

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
September 3, 2019**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Bearman called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

David Bearman M.D.

Larry Meyer

Dr. David C. Lewis

Eva Turenchalk

Craig Geyer

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent

Steven A. Amerikaner – District Counsel

OTHERS PRESENT

Ray Willifert – IVR&PD/AAB Supervisor

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
AUGUST 6, 2019**

(19-09-37)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board unanimously approved the minutes of the Regular Board Meeting of August 6, 2019.

6. **ADOPT-A-BLOCK FY 2018-2019 YEAR-END REPORT**

Ray Willefert from IVRPD/AAB was in attendance, presented the year-end report and answered questions from the Board as needed.

(19-09-38)

Upon a motion from Director Turenchalk, seconded by Director Lewis, the Board unanimously accepted the AAB FY 2018-2019 Year-End Report as presented.

7. **PROPOSAL FROM RAFTELIS FINANCIAL CONSULTANTS, INC. TO CALCULATE MISCELLANEOUS FEES**

(19-09-39)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved the proposal from Raftelis Financial Consultants, Inc. to calculate miscellaneous fees at a cost not-to-exceed \$26,956.00.

8. **COMMUNICATIONS**

The communications were noted as received.

9. **REPORTS**

Operations Report

The General Manager provided a report.

Management Committee

Director Geyer provided a report.

Finance Committee

Director Lewis provided a report.

Goleta Sanitary District

Director Meyer provided a report.

Goleta Water District

Director Turenchalk provided a report.

Santa Barbara Airport Commission

Director Lewis provided a report.

Isla Vista Recreation and Park District

Director Lewis provided a report.

SBCCSDA Executive Board Meeting

Director Meyer provided a report.

SBCCSDA Chapter Meeting

Director Meyer provided a report.

City of Goleta

No report.

Other Director Reports

None.

10. FUTURE AGENDA ITEMS

None.

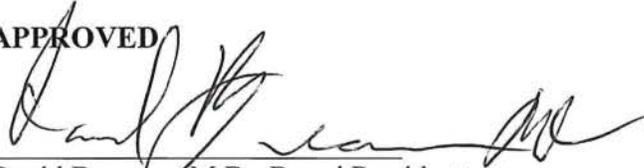
11. ADJOURNMENT

There being no further business, President Bearman adjourned the meeting at 6:09PM.


A handwritten signature in black ink, appearing to read 'Mark Nation', written over a horizontal line.

Mark Nation, Clerk - Secretary

APPROVED


A handwritten signature in black ink, appearing to read 'David Bearman', written over a horizontal line.

David Bearman M.D., Board President

July 31, 2019 – August 21, 2019

Administration

Staff attended Management Committee meeting.

Sent the required no-spill certification for the month of July 2019 to the State CIWQS reporting database.

Staff worked with District Counsel regarding the latest Accessory Dwelling Unit (ADU) State laws and how the GWSD Ordinances apply.

Staff attended the monthly SAMA (Sanitation Agency Managers Association) meeting.

Staff attended CAER (Community Awareness and Emergency Response) meeting.

Staff met with MNS Engineers regarding updates to the GWSD GIS map and updating the field map books.

Collection System Maintenance

The crew raised and/or repaired concrete collars around several manholes in the District.

The crew is currently cleaning hotspots and root cutting for August 2019 throughout the District. A sewer operations summary is enclosed with this operations report.

Tierra Contracting began trenching and installing pipe for the Phelps Road Project. The work began at the intersection of Los Carneros and Mesa Road. Approximately 30-feet of sewer pipe was installed when it was discovered that an adjacent Goleta Water District pipe was leaking and causing the ground to be saturated making construction difficult. Goleta Water was called and the decision was made for Tierra Contracting to replace the Goleta Water District pipe then switch back to the GWSD sewer project once the water pipe was replaced. All involved are working well together to keep the project moving.

Staff issued a Sewer Service Permit to Vons Chicken Restaurant at 955 Embarcadero del Mar for tenant improvements and installation of a grease interceptor.

Zebron was onsite to repair/rehabilitate a few manholes in the District.

Ruben Chavez, Kyle Graham and Juan Ramirez attended the Tri-State Conference training.

Industrial Waste

Staff issued a Notice of Violation to Lockheed Martin Santa Barbara Focalplane (LMSBF) for discharge of an estimated 400 gallons of process wastewater that was below

the Local Limit of pH 6.0. The out of range discharge self-reported by LMSBF was detected during a routine system inspection and immediately managed.

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at the following facilities: Corning Glass Microsystems, Lockheed Martin Santa Barbara Focalplane, US Postal Service P&DC, Costco Photo, and Goleta Red Distilling.

Staff collected Industrial Wastewater Discharge Permit compliance samples from the following facilities: Corning Glass Microsystems, and FLIR Systems.

Staff collected Non-Industrial Source Control samples from three designated locations within the District.

Staff received and reviewed June estimates from Raytheon B-4 for well water utilized in their industrial processes and discharged to sewer.

The crew continues FOG inspections at all the food service establishments in the District.

