board Meeting of September 3, 2019.

6. **VILLAGE AT LOS CARNEROS – LOT 5 DEDICATION AND GRANT OF EASEMENT**

(19-09-41)

Upon a motion from Director Geyer, seconded by Director Lewis, the Board unanimously approved to issue Certificates of Acceptance for the Dedication and Easement Documents for the Village at Los Carneros – Lot 5 development.

7. **RESOLUTION NO. 19-787: APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS PROGRAM**

(19-09-42)

Upon a motion from Director Geyer, seconded by Director Lewis, the Board adopted Resolution No. 19-787: Approving the Form of and Authorizing the Execution of a Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority's Health Benefits Program by the following roll call vote:

AYES: Bearman, Meyer, Lewis, Geyer  
NOES: None  
ABSTAIN: None  
ABSENT: Turenchalk

8. **RESOLUTION NO. 19-788: FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT**

(19-09-43)

Upon a motion from Director Geyer, seconded by Director Meyer, the Board adopted Resolution No. 19-788: Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants under the Public Employees' Medical and Hospital Care Act by the following roll call vote:

AYES: Bearman, Meyer, Lewis, Geyer  
NOES: None  
ABSTAIN: None  
ABSENT: Turenchalk

9. **DISCUSSION OF APPOINTING A DISTRICT REPRESENTATIVE FOR BIOSOLIDS ISSUES**

President Bearman asked that he be considered by the Board to serve as a District representative for biosolids issues.

President Bearman left the room at this time.

Vice-President Lewis then chaired the meeting.

(19-09-44)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board unanimously elected to appoint President Bearman as a District representative for biosolids issues.

President Bearman returned to Chair the meeting at this time.

President Bearman appointed Director Meyer as an alternate representative for biosolids issues.

**10. ENGAGEMENT AGREEMENT FOR LEGAL SERVICES WITH BROWNSTEIN HYATT FARBER SCHRECK, LLP**

(19-09-45)

Upon a motion from Director Geyer, seconded by Director Lewis, the Board unanimously approved the Engagement Agreement for Legal Services with Brownstein Hyatt Farber Schreck, LLP.

**11. FALL 2019 DISTRICT NEWSLETTER**

(19-09-46)

Upon a motion from Director Turenchalk, seconded by Director Geyer, the Board unanimously approved the Fall 2019 District Newsletter as presented.

**12. COMMUNICATIONS**

The communications were noted as received.

**13. REPORTS**

**Operations Report**

The General Manager provided a report.

**Public Relations Committee**

Director Turenchalk provided a report.

**Personnel Committee**

President Bearman provided a report.

**Management Committee**

Director Geyer provided a report.

**Goleta Water District**

Director Turenchalk provided a report.

**Goleta Sanitary District**

Director Meyer provided a report.

**Isla Vista Recreation and Park District**

Director Lewis provided a report.

**City of Goleta**

No report.

**Other Director Reports**

Director Lewis provided a report on the tour he attended of the Goleta Sanitary District pilot project designed to use food service waste to generate energy.

**14. FUTURE AGENDA ITEMS**

None.

**15. ADJOURNMENT**

There being no further business, President Bearman adjourned the meeting at 5:56PM.

**APPROVED**

  
David Bearman M.D., Board President

  
Mark Nation, Clerk - Secretary

August 22, 2019 – September 11, 2019

### **Administration**

Staff attended Management, Finance, Public Relations and Personnel Committee meetings.

Sent the required no-spill certification for the month of August 2019 to the State CIWQS reporting database.

Staff sent the annual letter to EMID regarding the maintenance/condition of their collection system in the prior fiscal year.

Staff completed the requirement to review the Job Classification Plan every 3-years, an informal salary survey and presented to the Personnel Committee. This will come to the Board soon.

### **Collection System Maintenance**

The crew continues mowing and trimming easements throughout the District.

The crew raised several manholes in easement areas throughout the District.

The crew is completed cleaning hotspots and root cutting for August 2019 throughout the District. A sewer operations summary is enclosed with this operations report.

The crew performed CCTV inspections this period. There are only two line segments left then all regularly scheduled CCTV inspections for 2019 will be complete.

The Phelps Road Project is moving along well this period. Tierra Contracting is out of the Los Carneros/Mesa Road intersection other than paving operations which will be in approximately 30-60 days.

The entire staff received recycled water training in preparation to use the water in the street sweeper.

The crew completed the monthly mileage checks, safety checks, fire extinguisher checks, valve exercising and equipment runs.

Staff assisted two separate residents of Rancho Embarcadero with questions about connecting to the sewer system, permitting and lateral locations.

Staff worked with Byrd Electronics to install new alarm notification modem on SCADA and install current and historical flow trends and tabulation.

Staff attended webinar on SCADA alarm notification configuration, Win911.

Staff attended CAER (Community Awareness and Emergency Response) online presentation regarding SCE Public Safety Power Shutoffs (PSPS).

Staff attended an online meeting with representative of CSRMA on implementation of the Target Solutions safety training and tracking program.

