

**MINUTES OF THE REGULAR BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
MARCH 19, 2024**

In-person meeting

POSTING OF THE AGENDA

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

1. CALL TO ORDER

Director Bearman called the meeting to order at 5:31 PM

2. ROLL CALL: BOARD MEMBERS PRESENT

David Lewis
Eva Turenchalk
Robert Thomas
Craig Geyer
David Bearman M.D.

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Brian McCarthy – General Manager/Board Clerk-Secretary
Jena Acos – District Counsel
Joey Hilliard – GWSD
Brian Robinson – Terrain Consulting (attended remotely)

OTHERS PRESENT

Sharon Rose – Director, GSD
Phillip Davis – Engineer, Santa Barbara Airport (SBA)
Ted Morton – Santa Barbara Channel Keeper

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

None.

4. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

5. PUBLIC COMMENT

None.

6. APPROVAL OF THE MINUTES FOR THE SPECIAL BOARD MEETINGS OF MARCH 6 2024

(24-03-19)

Upon a motion by Director Thomas, seconded by Director Lewis, the Board unanimously approved the minutes for the Special Board Meetings of March 6, 2024.

7. GENERAL MANAGER UPDATES

The General Manager provided a report updating the Board on agreements entered into, activities and actions since the last meeting on March 6, 2024 when the Board again affirmed Resolution 24-823 declaring that an emergency condition still exists.

8. LEGAL COUNSEL UPDATES

District Counsel provided a report on Initiative 19-35 as it relates to Senate Bill 2257.

9. RECONSIDERATION OF THE CONDITIONS CONSTITUTING AN EMERGENCY

(24-03-20)

The General Manager provided a report. Board discussion and questions followed with the General Manager and Counsel providing information and recommendation. Upon a motion by Director Geyer, seconded by Director Thomas, the Board affirmed that an emergency condition still exists and authorized the General Manager to proceed with emergency work and associated expenditures in order to protect life and safety of citizens, property, and the environment by the following roll call vote:

AYES:	Lewis, Turenchalk, Bearman, Thomas, Geyer
NOES:	None
ABSTAIN:	None
ABSENT:	None

10. AUTHORIZE THE CHAIR OF THE PUBLIC RELATIONS COMMITTEE TO ATTEND THE MARCH 21, 2024 GOLETA SLOUGH MANAGEMENT COMMITTEE MEETING

(24-03-21)

District Counsel introduced the item and explained that the Goleta Slough Management Committee had requested that the General Manager provide a presentation and answer questions regarding the February Spill at their March 21, 2024 meeting. The General Manager is not able to attend due to scheduled meetings with consultants and counsel, and the April 2, 2024 deadline to complete and submit the Technical Report. Upon a motion by Director Turenchalk, seconded by Director Geyer, the Board approved of Director Turenchalk attending the meeting and speaking on behalf of the District to present information regarding the February Spill Incident and answer questions from participants at the March 21, 2024 GSMC meeting by unanimous vote.

11. COMMUNICATIONS

Noted as received.

12. REPORTS

A. Operations Report

The General Manager provided a report.

B. February Spill Ad Hoc Committee

Directors Geyer and Turenchalk provided a report.

6:01PM – Mr. Ted Morton, Executive Director of Channel Keeper provided public comment.

C. Engineering Committee

No meeting.

D. Goleta City Counsel

No report.

E. Goleta Sanitary District

Director Geyer provided a report.

F. Goleta Water District

Director Turenchalk provided a report.

G. Isla Vista Recreation & Park District

Director Lewis provided a report.

H. LAFCO

Director Geyer provided a report.

I. Personnel Committee

No meeting.

J. Public Relations Committee

Director Turenchalk provided a report.

K. Santa Barbara Airport Commission

No report.

6:10PM - Phillip Davis, Engineer with Santa Barbara Airport provided public comment.

L. SBCCSDA

Directors Geyer and Thomas provided a report.

