

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
November 2, 2021**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted outside the administrative office of the Goleta West Sanitary District and on the District's website at least 48 hours in advance of the meeting.

This Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsom's Executive Order, N-29-20, temporarily suspending portions of the Brown Act to implement social distancing in response to the COVID-19 pandemic. Members of the Board participated in this meeting remotely. Public Comment on agenda items also could occur remotely.

1. CALL TO ORDER

President Geyer called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Craig Geyer – attended remotely
Eva Turenchalk – attended remotely
Larry Meyer – attended remotely
David C. Lewis – attended remotely
David Bearman M.D. – attended remotely

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Brian McCarthy – Chief Inspector
Jena Acos – District Counsel – attended remotely

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District – attended remotely

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. **APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF OCTOBER 5, 2021 AND THE SPECIAL BOARD MEETING OF OCTOBER 22, 2021.**

(21-11-57)

Upon a motion by Director Lewis, seconded by Director Bearman, the Board approved the minutes of the Regular Board Meeting of October 5, 2021 and the Special Board Meeting of October 22, 2021 as presented by the following roll call vote:

AYES: Geyer, Turenchalk, Bearman, Lewis
NOES: None
ABSTAIN: Meyer
ABSENT: None

6. **ORDINANCE NO. 21-94 - REGULATING THE DISCHARGE OF INDUSTRIAL WASTE AND THE PRETREATMENT OF INDUSTRIAL WASTE**

Public Hearing. President Geyer opened the public hearing at 5:32PM. Hearing no requests from public to comment the public hearing was closed at 5:33PM.

(21-11-58)

Upon a motion by Director Turenchalk, seconded by Director Meyer, the Board approved to adopt Ordinance No. 21-94: Regulating the Discharge of Industrial Waste and the Pretreatment of Industrial Waste by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES: None
ABSTAIN: None
ABSENT: None

7. **RESOLUTION NO. 21-803 – AMENDING APPENDIX “A” AND “B” OF THE DISTRICT’S PERSONNEL POLICY/EMPLOYEE HANDBOOK**

(21-11-59)

Upon a motion by Director Meyer, seconded by Director Turenchalk, the Board approved adoption of Resolution No. 21-803 – Amending Appendix “A” & “B” of the District’s Personnel Policy Employee Handbook by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES: None
ABSTAIN: None
ABSENT: None

Staff was also directed to work with District Counsel to draft an employment agreement for Brian McCarthy as Assistant General Manager to be reviewed by the Personnel Committee prior to approval.

8. CSDA 2021 BYLAW VOTE

(21-11-60)

Upon a motion by Director Meyer, seconded by Director Turenchalk, the Board approved to direct staff to submit a “yes” vote on the CSDA Bylaws Update through the CSDA system as required by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES: None
ABSTAIN: None
ABSENT: None

9. RESOLUTION NO. 21-804 – RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY THE GOVERNOR OF THE STATE OF CALIFORNIA ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF GOLETA WEST SANITARY DISTRICT PURSUANT TO BROWN ACT PROVISIONS

(21-11-61)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board approved adoption of Resolution No. 21-804 – Re-ratifying the Proclamation of a State of Emergency by the Governor of the State of California on March 4, 2020, and Re-authorizing Remote Teleconference Meetings of the Legislative Bodies of Goleta West Sanitary District Pursuant to Brown Act Provisions by the following roll call vote:

AYES: Geyer, Turenchalk, Meyer, Bearman, Lewis
NOES: None
ABSTAIN: None
ABSENT: None

10. COMMUNICATIONS

The communications were noted as received.

11. REPORTS

Operations Report

The General Manager provided a report.

Finance Committee

Director Lewis provided a report.

Goleta Sanitary District

Director Meyer provided a report.

Goleta Water District

Director Turenchalk provided a report.

Isla Vista Recreation and Park District

Director Lewis provided a report.

Santa Barbara Airport Commission

No report.

SBCSDA Meetings

Director Meyer provided a report.

City of Goleta

No report.

Other Director Reports

None.

RECESS TO CLOSED SESSION

The Board recessed to closed session at 6:11PM.

