

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
October 4, 2011**

CALL TO ORDER

President Geyer called the meeting to order at 7:01 P.M.

BOARD MEMBERS PRESENT

Dave Bearman, M.D.
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Mr. John R. Fox, Director, Goleta Sanitary District

APPROVE THE ORDER OF THE AGENDA

President Geyer pointed out that there was a typographical error in the wording of the first agenda item. It should read, Consideration to appoint Craig Geyer as GWSD LAFCO/CALAFCO Representative and to authorize attendance at the LAFCO Regional Partner Course.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(11-10-60)

Upon a motion by Director Meyer, seconded by Director Lewis the Board unanimously approved the minutes of the regular meeting of September 20, 2011 as written.

ACTION ITEMS

- 1) **Consideration to appoint Craig Geyer as GWSD LAFCO/CALAFCO Representative and to authorize attendance at the LAFCO Regional Partner Course**

Following a brief explanation by President Geyer the Board made the following motion.

(11-10-61)

Upon a motion by Director Meyer, seconded by Director Turenchalk the Board unanimously approved to appoint Craig Geyer as the GWSD LAFCO/CALAFCO Representative and to authorize attendance at the LAFCO Regional Partner Course.

- 2) **Discussion of content for new District website**

Mr. Nation commented that the Public Relations Committee was pleased with the preliminary website. He went on to say that the Public Relations Committee may meet next week to review

the website. Director Turenchalk explained that the Committee reviewed layout only and not content. Director Bearman suggested that a pie chart be included that displays how much capacity rights the District has in the treatment plant along with an explanation of the term capacity rights. President Geyer remarked that the section on Board Compensation is too long and needs to be rewritten. He also suggested that a secure location on the website be created exclusively for use by Board members. President Geyer requested that any comments concerning the website be forwarded to the Public Relations Committee to review at their next meeting.

COMMUNICATIONS

There were no communications included with this agenda.

REPORTS

Operating Report:

Director Bearman had questions with regards to the new Camino Real Hotel.

Management Committee Meetings:

President Geyer commented that the topic of the September 30, 2011 Management Committee Meeting was addressed as an action item on the agenda.

Goleta Sanitary District Board Meeting:

Director Meyer provided a report on the October 3, 2011 Goleta Sanitary District Board Meeting.

City of Goleta Council Meeting

No report was provided on the October 4, 2011 City of Goleta Council Meeting.

CLOSED SESSION: Public Employee Performance Evaluation

(Gov't Code Section 54957)

Employee: General Manager/Superintendent

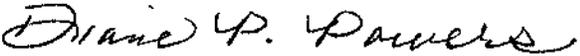
The Board went into Closed Session at 7:18 PM.

The Board returned to open session at 7:27 PM

No action was taken by the Board.

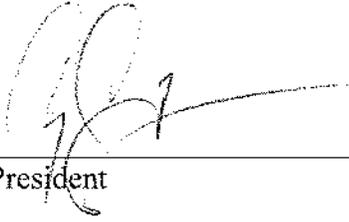
ADJOURNMENT

There being no further business, President Geyer adjourned the meeting at 7:28 P.M.



Diane P. Powers, Secretary

APPROVED

A handwritten signature in black ink, appearing to be 'CG', written over a horizontal line.

Craig Geyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for September 14 – 27, 2011

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for October 4, 2011 Regular Board Meeting.

Completed the Financial Report for August 2011.

Attended Management Committee meeting.

Attended SAMA meeting.

Attended SBCSDA Chapter Meeting.

Issued Sewer Availability letter for Camino Real Hotel project.

The District continues to work with Terrain Consulting on noticing of the street sweeping route changes.

Sent two letters signed by the Board President regarding SB 293 as per urgent request from CSDA.

District electrician and Bob Van Buren worked together to put in a new electrical circuit and move the computer servers out of the Board room.

The District participated in the Postpartum Education for Parents “Touch a Truck” fundraiser by displaying the street sweeper and tractor at the event.

II. Collection System Maintenance

The final project walk through was completed for the Embarcadero Del Norte Sewer Project. A short punch list is all that remains on the project.

The Ocean Meadows Golf Course Trunk Sewer Rehabilitation project continues to move along nicely. The contractor is approximately 75% complete. District staff continues inspecting.

Phil Brittain, District electrician performed preventive maintenance and tests on the transformers and other electrical equipment in Pump Station #1.

Staff attended the Tri-State Conference.

Sent annual sewer condition letter to EMID.

