

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
July 7, 2020**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

Prior to calling the meeting to order President Lewis asked for a moment of silence for the victims of violence and the over 100,000 people that have died from COVID-19

1. CALL TO ORDER

President Lewis called the meeting to order at 5:33PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Dr. David C. Lewis – attended remotely
David Bearman M.D. – attended remotely
Craig Geyer – attended remotely
Eva Turenchalk – attended remotely
Larry Meyer – arrived at 5:43 - attended remotely

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Steven A. Amerikaner – District Counsel - attended remotely

OTHERS PRESENT

Ed Galindo, Architect – attended remotely
Patsy Price, BHFS – attended remotely

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF June 2, 2020**

(20-07-36)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board approved the minutes of the Regular Board Meeting of June 2, 2020 as presented by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Bearman
NOES: None
ABSTAIN: None
ABSENT: Meyer

6. **CONSIDERATION OF ADOPTION OF DISTRICT RESOLUTION NO. 20-793: A RESOLUTION OF THE GOLETA WEST SANITARY DISTRICT ADOPTING THE SEWER SERVICE CHARGE REPORT, DETERMINING EACH CHARGE DESCRIBED IN THE SAID REPORT AND DIRECTING THE DELIVERY THEREOF TO THE COUNTY AUDITOR OF THE COUNTY OF SANTA BARBARA**

President Lewis opened the public hearing at 5:35PM. Having no public in attendance
President Lewis closed the public hearing at 5:36PM.

(20-07-37)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board adopted Resolution No. 20-793 by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Bearman
NOES: None
ABSTAIN: None
ABSENT: Meyer

7. **ORDINANCE NO. 20-92: RELATING TO FEES AND CHARGES AND REPEALING AND REPLACING ORDINANCE NO. 18-90**

President Lewis opened the public hearing at 5:39PM. Having no public in attendance
President Lewis closed the public hearing at 5:40PM.

(20-07-38)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board adopted Ordinance No. 20-92 by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Bearman
NOES: None
ABSTAIN: None
ABSENT: Meyer

8. **HEADQUARTERS BUILDINGS PROJECT UPDATE**

Patsy Price and Ed Galindo provided an update on the status of permitting of the buildings including a time line and answered questions from the Board.

9. **DECLARE THE 2007 CHEVROLET SILVERADO PICK-UP SURPLUS TO THE DISTRICT**

(20-07-39)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board approved to declare the 2007 Chevrolet Silverado surplus to the District by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Meyer, Bearman
NOES: None
ABSTAIN: None
ABSENT: None

(20-07-40)

Upon a motion by Director Meyer, seconded by Director Bearman, the Board approved to donate the 2007 Chevrolet Silverado to the Isla Vista Recreation and Park District by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Meyer, Bearman
NOES: None
ABSTAIN: None
ABSENT: None

10. **CONSIDER ADOPTION OF THE FISCAL YEAR 2020-2021 BUDGET DOCUMENT**

(20-07-41)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board adopted the Fiscal Year 2020-2021 Budget Document by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Meyer, Bearman
NOES: None
ABSTAIN: None
ABSENT: None

11. **COMMUNICATIONS**

The communications were noted as received.

12. **REPORTS**

Operations Report

The General Manager provided a report.

Engineering Committee

President Lewis provided a report.

Goleta Sanitary District

No report.

Goleta Water District

Director Turenchalk provided a report.

Isla Vista Recreation and Park District

President Lewis provided a report.

SBCCSDA

Director Meyer provided a report.

City of Goleta

Director Geyer provided a report.

Other Director Reports

None.

13. FUTURE AGENDA ITEMS

Director Bearman asked that testing of the influent wastewater for COVID-19 be placed on a future agenda. It was discussed then decided, to wait until there is new information related to the topic available.

14. ADJOURNMENT

There being no further business, President Lewis adjourned the meeting at 6:29PM.



Mark Nation, Clerk - Secretary

APPROVED



Dr. David C. Lewis, Board President

May 27, 2020 – June 30, 2020

Administration

Staff attended an Engineering Committee Meeting.

Staff finalized the FY 2020-2021 Draft Budget Document.

Staff published the notices for the public hearings for items on the Board agenda as required.

Staff worked with Bruce Corwin to develop scope of work for flow monitoring, capital improvement and master plan services for a proposal to be reviewed by the Engineering Committee then Board for approval.

The updated GWSD website is now live. This is update was changing to another platform that allows for compliance with the latest transparency requirements. A review of the site for errors is in process.

