

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
September 15, 2020**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

1. CALL TO ORDER

President Lewis called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Dr. David C. Lewis – attended remotely
David Bearman M.D. - attended remotely
Craig Geyer – attended remotely
Eva Turenchalk – attended remotely
Larry Meyer – attended remotely

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District – attended remotely

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF SEPTEMBER 1, 2020**

(20-09-54)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board approved the minutes of the Regular Board Meeting of September 1, 2020 as presented by the following roll call vote:

AYES: Lewis, Turenchalk, Geyer, Bearman, Meyer
NOES: None
ABSTAIN: None
ABSENT: None

6. **FALL 2020 DISTRICT NEWSLETTER/POSTCARD**

(20-09-55)

Upon a motion by Director Meyer, seconded by Director Bearman, the Board approved the Fall 2020 Newsletter/Postcard as amended and directed staff to work with the District's Public Relations Consultant to have it distributed by the following roll call vote:

AYES: Lewis, Turenchalk, Geyer, Bearman, Meyer
NOES: None
ABSTAIN: None
ABSENT: None

7. **RESOLUTION NO. 20-795: FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT**

(20-09-56)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board adopted Resolution No. 20-795 by the following roll call vote:

AYES: Lewis, Turenchalk, Geyer, Bearman, Meyer
NOES: None
ABSTAIN: None
ABSENT: None

8. **REVISED APPENDIX "A" OF THE PERSONNEL POLICY HANDBOOK RELECTING THE INCREASE IN THE EMPLOYER CONTRIBUTION TOWARD HEALTH INSURANCE**

(20-09-57)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board approved the revised Appendix "A" of the Personnel Policy Handbook by the following roll call vote:

AYES: Lewis, Turenchalk, Geyer, Bearman, Meyer
NOES: None
ABSTAIN: None

ABSENT: None

9. **CONSIDERATION TO CANCEL CONNECTION PERMIT NO. 91653326 AND TO REFUND CERTAIN FEES FOR THE CANCELED CONNECTION PERMIT**

(20-09-58)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board approved to refund \$24,700.00 for capacity and inspection fees and cancel Permit No. 91653326 by the following roll call vote:

AYES: Lewis, Turenchalk, Geyer, Bearman, Meyer

NOES: None

ABSTAIN: None

ABSENT: None

10. **CONSIDERATION OF LATE SUBMITTAL OF REGULAR COMPENSATION FOR MEETINGS FOR DIRECTOR MEYER**

(20-09-59)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board approved to deny the July compensation for Director Meyer by the following roll call vote:

AYES: Lewis, Turenchalk, Geyer, Bearman

NOES: None

ABSTAIN: Meyer

ABSENT: None

11. **COMMUNICATIONS**

The communications were noted as received.

12. **REPORTS**

Operations Report

The General Manager provided a report.

Finance Committee

President Lewis provided a report.

Personnel Committee

Director Bearman provided a report.

Goleta Sanitary District

No report.

Goleta Water District

Director Turenchalk provided a report.

Isla Vista Recreation and Park District

No report.

SBCCSDA Executive Board Meeting

Director Meyer provided a report.

City of Goleta

Director Geyer provided a report on a finance meeting he attended.

Other Director Reports

None.

13. FUTURE AGENDA ITEMS

None.

14. ADJOURNMENT

There being no further business, President Lewis adjourned the meeting at 5:51PM.



Mark Nation, Clerk - Secretary

APPROVED



Dr. David C. Lewis, Board President

August 25, 2020 – September 8, 2020

Administration

District auditors have been performing the field work for the annual audit remotely due to COVID-19. District staff has worked providing numerous documents and information to the auditors. Things seem to be moving along fine on the audit thus far.

Following Board approval, Conflict of Interest Code documents were delivered to the County of Santa Barbara as required.

Staff attended Personnel and Finance Committee Meetings.

Office Manager attended a webinar on CalPERS administration.

Collection System

Staff continues inspection of the public sewer portion of the Cortona Apartments Project.

The crew is currently performing CCTV inspections in the Phelps Road area. A sewer operations summary is enclosed with this operations report.

The crew worked overnight another night to replace manhole rings and covers in high traffic areas.

All staff safety meeting was held to discuss the findings of the 2nd Quarter Safety Inspection.

Field staff attended CSRMA Safety Webinar: Common Fall Hazards and Solutions for Wastewater Workers.

The crew continues with the annual FOG inspection of food service establishments (FSEs) in the District.

The crew delivered the Vactor truck to Haaker Equipment Co. for electrical system repairs that were unable to be remedied locally.

Industrial Waste

Staff received and reviewed July and August discharge estimates from Raytheon for well water utilized in their industrial processes and discharged to sewer.

Staff completed the annual Department of Toxic Substances Control Verification Questionnaire for 2020 and submitted it online.

Street Sweeping

Graffiti – none to report at this time.

Abandoned vehicles – none to report at this time.

Hrs. – 32.3

Miles-337.2

Loads-10

Marborg: none to report

- Oil and filter change on the auxiliary engine of the Crosswind
- Serviced air filters on the Crosswind
- Coastline Equipment replaced the belt and pulleys on the auxiliary engine of the Crosswind
- Serviced water spray system filters and nozzles on both sweepers
- Replaced the main broom on the Eagle

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	May 2020	MGD 1.904; 45.7698%
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Sewer Operations Cleaning Summary from August 25, 2020 to September 8, 2020

Your environmental partner since 1954

Description	Quantity
Other Work Orders	
CCTV Work Order	14 Work Orders
FOG Inspection	5 Work Orders
	<hr/> 19 Work Orders