The crew performed routine test runs on the main facility emergency generator, Roiline pump and the Emily emergency generator. In addition, all valves were exercised throughout the District.

Staff completed Plan Check for the Camino Real Hotel at 401 Storke Road.

Staff completed a Sewer Connection Permit #2860 for 17 Violet Lane.

Staff completed September Collection System Hydro-flushing.

Staff received Respirator Safety Training and Fit Testing.

III. Industrial Waste

Staff collected Industrial Wastewater Discharge Compliance Samples from BEI Industrial Encoders, Lockheed Martin SB Focalplane, Transphorm, Inc., and two permitted Raytheon facilities.

Staff conducted Industrial Wastewater Discharge Compliance Inspections at BEI Industrial Encoders, Raytheon B-1, 2, 3, & CWTP, and Raytheon B-8.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 35.7

Miles – 279.5

Loads- 23

Net tons-haul date: 8.71 tons – 09/13/11

STREET SWEEPER MAINTENANCE

- Serviced air filters

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	August 2011	MGD 1.4387 46.2%
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**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
September 15 - 28, 2011**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Payroll processing for period ending 09/07/11	\$ 203.26	\$ 22.58		\$ 225.84
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
CalPERS - October health insurance premium	\$ 9,286.43	\$ 819.18		\$ 10,105.61
CDM - Phelps Road Project			\$ 14,529.90	\$ 14,529.90
Compuwest, Inc. - Intel I7; 3.4GHZ midtower computer			\$ 1,705.20	\$ 1,705.20
FIA Card Services - CASA Conf. hotel reservations; L. Meyer	\$ 933.91			\$ 933.91
Geyer, Craig - SBCSDA Chapter Meeting reimbursement	\$ 79.96			\$ 79.96
Goleta Sanitary District - June treatment billing adjustment	\$ 33,093.64			\$ 33,093.64
Goleta Sanitary District - July treatment & Fixed Assets	\$ 58,604.57		\$ 747.24	\$ 59,351.81
Goleta Sanitary District - August treatment; Fixed Assets; Capital	\$ 84,661.96		\$ 8,218.29	\$ 92,880.25
Goleta Valley Paint - Primer and paint	\$ 32.72			\$ 32.72
Goleta Valley Paint - Primer and paint	\$ 149.18			\$ 149.18
Home Depot Credit Services - Maintenance supplies	\$ 117.45			\$ 117.45
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
Isla Vista Recreation & Park District - 2011-12 Adopt-A-Block Prog.		\$ 72,561.00		\$ 72,561.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 153.38	\$ 613.53		\$ 766.91
MAPS - Develop map of new sweeping routes	\$ 880.00			\$ 880.00
Meyer, Larry - SBCSDA Chapter Meeting reimbursement	\$ 77.74			\$ 77.74
Nation, Mark - SBCSDA Chapter Mtg reimb (includes E. Turenchalk)	\$ 80.00			\$ 80.00
PFM Asset Management LLC - Aug. Investment Advisory Services	\$ 2,741.17			\$ 2,741.17
Red Wing Shoe Store - Safety boots; J. Hilliard	\$ 119.06			\$ 119.06
Reliance Standard Life Insurance Co. - Oct. LTD insurance premium	\$ 599.18	\$ 37.49		\$ 636.67
Sansun Clinic - DOT Exam/DMV; J. Hilliard	\$ 86.00			\$ 86.00
S.B. County Air Pollution Control Dist. - UST Remediation System		\$ 243.01		\$ 243.01
SDRMA - October 2011 Dental/Life Insurance premium	\$ 972.11	\$ 107.23		\$ 1,079.34
Southern California Edison - Monthly service/main facility	\$ 5,769.20			\$ 5,769.20
Specialty Tool & Bolt - Parts for NISC sample manholes	\$ 179.58			\$ 179.58
Titan Industrial & Safety Supply, Inc. - Safety supplies	\$ 52.74			\$ 52.74
Verizon California - Monthly service/main facility	\$ 179.83	\$ 11.48		\$ 191.31
Verizon Select Service, Inc. - Update incoming phone message	\$ 180.00			\$ 180.00
Verizon Wireless - Monthly broadband service	\$ 120.14			\$ 120.14
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 200,516.62	\$ 74,415.50	\$ 25,200.63	\$ 300,132.75

Payroll - Pay Period Ending: September 21, 2011

\$ 23,136.17

GRAND TOTAL - Fund 4900

\$ 323,268.92