

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
November 17, 2020**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

1. CALL TO ORDER

President Lewis called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

David C. Lewis – attended remotely
David Bearman M.D. - attended remotely
Craig Geyer – attended remotely
Eva Turenchalk – attended remotely
Larry Meyer – attended remotely

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Steven A. Amerikaner – District Counsel - attended remotely

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District – attended remotely
Mitch Barker – PARS – attended remotely
Angela Tang – PARS – attended remotely
Tory Milazzo – Highmark Capital – attended remotely

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF NOVEMBER 3, 2020**

(20-11-64)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board approved the minutes of the Regular Board Meeting of November 3, 2020 as presented by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Bearman,
NOES: None
ABSTAIN: Meyer
ABSENT: None

6. **PUBLIC AGENCY RETIREMENT SYSTEM (PARS) OPEB AND PENSION TRUST PROGRAMS REVIEW**

(20-11-65)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board accepted the PARS programs review presentation and directed the General Manager to work with PARS to change the investment strategy for the District's Pension Account from the current "Moderately Conservative" strategy to the "Moderate" strategy by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Meyer, Bearman
NOES: None
ABSTAIN: None
ABSENT: None

7. **BOARD POLICY HANDBOOK SECTION 3**

(20-11-66)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board approved the changes to the Board Policy Handbook Section 3 as presented by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Meyer, Bearman
NOES: None
ABSTAIN: None
ABSENT: None

8. **FISCAL YEAR 2020-2021 FIRST QUARTER FINANCIAL REPORT**

(20-11-67)

Upon a motion by Director Bearman, seconded by Director Geyer, the Board accepted the Fiscal Year 2020-2021 First Quarter Financial Report as presented by the following roll call vote:

AYES: Lewis, Geyer, Turenchalk, Meyer, Bearman
NOES: None
ABSTAIN: None
ABSENT: None

9. **COMMUNICATIONS**

Noted as received.

10. **REPORTS**

Operations Report

The General Manager provided a report.

Finance Committee

President Lewis provided a report.

Goleta Sanitary District

No report.

Goleta Water District

Director Turenchalk provided a report.

Director Geyer excused himself from the meeting at this point (6:30PM)

Isla Vista Recreation and Park District

No report.

SBCCSDA Meetings

No Report.

City of Goleta

No Report.

Other Director Reports

None.

11. **FUTURE AGENDA ITEMS**

None.

12. **ADJOURNMENT**

There being no further business, President Lewis adjourned the meeting at 6:39PM.



Mark Nation, Clerk - Secretary

APPROVED


Dr. David C. Lewis, Board President

October 28, 2020 – November 11, 2020

Administration

Staff continues communications with the District auditors. The Board can expect the Audit to come to the Board in December.

Staff attended a Finance Committee Meeting.

Staff completed the 1st Quarter FY 2020-2021 Financial Report.

Staff met with District Counsel and finalized revisions to the contractual portion of the bid documents for the headquarters buildings project.

Staff was contacted by the property owner of 901 Embarcadero Del Mar. Apparently they are having problems with cracked cast iron pipes in their building. They contacted the contractor that built the building who had no explanation as to why they are having the problem. They contacted the pipe manufacturer who claimed that the pipes are cracking because the agency in charge of the public sewers is not maintaining the public sewer as needed causing H₂s gasses to destroy their pipes and they should go after GWSD for reimbursement of any cost to rectify the problem. All this is unfounded.....GWSD has 20 years of maintenance records of the public sewer being cleaned once a year on schedule, neighbors connected to the same pipe are not having problems, GWSD concrete manholes in that area are not being corroded by H₂s, other sizes of pipes in thier building show no signs of problems etc. Staff notified District Counsel and our insurance carrier to be prepared in case something comes of this.

Staff attended a Zoom meeting with UCSB regarding a wastewater COVID-19 Study program they are developing. They will be forming a working group which GWSD will be included. Initially, the study will probably be just on campus residents as they believe Isla Vista will have all positive tests at this time. Approximately 1300 are living on campus now. May bring another 1500 after January 1. Other UCs are developing programs so they may be able to take advantage of some economies of scale there. Issues with standardization of methods and there is no standard approach at this time. Next steps are to develop:

- Study design
- Determine sampling sites
- Determine sampling frequency
- Methods for the analysis
- Establish protocols for what to do after they get a “hit”
- Develop a budget

Collection System

Staff continues inspection of the public sewer portion of the Cortona Apartments Project.

The crew completed cleaning hotspots and root cutting scheduled for November 2020. The San Miguel area was also completed. A sewer operations summary is enclosed with this operations report.