13. FUTURE AGENDA ITEMS

Director Geyer requested that the Board consider at a future or over several meetings, reformatting the agenda to separately identify consent items, action items, and reports

14. ADJOURNMENT

There being no further business, President Bearman adjourned the meeting at 6:16 PM.



Brian McCarthy, Board Clerk-Secretary

APPROVED



David Bearman, M.D., Board President

Operations Report

January 10 – March 12, 2024

Administration

Since the February spill event, the District staff have been working with counsel and have been in communication with the Board, regulatory agencies, and consultants to obtain permits, remediate, monitor, investigate and accurately report the February Spill and related events as required. A certified spill report was submitted to the Central Coast Regional Water Quality Control Board on March 1, 2024, and staff are working to complete investigations and prepare a Technical Report for the Regional Water Board by April 2, 2024.

Staff is also supporting updates to the District's website where additional information about the February Spill are made available.

Staff have also learned that on March 15, 2024, the County Public Health Department lifted the Goleta Beach closure. Water quality data show that any lingering impact from the February Spill was cleared by the County's March 1st and March 4th water quality results.

Staff continues to work with Bartlett, Pringle, & Wolf, LLP, the District accounting/financial consultant for eventual transition from Great Plains to the Acumatica software platform.

Staff continues to work with Cannon Corp regarding SCADA system upgrades and revisions. Staff is also working with Redzone, Inc. regarding upgrades and improvements to the District ICOM GIS and CMM systems.

All routine administrative tasks and Board directives have been completed.

Collection System

Staff completed all routine hydro cleaning in the Del Norte, Dos Pueblos, Canno Green, and Phelps areas.

Staff continues to inspect UCSB's North Campus Faculty Housing project improvements. Modifications to the existing sewer main lines to accommodate lot line adjustments continue.

Staff reviewed plans, issued permit(s), and/or conducted inspection(s) or permit sign-off for the following projects:

- Issued permit and signed off on a garage conversion ADU located at 7463 San Bergamo Drive in Goleta.
- Issued a permit for an ADU garage conversion located at 286 Spruce Drive.
- Pre-construction tenant improvement and inspection at 301 Coromar Drive for Sonos, Inc.
- Plan check and correspondence with developers of proposed RV storage facility regarding District requirements for extension of a sewer mainline at Ellwood Station Road.
- Sewer lateral replacement permit signoff at 264 Saratoga.

Sewer Availability letters were issued for the following:

- Proposed 6-unit apartment building at 6619 Del Playa Drive
- Proposed 6-unit apartment building at 6613 Del Playa Drive
- Proposed ADU at 6732 Del Playa Drive

Staff met with owner regarding proposed restaurant and District grease interceptor requirements at the Draughtsman Aleworks property on Santa Felicia Drive.

Staff is corresponding with owner constructing an ADU at 6753 Trigo Road regarding private easement issues regarding lateral connections.

Industrial Waste & Environmental Compliance

Staff completed the 2024 Industrial Wastewater Discharge Permit issuance process.
Staff completed and submitted the 2023 Annual Pretreatment Report to Goleta Sanitary District.

Staff completed the CA Air Resources Board 2023 Reporting Year Off-Road Regulation Annual Report

Staff reviewed and submitted the 2023 annual Certified Unified Protection Agency (CUPA) business plan.

Staff correspondence with Ocean Rainforest, Inc. continues regarding tenant improvements to their facility and will be working to issue an Industrial Wastewater Discharge Permit.

Staff initiated application for the new California Heavy-Duty Inspection and Maintenance (HD I/M) program. This program applies to all diesel vehicles over 14,000 GVWR and will require periodic compliance testing.

Staff is in the process of conducting 1st Quarter Categorical Industrial Wastewater Discharge Permittee sampling for both End-of-Process and End-of-Pipe compliance samples.