Staff submitted the no-spill certification for May 2020 to the State of California CIWQS database as required.

Staff working with PFM on the annual Investment Policy Review. This will go to the Finance Committee then Board once it is complete.

Staff corresponded with agent for proposed exterior renovations at 250, 260, and 270 Storke Road.

Staff prepared a Sewer Availability Letter for a proposed new 4,600 S.F. 4-suite restaurant/retail building in the parking lot of Target at 6865 Hollister Avenue.

Collection System

Phelps Road Project: All new pipes and manholes are in the ground and complete. All roads are paved and manholes to grade. All that remains is a short punchlist of items. Primary on the list is re-installation of the electric gate between Storke Ranch and UCSB property. Other than the gate mostly just clean-up of staging area etc. Hope to have the punchlist complete within 2-3 weeks.

Staff continues inspection of the public sewer portion of the Cortona Apartments Project.

The crew completed hydrocleaning the Timbers, Los Carneros and Dos Pueblos Offtract areas. Also completed was the Isla Vista East area. The crew is currently working to complete the Isla Vista West area. The crew also finished cleaning hotspots and root cutting throughout the District for the month of May 2020. A sewer operations summary is enclosed with this operations report.

Staff completed, documented and filed the required Annual AST (Aboveground Storage Tank) Inspection.

Staff completed CARB required PERP (Portable Engine Registration Program) renewal application for the Onan portable emergency generator.

Staff attended CSRMA virtual training on SSO Volume Estimation.

Staff participated in CAER virtual meeting on local industry response to Covid-19.

The crew replaced 2 manhole frame and covers on Storke Road.

Staff had Tierra Contracting replace 2 manhole rings and covers and adjust to grade on Calle Real near Toulumne Drive.

The crew completed the monthly inspections and exercising of equipment, safety inspections and maintenance throughout the District for May 2020.

Edison had a planned power outage at the Emily Lift Station in early June. Staff placed the emergency generator at the site and monitored via SCADA. No problems were encountered.

Industrial Waste

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at the Ritz-Carlton Bacara, and Raytheon B-1 campus and B-8.

Staff collected Industrial Wastewater Discharge Permit compliance samples from the Ritz Carlton Bacara.

Staff received and reviewed February, March, and April estimates for well water utilized in Raytheon's industrial processes and discharged to sewer.

Staff is corresponding with local dental offices to complete EPA required Amalgam separator compliance documentation.

Staff completed Fats, Oils & Grease (FOG) inspections at ten food service establishments in the District.

Street Sweeping

Graffiti – none to report at this time.

Abandoned vehicles – none to report at this time.

Hrs. – 111.1

Miles-1,011.1

Loads-48

Marborg: 5/01/20 - 7.510 TN, 5/08/20 - 9.33 TN, 5/19/20 - 7.290 TN, 6/02/20 - 4.860 TN.

- Replaced gutter brooms
- DMC transmission in Ventura diagnosed and repaired a transmission malfunction on the Crosswind
- Routine checks and services

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	May 2020	MGD 1.904; 45.7698%
-------------------------	----------	---------------------



Sewer Operations Cleaning Summary from May 27, 2020 to June 30, 2020

Your environmental partner since 1954

Descripton	Quantity
Feet Cleaned	
Hydroclean	63,928 ft.
Hot Spot	5,619 ft.
Root Cutting	840 ft.
	<hr/>
	70,387 ft.
Lines Cleaned	
Hydroclean	244 lines
Hot Spot	16 lines
Root Cutting	4 lines
	<hr/>
	264 lines
Other Work Orders	
FOG Inspection	10 Work Orders
Service Call	1 Work Order
	<hr/>
	11 Work Orders

