

**MINUTES OF THE REGULAR MEETING  
OF THE GOLETA WEST SANITARY DISTRICT  
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA  
February 1, 2011**

**CALL TO ORDER**

President Geyer called the meeting to order at 7:00 p.m.

**BOARD MEMBERS PRESENT**

Craig Geyer  
Dave Bearman, M.D.  
Dr. David C. Lewis  
Larry D. Meyer  
Eva Turenchalk

**STAFF PRESENT**

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner; General Counsel

**OTHERS PRESENT**

Mr. George W. Emerson & Mr. John R. Fox, Directors, Goleta Sanitary District

**APPROVE THE ORDER OF THE AGENDA**

There was no change to the order of the agenda.

**PUBLIC INPUT**

There was no public input presented at this time.

**MINUTES**

(11-02-08)

Upon a motion by Director Bearman, seconded by Director Meyer the Board unanimously approved the minutes of the regular meeting of January 18, 2011 as written.

**ACTION ITEMS**

**1) Discussion of Proposals for a new VFD for Pump #1**

Mr. Nation explained that the VFD for pump #1 needs replacement. He made it clear that due to the age of the drive replacement parts are not available. Mr. Nation stated that staff and the Engineering Committee had met and recommends accepting the proposal from Venco Controls, Inc. to perform the VFD replacement for pump #1.

(11-02-09)

Upon a motion by Director Meyer, seconded by Director Turenchalk the Board unanimously approved to accept the proposal from Venco Controls, Inc for a new VFD for Pump #1 at a cost not-to-exceed \$12,330.

**2) Discussion of 2<sup>nd</sup> Quarter FY 2010-2011 Financial Report**

Mr. Nation provided a review of the Management's Year-to-Date Budget Analysis. He informed the Board that a correction needs to be made to the membership line item on the Statement of

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Revenues and Expenses. Evidently the amount is incorrect due to an adjusting journal entry discussed by the auditors.

(11-02-10)

Upon a motion by Director Meyer, seconded by Director Turenchalk the Board unanimously approved to accept the 2<sup>nd</sup> Quarter FY 2010-2011 Financial Report as amended.

**COMMUNICATIONS**

The communications were noted as received.

**REPORTS**

**Operating Report**

President Geyer questioned the tonnage picked up by the sweeper as indicated on the operating report. Mr. Nation explained that the tonnage corresponds to the haul date that is recorded on said report. Director Bearman inquired about the developments on Pardall Rd and Embarcadero Del Mar and the Westar development on Hollister Avenue near the Camino Real Shopping Center. Mr. Nation explained that both developments were mixed use combining residential and commercial space.

**Finance Committee Meeting:**

Director Lewis remarked that the topic of the January 26, 2011 Finance Committee Meeting had been addressed earlier as an agenda item. President Geyer reported that the Committee had met on January 19, 2011 with representatives from the IVR&PD concerning the Adopt-A-Block Program. He mentioned that the Committee was very impressed with the efforts by the new Adopt-A-Block Coordinator.

**Engineering Committee Meeting:**

Director Meyer stated that the topic of the January 27, 2011 Engineering Committee Meeting had been addressed earlier as an item on the agenda.

**Public Relations Committee:**

Director Turenchalk informed the Board that Terrain Consulting had been directed to draft a public relations plan to cover the next 18 months. She acknowledged that there will be a follow up meeting next week.

**IVR&PD Board Meeting:**

Director Lewis provided a report on the January 20, 2011 IVR&PD Special Board Meeting.

**Goleta Sanitary District Board Meetings:**

Director Meyer provided a report on the January 17, 2011 Goleta Sanitary District Board Meeting.

**City of Goleta Council Meeting**

No report was provided.

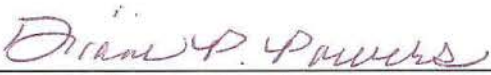
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**SBCSDA Chapter Meeting**

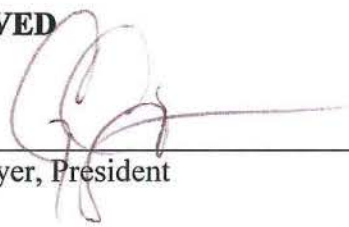
Director Meyer provided a report on the January 24, 2011 SBCSDA Executive Board Meeting. He reported that he is currently the interim Treasurer for the SBCSDA.