Street Sweeping

Graffiti – none to report at this time

Abandon vehicle –none to report at this time

Hrs. – 59

Miles- 451

Loads-33

Marborg: 7/18/19 = 8.69 TN, 7/26/19 = 10.42 TN

- Repaired broken right-side step on the Crosswind
- Diagnosing left-side tilt actuator which is throwing a fault code

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	May 2019	MGD 2.188; 43.2441%
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Sewer Operations Cleaning Summary from July 31, 2019 to August 21, 2019

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hot Spot	6,748 ft.
Hydroclean	2,954 ft.
Hydroflush	1,955 ft.
Root Cutting	1,262 ft.
	<hr/>
	12,919 ft.
Lines Cleaned	
Hot Spot	21 lines
Hydroclean	19 lines
Hydroflush	5 lines
Root Cutting	5 lines
	<hr/>
	50 lines
Other Work Orders	
FOG Inspection	13 Work Orders
CCTV Work Order	5 Work Orders
Parcel Permit	3 Work Orders
	<hr/>
	21 Work Orders

Goleta West Sanitary District
Allowance of Claims
Jul 31, 2019 - Aug 22, 2019

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Processing	8/8/2019	\$673.95
AQU01	Aqua-Flo Supply	Maintenance Supplies	8/8/2019	\$131.35
ATT02	AT&T Mobility	Wireless Service	8/21/2019	\$335.22
BAR01	Bartlett Pringle & Wolf LLC	Accounting & Audit Services	8/21/2019	\$732.01
BAR02	Barricade Pest Control	Pest Control	8/21/2019	\$100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Svcs	8/21/2019	\$127.50
BOB01	Bob's Vacuum & Sewing Ctr	Vacuum Repair	8/21/2019	\$15.33
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	8/21/2019	\$8,286.48
CAL03	Public Employees Health	CalPERS Health Insurance	8/21/2019	\$14,057.89
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	8/7/2019	\$8,989.62
CHA03	Ruben Chavez	Training Reimbursement	8/21/2019	\$333.21
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	8/21/2019	\$1,150.60
CRV01	CraneVeyor Corp	Load Testing	8/21/2019	\$1,584.00
CWE07	CWEA	CWEA Membership	8/21/2019	\$192.00
DEV01	Devereaux Capital Group LLC	Phelps Rd Project	8/21/2019	\$2,250.00
DUK01	Duke's Root Control	Root Control Treatment	8/8/2019	\$5,949.69
ESR01	Environmental Systems Research Institute	ArcGIS Maintenance Agreement	8/21/2019	\$400.00
FIR01	First Bankcard	Maintenance Supplies	8/8/2019	\$46.70
FRO01	Frontier Communications	Phone Service	8/8/2019	\$671.24
GEY01	Craig Geyer	SBCCSDA Reimbursement	8/8/2019	\$54.23
GOL01	Goleta Building Materials	Repair & Maintenance	8/21/2019	\$285.34
GOL04	Goleta Water District	Water Service	8/21/2019	\$78.34
GRA06	Kyle Graham	Training Reimbursement	8/21/2019	\$11.75
HAA01	Haaker Equipment Company	Sweeper Repair Parts	8/8/2019	\$6,392.19
HOM01	Home Depot Credit Svcs	Repair & Maintenance	8/8/2019	\$44.99
INN01	Innovyze	Annual Subscription	8/12/2019	\$1,260.00
JAI01	Jaimes Landscape	Landscape Maintenance	8/21/2019	\$418.75
JCR01	Juan Carlos Ramirez	Training Reimbursement	8/21/2019	\$401.36
LIN01	Lincoln National Life Insurance	Deferred Compensation	8/7/2019	\$2,000.00
MAR01	Marborg Industries	Waste Removal & Roll Off	8/21/2019	\$2,438.17
MCC02	McCormix Corporation	Sweeper Fuel	8/21/2019	\$279.12
MIS01	Mission Linen Supply	Uniforms & Towels	8/8/2019	\$1,190.51
NEW01	New Pig Corporation	Maintenance Supplies	8/8/2019	\$388.69
REA01	ReadyRefresh by Nestle	Drinking Water	8/8/2019	\$118.42
RED02	RedZone Robotics, Inc.	ICOM Software Subscription/Support	8/21/2019	\$27,600.00
SAN07	Santa Barbara County Water Agency	Green Business Program	8/8/2019	\$1,578.26
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Service	8/8/2019	\$562.50
SOU01	South Bay Foundry	Manhole Rings & Covers	8/21/2019	\$7,171.20
SOU02	Southern California Edison Co	Electricity	8/21/2019	\$3,824.92
SOU04	South Coast Deli	Lunch Committee Meeting	8/21/2019	\$43.35
SPE03	Special District Risk Management Authority	Insurance Life & Dental	8/8/2019	\$924.61
STA04	Stantec Consulting Services Inc.	Phelps Rd Project CM Svcs	8/21/2019	\$33,708.48
THE02	The Gas Company	Natural Gas	8/8/2019	\$43.41
THE07	The Corwin Group, Inc.	Phelps Rd Project	8/21/2019	\$3,140.00
TIE01	Tierra Contracting Inc	Phelps Rd Project	8/8/2019	\$299,630.00
UND01	Underground Service Alert	Dig Alerts	8/21/2019	\$134.69
USB01	US Bank	Investment Banking Service	8/8/2019	\$1,033.51
WEX01	WEX Bank	Vehicle Fuel	8/7/2019	\$2,942.13
WIL03	Wilson Backflow Testing	Backflow Testing	8/8/2019	\$50.00
Total Services & Supplies				\$443,775.71
Payroll - (2) pay dates 08/07/2019, 08/21/2019				\$62,282.52
Total				\$506,058.23