

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
March 3, 2020**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Lewis called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Dr. David C. Lewis
Larry Meyer (arrived at 5:33)
David Bearman M.D.
Craig Geyer
Eva Turenchalk

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Steven A. Amerikaner – District Counsel

OTHERS PRESENT

None.

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

**5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF
FEBRUARY 4, 2020**

(20-03-08)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board unanimously approved the minutes of the Regular Board Meeting of February 4, 2020 as written.

**6. REQUEST FOR FUNDING FOR TREE WORK FROM THE LAND TRUST OF
SANTA BARBARA COUNTY**

(20-03-09)

Upon a motion by Director Bearman, seconded by Director Geyer, the Board unanimously

approved to provide funding to The Land Trust of Santa Barbara County for tree work in the amount of \$7,250.

(20-03-10)

At this time a motion was made by Director Meyer, seconded by Director Bearman to reconsider the previous action approving the minutes of the Regular Board Meeting of February 4, 2020 as written. The Board unanimously approved to reconsider the previous action.

(20-03-11)

Upon a motion by Director Meyer, seconded by Director Turenchalk, the Board unanimously approved the minutes of the Regular Board Meeting of February 4, 2020 as amended.

7. **IRREVOCABLE OFFER TO DEDICATE AND GRANT OF EASEMENT FOR THE PEOPLE'S SELF-HELP HOUSING PORTION OF THE VILLAGE AT LOS CARNEROS DEVELOPMENT**

(20-03-12)

Upon a motion by Director Meyer, seconded by Director Turenchalk, the Board unanimously approved to issue certificates of acceptance for both the Dedication Agreement and the Grant of Easement.

8. **NOMINATION OF CRAIG GEYER FOR LAFCO REGULAR SPECIAL DISTRICT MEMBER**

(20-03-13)

Upon a motion by Director Bearman, seconded by Director Meyer, the Board unanimously approved to nominate Craig Geyer for the LAFCO Regular Special District Member.

9. **CONSIDERATION OF SPONSORING A SBCCSDA CHAPTER MEETING IN 2020**

(20-03-14)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board unanimously approved to sponsor one of the SBCCSDA Chapter Meetings in 2020.

10. **COMMUNICATIONS**

None.

11. **REPORTS**

Operations Report

The General Manager provided a report.

Finance Committee

President Lewis provided a report.

Management Committee

Director Geyer provided a report.

Personnel Committee

Director Turenchalk provided a report.

Engineering Committee

President Lewis provided a report.

Goleta Sanitary District

Director Meyer provided a report.

Goleta Water District

Director Turenchalk provided a report.

Isla Vista Recreation & Park District

President Lewis provided a report.

Santa Barbara Airport Commission

President Lewis provided a report.

City of Goleta

Director Geyer provided a report.

Other Director Reports

Director Meyer reported on the SBCCSDA Executive Board Meeting.

12. **CLOSED SESSION – Pending litigation, Conference with Legal Counsel (Gov't Code Section 54956.9(d) (1)): In the Matter of the Appeal of the Goleta West Sanitary District, Employer (Inspection No. 1295270), Before the California Occupational Safety and Health Appeals Board.**

The Board entered into closed session at 6.04PM.

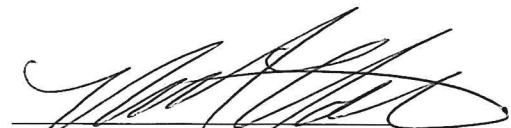
The Board returned to open session at 6:47PM.

13. **FUTURE AGENDA ITEMS**

None.

14. **ADJOURNMENT**

There being no further business, President Lewis adjourned the meeting at 6:51PM.


Mark Nation, Clerk - Secretary

APPROVED


Dr. David C. Lewis, Board President

January 29, 2020 – February 25, 2020

Administration

Staff attended the monthly SBCCSDA Chapter meeting.

Staff attended Finance, Personnel and two Management Committee meetings.

Staff completed plan check, prepared fee estimate, and issued a Sewer Service Permit for conversion of an existing attached garage into an ADU.

Staff responded to inquiry from Santa Barbara County Sustainability Division regarding Isla Vista Greenhouse Gas Inventories and updates to their Energy & Climate Action Plan. Staff answered questions pertaining to GWSD and referred them GSD and County agencies that would have the most accurate data for information they were seeking.

Staff attended the monthly SBCCSDA Chapter meeting.

Staff completed the 2019 Annual Report required by APCD for the District's Emergency Stationary Diesel Generator.

Staff reviewed a draft of updated atlas map books and wall map that MNS Engineers is preparing for the District.

Staff reviewed the final draft of the Wastewater Generation Study which will come to the Board soon.