Street Sweeping

District staff continues to fill in on street sweeping services while the regular operator has been out intermittently due to an injury. The program has remained on schedule and the District continues to post updated makeup information for sweep days that are missed due to rain or holidays. Staff responded to a customer report of debris pile left at 468 Daytona Drive.

Graffiti: Reported to Paul Medel, City of Goleta - graffiti on wooden fence across from 7604 Pine Tree Place.

Abandoned Vehicles: Reported to City of Goleta Code Enforcement – abandoned white Toyota, license no. 6UIB401.

Hours: 134.4

Miles: 1,188.8

Loads: 74

Maintenance: Performed routine inspections and maintenance. Performed miscellaneous repairs and scheduled maintenance.

Marborg: 12/11/23 to 3/12/24 = 50.17 tons

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	December 2023	1.9040 MGD; 44.4573 %
	January 2024	2.1723 MGD; 43.9464 %
	February 2024	2.8367 MGD; 41.2844 %



Sewer Operations Cleaning Summary from January 10, 2024 to March 12, 2024

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	31,139 ft.
Hot Spot	9,242 ft.
Hydroflush	5,681 ft.
Root Cutting	315 ft.
	46,377 ft.
Lines Cleaned	
Hydroclean	130 lines
Hot Spot	32 lines
Hydroflush	16 lines
Root Cutting	1 line
	179 lines
Other Work Orders	
Parcel Permit	1 Work Order
Service Call	1 Work Order
	2 Work Order

Goleta West Sanitary District
Allowance of Claims
Jan 11 - Jan 29, 2023 - 2024

Rev_n

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ALP01	Alphonso's Transmission Svc	Sweeper Maint	1/12/2024	425.00
ASB01	Asbury Environmental Services	Vehicle Oil Repurpose	1/12/2024	100.00
BAR01	Bartlett Pringle & Wolf LLC	Audit & Acctng Svcs	1/12/2024	2,271.50
CAL03	Public Employees HEALTH	CalPERS Health Insur	1/17/2024	19,339.28
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retirement	1/17/2024	5,780.83
CAS01	CASA	CASA Membership	1/12/2024	9,735.00
CITIG06	Channel Islands Technology Integrators' Group	Citig Server payment_corrected	1/19/2024	18,847.43
CRP01	CARB PERP	Permit	1/12/2024	735.00
DAL01	Dal Pozzo Tire Corp	Sweeper Maint	1/12/2024	1,199.12
DAT01	Datco Service Corp	DMV Data Svcs	1/12/2024	965.25
FIL01	Filippin Engr	District Bldg Proj	1/12/2024	6,007.50
FRO01	Frontier Communications	Phone Svc	1/12/2024	228.25
GRA03	Grainger	Vehicle Maint Pts	1/12/2024	259.21
HAA01	Haaker Equipment Company	Vehicle Maint	1/12/2024	7,535.79
HOM01	Home Depot Credit Svcs	Operations Supplies	1/12/2024	304.30
INC01	in color	Web Development	1/12/2024	785.00
KIM01	Kimball Midwest Corp	Operations Supplies	1/12/2024	425.97
LAR01	Larry's Auto Parts	Vehicle Maint	1/12/2024	157.17
MAR01	Marborg Industries	Waste Removal & Rolloff	1/12/2024	4,033.52
MCC02	McCormix Corporation	Sweeper Fuel	1/12/2024	209.16
MIS01	Mission Linen Supply	Uniforms & Towels	1/12/2024	1,899.48
MSW01	Mountain Spring Water	Drinking Water	1/12/2024	60.10
NTN01	Newton Construction	District Bldg Proj	1/12/2024	63,966.75
SAN03	Sansum-SBMFC Occupational Medicine Center	Medical Exam	1/12/2024	165.00
SBCCSDA	SBCCSDA	Spec District Assoc Mtg	1/18/2024	120.00
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	1/12/2024	1,440.00
SOU02	Southern California Edison Co	Electricity	1/29/2024	5,846.08
STA01	State Water Resources Control Board	SWRCB Permit Fee	1/12/2024	399.00
THE02	The Gas Company	Natural Gas	1/12/2024	162.00
UND01	Underground Service Alert	Dig Alerts	1/12/2024	201.52
Total Services & Supplies				\$ 153,604.21
Payroll - (1) pay date				\$ 38,178.96
Total				\$ 191,783.17