Staff received safety training on Traffic Control and Traffic Control PPE.

### **Industrial Waste**

Staff conducted an Industrial Wastewater Discharge Permit compliance inspection at Transphorm, Inc.

The crew continues FOG inspections at all the food service establishments in the District.

### **Street Sweeping**

Graffiti – none to report at this time.

Abandoned vehicles – none to report at this time.

Hrs. – 45.5

Miles- 407.5

Loads-27

Marborg: 8/3/19 = 10.14 TN, 8/15/19 = 8.94 TN, 8/21/19 = 8.13 TN

- Changed oil and filter on main engine on crosswind
- Dal Pozzo repaired a flat tire

### **Table of Treatment Capacity in GSD Plant**

GWSD Average Daily Flow	June 2019	MGD 1.989; 43.3491%
-------------------------	-----------	---------------------



Your environmental partner since 1954

## Sewer Operations Cleaning Summary from August 22, 2019 to September 10, 2019

Description	Quantity
<b>Feet Cleaned</b>	
Hot Spot	540 ft.
Root Cutting	502 ft.
	<hr/>
	<b>1,042 ft.</b>
<b>Lines Cleaned</b>	
Hot Spot	3 lines
Root Cutting	2 lines
	<hr/>
	<b>5 lines</b>
<b>Other Work Orders</b>	
FOG Inspection	21 Work Orders
CCTV Work Order	14 Work Orders
Parcel Permit	1 Work Order
	<hr/>
	<b>36 Work Orders</b>

**Goleta West Sanitary District**  
**Allowance of Claims**  
**Aug 23, 2019 - Sep 11, 2019**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
BLU01	Blueisle Bookkeeping	Bookkeeping Service	9/5/2019	\$170.00
BOONE	Boone Graphics	Office Supplies	9/5/2019	\$227.46
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	8/23/2019	\$9,879.98
CIT06	City of Santa Barbara	Floodwall Permit	9/5/2019	\$8,130.00
CITG06	Channel Islands Technology Integrators' Group	Computer Support	9/5/2019	\$1,425.56
DAL01	Dal Pozzo Tire Corp	Fix Flat & Rotate Tires	9/9/2019	\$95.00
EDU01	Eduardo Galindo Architect	District Building Project	9/9/2019	\$67,131.83
FAS01	Fastenal Company	Utility Parts	9/5/2019	\$400.77
FIR01	First Bankcard	Maintenance Supplies	9/5/2019	\$2,844.79
FRO01	Frontier Communications	Phone Service	9/5/2019	\$508.05
GEY01	Craig Geyer	SBCCSDA Reimbursement	9/5/2019	\$94.23
GOL01	Goleta Building Materials	Maintenance Materials	9/5/2019	\$104.92
GOL02	Goleta Sanitary District	Treatment	9/9/2019	\$378,650.52
HAA01	Haaker Equipment Company	Sweeper, Vactor Parts	9/5/2019	\$3,751.92
HOM01	Home Depot Credit Svcs	Repair & Maintenance	9/5/2019	\$121.71
LIN01	Lincoln National Life Ins	Deferred Compensation	9/4/2019	\$1,450.00
MAR01	Marborg Industries	Waste Removal & Roll Off	9/5/2019	\$2,317.92
MEY01	Larry D Meyer	SBCCSDA Reimbursement	9/5/2019	\$248.47
MID01	Mid State Concrete Products	MH Rings	9/5/2019	\$500.50
MIS01	Mission Linen Supply	Uniforms & Towels	9/5/2019	\$541.28
OFF01	Office Depot	Office Supplies	9/5/2019	\$220.62
PFM01	PFM Asset Management LLC	Investment Service	9/5/2019	\$1,541.31
REA01	ReadyRefresh by Nestle	Drinking Water	9/5/2019	\$137.05
REL01	Reliance Standard Life Insurance	LTD Insurance	9/5/2019	\$763.80
SOU02	Southern California Edison Co	Electricity	9/5/2019	\$274.11
SOU04	South Coast Deli	Lunches Committee Meetings	9/5/2019	\$111.65
SPE03	Special District Risk Management Authority	Life & Dental Insurance	9/5/2019	\$924.61
THE02	The Gas Company	Natural Gas	9/5/2019	\$44.41
TIE01	Tierra Contracting Inc	Phelps Rd Project	9/5/2019	\$325,470.00
TOT02	Total Compensation Systems, Inc.	GASB Valuation	9/5/2019	\$675.00
UND01	Underground Service Alert	Dig Alert	9/5/2019	\$27.34
WIN01	Winema Industrial & Safety Supply	Safety Supplies	9/5/2019	\$374.87
WIN911	WIN 911	Annual Software Maintenance	9/5/2019	\$495.00
ZEB01	Zebron Contracting, Inc.	MH Rehabs	9/5/2019	\$10,380.00
<b>Total Services &amp; Supplies</b>				<b>\$820,034.68</b>
Payroll - (1) pay dates 09/04/2019				\$30,763.54
<b>Total</b>				<b>\$850,798.22</b>