

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
November 15, 2011**

CALL TO ORDER

President Geyer called the meeting to order at 7:00 P.M.

BOARD MEMBERS PRESENT

Craig Geyer
Dr. David C. Lewis
Larry D. Meyer (arrived 7:16 P.M.)
Eva Turenchalk

BOARD MEMBER ABSENT

Dave Bearman, M.D.

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Mr. Brian Robinson and Mr. James Youngson, Terrain Consulting; Mr. John R. Fox, Director, Goleta Sanitary District

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(11-11-67)

Upon a motion by Director Lewis, seconded by Director Turenchalk the Board unanimously approved the minutes of the regular meeting of November 1, 2011 as written.

PUBLIC HEARING REGARDING DISTRICT ORDINANCE NO. 11-81: RELATING TO FEES AND CHARGES FOR SEWER SERVICE AND REPEALING AND REPLACING ORDINANCE NOS. 63, 66, 71 AND 08-77

President Geyer opened the Public Hearing at 7:02 P.M. There was no public comment. President Geyer closed the Public Hearing at 7:03 P.M.

ACTION ITEMS

- 1) **Adopt Ordinance No. 11-81: Relating to Fees and Charges for sewer service and repealing and replacing Ordinance Nos. 63, 66, 71 and 08-77**

There was no discussion concerning this agenda item.

(11-11-68)

Upon a motion by Director Lewis, seconded by Director Turenchalk the Board unanimously approved to adopt Ordinance No. 11-81: Relating to Fees and Charges for sewer service and repealing and replacing Ordinance Nos. 63, 66, 71 and 08-77.

AYES: Geyer, Lewis, Turenchalk
NOES: None
ABSTAINED: None
ABSENT: Bearman, Meyer

2) Review draft of new District website and other public relations activities

Mr. Brian Robinson delivered a thorough review of the new District website. There was some discussion concerning the posting of the entire agenda packet on the website. Mr. James Youngson mentioned that there will be a publication addressing the FOG Program circulated around Thanksgiving time. He went on to explain that a second publication will be mailed during the holiday season.

3) First Quarter FY 2011-2012 Financial Report

Mr. Nation furnished an overview of the FY 2011-2012 Financial Report.

(11-11-69)

Upon a motion by Director Turenchalk, seconded by Director Lewis the Board unanimously approved the First Quarter FY 2011-2012 Financial Report.

4) Reserve Fund Transfers

Mr. Nation explained that the District transfers a portion of the property tax balance determined upon completion of the audit to various reserve funds. The FY 2011-2012 Budget document provides for a transfer of funds from the Property Tax Fund to Fund 4960.

(11-11-70)

Upon a motion by Director Lewis, seconded by Director Turenchalk the Board unanimously approved to transfer \$70,000 from the Property Tax Fund to Fund 4960.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report:

There were no questions concerning the October 26 – November 8, 2011 Operating Report.

Finance Committee Meeting:

The topic of the November 7, 2011 Finance Committee Meeting was addressed as an item on the agenda.

Public Relations Committee Meeting:

The topic of the November 7, 2011 Public Relations Committee Meeting was addressed as an item on the agenda.

Goleta Sanitary District Board Meeting:

Director Meyer provided a report on the November 7, 2011 Goleta Sanitary District Board Meeting.

IVR&PD Board Meeting:

Director Lewis provided a report on the November 10, 2011 IVR&PD Board Meeting.

Goleta Water District Board Meeting:

Director Turenchalk provided a report on the November 8, 2011 Goleta Water District Board meeting.

City of Goleta Council Meeting

No report was provided on the November 15, 2011 City of Goleta Council Meeting.

SBCSDA Executive Meeting

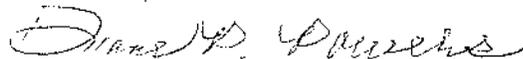
President Geyer provided a report on the November 2, 2011 SBCSDA Executive Meeting.

FUTURE AGENDA ITEMS

President Geyer announced that new District Officers will be selected at the first meeting in December 2011.

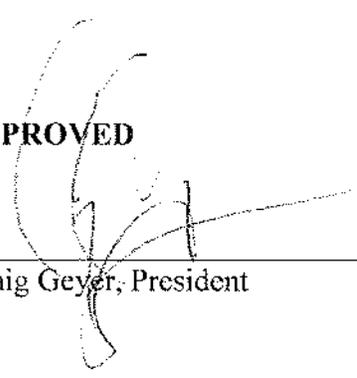
ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 7:54 P.M.



Diane P. Powers, Secretary

APPROVED



Craig Geyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for October 26 – November 8, 2011

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for November 15, 2011 regular Board Meeting.

Provided actuarial information to Total Compensation Systems, Inc, for the GASB 45 compliant valuation for the District. Valuations are required every two years.

Attended Finance and Public Relations Committee meetings.

Attended November LAFCO meeting.

Staff continued to work with Terrain Consulting on the new District website.

Sent the required no spill certifications for September and October 2001 to the State of California CIWQS system.

Issued fee estimate to UCSB for Phase II of the North Campus Faculty Housing Project.

II. Collection System Maintenance

Ocean Meadows Golf Course Trunk Sewer Rehabilitation project is near completion. The contractor has completed the work in the field. District staff is reviewing CCTV inspections to confirm compliance with the plans and specifications.

The Embarcadero Del Norte Project construction is 100% complete. The District is waiting on the CCTV inspection from the contractor.

The crew is currently performing the 2012 CCTV inspections, primarily in the Lake Los Carneros area.

The crew completed root cutting and hydro-cleaning the 60-2 Offtract area near Ocean Meadows Golf Course.

The crew is currently hydro-cleaning the Mountain View and Winchester Commons areas.

The crew completed easement maintenance and clearing in the 60-2 area.

Staff is reviewing the preliminary draft report from CDM for the Facility Needs Assessment Project.

The entire staff participated in the following safety trainings:

- Hazardous communication program
- Quarterly safety inspection
- Back injury prevention

- Office ergonomics

III. Industrial Waste

The Industrial Wastewater Discharge Permit renewal process continues with all permitted industries within the District.

Staff collected Industrial Wastewater Discharge Compliance Samples from Cree SB Technology Center, two FLIR Systems facilities and Medtronic Neurosurgery

Staff conducted Industrial Wastewater Discharge Compliance Inspections at Allergan Medical, Inc., Medtronic Neurosurgery, and Transphorm, Inc.

Staff received and reviewed October Groundwater Remediation System discharge meter readings from OTIE, Inc. for Raytheon B-2.

Staff received and reviewed October discharge estimates submitted by Raytheon for well water used in their industrial processes and discharged to the GWSD system.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours –40.3

Miles -- 312.1

Loads- 20

STREET SWEEPER MAINTENANCE

- Replace main broom
- service air filters

Table of Treatment Capacity in GSD Plant

| | | |
|--------------------------------|----------------|-----------------|
| Goleta West Average Daily Flow | September 2011 | MGD 1.470 47.2% |
|--------------------------------|----------------|-----------------|

