

**MINUTES OF THE SPECIAL MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
October 18, 2011**

CALL TO ORDER

President Geyer called the meeting to order at 7:00 P.M.

BOARD MEMBERS PRESENT

Dave Bearman, M.D.
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent

OTHERS PRESENT

Mr. Brian Robinson and Mr. Jim Youngson, Terrain Consulting

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(11-10-62)

Upon a motion by Director Meyer, seconded by Director Lewis the Board unanimously approved the minutes of the regular meeting of October 4, 2011 as written.

ACTION ITEMS

1) Review draft of new District website and other public relations matters

Mr. Brian Robinson provided a review of the new District website. He insured the Board that the suggestions previously offered by staff upon their review of the website will be addressed and incorporated into the new website. Mr. Robinson explained that there will be some clean-up with regards to the pictures. Director Bearman suggested jazzing up the bottom navigation areas located on the home page. President Geyer preferred to see a picture of the sweeper in place of the water truck. There was some discussion surrounding the addition of pictures of both the staff and Directors. The Board directed staff to confer with Counsel on the legality of including pictures of the Board of Directors on the new website. President Geyer suggested that a link on the street sweeping page be built-in that would afford members of the public with the opportunity to leave a message concerning the street sweeping program. Director Meyer proposed that the RWQCB be included as an affiliate.

Director Bearman excused himself from the Board meeting at 7:38 P.M.

The Public Relations Committee will address how to introduce the new website to the public. There will be one additional Public Relations Committee and Board Meeting prior to going live.

2) **Review Draft District Ordinance No. 11-81: Relating to Fees and Charges for Sewer Service and Repealing and Replacing Ordinance Nos 63, 66, 71 and 08-77 and schedule Public Hearing**

(11-10-63)

Upon a motion by Director Meyer, seconded by Director Lewis the Board unanimously approved to schedule a public hearing for November 15, 2011 to discuss and adopt Ordinance No. 11-81.

3) **Setting 2011-2012 compensation for General Manager/Superintendent**

(11-10-64)

Upon a motion by Director Turenchalk, seconded by Director Meyer the Board unanimously approved a 3% COLA for the General Manager/Superintendent retroactive to July 1, 2011.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report:

Mr. Nation reported that the District Treasurer had reviewed the quarterly bank statements and District credit card purchases.

Finance Committee Meeting

Director Lewis provided a report on the October 14, 2011 Finance Committee Meeting.

Management Committee Meetings:

President Geyer provided a report on the October 17, 2011 Management Committee Meeting.

Goleta Sanitary District Board Meeting:

Director Meyer reported that the October 17, 2011 Goleta Sanitary District Board meeting had been rescheduled for Friday October 21, 2011.

Goleta Water District

Director Turenchalk provided a report.

IVR&PD Board Meeting

Director Lewis provided a report.

City of Goleta Council Meeting

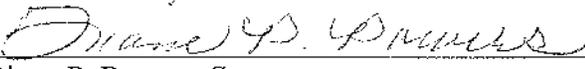
No report was provided on the October 18, 2011 City of Goleta Council Meeting.

SBCSDA Executive Board Meeting

Director Meyer provided a report on the October 5, 2011 SBCSDA Executive Board Meeting

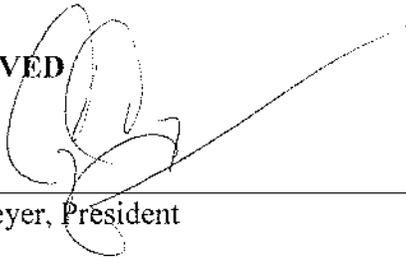
ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 8:02 P.M.



Diane P. Powers, Secretary

APPROVED



Craig Geyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for September 28 – October 11, 2011

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for October 18, 2011 Special Board Meeting.

Mailed cover page and supplement to the State Controller's Report to the State Controller's Office.

The District Treasurer reviewed the September bank statements and performed a quarterly review of the credit card payments.

