

**MINUTES OF THE REGULAR MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
June 4, 2019**

**POSTING OF THE AGENDA**

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**1. CALL TO ORDER**

Vice-President Lewis called the meeting to order at 5:30PM.

**2. ROLL CALL: BOARD MEMBERS PRESENT**

Dr. David C. Lewis  
Eva Turenchalk  
Craig Geyer  
David Bearman, M.D. (Arrived at 5:46)

**BOARD MEMBERS ABSENT**

Larry Meyer

**STAFF PRESENT**

Mark Nation – General Manager/Superintendent  
Jena S. Acos – Assistant District Counsel

**OTHERS PRESENT**

Sarah Meacham – PFM  
Ray Willefert – AAB Supervisor  
Steve Majeowsky – Goleta Sanitary District

**3. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

**4. PUBLIC COMMENT**

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF  
MAY 21, 2019**

(19-06-24)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved the minutes of the Regular Board Meeting of May 21, 2019.

**6. INVESTMENT PORTFOLIO UPDATE**

Sarah Meacham from PFM provided an update on the District's investments and answered questions from the Board.

(19-06-25)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously accepted the June 4, 2019 Portfolio Update as presented.

7. **ADOPT-A-BLOCK THIRD QUARTER FY 2018-2019 REPORT**

Ray Willefert from IVRPD/AAB was in attendance and answered questions from the Board as needed.

(19-06-26)

Upon a motion from Director Geyer, seconded by Director Turenchalk, the Board unanimously accepted the AAB 3<sup>rd</sup> Quarter FY 2018-2019 Report as presented.

8. **ISLA VISTA RECREATION AND PARK DISTRICT REQUEST FOR ADOPT-A-BLOCK FUNDING FOR FY 2019-2020**

(19-06-27)

Upon a motion from Director Geyer, seconded by Director Lewis, the Board unanimously approved increasing the funding cap (and funding the program) in the amount of \$82,626.00 for FY 2019-2020 and authorizing up to an additional \$5,000 in funding for potential Adopt-A-Block Supervisor compensation increase – as needed.

9. **RESOLUTION NO. 19-784: ESTABLISHING THE APPROPRIATION LIMIT FOR FY 2019-2020**

(19-06-28)

Upon a motion from Director Geyer, seconded by Director Lewis, the Board adopted Resolution No. 19-784: Establishing the Appropriation Limit for Fiscal Year 2019-2020 by the following roll call vote:

AYES:	Lewis, Bearman, Turenchalk, Geyer
NOES:	None
ABSTAIN:	None
ABSENT:	Meyer

10. **REVIEW DRAFT FY 2019-20 BUDGET DOCUMENT**

The General Manager/Superintendent reviewed the draft budget document with the Board and answered questions as needed. The Board will consider adoption of the document at the Regular Board Meeting on July 2, 2019.

11. **SCHEDULE PUBLIC HEARING FOR PLACING THE SEWER SERVICE CHARGES ON THE COUNTY TAX ROLL FOR FY 2019-2020**

Following a brief discussion, Staff was directed to notice the public hearing as required for that hearing to be held during the Regular Board Meeting on July 2, 2019.

12. **COMMUNICATIONS**

Noted as received.

13. **REPORTS**

**Operations Report**

The General Manager provided a report.

**Finance Committee**

Director Lewis provided a report.

**Goleta Sanitary District**

No report.

**City of Goleta**

Director Geyer reported on a special meeting he attended relating to a new City zoning ordinance.

**Other Director Reports**

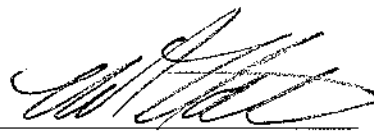
Director Geyer reported that the SBCSDA Chapter Meeting this month is scheduled for July 24, 2019 and will be held at IVRPD.

11. **FUTURE AGENDA ITEMS**

President Bearman asked that a discussion regarding biosolids be placed on a future agenda.

12. **ADJOURNMENT**

There being no further business, President Bearman adjourned the meeting at 6:20PM.

  
Mark Nation, Clerk - Secretary

APPROVED

FOR   
David Bearman M.D., Board President

May 15, 2019 – May 29, 2019

### **Administration**

Staff continues preparing the budget for fiscal year 2019-2020.

Staff continues work on the commercial billing process for fiscal year 2019-2020 tax roll.

Staff attended Personnel and Finance Committee meetings.

The crew took the sweeper and the CCTV truck to display at Public Works Day that the City of Goleta organizes. GWSD participates every year in this event.

### **Collection System Maintenance**

The crew mowed and trimmed the easement area through the Lake Los Carneros easement as it is scheduled for line cleaning next month

The crew raised various manholes and cleanouts throughout the District. These manholes had cracked concrete or other issues.

The crew completed hydro-cleaning the EMID area and the North Campus Faculty Housing area. The crew also completed cleaning hotspots and root cutting throughout the District for the month of May 2019. A sewer operations summary is enclosed with this operations report.

Manhole rehabilitation contractor Zebron completed rehabilitation and coating of a few manholes that showed signs of infiltration and H2s deterioration.

Staff completed final inspection for two more buildings at the Village at Los Carneros.

Staff inspected and signed off a Sewer Service Permit for trenchless lateral replacement at 7455 San Blanco.

The field crew attended Fall Protection Competent Person training presented by subject matter expert John Balestrini of DKF Solutions.

Brian McCarthy and Juan Ramirez attended Collection System training hosted by Haaker Equipment.

Utility Worker I - Kyle Graham completed the 6-month "introductory" period at the District. Kyle is now a "regular" employee. He is doing well and is an asset to the District. We're happy to have him.

### **Industrial Waste**

Staff collected routine Non-Industrial Source Control (NISC) samples from three designated locations within the District.

**Street Sweeping**

Graffiti – none to report at this time

Abandon vehicle -- none to report at this time

Hrs. – 38

Miles- 334

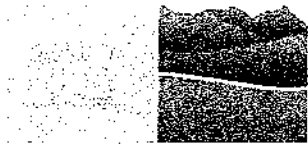
Loads- 16

Marborg: 5/4/19 = 7.6 TN

- Routine maintenance

**Table of Treatment Capacity in GSD Plant**

GWSD Average Daily Flow	April 2019	MGD 2.21; 42.2122%
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## Sewer Operations Cleaning Summary from May 15, 2019 to May 29, 2019

Your Environmental partner since 1954

Description	Quantity
<b>Other Work Orders</b>	
Parcel Permit	3 Work Orders
	<hr/> <b>3 Work Orders</b>

**Goleta West Sanitary District  
Allowance of Claims  
May 16, 2019 - May 29, 2019**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	5/16/2019	\$5,465.50
BYRD	Byrd Industrial Electronics	SCADA Upgrades	5/23/2019	\$480.00
CAL03	Public Employees Health	CalPERS Health Insurance	5/21/2019	\$14,052.27
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	5/29/2019	\$4,277.70
CHA03	Ruben Chavez	Tool Reimbursement	5/16/2019	\$3.25
CUM01	Cummins Cal Pacific, LLC	Generator Repair & Maintenance	5/23/2019	\$381.82
CWE07	CWEA	CWEA Membership & Certifications	5/23/2019	\$469.00
GOL02	Goleta Sanitary District	Treatment (Mar-Apr)	5/23/2019	\$445,355.40
GRA06	Kyle Graham	Safety Boots Reimbursement	5/23/2019	\$114.20
MAR01	Marborg Industries	Waste Removal and Roll Off	5/16/2019	\$916.84
MCC02	McCormix Corporation	Sweeper Fuel	5/23/2019	\$398.75
MEY01	Larry D Meyer	SBCCSDA Reimbursement	5/23/2019	\$101.12
MIS01	Mission Linen Supply	Uniforms & Towels	5/23/2019	\$158.53
PFM01	PFM Asset Management LLC	Investment Service	5/23/2019	\$1,574.39
PLU01	Plumbers Depot, Inc.	Operation Supplies	5/23/2019	\$3,100.46
REL01	Reliance Standard Life Insurance	LTD Insurance	5/23/2019	\$686.86
ROC01	Rockwell Engineering & Equip Co.	Pump Parts	5/23/2019	\$2,297.20
SAN03	Sansum-SBMFC Occupational Medicine Center	DMV Physical	5/23/2019	\$135.00
SOU02	Southern California Edison Co	Electricity	5/23/2019	\$3,120.06
SOU04	South Coast Deli	Committee Lunches (2)	5/23/2019	\$94.36
THE07	The Corwin Group, Inc.	Phelps Rd. Project Design Services	5/16/2019	\$4,090.00
ZEB01	Zebron Contracting, Inc.	Manhole Rehab. Project	5/23/2019	\$14,750.00
<b>Total Services &amp; Supplies</b>				<b>\$502,022.71</b>
Payroll - (1) pay date 05/29/2019				\$28,889.29
<b>Total</b>				<b>\$530,912.00</b>