12. CLOSED SESSION: Public Employee Performance Evaluation

(Gov't Code Section 54957)

Employee: General Manager/Superintendent

Quarterly Update Report (3rd Quarter 2021)

RECONVENE TO MEETING

The Board reconvened from closed session at 6:19PM.

No reportable action was taken.

13. FUTURE AGENDA ITEMS

The Board directed staff to return to the next meeting with a letter of appreciation to IVR&PD for the good work Raymond Willefert performed as the AAB Supervisor over the past several years for Board approval.

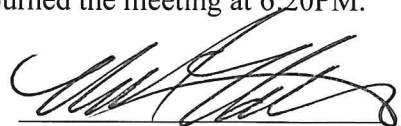
14. ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 6:20PM.

APPROVED



Craig Geyer, Board President



Mark Nation, Clerk - Secretary

September 29, 2021 – October 26, 2021

Administration

Staff attended a Finance Committee Meeting.

District auditors completed the on-site field work for the FY 2020-2021 audit.

Newton Construction continues work on the perimeter floodwall portion of the buildings project. The block with security spears are complete on the sections that are permanent wall. The poured concrete wall portion near where the new administration building location will be should be poured in the next couple of weeks. Demo of the existing locker room and trenching for the electrical switchgear move has started. Once the site is utilizing power from the new location and the electrical gear in the old PS#2 is disabled the work on the Garage and New Operations Building will begin. Construction progress meetings are attended by staff and Ed Galindo.

The District received many good applications for the Environmental Compliance Specialist position. Preliminary Zoom interviews were held to narrow down the many qualified candidates. Staff is now scheduled to interview the four top candidates on November 3, 2021. Thank you emails were sent to applicants that were not selected for consideration.

Brian McCarthy attended a 3-day 2021 Special District Leadership Academy Conference and received a Certificate of Completion from CSDA.

The District was informed that Ray Willefert the Adopt-A-Block Supervisor at IVR&PD is moving on to another job offer. Unknown at this time what IVR&PD plans for a replacement.

Collection System

The crew completed a project replacing an old 8-inch valve at the Emily lift station which was getting very difficult to open and close.

The crew completed hydro cleaning hotspots and root cutting throughout the District for the month of October 2021. A sewer operations summary is included with the report.

The crew continues working on 2022 CCTV inspections primarily in the Evergreen area this period.

Staff continues inspection of the public sewer portion of the Cortona Apartments Project.

Staff corresponded with engineer from Stantec regarding requirements for 6" laterals to serve parcels with proposed ADU's in the new Ocean Meadows development.

Staff is working on the required bi-annual audit of the District's Sewer System Management Plan.

Staff responded to a private lateral blockage that resulted in a private sewer spill at 7284 Del Norte Drive. Staff contacted the property management company and their plumber cleared the lateral blockage. A service call work order was completed and the matter was referred to Santa Barbara County Environmental Health per District procedures. Not a GWSD spill.

Staff corresponded with the County of SB and the agent regarding change of use from a restaurant to a cannabis dispensary at 6555 Pardall Road.

Staff continues to work with Stantec Engineering regarding updates to the District Standard Specifications. This should come to the Board in the near future.

Staff met with Cannon Engineering regarding routine maintenance, updates, and upgrades to the District SCADA system.

Staff attended Goleta Slough Management Committee meeting via Zoom. Topics were: re-organization of the group, looking for a new group administrator as Pat Saley is going to be retiring soon, new dormitories that UCSB is planning to build and airport storm water.

All-staff has been completing various online safety training courses offered through CSRMA.

Staff attended the pre-construction meeting with the City of Goleta for their upcoming paving project.

Industrial Waste

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at Transform Inc., Raytheon B-8, and the Raytheon B-1 campus.

Staff corresponded with representative of Asylum Research Inc. regarding an Industrial Wastewater Discharge Permit. Asylum is moving their operations from GSD to GWSD.

Staff has been corresponding with a new start-up company, Aeluma, Inc., regarding our Pretreatment Program and requirements for obtaining an Industrial Wastewater Discharge Permit.