Attended Management and Public Relations Committee meetings.

Staff worked with Terrain Consulting to complete the notification mailer for the new sweeping schedule.

Bob Van Buren continues to work to complete the server replacement.

Staff met with CDM on the site assessment project.

Worked with Counsel on draft of new fee Ordinance.

Staff has reviewed draft of audited financial statements and met with BPW to discuss.

II. Collection System Maintenance

Ocean Meadows Golf Course Trunk Sewer Rehabilitation project continues to move along nicely. The contractor is approximately 90% complete. District staff continues inspecting.

The crew is currently performing the 2012 CCTV inspections for this period primarily in the Storke Ranch area.

The crew made necessary repairs to the Ford Flatbed side boards and repainted toolboxes etc.

The crew performed routine test runs on the main facility emergency generator, Roiline pump and the Emily emergency generator.

The entire staff continued to receive SCADA training.

Staff completed a Sewer Lateral Replacement Permit at 6574 Del Play Drive.

Staff received Safety Training on the following subjects: Case Tractor Operation; Slips, Trips and Falls; and Hearing Conservation.

The LEL (Lower Explosive Limit) sensors were replaced on both of the District's ITX gas monitors.

III. Industrial Waste

Staff collected Industrial Wastewater Discharge Compliance Samples from the Raytheon B-2 Groundwater Remediation System operated by OTIE, Inc.

Staff conducted Industrial Wastewater Discharge Compliance Inspections at Heidenhain Corp (formerly Renco Encoders), Lockheed Martin Santa Barbara Focalplane, and the Raytheon B-2 Groundwater Remediation System operated by OTIE, Inc.

Staff received and reviewed the Third Quarter Report submitted by OTIE, Inc. for the Groundwater Remediation System they operate at Raytheon B-2.

Staff received and reviewed August Groundwater Remediation System discharge readings submitted by Hargis + Associates for the former Delco Electronics site.

Staff received and reviewed September well water discharge estimates submitted by Raytheon for groundwater used in their industrial processes and discharged to the GWSD system.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles -- none to report at this time

Hours – 33.0

Miles – 253.0

Loads- 16

Net tons-haul date: 3.50 tons on 9-16-11

Began sweeping the new route schedule on October 10, 2011.

STREET SWEEPER MAINTENANCE

- Serviced air filters
- Adjusted conveyor belt

Table of Treatment Capacity in GSD Plant

| | | |
|--------------------------------|-------------|------------------|
| Goleta West Average Daily Flow | August 2011 | MGD 1.4387 46.2% |
|--------------------------------|-------------|------------------|

GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
September 29 - October 12, 2011