Goleta West Sanitary District
Allowance of Claims
May 29, 2020 - Jul 01, 2020

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Service	6/18/2020	840.00
ALL01	Alliant Insurance Services	Insurance AMVP renewal	7/1/2020	4,056.00
ASB01	Asbury Environmental Services	Waste Recycling	6/24/2020	434.00
BAR01	Bartlett Pringle & Wolf LLC	Accounting & Audit Svcs	7/1/2020	8,039.00
BAR02	Barricade Pest Control	Pest Control	6/18/2020	100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Services	6/10/2020	148.75
BOONE	Boone Graphics	Supplies Notice Tags	7/1/2020	400.83
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	6/29/2020	6,446.00
CAL03	Public Employees HEALTH	CalPERS Health Insur	6/22/2020	15,541.27
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	6/25/2020	13,897.45
CIN01	Cintas Corporation	Safety Supplies	6/10/2020	89.46
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	7/1/2020	1,157.70
CSR02	CSRMA c/o Alliant Insurance Services, Inc.	Workers Comp	6/18/2020	1,010.00
DAL01	Dal Pozzo Tire Corp	Repair Sweeper Tire	6/18/2020	55.00
DEV01	Devereaux Capital Group LLC	Phelps Rd Project	6/10/2020	369.86
DFK01	DFK Solutions	Safety Training	6/10/2020	135.00
DMC01	DMC Transmissions	Sweeper Repair	6/24/2020	1,808.15
FIR01	First Bankcard	Website, Communications, Operations	7/1/2020	860.17
FIR02	FirstNet	Mobile Phone Svc	6/18/2020	332.61
FRO01	Frontier Communications	Phone Svc	7/1/2020	760.23
FSS01	Fluid Sealing Supply	Facility Maintenance	6/10/2020	137.40
GOL02	Goleta Sanitary District	May 2020 Treatment	7/1/2020	301,722.92
GOL04	Goleta Water District	Facility Water	6/18/2020	84.74
HAA01	Haaker Equipment Company	Maintenance & Parts	6/24/2020	1,499.33
HOM01	Home Depot Credit Svcs	Operating Supplies	7/1/2020	193.82
INN01	Innovyze	InfoCare Renewal	7/1/2020	1,314.00
JAI01	Jaimes Landscape	Landscape Maintenance	6/10/2020	385.00
LIN01	Lincoln National Life Ins	Deferred Compensation	6/23/2020	2,300.00
MAR01	Marborg Industries	Waste Removal & Rolloff	7/1/2020	4,537.94
MCC02	McCormix Corporation	Vehicle Fuel	6/18/2020	3,376.78
MIS01	Mission Linen Supply	Uniforms & Towels	7/1/2020	1,206.96
MNS01	MNS Engineers Inc	Map Updates GIS	6/29/2020	281.54
MSW01	Mountain Spring Water	Drinking Water	6/10/2020	132.50
NAT01	Mark Nation	Safety Reimbursement	6/24/2020	150.00
NMG01	Nielsen Merksamer	Legal Services	6/18/2020	21,130.00
NNA01	National Notary Association	Notary Association Membership	6/18/2020	69.00
OMI01	Ocean Meadows Investors LLC	Phelps Rd Project	6/18/2020	369.86
PFM01	PFM Asset Management LLC	Investment Service	6/24/2020	2,533.60
PLU01	Plumbers Depot, Inc.	Easement Machine	6/18/2020	57,192.46
RAF01	RFC Raftelis Financial Consulting, Inc.	Financial Consulting	6/18/2020	1,005.00
REA01	ReadyRefresh by Nestle	Drinking Water	6/10/2020	297.80
REL01	Reliance Standard Life Insurance	Insurance LTD	6/24/2020	787.17
SAN07	Santa Barbara County Water Agency	IRWMP	7/1/2020	2,454.77
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Service	6/10/2020	450.00
SMI01	Smith & Loveless Inc	Maintenance Parts	6/18/2020	84.83
SOU02	Southern California Edison Co	Electricity	6/24/2020	3,623.69
SPE01	Specialty Tool And Bolt	Maintenance Parts	6/18/2020	47.11
SPE03	Special District Risk Management Authority	Insurance Life & Dental	6/18/2020	930.10
STA04	Stantec Consulting Services Inc.	Phelps Rd Project Mgmt	7/1/2020	89,768.60
THE02	The Gas Company	Natural Gas	6/10/2020	51.67
THE06	The Regents of the University of California	Internet Svc	6/10/2020	102.92
THE07	The Corwin Group, Inc.	Phelps Rd Project	6/18/2020	7,560.00
TIE01	Tierra Contracting Inc	Phelps Rd Project	7/1/2020	9,625.60
TOY01	Toyota of Santa Barbara	Vehicle Repair_Prius	6/10/2020	735.96
UND01	Underground Service Alert	Dig Alerts	6/10/2020	101.99
VEL01	Velocity Truck Center Ventura County	Sweeper Repair	6/18/2020	2,781.20
WEX01	WEX Bank	Vehicle Fuel	6/9/2020	4,944.34
WIN01	Winema Industrial & Safety Supply	Safety Supplies	7/1/2020	441.24
WIN02	WinCan LLC	CCTV Training	6/10/2020	3,300.00
Total Services & Supplies				\$584,193.32
Payroll - (2) pay dates Wk24 & Wk26 2020				\$66,284.56
Total				\$650,477.88