Goleta West Sanitary District
Allowance of Claims
Jan 30 - Feb 23, 2023 - 2024

Rev_n

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Svc	2/16/2024	618.23
ADT01	ADT Security Service Inc*	Security Alarm Svcs	2/14/2024	285.87
AIR02	Air Pollution Control District	Operations Permit	2/14/2024	536.48
AQU01	Aqua-Flo Supply	Operations Supplies	2/14/2024	1,130.03
BAR01	Bartlett Pringle & Wolf LLC	Audit & Acctng Svcs	2/14/2024	1,450.00
BAR02	Barricade Pest Control	Pest Control	2/14/2024	300.00
BLU01	Blueisle Bookkeeping	Bookkeeping Svcs	2/14/2024	267.00
BOONE	Boone Graphics	Office Supplies	2/14/2024	630.01
BRI01	C. Philip Brittain	Facilities Engr Support	2/14/2024	1,456.58
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Consultation	2/5/2024	54,959.04
CAL03	Public Employees HEALTH	CalPERS Health Insurance	2/16/2024	19,339.28
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retirement	2/15/2024	11,561.66
CIN01	Cintas Corporation	Safety Supplies First Aid	2/14/2024	153.38
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	2/9/2024	17,995.69
CWE07	CWEA	Empl Certification	2/14/2024	103.00
DAL01	Dal Pozzo Tire Corp	Vehicle Maint Tires	2/14/2024	3,460.47
DFK01	DFK Solutions	Training Subscription	2/14/2024	4,082.40
DUK01	Duke's Root Control	Operations Support	2/14/2024	5,642.56
FIR01	First Bankcard	Operating Supplies	2/22/2024	10,308.11
FIR02	FirstNet	Wireless Svc	2/14/2024	9,302.24
FRO01	Frontier Communications	Phone Svc	2/14/2024	42.92
GOL02	Goleta Sanitary District	Treatment	2/14/2024	543,092.47
GOL04	Goleta Water District	Facility Water	2/14/2024	398.60
GRA03	Grainger	Operations Supplies	2/14/2024	51.03
HAA01	Haaker Equipment Company	Vehicle Maint	2/14/2024	313.92
HOM01	Home Depot Credit Svcs	Operations Supplies	2/14/2024	113.89
INC01	in color	Web Hosting	2/14/2024	1,668.00
IND02	Industrial Scientific Corp.	Operations Supplies	2/14/2024	402.69
INS01	insight environmental inc	District Bldg Proj	2/14/2024	4,115.70
LIN01	Lincoln National Life Ins	Deferred Compensation	2/1/2024	715.05
MAR01	Marborg Industries	Waste removal & rolloff	2/14/2024	6,305.76
MCC02	McCormix Corporation	District Bldg Proj	2/14/2024	4,969.79
MIS01	Mission Linen Supply	Uniforms & Towels	2/14/2024	1,537.56
MSW01	Mountain Spring Water	Drinking Water	2/14/2024	107.05
NTN01	Newton Construction	District Bldg Proj	2/14/2024	104,025.00
PFM01	PFM Asset Management LLC	Asset Mgmt	2/21/2024	131.20
PML01	Pacific Materials Laboratory	District Bldg Proj	2/14/2024	1,895.00
REL01	Reliance Standard Life Insurance	LTD Insurance	2/21/2024	1,058.19
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Svc	2/14/2024	900.00
SOU02	Southern California Edison Co	Electricity	2/21/2024	6,648.84
SOU04	SOUTH COAST DELI	Meeting Food	2/14/2024	39.65
SPE01	Specialty Tool And Bolt	Operations Supplies	2/14/2024	33.28
SPE03	Special District Risk Management Authority	Insur SDRMA life dental	2/20/2024	1,002.63
THE02	The Gas Company	Natural Gas	2/14/2024	155.65
THE06	The Regents of the University of California	Internet Svc	2/21/2024	103.25
TIE01	Tierra Contracting Inc	District Bldg Proj	2/14/2024	80,457.50
UND01	Underground Service Alert	Dig Alerts	2/14/2024	29.51
USB01	US Bank	Custodial Bank Fee	2/14/2024	826.80
WEX01	WEX Bank	Vehicle Fuel	2/5/2024	3,317.97
				808,340.93
Total Services & Supplies				\$ 908,040.93
Payroll - (2) pay dates				\$ 100,801.52
Total				\$ 1,008,842.45