| SERVICES & SUPPLIES | Wastewater O & M | Other Services | Capital Outlay | Total |
|---|---------------------------------|---------------------------|---------------------------|---------------------|
| Acorn Landscape - Irrigation service & repair | \$ 245.82 | | | \$ 245.82 |
| ADP, Inc - Payroll processing charges for 09/21/2011 | \$ 184.62 | \$ 20.51 | | \$ 205.13 |
| ADT Security Services - Quarterly alarm services | \$ 536.94 | | | \$ 536.94 |
| Airflow Filter Service, Inc. - Engine & hydraulic oil filters | \$ 118.65 | | | \$ 118.65 |
| AlCal Equipment Services, Inc. - Electrical hazard safety decals | \$ 25.86 | | | \$ 25.86 |
| Arrowhead Direct - Monthly cooler rental & drinking water | \$ 55.37 | | | \$ 55.37 |
| AT&T - Monthly long distance service/main facility | \$ 124.41 | \$ 7.94 | | \$ 132.35 |
| AT&T Mobility - Monthly cell phone service | \$ 107.07 | | | \$ 107.07 |
| Brownstein, Hyatt, Farber, Schreck - Legal Services | \$ 2,335.50 | | \$ 1,292.35 | \$ 3,627.85 |
| CampbellGeo, Inc - UST Remediation System Progress Billing | | \$ 10,322.10 | | \$ 10,322.10 |
| CWEA - Annual membership: M. Nation | \$ 132.00 | | | \$ 132.00 |
| CWEA - Annual membership: K. Spencer | \$ 132.00 | | | \$ 132.00 |
| DATCO - Quarterly service: Oct. - Dec. 2011 | \$ 136.50 | | | \$ 136.50 |
| Fleet Services - Fuel for District vehicles | \$ 644.17 | | | \$ 644.17 |
| Geyer, Craig - SBCSDA Exec. Mtg. travel & meal reimbursement | \$ 55.47 | | | \$ 55.47 |
| Goleta Valley Paint - Paint & painting supplies | \$ 50.83 | | | \$ 50.83 |
| Goleta Water District - Monthly service/Emily | \$ 55.93 | | | \$ 55.93 |
| Haaker Equipment Co. - Brooms for street sweeper | | \$ 3,829.17 | | \$ 3,829.17 |
| Larry's 8-Day Auto Parts - Maintenance parts for Flatbed Truck | \$ 34.49 | | | \$ 34.49 |
| Larry's 8-Day Auto Parts - Batteries & mirrors for Vactor | \$ 267.54 | | | \$ 267.54 |
| Love, Shoshanna - Monthly updates to District website | \$ 67.50 | | | \$ 67.50 |
| MarBorg Industries - 25YD roll-offs & recycle fees | \$ 241.18 | \$ 964.73 | | \$ 1,205.91 |
| MarBorg Industries - 25YD roll-off rental | \$ 19.80 | \$ 79.20 | | \$ 99.00 |
| Meyer, Larry D. - SBCSDA Excc. Mtg. travel & meal reimbursement | \$ 53.90 | | | \$ 53.90 |
| MGB Industrial Supply - Batteries, face shield, grinder guard | \$ 117.84 | | | \$ 117.84 |
| Mission Linen Supply - Monthly uniform service | \$ 847.31 | \$ 149.52 | | \$ 996.83 |
| Nation, Mark - Tri-State Conference meal reimbursement | \$ 12.97 | | | \$ 12.97 |
| Office Depot - Office supplies | \$ 77.21 | | | \$ 77.21 |
| RFC, Inc. - Miscellaneous Fees Project | \$ 4,589.05 | | | \$ 4,589.05 |
| Santa Barbara Bank & Trust - Travel, mtg exp, maintenance supplies | \$ 2,170.93 | | | \$ 2,170.93 |
| S. B. County Air Pollution Control Dist. - Generator Reevaluation Fee | \$ 383.00 | | | \$ 383.00 |
| Silvia's Cleaning Service, LLC - Monthly cleaning service | \$ 280.00 | | | \$ 280.00 |
| Southern California Edison - Monthly service/Emily | \$ 360.61 | | | \$ 360.61 |
| The Gas Company - Monthly service/main facility | \$ 63.31 | | | \$ 63.31 |
| Titan Industrial & Safety Supply - LEL sensors & installation | \$ 563.91 | | | \$ 563.91 |
| Underground Service Alert - September 2011 "Dig Alerts" | \$ 57.00 | | | \$ 57.00 |
| Van Buren Consulting - Computer support services | \$ 7,392.61 | | | \$ 7,392.61 |
| Verizon Communications - Voice services/Emily - SCADA | \$ 183.02 | | | \$ 183.02 |
| | | | | \$ - |
| TOTAL SERVICES & SUPPLIES | \$ 22,724.32 | \$ 15,373.17 | \$ 1,292.35 | \$ 39,389.84 |

Payroll - Pay Periods Ending: October 5, 2011

\$ 28,275.15

Allowance of Claims

September 29 - October 12, 2011

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GRAND TOTAL - Fund 4900

| |
|---------------------|
| \$ 67,664.99 |
|---------------------|