

**MINUTES OF THE SPECIAL BOARD MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
JUNE 18, 2024**

In-person meeting

POSTING OF THE AGENDA

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

1. CALL TO ORDER

Director Bearman called the meeting to order at 5:30 PM

2. ROLL CALL: BOARD MEMBERS PRESENT

Craig Geyer
Eva Turenchalk
Robert Thomas
David Bearman M.D.
David Lewis

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Brian McCarthy – General Manager/Board Clerk-Secretary
Jena Acos – District Counsel
Austin Catlin – GWSD

OTHERS PRESENT

Ted Morton – Santa Barbara Channel Keeper

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

None.

4. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

5. PUBLIC COMMENT

No public comment.

6. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETINGS OF June 4, 2024 (24-06-41)

Upon a motion by Director Geyer, seconded by Director Thomas, the Board unanimously approved the minutes for the June 4, 2024 Regular Board Meeting.

7. GENERAL MANAGER UPDATES

The General Manager provided a report.

MINUTE ORDER

Director Geyer made a motion (24-06-42), seconded by Director Thomas, to appoint the Board Treasurer (Lewis) and Vice-Treasurer (Geyer) as authorized signatories for Montecito Bank & Trust transactions to ensure compliance with District policy of requiring two authorized signatures on checks issued for payments by the District. The motion passed by unanimous vote of the Board.

8. LEGAL COUNSEL UPDATES

No updates.

9. RECONSIDERATION OF THE CONDITIONS CONSTITUTING AN EMERGENCY

(24-06-43)

District Counsel introduced this item. Board discussion and questions followed with the General Manager and Counsel providing information and recommendation to remain under the emergency declaration. There was no public comment. Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board affirmed that an emergency condition still exists and authorized the General Manager to proceed with emergency work and associated expenditures to protect life and safety of citizens, property, and the environment by the following roll call vote:

AYES: Bearman, Lewis, Thomas, Turenchalk, Geyer
NOES: None
ABSTAIN: None
ABSENT: None

10. CONSIDERATION OF ANNUAL COST-OF-LIVING ADJUSTMENT (COLA) FOR DISTRICT EMPLOYEES

(24-06-44)

The General Manager introduced this item. Board discussion followed and there was no public comment. Director Geyer made a motion to increase the COLA from 4% to 4.5% to show appreciation to staff for the efforts put forth responding to and investigating the February Spill. The motion was seconded by Director Bearman and passed by the following roll call vote:

AYES: Turenchalk, Thomas, Lewis, Bearman, Geyer
NOES: None
ABSTAIN: None
ABSENT: None

11. COMMUNICATIONS

District Counsel reported that a letter was sent from BHFS to architect Ed Galindo explaining that the District is authorizing Alicia Harrison, Land Use Planner with BFHS, as the primary contact to the City of SB for matters regarding the District's Headquarter Building Improvement Projects in order to expedite permitting of Phase 2.

12. REPORTS

A. Operations Report

The General Manager provided a report.

B. Personnel Committee

Director Turenchalk provided a report.

C. Engineering Committee

Director Geyer provided a report.

D. Ad Hoc Spill Committee

Director Geyer provided a report.

E. SBCCSDA

Director Thomas provided a report.

F. IVR&PD

Director Lewis reported that the meeting on June 13th was rescheduled to June 27, 2024.

G. Ad Hoc Elections Committee

Director Turenchalk provided a report.

H. Goleta Sanitary District

Director Geyer provided a report.

I. Other Reports

None

13. FUTURE AGENDA ITEMS

None

14. CLOSED SESSION: PUBLIC EMPLOYMENT (Gov. Code § 54957(b)(1))

Title: General Manager / Superintendent

At 5:50 PM District Counsel adjourned the meeting into closed session and staff (McCarthy & Catlin) left the room

CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code § 54957.6)

District designated representative: Jena S. Acos, District Counsel


Unrepresented employee: General Manager / Superintendent

At 6:32 PM the Board reconvened to open session. No Board action was taken.

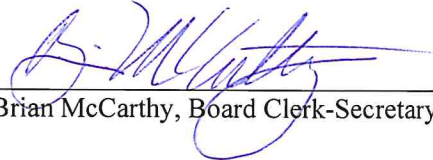
15. ADJOURNMENT

There being no further business, President Bearman adjourned the meeting at 6:33 PM.