**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
October 27 - November 9, 2011**

| SERVICES & SUPPLIES | Wastewater O & M | Other Services | Capital Outlay | Total |
|----------------------------------------------------------------------|---------------------|-------------------|-------------------|---------------|
| ADP, Inc. - Payroll processing for period ending 10/17/11 | \$ 200.82 | \$ 22.31 | | \$ 223.13 |
| Alliant Insurance Service, Inc. - 3 yr. Bond for Director Turenchalk | \$ 875.00 | | | \$ 875.00 |
| Applied Technology Group, Inc. - Three (3) two-way radio parts | \$ 102.12 | | | \$ 102.12 |
| Arrowhead Direct - Monthly cooler rental & drinking water | \$ 53.18 | | | \$ 53.18 |
| AT&T - Monthly long distance service/main facility | \$ 151.15 | \$ 9.66 | | \$ 160.81 |
| Bio-Acoustical Corp. - Hearing test for District employees | \$ 187.50 | | | \$ 187.50 |
| CalPERS - Pension contribution; 10/06/11-10/19/11; 10/20/11-11/02/11 | \$ 5,152.28 | \$ 351.00 | | \$ 5,503.28 |
| CampbellGeo, Inc. - UST Remediation System billing | | \$ 5,374.22 | | \$ 5,374.22 |
| CDM - Phelps Road Project | | | \$ 18,442.75 | \$ 18,442.75 |
| CDM - Facility Needs Assessment & Optimization Study | | | \$ 7,917.00 | \$ 7,917.00 |
| CDM - Facility Needs Assessment & Optimization Study | | | \$ 12,401.21 | \$ 12,401.21 |
| Coastal Copy, LP - Quarterly copier contract service | \$ 474.36 | | | \$ 474.36 |
| Diamond A. Equipment, LLC - Fuel cap for tractor | \$ 64.46 | | | \$ 64.46 |
| FedEx Office - Print 500 Leave Request Forms | \$ 105.04 | | | \$ 105.04 |
| Fleet Services - Fuel for District vehicles | \$ 894.97 | | | \$ 894.97 |
| Geyer, Craig - SBCSDA meal & travel reimbursements | \$ 79.96 | | | \$ 79.96 |
| Geyer, Craig - SBCSDA Exec. Mtg. meal & travel reimbursement | \$ 59.34 | | | \$ 59.34 |
| Goleta Sanitary District - Sept. treatment, FA. Capital, Outfall | \$ 155,170.03 | | \$ 21,987.01 | \$ 177,157.04 |
| Goleta Water District - Monthly service/Emily | \$ 55.93 | | | \$ 55.93 |
| Granite Construction Co. - Raise 17 manholes | \$ 9,605.00 | | | \$ 9,605.00 |
| HSBC Business Solutions - Pump station operating supplies | \$ 96.25 | | | \$ 96.25 |
| Larry's Auto Parts - Anti-seize | \$ 32.23 | | | \$ 32.23 |
| Larry's Auto Parts - Two (2) hose clamps for Vactor | \$ 6.47 | | | \$ 6.47 |
| Lash Construction - Embarcadero Del Norte Project | | | \$ 258,127.20 | \$ 258,127.20 |
| Lincoln National Life Insurance Co. - Deferred Compensation | \$ 675.00 | | | \$ 675.00 |
| Love, Shoshanna - October updates to District website | \$ 75.60 | | | \$ 75.60 |
| MarBorg Industries - 25YD roll-off & recycle fees | \$ 234.77 | \$ 939.08 | | \$ 1,173.85 |
| MarBorg Industries - 25YD roll-off & recycle fees | \$ 123.85 | \$ 495.38 | | \$ 619.23 |
| McCormix Corp. - Fuel for street sweeper | | \$ 356.23 | | \$ 356.23 |
| Meyer, Larry D. - SBCSDA Exec & Chapter meeting reimbursements | \$ 130.07 | | | \$ 130.07 |
| Mission Linen Supply - Monthly uniform service | \$ 625.01 | \$ 110.29 | | \$ 735.30 |
| Santa Barbara Bank & Trust - Conf.; mtg expenses; postage; maint. | \$ 850.86 | \$ 1.88 | | \$ 852.74 |
| Silvia's Cleaning Service - Monthly cleaning service | \$ 280.00 | | | \$ 280.00 |
| South Bay Foundary, Inc. - Six (6) manhole rings & covers | \$ 2,670.05 | | | \$ 2,670.05 |
| Southern California Edison - Monthly service/Emily | \$ 464.75 | | | \$ 464.75 |
| Specialty Tool & Bolt - Maintenance parts for pump station | \$ 29.01 | | | \$ 29.01 |
| TelePacific Communications - Monthly internet service | \$ 200.00 | | | \$ 200.00 |
| The Daily Sound - Publish public hearing for Ordinance 11-81 | \$ 132.00 | | | \$ 132.00 |
| The Gas Company - Monthly service/main facility | \$ 47.60 | | | \$ 47.60 |
| UC Regents - District share of Work- Study wage | \$ 171.46 | | | \$ 171.46 |
| Underground Service Alert - October "Dig Alerts" | \$ 70.50 | | | \$ 70.50 |
| US Bank - Quarterly investment services | \$ 1,311.22 | | | \$ 1,311.22 |

Allowance of Claims

October 27 - November 9, 2011

Page Two

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|--------------------------------------------------------|---------------|-------------|---------------|---------------|
| Van Buren Consulting - Installation of new file server | \$ 5,000.00 | | | \$ 5,000.00 |
| Verizon California - Monthly service/main facility | \$ 180.01 | \$ 11.49 | | \$ 191.50 |
| Verizon Communications - Monthly service/SCADA | \$ 220.79 | | | \$ 220.79 |
| Western Welding - Steel for fabricating pump lifts | \$ 122.31 | | | \$ 122.31 |
| Western Welding - Two 7" grinding wheels | \$ 17.65 | | | \$ 17.65 |
| | | | | \$ - |
| TOTAL SERVICES & SUPPLIES | \$ 186,998.60 | \$ 7,671.54 | \$ 318,875.17 | \$ 513,545.31 |

Payroll - Pay Period Ending: November 2, 2011

\$ 28,234.66

GRAND TOTAL - Fund 4900

\$ 541,779.97