The crew completed the routine monthly maintenance including exercising all valves in the District, routine runs of equipment and test running the main facility and Emily generator.

Staff provided traffic control and assisted technicians from V&A Engineering installing flow meters in various locations throughout the District for the Flow Monitoring & Master Plan Project.

Duthie Power Services performed annual maintenance and load testing on the District's emergency generators. Staff replaced batteries on the stationary generator per Duthie's recommendation. Staff also ordered replacement air filters for the generators and will replace them once delivered.

Staff received safety training via CSRMA Webinar: Temporary Traffic Control.

Staff received an update training on the Wincan CCTV truck operation and recording software.

Industrial Waste

Staff continues the process of renewing the 2021 Industrial Wastewater Discharge Permits with industries within the District.

The crew continues with the annual FOG inspection of food service establishments (FSEs) in the District.

Street Sweeping

GWSD took delivery of the new Elgin RegenX street sweeper from Haaker Equipment, Inc. Haaker took the old Elgin Eagle street sweeper to be sold out of state per CARB requirements.

Graffiti: Reported that the directional street sign on Del Norte Drive behind the Mobil station got tagged.

Abandoned vehicles: none to report

Hrs. – 36.3

Miles – 326.9

Loads - 19

Marborg: 10/09/20 = 4.350 TN

Maintenance:

- Replaced burnt out service light bulbs
- Serviced water filter on spray system

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	August 2020	MGD 1.825; 43.2527%
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Sewer Operations Cleaning Summary from October 28, 2020 to November 11, 2020

Your environmental partner since 1954

Descripton	Quantity
Feet Cleaned	
Hydroclean	5,612 ft.
Root Cutting	1,950 ft.
Hot Spot	298 ft.
	7,860 ft.
Lines Cleaned	
Hydroclean	29 lines
Root Cutting	7 lines
Hot Spot	2 lines
	38 lines
Other Work Orders	
FOG Inspection	1 Work Order
Parcel Permit	1 Work Order
Service Call	1 Work Order
	3 Work Order

Goleta West Sanitary District
Allowance of Claims
Oct 30, 2020 - Nov 12, 2020

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Service	11/6/2020	705.83
AIR02	Air Pollution Control District	APCD Permit Renewal	11/6/2020	458.00
BLU01	Blueisle Bookkeeping	Bookkeeping Svc	11/6/2020	106.25
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	11/6/2020	10,795.50
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	11/10/2020	5,218.78
CAS01	CASA	CASA Membership Renewal	11/6/2020	9,000.00
FRO01	Frontier Communications	Phone Svc	11/6/2020	113.55
HAA01	Haaker Equipment Company	Sweeper Parts	11/6/2020	693.10
HOM01	Home Depot Credit Svcs	Operations Supplies	11/6/2020	486.50
IBS	IBS of Sierra Madre	Batteries for Generator	11/6/2020	458.64
LAR01	Larry's Auto Parts	Vehicle Maint Parts	11/6/2020	263.48
LEN01	Lenz Pest Control	Pest Control	11/6/2020	120.00
LIN01	Lincoln National Life Ins	Deferred Compensation	11/10/2020	1,700.00
MEY01	Larry D Meyer	SBCCSDA Meeting Reimb	11/5/2020	101.12
MIS01	Mission Linen Supply	Uniforms & Towels	11/6/2020	391.15
MNS01	MNS Engineers Inc	Map Updates GIS	11/6/2020	591.90
MSW01	Mountain Spring Water	Drinking Water	11/6/2020	115.50
SAN03	Sansum-SBMFC Occupational Medicine Center	DMV Med Exam	11/6/2020	135.00
SAN12	Santa Barbara County Special Dist Assoc	CSDA SB Chapter Renewal	11/6/2020	300.00
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	11/6/2020	450.00
SOU02	Southern California Edison Co	Electricity	11/6/2020	415.27
SPE01	Specialty Tool And Bolt	Vector Parts	11/6/2020	59.59
TIE01	Tierra Contracting Inc	Phelps Rd Project	11/6/2020	690,352.52
UND01	Underground Service Alert	Dig Alerts	11/6/2020	72.29
WEX01	WEX Bank	Vehicle Fuel	11/6/2020	1,170.23
WIN01	Winema Industrial & Safety Supply	Protective Equip & Supplies	11/6/2020	274.62
Total Services & Supplies				\$724,548.82
Payroll - (1) pay date Wk 46 2020				\$34,122.72
Total				\$758,671.54