

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
August 4, 2020**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

1. CALL TO ORDER

President Lewis called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Dr. David C. Lewis – attended remotely
David Bearman M.D. - attended remotely
Craig Geyer – attended remotely
Eva Turenchalk – attended remotely

BOARD MEMBERS ABSENT

Larry Meyer

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Steven A. Amerikaner – District Counsel - attended remotely

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District – attended remotely
Ray Willefert & Kimberly Kiefer – Isla Vista Recreation & Park District – attended remotely

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF JULY 21, 2020**

(20-08-45)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board approved the minutes of the Regular Board Meeting of July 21, 2020 as presented by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Bearman
NOES: None
ABSTAIN: None
ABSENT: Meyer

6. **ADOPT-A-BLOCK FY 2019-2020 3rd QUARTER AND YEAR-END REPORTS**

(20-08-46)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board accepted both the Adopt-A-Block 3rd Quarter and Year-End reports as presented:

AYES: Lewis, Geyer, Turenchalk, Bearman
NOES: None
ABSTAIN: None
ABSENT: Meyer

7. **ADOPT-A-BLOCK FUNDING REQUEST FOR FISCAL YEAR 2020-2021**

(20-08-47)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board approved to fund the Adopt-A-Block program in Fiscal Year 2020-2021 at an amount not-to-exceed \$87,371.00 by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Bearman
NOES: None
ABSTAIN: None
ABSENT: Meyer

8. **AGREEMENT FOR INDUSTRIAL SOURCE CONTROL AND PRETREATMENT PROGRAM BETWEEN GOLETA SANITARY DISTRICT AND GOLETA WEST SANITARY DISTRICT**

(20-08-48)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board approved the Agreement for Industrial Source Control and Pretreatment Program Between Goleta Sanitary District and Goleta West Sanitary District as presented by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Bearman
NOES: None
ABSTAIN: None
ABSENT: Meyer

9. **PROPOSAL FOR UPDATE TO GWSD STANDARD SPECIFICATIONS FOR CONSTRUCTION OF SEWER FACILITIES FROM STANTEC CONSULTING SERVICES, INC.**

(20-08-49)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board accepted the proposal to update the GWSD Standard Specifications for Construction of Sewer Facilities from Stantec Consulting Services, Inc. at a cost not-to-exceed \$21,000.00 by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Bearman
NOES: None
ABSTAIN: None
ABSENT: Meyer

10. **SOURCEWELL COOPERATIVE PURCHASING AGREEMENT CONTRACT NO. 122017-FSC FOR A NEW STREET SWEEPER**

(20-08-50)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board accepted the July 1, 2020 Sourcewell Contract No. 122017-FSC proposal from Haaker Equipment Company as presented at a cost not-to-exceed \$267,747.26. by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Bearman
NOES: None
ABSTAIN: None
ABSENT: Meyer

11. **COMMUNICATIONS**

None.

12. **REPORTS**

Operations Report

The General Manager provided a report.

Goleta Sanitary District

No report.

Isla Vista Recreation and Park District

President Lewis provided a report.

SBCCSDA Chapter Meeting

Director Geyer and the General Manager provided a report.

City of Goleta

No report.

Other Director Reports

President Lewis provided reports on an Engineering and a Finance Committee meeting.

**13. CLOSED SESSION: Public Employee Performance Evaluation
(Gov't Code Section 54957)
Employee: General Manager/Superintendent
Quarterly Update Report (2nd Quarter 2020)**

The Board entered closed session at 6:02PM.

The Board returned to open session at 6:09PM.

No reportable action was taken.

14. FUTURE AGENDA ITEMS

None.

15. ADJOURNMENT

There being no further business, President Lewis adjourned the meeting at 6:12PM.



Mark Nation, Clerk - Secretary

APPROVED


Dr. David C. Lewis, Board President

July 15, 2020 – July 29, 2020

Administration

Staff sent the FY 2020-2021 Budget Document to the County Auditor-Controller's Office per the usual procedure.

Staff attended Engineering, Finance and Management Committee Meetings.

Staff attended the July 2020 SBCCSDA Chapter Meeting via Zoom.

Staff attended a CalPERS webinar training on the pension program.

Updated the District's Enterprise System Catalog document on the website as required annually per SB272.

Staff met with a group from UCSB regarding COVID testing of the wastewater. Staff reported verbally on this at the last Board meeting.

Finalized the annual Investment Policy Review. This will go to the Finance Committee then Board soon.

Staff completed forms and delivered to PARS as required for the annual OPEB reimbursement request.

Staff attended kick-off meeting to master plan project with The Corwin Group, Inc.

Collection System

Phelps Road Project: The final job walk was completed. Closeout of certain permits and a few very small items are all that's left to issue a Notice of Completion.

Staff continues inspection of the public sewer portion of the Cortona Apartments Project.

Staff completed final inspection on the last building in the Village at Los Carneros Development. Development is completely done.

The crew is currently hydrocleaning hotspots and root cutting throughout the District for the month of July 2020. All of Isla Vista is now completed. A sewer operations summary is enclosed with this operations report.

Joey Hilliard attended the CWEA Collection System Committee Meeting via Zoom.

The crew took apart a stiff valve in PS#1. The valve is on the discharge side of the emergency pump. Parts are now on order to make a repair.

Staff issued three Sewer Availability letters for garage conversions to ADU's to three adjacent properties at 6513, 6515, & 6517 Del Playa Drive.

Staff issued a Sewer Availability Letter for a proposed four-suite retail/restaurant building at 6865 Hollister Ave in the Target parking lot next to Jack-In-The-Box.

Staff participated in a virtual inspection conducted by SB APCD of the District's Detroit Diesel Stationary Emergency Generator.

Certified trainer, Glenda Mahon, provided staff safety training and recertification for First Aid, CPR, and Bloodborne Pathogens.

Staff attended CSRMA Webinar: Tactical Communication Skills When Dealing with Members of the Public.

Industrial Waste

Staff conducted an Industrial Wastewater Discharge Permit compliance inspection at Costco Wholesale Photo Department.

Staff is corresponding with Aptitude Medical, a new tenant at 125 Cremona, regarding Pretreatment Regulations and issuance of an Industrial Wastewater Discharge Permit.

Staff is corresponding with Baba Small Batch, a new tenant at 103 Santa Felicia, regarding Pretreatment Regulations and issuance of an Industrial Wastewater Discharge Permit.

Staff corresponded with Architect and City of Goleta Building Tech regarding installation of a bulk Nitrogen tank at Apeel Sciences.

Street Sweeping

Graffiti – none to report at this time.

Abandoned vehicles – none to report at this time.

Hrs. – 35

Miles-361

Loads-12

Marborg: 6-12-20 = 6.780 TN, 6-26-20 = 6.50 TN, 6-18-20 = 7.030 TN

- Replaced main broom arm air bag on the Eagle
- Replaced pneumatic gutter broom cylinder on the Eagle
- Serviced water filters on both sweepers

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	May 2020	MGD 1.904; 45.7698%
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Sewer Operations Cleaning Summary from July 15, 2020 to July 29, 2020

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	4,880 ft.
Root Cutting	1,655 ft.
Hot Spot	591 ft.
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	7,126 ft.
Lines Cleaned	
Hydroclean	19 lines
Root Cutting	6 lines
Hot Spot	2 lines
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	27 lines
Other Work Orders	
FOG Inspection	2 Work Orders
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	2 Work Orders

Goleta West Sanitary District
Allowance of Claims
Jul 16, 2020 - Jul 29, 2020

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Service	7/23/2020	548.15
ADT01	ADT Security Service Inc*	Alarm Service	7/23/2020	268.74
ALL09	Alliant Ins. Services, Inc. Crime Policy	Insurance Crime ACIP	7/23/2020	567.00
BAR02	Barricade Pest Control	Pest Control	7/23/2020	100.00
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	7/27/2020	6,063.50
CAL03	Public Employees Health	CalPERS Health Insurance	7/23/2020	15,536.63
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	7/22/2020	5,192.40
CAL13	CALAFCO	Membership Renewal	7/23/2020	300.00
DUK01	Duke's Root Control	MH Maintenance	7/23/2020	6,225.14
FIR02	FirstNet	Mobile Phone Service	7/23/2020	333.10
FRE01	Freedom Signs	Facility & Vehicle Signage	7/23/2020	598.44
GOL03	Goleta Valley Paint	Facility Maintenance	7/23/2020	35.68
HAA01	Haaker Equipment Company	Sweeper Repair	7/23/2020	3,701.21
JAI01	Jaimes Landscape	Landscape Maint	7/23/2020	450.00
LIN01	Lincoln National Life Ins	Deferred Compensation	7/22/2020	700.00
MAR01	Marborg Industries	Waste Removal & Rolloff	7/23/2020	2,620.95
MCC02	McCormix Corporation	Sweeper Fuel	7/23/2020	198.17
MIS01	Mission Linen Supply	Uniforms & Towels	7/23/2020	282.88
MSW01	Mountain Spring Water	Drinking Water	7/23/2020	107.00
PLU01	Plumbers Depot, Inc.	Vector Maintenance Parts	7/23/2020	315.78
REL01	Reliance Standard Life Insurance	Insurance LTD	7/22/2020	787.17
SAN04	Santa Barbara News Press *All payments*	Legal Publications	7/23/2020	699.60
SOU02	Southern California Edison Co	Electricity	7/23/2020	4,045.14
THE07	The Corwin Group, Inc.	Phelps Rd Project	7/23/2020	2,160.00
Total Services & Supplies				\$51,836.68
Payroll - (1) pay date Wk30 2020				\$32,946.21
Total				\$84,782.89