

**MINUTES OF THE SPECIAL BOARD MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
JULY 2, 2024**

**In-person meeting**

**POSTING OF THE AGENDA**

The agenda for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of this regular meeting.

**1. CALL TO ORDER**

Director Bearman called the meeting to order at 5:30 PM

**2. ROLL CALL: BOARD MEMBERS PRESENT**

Craig Geyer  
Eva Turenchalk  
Robert Thomas  
David Bearman M.D.  
David Lewis

**BOARD MEMBERS ABSENT**

None

**STAFF PRESENT**

Brian McCarthy – General Manager/Board Clerk-Secretary  
Jennifer Lee – District Counsel

**OTHERS PRESENT**

Sharron Rose – GSD Director

**3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449**

None.

**4. APPROVE THE ORDER OF THE AGENDA**

No changes were made to the order of the agenda.

**5. PUBLIC COMMENT**

No public comment.

**6. APPROVAL OF THE MINUTES FOR THE SPECIAL BOARD MEETINGS OF JUNE 18, 2024**

(24-07-45)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved the minutes for the June 18, 2024 Special Board Meeting.

**7. GENERAL MANAGER UPDATES**

The General Manager provided a report.

**8. LEGAL COUNSEL UPDATES**

District Counsel provided a report.

**9. CONSIDERATION OF AMMENDMENT OF THE 2024 GWSD OFFICERS**

(24-07-46)

Director Bearman introduced this item. He said Director Turenchalk is willing to finish out the remainder of his term as President of the Board and that he intends to remain an active Board member while he finishes out his last term as a Director. Director Thomas made a motion to amend the 2024 GWSD Officers chart appointing Director Turenchalk as Board President to complete the remainder of Director Bearman's term. The motion was seconded by Director Geyer and carried by unanimous vote.

5:43 PM Director Turenchalk became chair of the meeting and assumed the role of Board President.

**10. RECONSIDERATION OF THE CONDITIONS CONSTITUTING AN EMERGENCY**

(24-07-47)

Director Turenchalk introduced this item. Board discussion and questions followed. Upon a motion by Director Geyer, seconded by Director Bearman, the Board reaffirmed Resolution 24-823 finding that an emergency condition still exists by the following roll call vote:

AYES: Thomas, Lewis, Turenchalk, Bearman, Geyer  
NOES: None  
ABSTAIN: None  
ABSENT: None

**11. CONSIDERATION OF RESOLUTION NO. 24-826 AMMENDING APPENDEX "A" OF THE PERSONNEL POLICY/EMPLOYEE HANDBOOK**

(24-07-48)

The General Manager introduced this item. Director Lewis made a motion, seconded by Director Bearman, to adopt Resolution No. 24-826 to provide for a 4.5% COLA, increasing wages for all employees effective July 1, 2024 by the following roll call vote:

AYES: Geyer, Thomas, Turenchalk, Bearman, Lewis  
NOES: None  
ABSTAIN: None  
ABSENT: None

**12. CONSIDERATION OF FIRST AMMENDMENT TO THE GENERAL MANAGER/SUPERINTENDENT EMPLOYMENT AGREEMENT**

(24-07-49)

Director Turenchalk introduced this item. Upon a motion by Director Thomas made a motion that the Board approve of the First Amendment to the General Manager/Superintendent Employment Agreement as presented, seconded by Director Geyer, the motion passed by unanimous vote.

**13. CONSIDERATION OF APPROVAL OF THE DISTRICT'S WORKPLACE VIOLENCE PREVENTION PLAN**

(24-07-50)

The General Manager introduced this item and answered questions from Directors. Upon a motion by Director Geyer to adopt the District's Workplace Violence Prevention Plan, seconded by Director Bearman, the motion passed by unanimous vote.

**14. CONSIDERATION OF INFORMATION SHEET FOR BOARD OF DIRECTOR CANDIDATES**

(24-07-51)

Director Turenchalk introduced this item. The Board discussed and suggested stating required Ethics and Harassment Trainings, and expand on familiarity with District business to include District policies, regulations, and policies. Counsel suggested adding requirements that candidate must be 18 years of age or older, be a US citizen, and live within the boundaries of district for which they are running. Director Geyer moved to approve of the Information Sheet for Board of Directors Candidates to include details discussed by the Board, Director Thomas seconded the motion, and it passed by unanimous vote.

**15. COMMUNICATIONS**

Received

**16. REPORTS**

**A. Operations Report**

The General Manager provided a report.

**B. SB Airport Commission**

No meeting

**C. IVR&PD**

No report

**D. Goleta Sanitary District**

Director Geyer provided a report.

**F. Other Reports**

None

**17. FUTURE AGENDA ITEMS**

A request was made for Counsel to provide a report to the Board at the next meeting with an absolute timeline of election processes, milestones, deadlines, and discussion of possible scenarios.