APPROVED



David Bearman, M.D., Board President



Brian McCarthy, Board Clerk-Secretary

Operations Report

May 29 – June 11, 2024

Administration

District counsel and staff continue to communicate with the Ad Hoc Committee, the Board, regulatory agencies, and consultants regarding matters related to the February Spill and updates to the District's website.

Staff completed the No Spill Certification and submitted it electronically on through the CIWQS portal as required.

The District's accounting firm, Bartlett, Pringle & Wolf will have been assisting with day-to-day accounting and financial matters. This will continue as approved by the Board at the June 4, 2024 regular meeting.

Weekly Owner-Architect-Contractor (OAC) meetings for the Headquarter Buildings Improvement Project have been temporarily discontinued as there is minimal construction currently occurring. OAC meetings will be scheduled as needed and will resume once Phase 2 construction begins.

Staff is working with Cannon Corp regarding SCADA system improvements and upgrades. Staff continues to work with Redzone, Inc. on improvements to the District ICOM GIS and CMM system.

Staff is coordinating with Fischer Compliance to proceed with Phase 2 of their proposal for staff training and District programs assessment.

Collection System

Staff continues to work on the February Spill investigation, response, and remediation. Daily inspection of the entire Force Mains alignment continues.

Staff plans to complete installation of a valve and access vault modifications to provide for emergency pump station bypass into the 18-inch force main. This work will be completed once all material have been procured.

Staff placed an order for a Siemens flow meter on June 3, 2024. Parts for this equipment have been arriving and installation will be scheduled once all materials necessary are on site.

Staff continues to work with MNS Engineers to provide information for the Force Main Lining and Condition Assessment.

Staff completed a confined space entry with traffic control into a manhole on Mesa Road to remove

the flow meter used to obtain influent flow data for the Spill investigation.

Staff completed easement clearing and maintenance on the Los Carneros and Sandpiper Golf Course offtracks. All June root cutting and hot spots for June have been completed. The Field Crew is currently hydrocleaning all scheduled lines in Isla Vista.

Staff continues to inspect sewer manhole construction and mainline extension at 35 Elwood Station Road, the old cement plant location.

Staff correspondence with the Heritage Ridge developers continues. This is the final phase of the Willow Springs neighborhood.

Sewer Service Permits were issued for the following:

- Junior ADU at 278 Pebble Beach Drive
- Junior ADU at 6815 Trigo Road

Staff completed permit final signoff for the following:

- ADU at 6590 Cordoba
- ADU at 6748 Pasado

Industrial Waste & Environmental Compliance

Staff completed Industrial Wastewater Discharge Permit facility compliance inspections at the following facilities: Google GQ1, Google GQ3, Lockheed Martin SB Focalplane, and Transphorm.

Staff continues to collect biweekly Bacteriological and ammonia samples for the February spill investigation.

Staff completed the annual diesel above ground storage tank (AST) inspection as required.

Street Sweeping

District staff continues to fill in on street sweeping services while the regular operator has been out intermittently. The program has remained on schedule and the District continues to post information for street sweeping makeup days.

Graffiti: None reported

Abandoned Vehicles: None reported

Hours: 3402

Miles: 283.5

Loads: 18

Maintenance: Performed routine inspections and maintenance.

Marborg: None reported

Staff Training

Staff training on Standard Operating Procedures (SOPs) continues for all District written procedures.

Table of Treatment Capacity in GSD Plant

| | | |
|-------------------------|----------|-----------------------|
| GWSD Average Daily Flow | May 2024 | 2.2818 MGD; 47.1729 % |
|-------------------------|----------|-----------------------|



Sewer Operations Cleaning Summary from May 29, 2024 to June 11, 2024

Your environmental partner since 1954

| Description | Quantity |
|--------------------------|----------------------|
| Feet Cleaned | |
| Hydroclean | 26,147 ft. |
| Root Cutting | 2,630 ft. |
| | <hr/> |
| | 28,777 ft. |
| Lines Cleaned | |
| Hydroclean | 95 lines |
| Root Cutting | 9 lines |
| | <hr/> |
| | 104 lines |
| Other Work Orders | |
| Parcel Permit | 3 Work Orders |
| | <hr/> |
| | 3 Work Orders |