

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
September 1, 2020**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

1. CALL TO ORDER

President Lewis called the meeting to order at 5:31PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Dr. David C. Lewis – attended remotely
David Bearman M.D. - attended remotely
Craig Geyer – attended remotely
Eva Turenchalk – attended remotely
Larry Meyer – attended remotely

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Steven A. Amerikaner – District Counsel - attended remotely

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District – attended remotely

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF AUGUST 4, 2020**

(20-09-51)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board approved the minutes of the Regular Board Meeting of August 4, 2020 as presented by the following roll call vote:

AYES: Lewis, Geyer, Bearman, Turenchalk
NOES: None
ABSTAIN: Meyer
ABSENT: None

6. **ANNUAL INVESTMENT POLICY REVIEW**

(20-09-52)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board approved the Annual Investment Policy Review - making no changes as presented:

AYES: Lewis, Geyer, Meyer, Bearman, Turenchalk
NOES: None
ABSTAIN: None
ABSENT: None

7. **RESOLUTION NO. 20-794 APPROVING THE BIENNIAL CONFLICT OF INTEREST CODE REVIEW**

(20-09-53)

Upon a motion by Director Meyer, seconded by Director Bearman, the Board adopted Resolution No. 20-794 by the following roll call vote:

AYES: Lewis, Geyer, Meyer, Bearman, Turenchalk
NOES: None
ABSTAIN: None
ABSENT: None

8. **MANAGEMENT COMMITTEE DISCUSSION OF ADDITIONAL MONITOR FOR ZOOM MEETINGS**

A discussion on the subject was held and no action was taken.

9. **COMMUNICATIONS**

The communications were noted as received.

10. **REPORTS**

Operations Report

The General Manager provided a report.

Management Committee

Director Geyer provided a report.

Goleta Sanitary District

No report.

Goleta Water District

Director Turenchalk provided a report.

Isla Vista Recreation and Park District

President Lewis provided a report.

SBCCSDA Executive Board Meeting

Director Meyer provided a report.

City of Goleta

Director Geyer provided a report.

Other Director Reports


President Lewis provided a report on a Santa Barbara Airport Commission Meeting he attended and Director Geyer provided a report on recent LAFCO business.

11. FUTURE AGENDA ITEMS

None.

12. ADJOURNMENT

There being no further business, President Lewis adjourned the meeting at 6:11PM.



Mark Nation, Clerk - Secretary

APPROVED



Dr. David C. Lewis, Board President

July 30, 2020 – August 24, 2020

Administration

General Manager renewed his Airport Operations Security Badge as required every two years.

The annual payroll audit report form was completed and provided to CSRMA for workers comp insurance purposes.

Staff and a permittee discussed the process for a refund of certain permit fees for a commercial building that was not built. This request is scheduled to go to the Finance Committee then the Board for action.

Staff attended Public Relations and Management Committee Meetings.

Received the annual PARS reimbursement for prior FY OPEB costs.

Collection System

Staff continues inspection of the public sewer portion of the Cortona Apartments Project.

The crew is completed hydrocleaning hotspots and root cutting throughout the District for the month of July 2020. They are currently cleaning the Winchester area and the 60-2 easement across the North Campus Open Space (formerly Ocean Meadows Golf Course). A sewer operations summary is enclosed with this operations report.

The crew completed all monthly maintenance scheduled for August 2020. Including exercising valves, routine test runs of equipment etc.

The crew came in and worked overnight one night in August to replace some manhole rings and covers that are in high traffic areas.

Staff completed CARB PERP registration renewal for the Onan portable emergency generator.

Staff had contractor complete Emily backflow prevention device testing and inspection as required by GWD.

Staff ordered shortwave radio equipment for District vehicles. Some of the newer vehicles still require the install of the radios and certain other vehicles have older radios that are no longer reliable.

Chief Inspector Brian McCarthy attended CSDA virtual conference: “So, you want to be a General Manager”

Staff attended CSRMA Safety Webinar: What to do Following a Work Vehicle Accident.

Industrial Waste

Staff conducted an Industrial Wastewater Discharge Permit compliance inspection at Corning Glass Microsystems.

Staff issued an Industrial Wastewater Discharge Permit to Baba Small Batch, manufacture of humus and pita chips at 103 Santa Felicia Drive.

Staff received and reviewed an Industrial Wastewater Discharge Permit application from Aptitude Medical Systems, Inc. Correspondence continues with Aptitude regarding the Permit and sampling location requirements.

Staff responded to public records request from Ms. Jacqueline Miles of Geosyntec conducting due diligence research for the property owner of 340 Storke Road. Staff provided Industrial Wastewater Discharge Permit files for this location that Ms. Miles reviewed onsite.

Street Sweeping

Graffiti – none to report at this time.

Abandoned vehicles – none to report at this time.

Hrs. – 69.9

Miles-799.7

Loads-27

Marborg: 7/10/20 = 7.760 TN, 7/21/20 = 9.410 TN

- Changed engine oil and filters on both engines on the Eagle
- Adjusted tension and alignment on the conveyor belt of the Eagle
- Serviced main engine air box and filter on the Crosswind
- Serviced water spray system filters and nozzles on both sweepers
- Replaced main broom on the Eagle

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	May 2020	MGD 1.904; 45.7698%
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Your environmental partner since 1954

Sewer Operations Cleaning Summary from July 30, 2020 to August 24, 2020

Descripton	Quantity
Feet Cleaned	
Hydroclean	13,061 ft.
Hydroflush	5,213 ft.
Hot Spot	2,511 ft.
Root Cutting	1,188 ft.
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	21,973 ft.
Lines Cleaned	
Hydroclean	54 lines
Hydroflush	15 lines
Hot Spot	9 lines
Root Cutting	5 lines
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	83 lines
Other Work Orders	
Parcel Permit	3 Work Orders
Service Call	1 Work Order
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	4 Work Orders

**Goleta West Sanitary District
Allowance of Claims
Jul 30, 2020 - Aug 25, 2020**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ACT01	Action Preparedness Training	Safety Training	8/20/2020	385.00
ADPO1	ADP Inc	Paryroll Service	8/11/2020	687.95
ALL01	Alliant Insurance Services	Insurance APIP Cyber	8/11/2020	3,000.00
APP01	Applied Technology Group, Inc.	Radio Communications	8/11/2020	2,026.69
AQU01	Aqua-Flo Supply	Maintenance Parts	8/11/2020	11.30
BAR01	Bartlett Pringle & Wolf LLC	Acctng & Audit Services	8/11/2020	743.50
BAR02	Barricade Pest Control	Pest Control	8/20/2020	100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Svc	8/11/2020	70.83
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Svcs	8/7/2020	19,721.00
CAL03	Public Employees Health	CalPERS Health Insurance	8/20/2020	15,536.63
CAL09	Cal EPA Air Resources Board	CA Equipment Registration	8/11/2020	735.00
CAL12	CalPERS Public Employee's Retirement System	CP Pension	8/19/2020	10,384.80
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	8/11/2020	1,769.70
CWE07	CWEA	Membership & Certification	8/11/2020	298.00
FGL01	FGL Environmental	Testing	8/20/2020	1,272.00
FIR01	First Bankcard	Operating Supplies	8/11/2020	239.44
FIR02	FirstNet	Wireless Phone Svc	8/20/2020	333.10
FRO01	Frontier Communications	Phone Service	8/11/2020	767.93
GOL04	Goleta Water District	Facility Water	8/20/2020	93.53
HAA01	Haaker Equipment Company	Vehicle Maintenance	8/11/2020	1,087.01
HOM01	Home Depot Credit Svcs	Maintenance Supplies	8/11/2020	82.31
IBS	IBS of Sierra Madre	Batteries Vactor & Tractor	8/20/2020	392.16
INN01	Innovyze	Renewal Infocare	8/7/2020	1,314.00
ISL01	Isla Vista Recreation & Park District	Adopt A Block	8/20/2020	87,371.00
JAI01	Jaimes Landscape	Landscape Maint	8/11/2020	835.00
KIM01	Kimball Midwest Corp	Vactor Maint Parts	8/11/2020	64.16
LAR01	Larry's Auto Parts	Vehicle Maintenance	8/11/2020	75.21
LEN01	Lenz Pest Control	Pest Control	8/11/2020	120.00
LIN01	Lincoln National Life Ins	Deferred Compensation	8/18/2020	2,400.00
MAR01	Marborg Industries	Waste Removal & Rolloff	8/20/2020	3,391.09
MCC02	McCormix Corporation	Sweeper Fuel	8/11/2020	347.24
MIS01	Mission Linen Supply	Uniforms & Towels	8/20/2020	1,044.85
MSW01	Mountain Spring Water	Drinking Water	8/20/2020	139.00
OFF01	Office Depot	Office Supplies	8/20/2020	529.97
PFM01	PFM Asset Management LLC	Investment Consulting Svcs	8/11/2020	1,190.22
PLU01	Plumbers Depot, Inc.	Operating Supplies	8/11/2020	47.85
R&M01	R&M Enterprises & Towing	Vactor Repair	8/20/2020	497.28
SAN07	Santa Barbara County Water Agency	Santa Barbara Cnty IRWM Svcs	8/11/2020	1,057.60
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	8/11/2020	450.00
SOU02	Southern California Edison Co	Electricity	8/20/2020	4,528.75
SPE03	Special District Risk Management Authority	Insur Life & Dental	8/11/2020	930.10
STA04	Stantec Consulting Services Inc.	Phelps Rd Project	8/20/2020	22,008.25
TAL01	TALLEY Inc.	Facilities Maintenance	8/20/2020	145.77
THE02	The Gas Company	Natural Gas	8/11/2020	49.31
THE06	The Regents of the University of California	Internet Svc	8/11/2020	103.25
THE07	The Corwin Group, Inc.	Master Plan 2020	8/20/2020	15,335.00
UND01	Underground Service Alert	Dig Alerts	8/11/2020	92.09
USB01	US Bank	Banking Svcs	8/11/2020	977.56
WES01	Westaire Heating & Air	HVAC Maintenance	8/11/2020	490.00
WEX01	WEX Bank	Vehicle Fuel	8/7/2020	2,915.00
WIN01	Winema Industrial & Safety Supply	Safety Supplies	8/11/2020	84.30
Total Services & Supplies				\$208,271.73
Payroll - (2) pay dates Wk32 Wk34 2020				\$69,416.99
Total				\$277,688.72