Street Sweeping

Graffiti: none to report

Abandoned vehicles: none to report

Hrs. -79.5

Miles- 702.3

Loads-22

Marborg: 9/16/2021 - 4.90 TN, 9/27/2021 - 9.18 TN.

Maintenance:

- Routine Maintenance

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	August 2021	MGD 1.801; 44.2534%
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Sewer Operations Cleaning Summary from September 29, 2021 to October 26, 2021

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hot Spot	4,168 ft.
Root Cutting	982 ft.
	<hr/>
	5,150 ft.
Lines Cleaned	
Hot Spot	14 lines
Root Cutting	3 lines
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	17 lines
Other Work Orders	
CCTV Work Order	48 Work Orders
Parcel Permit	3 Work Orders
Service Call	1 Work Order
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	52 Work Orders

Goleta West Sanitary District
Allowance of Claims
October 01, 2021 - October 27, 2021

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amou
ADP01	ADP Inc	Payroll Svc	10/20/2021	568.83
ADT01	ADT Security Service Inc	Building Security	10/20/2021	268.74
BAR01	Bartlett Pringle & Wolf LLC	Accounting Audit Svcs	10/20/2021	4,812.50
CAL03	Public Employees Health	CalPERS Health Insurance	10/22/2021	14,855.06
CAL06	California Special District Association	CSDA Membership	10/20/2021	7,715.00
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	10/15/2021	5,388.84
CIN01	Cintas Corporation	First Aid Supplies	10/20/2021	269.43
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	10/20/2021	2,544.05
COS01	Costco Membership	Operations Supplies	10/20/2021	120.00
CWE07	CWEA	CWEA Certifications & Memberships	10/20/2021	298.00
DAL01	Dal Pozzo Tire Corp	Tire Repair	10/20/2021	55.00
EDU01	Eduardo Galindo Architect	District Bldg Upgrades	10/20/2021	3,096.71
FIR01	First Bankcard	Operations Supplies	10/20/2021	1,036.29
FIR02	FirstNet	Wireless Svc	10/20/2021	333.44
FRO01	Frontier Communications	Phone Svc	10/20/2021	911.76
GOL02	Goleta Sanitary District	Treatment	10/20/2021	237,404.89
GOL04	Goleta Water District	Facility Water	10/20/2021	245.73
GOL05	City of Goleta	Pavement Rehab, MH Raising	10/20/2021	31,850.00
GRA03	Grainger	Operations Maint	10/20/2021	21.88
HOM01	Home Depot Credit Svcs	Operations Supplies	10/20/2021	358.47
LIN01	Lincoln National Life Ins	Deferred Compensation	10/15/2021	1,800.00
MAR01	Marborg Industries	Waste Removal & Rolloff	10/20/2021	3,042.62
MCC02	McCormix Corporation	Sweeper Fuel	10/20/2021	245.49
MIS01	Mission Linen Supply	Uniforms & Towels	10/20/2021	841.45
MSW01	Mountain Spring Water	Drinking Water	10/20/2021	75.50
NTN01	Newton Construction	District Bldg Construction	10/20/2021	234,916.33
POD01	California Portable Storage Inc.	District Bldg Upgrades Storage	10/20/2021	245.97
SAN03	Sansum SBMFC Occupational Medicine Center	DOT Physical Exam	10/20/2021	135.00
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	10/20/2021	480.00
SMV01	Santa Maria Valley Community Foundation	Green Business Program	10/20/2021	1,611.00
SPE01	Specialty Tool And Bolt	Operations Maint	10/20/2021	997.64
SPE03	Special District Risk Management Authority	Insurance Life & Dental	10/20/2021	954.30
STA04	Stantec Consulting Services Inc.	Design Standards Update	10/20/2021	1,307.00
THE02	The Gas Company	Natural Gas	10/20/2021	80.33
THE08	The Regents of the University of California	Internet Svc	10/20/2021	103.25
ZEB01	Zebron Contracting, Inc.	MH Rehabilitation	10/20/2021	14,100.00
Total Services & Supplies				573,090.50
Payroll - (2) pay dates				\$72,552.87
Total				\$645,643.37