**ADJOURNMENT**

There being no further business, President Geyer adjourned the meeting at 7:32 p.m.

  
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Diane P. Powers, Secretary

**APPROVED**

  
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Craig Geyer, President

# **GOLETA WEST SANITARY DISTRICT**

## **Operating Report for December 30, 2010 – January 25, 2011**

### **I. Administration**

Prepared Board Agenda packets for February 1, 2011 Regular Board Meeting.

Submitted Claim for Payment request to the Office of the State Controller for the Open Meetings Act/Brown Act Reform for FY 2009-2010.

Completed Second Quarter Financial Report for FY 2010-2011.

Worked with auditor to update the District's Capital Assets for FY 2010-2011.

Attended Finance & Public Relations Committee meetings.

Responded to questions regarding capacity fees for the development planned at Pardall Rd. and Embarcadero Del Mar in Isla Vista.

Responded to questions from consultant working on CEQA document for proposed "Westar" development on Hollister Ave. near Camino Real Center.

Signed construction management agreement with MNS Engineers for the Embarcadero Del Norte Sewer Replacement Project following Board approval.

Issued Notice of Award to Lash Construction for Embarcadero Del Norte following Board approval.

Attended SBCSDA monthly chapter meeting.

Attended Annual CASA Mid-Year Conference.

Completed the agreements with CDM and RFC for the projects approved by the Board at the last regular Board meeting.

### **II. Collection System Maintenance**

Staff attended the Goleta Slough Management Committee meeting.

Staff received Safety Training on Fire Prevention and had hands on training with fire extinguishers. Staff also received Safety Training on HAZWOPER (Hazardous Waste Operations and Emergency Response) First Responder Awareness Level.

Westinghouse technicians informed the District that no new parts are available for the VFD to Pump #1 which was reported to have failed on the previous operations report. Staff requested proposals for replacement of the unit.

The crew hydro cleaned the Willow Springs area. 2,957 ft. cleaned since the last report.

The crew inspected Granite Construction in Isla Vista. A small section of sewer main on Del Playa Drive was removed then replaced due to the County of Santa Barbara project currently taking place.

### **III. Industrial Waste**

Staff participated in a Pretreatment Compliance Inspection conducted by EPA subcontractors. Staff conducted an Industrial Wastewater Discharge Compliance Inspection at Lockheed Martin Santa Barbara Focalplane with the EPA representatives. GWSD's Pretreatment Program received overall favorable comments. A written report summarizing the findings of the Inspection will be mailed to the District.

Staff attended an EPA Pretreatment Webcast on POTW Procedures for Conducting Compliance Monitoring.

Staff conducted an Industrial Wastewater Discharge Compliance Inspection at DuPont Displays.

Staff received and reviewed Fourth Quarter Self Monitoring Reports from Lockheed Martin SB Focalplane and Transphorm.

Staff received and reviewed the Fourth Quarter Self Monitoring Report for the Groundwater Remediation System operated by OTIE, Inc. at Raytheon B-2.

Staff received and reviewed December well water discharge calculations from Raytheon for water used in their industrial processes and discharged to the GWSD collection system.

### **IV. Street Sweeping**

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 40.4  
Miles – 316.8  
Loads- 22

Net tons-haul date: 8.80 tons 1/6/11.

#### **STREET SWEEPER MAINTENANCE**

- Serviced air filters
- Serviced water spray nozzles
- Inspected lower roller bearings and conveyor belt

**Operating Report**  
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**Table of Treatment Capacity in GSD Plant**

Goleta West Average Daily Flow	December 2010	MGD 1.5158 48.70%
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**GOLETA WEST SANITARY DISTRICT**  
**ALLOWANCE OF CLAIMS**  
**January 13 - 26, 2011**

<b>SERVICES &amp; SUPPLIES</b>	<b>Wastewater O &amp; M</b>	<b>Other Activities</b>	<b>Capital Outlay</b>	<b>Total</b>
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Payroll processing charges for period ending 12/29/10	\$ 268.68	\$ 29.85		\$ 298.53
ADP, Inc - Management Reports for period ending 12/29/2010	\$ 11.93	\$ 1.32		\$ 13.25
ADP, Inc. - Payroll processing charges for period ending 01/12/11	\$ 297.32	\$ 33.03		\$ 330.35
ADT Security Services - Quarterly alarm service	\$ 357.57			\$ 357.57
AT&T Mobility - Monthly cell phone service	\$ 114.51			\$ 114.51
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 706.50	\$ 78.50		\$ 785.00
Brownstein, Hyatt, Farber, Schreck - Legal Services	\$ 637.50	\$ 15,934.00	\$ 1,849.85	\$ 18,421.35
CalPERS - February 2011 health insurance premiums	\$ 10,427.38	\$ 819.18		\$ 11,246.56
CDM - Design of Main Trunks Projects			\$ 17,653.41	\$ 17,653.41
CSRMA - Insurance for 2011 Ford Fusion Hybrid	\$ 1,056.00			\$ 1,056.00
DATCO - Quarterly service; Jan - Mar. 2011	\$ 136.50			\$ 136.50
EPC, Inc. - Emergency transfer switch annual service & testing	\$ 1,750.00			\$ 1,750.00
Flo-Systems, Inc. - Fairbanks Morse Pump rotating assembly			\$ 16,174.39	\$ 16,174.39
FIA Card Services - Personalized envelopes; mtg exp; CASA Conf.	\$ 1,230.93			\$ 1,230.93
Goleta Sanitary District - Dec. 2011 Treatment; Fixed Assets & Capital	\$144,298.78		\$ 118,310.66	\$ 262,609.44
Haaker Equipment Co. - Two (2) leader hoses	\$ 216.28			\$ 216.28
Impulse - Monthly virtual host service	\$ 55.00			\$ 55.00
Joy Equipment Protection, Inc. - Fire extinguisher training & service	\$ 254.23			\$ 254.23
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25 YD roll-off rental	\$ 20.46	\$ 81.84		\$ 102.30
MarBorg Industries - 25YD roll-off & recycle fee	\$ 152.02	\$ 608.08		\$ 760.10
MarBorg Industries - 25YD roll-off & recycle fee	\$ 136.31	\$ 545.26		\$ 681.57
McCormix Corp. - Bio-diesel for street sweeper		\$ 397.54		\$ 397.54
Meyer, Larry - SBCSDA meeting travel & meal reimbursements	\$ 201.12			\$ 201.12
MNS Engineers, Inc. - Mesa Rd & Phelps Rd Trunk Sewer Proj.			\$ 7,324.20	\$ 7,324.20
MNS Engineers, Inc. - Ocean Meadows Golf Course Proj.			\$ 1,807.11	\$ 1,807.11
MNS Engineers, Inc. - Embarcadero Del Norte Proj.			\$ 9,368.85	\$ 9,368.85
Reliance Standard Life Insurance Co. - Feb. 2011 LTD insurance	\$ 622.39	\$ 37.49		\$ 659.88
Roston & Rogers - November 2010 bank reconciliations	\$ 79.00			\$ 79.00
S.B. County Dept. of Child Support Services - Child Support payment	\$ 230.77			\$ 230.77
Southern California Edison - Monthly service/main facility	\$ 4,648.89			\$ 4,648.89
The Home Depot - Maintenance parts for pump station	\$ 175.83			\$ 175.83
3T Equipment Company, Inc. - Three (3) 6 Pin Screw on Pigtales	\$ 357.57			\$ 357.57
Verizon California - Monthly service/Emily	\$ 129.96			\$ 129.96
Verizon Communications - Monthly service/SCADA	\$ 139.42			\$ 139.42
Verizon Wireless - Monthly mobile broadband service	\$ 125.14			\$ 125.14
				\$ -
<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$169,946.40</b>	<b>\$ 18,566.09</b>	<b>\$ 172,488.47</b>	<b>\$ 361,000.96</b>

Payroll - Pay Period Ending: January 12, 2011

\$ 53,995.77

**GRAND TOTAL - Fund 4900**

**\$ 414,996.73**