Goleta West Sanitary District
Allowance of Claims
Feb 24 - Mar 11, 2024
Rev_n

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Expense	2/27/2024	\$ 1,218.73
ADP01	ADP Inc	Payroll Expense	2/27/2024	460.79
ADP01	ADP Inc	Payroll Expense	2/27/2024	90.35
CAL12	CalPERS Public Employee's Retirement System	CalPERS Retirement	2/26/2024	5,780.83
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	3/8/2024	530.00
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	3/8/2024	683.06
CITIG06	Channel Islands Technology Integrators' Group	Equipment	3/8/2024	5,656.52
LIN01	Lincoln National Life Ins	Deferred Comp	2/27/2024	1,300.00
LIN01	Lincoln National Life Ins	Deferred Comp	2/27/2024	394.58
LIN01	Lincoln National Life Ins	Deferred Comp	2/28/2024	445.92
MNS01	MNS Engineers Inc	Technical Assessment Pipeline	3/8/2024	6,972.50
MNS01	MNS Engineers Inc		3/8/2024	587.50
RELO1	Reliance Standard Life Insurance	Insurance LTD	3/5/2024	1,058.19
SPE03	Special District Risk Management Authority	Insur Dental & Basic life	3/5/2024	1,002.63
WEX01	WEX Bank	Vehicle Fuel	3/5/2024	1,798.49
				<i>27,830.09</i>
Total Services & Supplies				\$ 27,980.09
Payroll - (1) pay dates				\$ 42,098.94
Total				\$ 70,079.03

GOLETA WEST SANITARY DISTRICT

Date: April 2, 2024

AGENDA ITEM 9

AGENDA TITLE: RECONSIDERATION OF THE CONDITIONS CONSTITUTING AN EMERGENCY

SUMMARY DESCRIPTION:

The Board adopted Resolution 24-823, declaring an emergency pursuant to Public Contract Code sections 10806 and 22050 to allow immediate response to sewage leak. The Board will review the conditions warranting an emergency and will, by a 4/5 vote, make a determination on whether there is a need to continue the action.

Justification for continuing the emergency include: continuing work with the Airport to satisfy City conditions for recommissioning the forcemain, and ongoing reporting to regulatory agencies including, but not limited to, the Central Coast Regional Water Quality Board. Addition support for continuing the emergency is having to rely on a single 18-inch force main while not having permanent redundancy should a contingency plan be necessary for conveying sewage from GWSD to the regional treatment plant.