A request was made for a presentation at a future Board meeting on Zero Emissions Vehicles (ZEV) requirements and compliance with future regulations.

**18. ADJOURNMENT**

There being no further business, President Turenchalk adjourned the meeting at 6:07 PM.

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Brian McCarthy, Board Clerk-Secretary

**APPROVED**

  
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Eva Turenchalk, Board President

# Operations Report

June 12 - 25, 2024

## Administration

District counsel and staff continue to communicate with the Ad Hoc Committee, the Board, regulatory agencies, and consultants regarding matters related to the February Spill and updates to the District's website.

Staff completed and submitted all required forms to the SB County Elections Office for placing GWSD elections for districts 2 & 4 on the November ballot.

The District's accounting firm, Bartlett, Pringle & Wolf continues to become familiar and complete the day-to-day accounting and financial tasks for the District.

Staff updated records and signatory authorizations for the District at Montecito Bank & Trust.

Counsel and staff continue to work on revisions to the Personnel Policy/Employee Handbook.

Counsel and staff worked with the Ad Hoc Election to draft an Information Sheet for Board of Directors Candidates.

Staff is finalizing recruitment advertisement for the Office Manager vacancy and will post to the website and on other professional recruitment platforms.

Weekly Owner-Architect-Contractor (OAC) meetings for the Headquarter Buildings Improvement Project have been temporarily discontinued until construction resumes.

BHFS's Senior Planner and staff met with architect Edwardo Galindo to discuss new Administration Building plans and next submission to the City of Santa Barbara for a building permit.

Staff continues to work with Cannon Corp regarding SCADA system improvements and upgrades. Work continues with Redzone, Inc. on improving the District ICOM GIS and CMM systems.

## Collection System

Staff continues to conduct inspections and take photos of the entire route of the force mains to GSD.

Installation of a valve and access vault modifications to provide for emergency pump station bypass into the 18-inch force main will be completed once Tierra Contracting is available. Installation of the Siemens flow meter for PS1 effluent will also be scheduled.

Staff continues to work with MNS Engineers to provide information for the Force Mains Condition Assessment.

Staff is currently completing scheduled hydrocleaning in Isla Vista.

Staff completed all scheduled maintenance for the month of June and completed unscheduled clearing and maintenance of all off-tracks and easements.

Staff continues to inspect sewer manhole construction and mainline extension at 35 Elwood Station Road, the old cement plant location.

Correspondence with the Heritage Ridge developers continue. This is the final phase of the Willow Springs neighborhood.

Staff is corresponding with Flowers & Associates regarding proposed construction of Anthem Chapel next to Christ Lutheran Church at 6595 Covington Way and connection to public sewer.

Staff is reviewing plans for proposed tenant improvements for Finney's Crafthouse & Kitchen at the old Hollister Brewing Company location in Camino Real Shopping Center.

Staff is corresponding with new property owner at 6521 Pardall regarding installation of a grease interceptor

A Sewer Service Permit was issued for a JADU at 330 Pebble Beach Drive.

Sewer Availability Letters were issued for the following:

- ADU at 167 Salisbury Avenue
- ADU at 6721 Sabado Tarde
- ADU at 6618 Sueno Road
- ADU at 6880 Pasado Road
- ADU at 6721 Sabado Tarde Road
- ADU at 885 Fortuna Road
- ADUs at 6516, 6589, 6602, & 6622 Del Playa Drive

### **Industrial Waste & Environmental Compliance**

Staff completed Industrial Wastewater Discharge Permit facility compliance inspections at the following facilities: Teledyne FLIR, Karl Storz Imaging, Raytheon B-1 campus, and Raytheon B-8.

Staff continues to collect biweekly Bacteriological and ammonia samples for the February spill investigation.

### **Street Sweeping**

District staff continues to fill in on street sweeping services while the regular operator has been out intermittently. The program has remained on schedule and the District continues to post information for street sweeping makeup days on the District website.

Graffiti: 759 Cervantes at Embarcadero Del Mar

Abandoned Vehicles: White Mercedes Benz at 811 Camino Pescadero near Picasso  
Silver Ford Focus at 6647 El Colegio Road

Hours: 30

Miles: 269.3

Loads: 13

Maintenance: Performed routine inspections and maintenance of street sweepers.

Marborg: None reported

### **Staff Training**

Staff received driver safety training provided by CSRMA via recorded video.

### **Table of Treatment Capacity in GSD Plant**

GWSD Average Daily Flow	May 2024	2.2818 MGD; 47.1729 %
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# Sewer Operations Cleaning Summary from June 12, 2024 to June 25, 2024

Your environmental partner since 1954

Description	Quantity
<b>Feet Cleaned</b>	
Hydroclean	10,695 ft.
<hr/>	
<b>10,695 ft.</b>	
<b>Lines Cleaned</b>	
Hydroclean	46 lines
<hr/>	
<b>46 lines</b>	