Collection System

The Phelps Road Project continues fairly smoothly. There were traffic control plan issues at the intersection of Storke Road and Phelps Road. The original plan had to be modified. Staff attended meetings with the City of Goleta and all involved to determine the best and safest plan for traffic at that location. The work should be completely out of that intersection in about 2 weeks. Staff attended a site walk at the UCSB owned part of the project to go over the punch list of items that need to be complete for UCSB to be satisfied. That work should be done in a couple of weeks.

As reported recently, Joey Hilliard was awarded the Collection Person of the Year for the CWEA Tri-Counties Section. Winners of each local section in the state are automatically nominated for statewide award. We were just notified that Joey was selected as the CWEA Collection System Person of the Year for the state. This is a nice recognition for Joey and the District. He will be awarded a plaque at the CWEA Annual Conference which takes place during the first week of April. Staff completed the 2019 Electronic Report required by CARB for the District's diesel-powered Case tractor.

Staff submitted the required no-spill certification to the State CIWQS database for the month of January 2020.

The crew continues with the routine cleaning schedule. Cleaning was primarily in the Phelps South area, Dos Pueblos High School area and the Quiet Frenzy area this period. The crew also completed hydroflushing throughout the District. Currently working to clean hotspots and root cutting. A sewer operations summary is enclosed with this operations report.

National Coatings was on site and completed a warranty repair to the coating of a manhole that was rehabbed during the sewer rehabilitation project that took place in 2018.

A technician from Haaker Equipment was on site to troubleshoot an electrical problem on the Vactor truck that was causing an intermittent problem with the PTO unit on the truck.

Staff signed off on County of SB job-card and GWSD Sewer Service Permit after conducting inspection and dye test of grease interceptor installation serving Vons Chicken located at 955 Embarcadero Del Mar in Isla Vista.

Staff referred report of sewage leak (from a parked RV) on private property at 183 Salisbury Avenue to Santa Barbara County Public Health Department (SBCPHD). SBCPHD responded and was unable to detect any evidence of sewage leak.

Staff completed a preventative maintenance project on the 8-inch Bacara sewer forcemain. The project involved coordinating a shutdown of the Bacara laundry operations and sewer pump station while staff replaced four ball valves that have been in service for approximately 20 years. A sewage pumper truck was also utilized to empty the forcemain. The entire project was successfully completed within 4 hours. The crew did an excellent job in planning this work.

Staff attended preconstruction meeting with Gluck Building and Toro Contracting for construction of private sewer system improvements and new commercial buildings at Cabrillo Business Park.

Staff participated in CSRMA 2020 Fall Protection Webinar: Cal/OSHA Requirements for Wastewater and Public Works.

Industrial Waste

Staff conducted a facility closure IU Permit termination inspection at Medtronic, Inc. located at 125 Cremona Drive. All wet processes have ceased and all equipment has been removed. The Industrial Wastewater Discharge Permit issued to Medtronic by GWSD has been terminated. Medtronic is vacating the building by Friday, 2/31/2020.

Staff received and reviewed December 2019 and January 2020 estimates provided by Raytheon for well water utilized in their industrial processes and discharged to sewer.

Street Sweeping

Hrs. – 64.5

Miles- 584.2

Loads-16

Marborg: 1/09/20 = 9.050 TN, 1/16/20 = 9.580 TN, 1/23/20 =9.530 TN

- Replaced fuel filters on both engines on the Crosswind
- Replaced coolant on the Crosswind auxiliary engine
- Changed oil and filter on main engine on the Crosswind
- Replaced vacuum side bulb seal
- Replaced right side step for cab

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	November 2019	MGD 2.109; 44.9069%
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Sewer Operations Cleaning Summary from January 29, 2020 to February 26, 2020

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	15,383 ft.
Hydroflush	5,660 ft.
Hot Spot	4,839 ft.
Root Cutting	545 ft.
	<hr/>
	26,427 ft.
Lines Cleaned	
Hydroclean	69 lines
Hot Spot	17 lines
Hydroflush	16 lines
Root Cutting	2 lines
	<hr/>
	104 lines
Other Work Orders	
FOG Inspection	13 Work Orders
CCTV Work Order	5 Work Orders
Parcel Permit	3 Work Orders
Service Call	1 Work Order
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	22 Work Orders