ATTACHMENT:

Resolution 24-823

RESOLUTION 24-823

A RESOLUTION OF THE BOARD OF DIRECTORS OF GOLETA WEST SANITARY DISTRICT DECLARING AN EMERGENCY AND AUTHORIZING THE GENERAL MANAGER TO CONTRACT WITH TIERRA CONTRACTING, INC. AND NEWTON CONSTRUCTION & MANAGEMENT AND TAKE ALL OTHER NECESSARY ACTIONS TO ADDRESS THE EMERGENCY

WHEREAS, after recent scattered showers District staff discovered unusual moisture in and around a section of force main pipe. Upon sample testing, staff confirmed there was a force main leak that intermittently appeared in a pothole, but never actually caused a noticeable spill on the dirt surface directly outside the west wall of Pump Station 1 where construction work associated with the west parking area has been taking place.

WHEREAS, in order to mitigate further leakage and damage, as well as prepare for rain events projected for the end of January and beginning of February, emergency repairs of the line are necessary. Staff has determined that waiting for a competitive bidding solicitation for bid could result in a threat to public health and safety based on the potential for significant uncontrolled sewer release.

WHEREAS, the repairs will cost in excess of \$15,000, which exceeds the amount allowed under Public Contract Code Section 20803 to avoid the bidding process. Tierra Contracting, Inc. and Newton Construction & Management have submitted proposals for the repair work, which is estimated to cost \$282,307 and \$44,626, respectively, or \$326,933 total.

WHEREAS, the anticipated repairs will generally consist of repair and replacement of 170 linear feet of 18-inch asbestos cement pipe with 18-inch ductile iron pipe, 120 feet of a reclaimed water pipeline, and associated clean-out and removal/replacement of overlying asphalt.

WHEREAS, the Board of Directors may, by a four-fifths vote, delegate to the General Manager to take any directly related and immediate action required by an emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts (Public Contract Code Sections 20806 and 22050).

WHEREAS, Board Policy Handbook Section 21.3.1.2 also excepts the purchase of supplies or equipment from bidding procedures in cases of an emergency and permits acquisition from the nearest available source.

NOW, THEREFORE, the Board of Directors of the Goleta West Sanitary District does resolve as follows:

1. The Board finds the above recitals true and correct and are incorporated herein.

2. An emergency is hereby declared pursuant to Public Contracts Code Section 20806 and 22050, and the public interest and necessity demand the immediate expenditure of district funds to safeguard life, health and property. The emergency will not permit a delay for the award of contracts pursuant to a competitive solicitation of bids, which process is hereby waived.

3. The General Manager is authorized to expend public funds to protect life, health, or property endangered by this emergency without complying with the competitive bidding process, and as such ratifies entering into contract with Tierra Consulting, Inc. and Newton Construction & Management on the terms and conditions stated in their respective proposals.

4. The anticipated expenditure to address the emergency is within the District's approved budget.

5. Pursuant to Public Contract Code Section 22050(b), the Board further authorizes the General Manager to take any directly related and immediate action required by the emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts.

6. The Board shall review the emergency action at its next regularly scheduled meeting, and at every regularly scheduled meeting thereafter until the action is terminated, to determine, by a four-fifths vote, that there is a need to continue the action.

7. The activity is categorically exempt from the California Environmental Quality Act (CEQA) because it involves the repair, replacement and/or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity (14 CCR Section 15301.) Furthermore, none of the exceptions to the use of this exemption apply. The activity is also exempt from CEQA because it involves an emergency repair of a public facility (14 CCR Section 15269(b).) This exemption applies to repairs to publicly or privately owned facilities necessary to maintain service essential to the public health, safety or welfare. Here, the emergency repair of the utility system is being pursued so to avoid a potential leak in an existing sewer service system, and is thus necessary to maintain service to the public health, safety and welfare. For the foregoing reasons, the activity is exempt from CEQA.

PASSED AND ADOPTED by the Board of Directors of the Goleta West Sanitary District, Santa Barbara County, California at a special meeting duly held on the 30th day of January 2024.

I HEREBY CERTIFY that the forgoing Resolution was adopted by the Board of Directors of the Goleta West Sanitary District, Santa Barbara County, California at a meeting thereof held on the 30th day of January 2024, by the following vote of the members thereof: