

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
April 6, 2021**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Craig Geyer – attended remotely
Eva Turenchalk – attended remotely
Larry Meyer – attended remotely
David Bearman M.D. - attended remotely
David C. Lewis – attended remotely

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Brian McCarthy – Chief Inspector
Steven A. Amerikaner – District Counsel – attended remotely

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District – attended remotely

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF MARCH 16, 2021.**

(21-04-16)

Upon a motion by Director Lewis, seconded by Director Bearman, the Board approved the minutes of the Regular Board Meeting of March 16, 2021 as presented by the following roll call vote:

AYES: Geyer, Turenchalk, Bearman, Lewis
NOES: None
ABSTAIN: Meyer
ABSENT: None

6. **DISCUSSION OF GENERAL MANAGER/SUPERINTENDENT SUCCESSION PLANNING**

The Board and Staff discussed options and a path forward for replacement of the General Manager/Superintendent position. Staff will prepare a strategy based on the discussion and present that to the Personnel Committee for review and eventual further Board discussion.

7. **SPRING 2021 DISTRICT NEWSLETTER/POSTCARD**

(21-04-17)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board approved the printing and publishing of the Spring 2021 District Newsletter/Postcard as presented by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES: None
ABSTAIN: None
ABSENT: None

8. **COMMUNICATIONS**

Noted as received.

9. **REPORTS**

Operations Report

The General Manager provided a report.

Personnel Committee

Director Bearman provided a report.

Management Committee

President Geyer provided a report.

Goleta Sanitary District

Director Meyer provided a report.

Isla Vista Recreation and Park District

No Report.

City of Goleta

No Report.

Other Director Reports

Director Lewis reported on an Airport Commission Meeting he attended.

Director Meyer announced the SBCCSDA will be holding a meeting via Zoom on April 26, 2021.

10. CLOSED SESSION: Public Employee Annual Performance Evaluation

(Gov't Code Section 54957)

Employee: General Manager/Superintendent

The Board entered closed session at 5:55PM

The Board returned to open session at 6:08PM

No reportable action was taken.

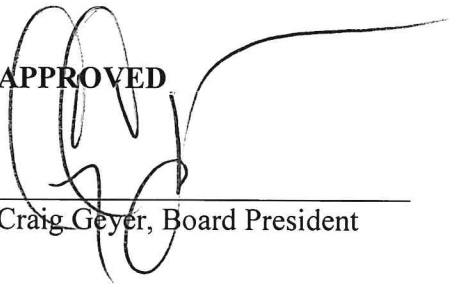
11. FUTURE AGENDA ITEMS

None.


13. ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 6:09PM.

APPROVED



Craig Geyer, Board President



Mark Nation, Clerk - Secretary

March 10, 2021 – March 30, 2020

Administration

Staff attended a Personnel Committee Meeting.

Staff began preparation of the FY 2021-2022 GWSD Annual Budget.

Staff continues working with Stantec Consulting on the GWSD Standard Specifications Update Project. Multiple meetings were held via Zoom.

Newton Construction has been providing the required documents per the contract for the GWSD Buildings Project and has been on site preparing for the work to begin. The Notice to Proceed has been issued. The pre-construction meeting for the project is scheduled to be held on Tuesday April 13, 2021. At that meeting Newton will provide a schedule and details regarding their plan for staging of the work etc. District Staff will provide a schedule update to the Board at the next Regular Board Meeting.

Brian McCarthy attended CASA Virtual Workshop on Budget Preparations for Special Districts.

Collection System

The crew continues clearing out certain areas into storage containers and reorganizing things in preparation of the construction beginning for the Headquarters Buildings Projects.

Staff continues working on the annual site verification for the commercial billing for FY 2021-2022.

Staff continues inspection of the public sewer portion of the Cortona Apartments Project.

The crew completed cleaning the Santa Barbara Shores area this period. The crew also completed cleaning hotspots, hydroflushing and root cutting for the month of March 2021. A sewer operations summary is enclosed with this operations report.

The crew completed CCTV inspecting in the Storke Ranch Development.

Staff sent GIS mapping information of District sewer lines and manholes to Stantec Engineering. Stantec is providing engineering design services for a project located in the West Campus Open Space/Ocean Meadows/Storke Road vicinity.

Staff completed plan check and issued a fee estimate for construction of Building No. 5 at Cabrillo Business Park.

Staff participated in multiple Flow Study/Model Calibration Zoom meetings with Bruce Corwin and Youssif Hussain as part of the GWSD Flow Monitoring/Master Plan Update Project.

Staff issued a Sewer Availability Letter for a proposed attached garage conversion to an ADU at 6821 Pasado Road in Isla Vista.

All the GWSD field crew attended a CWEA Virtual 2021 FOG Workshop.

The crew completed annual FOG Inspections at various food service establishments in the District.

Industrial Waste

Staff issued a Class 2 Industrial Wastewater Discharge Permit to Aptitude Medical Systems, Inc. at 125 Cremona Drive, Suite 100. Staff also conducted an Industrial Wastewater Discharge Permit compliance inspection at this location.

Staff collected Industrial Wastewater Discharge Permit compliance samples from the following industries: Corning Glass Microsystems, FLIR Systems, Lockheed Martin SB Focalplane, the Raytheon B-1 campus, Raytheon B-8, and Transphorm.

Street Sweeping

Graffiti: None to report.

Abandoned vehicles: Reported a white Honda 2 door, and a blue Chevrolet Suburban 4 door, on Langlo Ranch Road.

Hrs. – 54.7

Miles – 523.8

Loads – 18

Marborg: 2/17/21 - 13.660 TN, 2/26/21 - 9.420 TN, 3/5/21 - 5.4 TN, 3/3/21 - 5.350 TN

Maintenance:

- Routine maintenance checks and services
- Haaker Equipment Co. was here to address leaking hydraulic tank, PM 10 compliance wiring issues, and to relocate auxiliary motor switch

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	February 2021	MGD 1.960; 45.7519%
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Sewer Operations Cleaning Summary from March 10, 2021 to March 30, 2021

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	15,038 ft.
Hydroflush	4,327 ft.
Root Cutting	3,969 ft.
Hot Spot	1,849 ft.
	<hr/>
	25,183 ft.
Lines Cleaned	
Hydroclean	56 lines
Root Cutting	13 lines
Hydroflush	12 lines
Hot Spot	7 lines
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	88 lines
Other Work Orders	
FOG Inspection	3 Work Orders
Parcel Permit	1 Work Order
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	4 Work Orders

Goleta West Sanitary District
Allowance of Claims
Mar 11, 2021 - Mar 31, 2021

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADPO1	ADP Inc	Payroll Service	3/23/2021	568.83
BAR02	Barricade Pest Control	Pest Control	3/15/2021	100.00
BLU01	Blueisle Bookkeeping	Bookkeeping Service	3/15/2021	151.11
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	3/16/2021	11,900.00
CAL03	Public Employees HEALTH	CalPERS Health Insurance	3/22/2021	15,930.21
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	3/31/2021	10,471.07
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	3/15/2021	861.85
CWE07	CWEA	CWEA Training	3/15/2021	162.00
EDU01	Eduardo Galindo Architect	District Bldg Project	3/15/2021	12,607.46
FIRO1	First Bankcard	Operations Supplies	3/23/2021	505.44
FIRO2	FirstNet	Wireless Svc	3/15/2021	216.17
FLO02	Flow 'n Control	Emergency Pump Repair & Maint	3/23/2021	2,920.82
GIF01	Giffin Rental Corporation	Equipment Rental	3/23/2021	321.43
GOL02	Goleta Sanitary District	Treatment	3/15/2021	398,909.63
JAI01	Jaimes Landscape	Landscape Maint	3/15/2021	385.00
LAR01	Larry's Auto Parts	Sweeper Maint	3/15/2021	111.09
LIN01	Lincoln National Life Ins	Deferred Compensation	3/17/2021	1,400.00
MAR01	Marborg Industries	Waste Removal & Rolloff	3/23/2021	5,798.10
MCC02	McCormix Corporation	Sweeper Fuel	3/23/2021	222.85
MIS01	Mission Linen Supply	Uniforms & Towels	3/23/2021	1,191.08
NMG01	Nielsen Merksamer	Legal Services	3/23/2021	2,025.00
PFM01	PFM Asset Management LLC	Investment Advisory Svc	3/23/2021	1,168.46
POD01	California Portable Storage Inc.	District Bldg Project	3/23/2021	432.38
REL01	Reliance Standard Life Insurance	LTD Insurance	3/22/2021	832.13
SAN07	Santa Barbara County Water Agency	IRWM SB County Water	3/15/2021	1,768.21
SOU02	Southern California Edison Co	Electricity	3/23/2021	5,194.09
SPE03	Special District Risk Management Authority	Life & Dental Insurance	3/15/2021	1,908.60
THE02	The Gas Company	Natural Gas	3/15/2021	5.86
THE07	The Corwin Group, Inc.	Master Planning Project	3/16/2021	34,390.00
THE08	The Regents of the University of California	Internet Svc	3/15/2021	103.25
V&A01	V&A Consulting Engineers Inc	Flow Monitoring Project	3/15/2021	113,159.08
WEX01	WEX Bank	Vehicle Fuel	3/11/2021	1,142.16
Total Services & Supplies				\$626,863.36
Payroll - (2) pay dates Wk11 Wk13 2021				\$70,361.92
Total				\$697,225.28