Goleta West Sanitary District
Allowance of Claims
Jan 30, 2020 - Feb 27, 2020

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Service	2/5/2020	786.75
AIR01	Airflow Filter Service Inc	Used Filters Pick Up	2/21/2020	75.00
BAR01	Bartlett Pringle & Wolf LLC	Audit & Accounting Svcs	2/26/2020	782.00
BAR02	Barricade Pest Control	Pest Control	2/21/2020	100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Service	2/10/2020	235.55
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	2/13/2020	9,078.58
CAL03	CalPERS Public Employees Health	CalPERS Health Insur	2/25/2020	31,082.54
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	2/19/2020	13,811.43
CHA03	Ruben Chavez	Safety Boots Reimbursement	2/10/2020	150.00
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	2/21/2020	1,496.70
CWE07	CWEA	CWEA Membership and Meetings	2/26/2020	590.00
DAL01	Dal Pozzo Tire Corp	Sweeper Tire Repairs	2/21/2020	110.00
DEV01	Devereaux Capital Group LLC	Phelps Rd Project	2/21/2020	2,250.00
FIR01	First Bankcard	Operations	2/5/2020	1,522.93
FRO01	Frontier Communications	Phone Service	2/10/2020	1,018.86
GEY01	Craig Geyer	Board Member Reimbursements	2/10/2020	309.05
GOL02	Goleta Sanitary District	Treatment	2/21/2020	713,357.21
GOL04	Goleta Water District	Facility Water	2/10/2020	113.26
GOL05	City of Goleta	Encroachment Permits	2/21/2020	846.00
GRA03	Grainger	Sweeper Repair Parts	2/5/2020	272.91
GRA06	Kyle Graham	Safety Boots Reimbursement	2/5/2020	150.00
HAA01	Haaker Equipment Company	Sweeper Maint Parts	2/26/2020	5,508.48
HOM01	Home Depot Credit Svcs	Maintenance Supplies	2/5/2020	156.08
JAI01	Jaimes Landscape	Landscape Maint	2/10/2020	385.00
JCR01	Juan Carlos Ramirez	Safety Boots Reimbursement	2/5/2020	144.28
LAR01	Larry's Auto Parts	Sweeper Parts	2/21/2020	8.73
LIN01	Lincoln National Life Ins	Deferred Compensation	2/19/2020	2,300.00
MAR01	Marborg Industries	Waste Removal & Rolloff	2/5/2020	3,572.41
MCC02	McCormix Corporation	Sweeper Fuel	2/26/2020	261.77
MIS01	Mission Linen Supply	Uniforms & Towels	2/10/2020	626.69
NMG01	Nielsen Merksamer	Legal Services	2/21/2020	1,147.50
OFF01	Office Depot	Office Supplies	2/21/2020	288.32
PFM01	PFM Asset Management LLC	Investment Advisory	2/5/2020	1,404.25
RAF01	RFC Raffetis Financial Consulting, Inc.	Misc. Fee Study	2/26/2020	2,470.00
REA01	ReadyRefresh by Nestle	Drinking Water	2/5/2020	104.11
REL01	Reliance Standard Life Insurance	Insurance LTD	2/25/2020	787.17
SCH02	Schneider Electric USA, Inc.	SCADA Service	2/5/2020	1,404.00
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	2/10/2020	450.00
SOU02	Southern California Edison Co	Electricity	2/26/2020	3,480.04
SOU04	South Coast Deli	Lunches for Committee Mtgs	2/26/2020	150.70
SPE01	Specialty Tool And Bolt	Sweeper Maint Parts	2/10/2020	80.91
SPE03	Special District Risk Management Authority	Insurance Life & Dental	2/26/2020	914.53
STA04	Stantec Consulting Services Inc.	Phelps Rd Project	2/26/2020	29,852.90
THE02	The Gas Company	Natural Gas	2/5/2020	123.51
THE06	The Regents of the University of California	Internet Service	2/21/2020	102.92
THE07	The Corwin Group, Inc.	Phelps Rd Project	2/21/2020	2,760.00
TIE01	Tierra Contracting Inc	Phelps Rd Project	2/10/2020	749,455.00
TWL01	TW Land Planning & Development LLC	Wastewater Generation Study	2/5/2020	9,056.25
UND01	Underground Service Alert	Dig Alerts	2/5/2020	90.44
USB01	US Bank	Investment Banking	2/10/2020	994.62
VEL01	Velocity Truck Center Ventura County	Sweeper Maint Parts	2/26/2020	48.22
WEX01	WEX Bank	Vehicle Fuel	2/6/2020	1,309.01
WHE01	Whetstone's Bookbindery	Document Binding Svc	2/26/2020	102.44
WIN01	Winema Industrial & Safety Supply	Safety Supplies	2/26/2020	216.90
ZEB01	Zebron Contracting, Inc.	Manhole Rehabilitation	2/5/2020	9,500.00
Total Services & Supplies				\$1,607,395.95
Payroll - (2) pay dates Wk06 Wk08 2020				\$66,440.40
Total				\$1,673,836.35