

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
September 4, 2012**

CALL TO ORDER

President Meyer called the meeting to order at 6:30 P.M.

BOARD MEMBERS PRESENT

Dave Bearman, M.D.
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Mr. Ed Galindo, Vice President, CDM Smith

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(12-09-40)

Upon a motion by Director Geyer, seconded by Director Turenchalk the Board unanimously approved the minutes of the regular meeting of August 7, 2012 as written.

ACTION ITEMS

1) Discussion of progress on the remodel of Pump Station #2

Mr. Ed Galindo provided a Power Point presentation on the Facility Optimization and Pump Station #2 Upgrades. He reviewed the facility assessment and site optimization, Pump Station #2 renovation concept and alternatives, the next steps in the site optimization and LEED consideration. Director Bearman advised that all the buildings be energy efficient in their design. The Board agreed that CDM Smith with input from staff continue to move forward on the remodel of Pump Station #2 as shown on the revised conceptual drawings.

2) Consideration of continued participation in Integrated Regional Water Management Activities

Mr. Nation explained that the District has participated in the IRWMP activities for several years. He related that the Finance Committee had met and recommends that the Board authorize the General Manager/Superintendent to execute the new MOU to continue support of the

IRWMP activities. Director Geyer suggested that the District's share be funded with monies reserved in the budget for environmental projects.

(12-09-41)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved to authorize the General Manager/Superintendent to execute the new IRWMP activities MOU and to fund the District's participation with monies set aside for environmental projects.

3) Discussion regarding completion of I-9 Forms for Directors

Director Geyer reported that the Department of Homeland Security requires every elected official to complete an I-9 Form. It was agreed that staff will supply an I-9 form to each Director after which they will be responsible for completing their portion of the form and returning it to the District Office with the appropriate documentation.

*Director Bearman excused himself from the meeting at 7:36 P.M.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report:

Mr. Nation provided highlights of the operating report.

Engineering Committee Meetings:

Director Lewis provided a report on the August 14 & 31, 2012 Engineering Committee Meetings.

Finance Committee Meeting:

The topic of the August 21, 2012 Finance Committee Meeting was addressed as an item on the agenda.

Goleta Sanitary District Board Meetings:

President Meyer provided a report on the August 20 and 30, 2012 Goleta Sanitary District Board Meetings.

City of Goleta Council Meeting:

Director Geyer provided a report on the August 22, 2012 meeting held at the new Marriot Hotel in Goleta.

Goleta Water District:

Director Turenchalk provided a report on the August 14, 2012 Goleta Water District Board Meeting.

IVR&PD Board Meeting:

Director Lewis provided a report on the August 8, 2012 IVR&PD Board Meeting.

SBCSDA Chapter Meeting:

President Meyer provided a report on the August 27, 2012 SBCSDA Chapter Meeting.

Other Director Reports:

Director Geyer suggested that the Board may wish to consider appointing representatives to attend both the City of Santa Barbara Council Meetings and the County of Santa Barbara Board of Supervisors Meetings. President Meyer replied that he needed time to ponder the request.

FUTURE AGENDA ITEMS

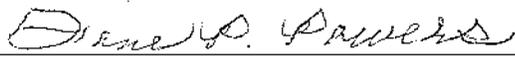
**CLOSED SESSION: Public Employee Performance Evaluation
(Gov't Code Section 54957)
Employee: General Manager/Superintendent**

The Board went into Closed Session at 7:52 P.M.
The Board returned to open session at 8:02 P.M.

No action was taken.

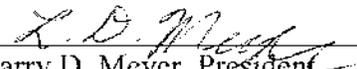
ADJOURNMENT

There being no further business, President Meyer adjourned the meeting at 8:03 P.M.



Diane P. Powers, Secretary

APPROVED



Larry D. Meyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for August 1 – 28, 2012

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for September 4, 2012 regular Board Meeting.

Completed Financial Report for July 2012.

Completed Public Official Bond renewal applications for Director Bearman and Director Lewis.

Updated APN information as requested by Denise Clark of the County Auditor-Controller's Office, Property Tax Division for the FY 2012-2013 Tax Roll.

Completed pre-audit AJE's as requested by the District Auditor.

Organized the design and installation of a new District sign by Freedom Signs.

Received CERBT/OPEB distribution for 2011-2012.

Bartlett, Pringle and Wolf LLP began the field work for the annual audit.

Attended SBCSDA chapter meeting.

Attended monthly SAMA meeting.

Attended Finance, Management and Engineering Committee meetings.

Participated in interview panel for IVRPD Adopt-a Block Supervisor position.

Staff issued a connection permit for 2 additional ERUs to 777 Camino Pescadero.

Staff issued a connection permit for the ICON Gardens development at 6522 & 6530 Seville Rd. in Isla Vista for 33 ERUs.

Issued the required no-spill certification to the State CIWQS program for the month of July 2012.

II. Collection System Maintenance

Staff conducted the final inspection and plumbing fixture count and completed the permits issued for the Marriott Hotel on Storke Road and for the upstairs residential units of the IV Loop on Trigo Road. Separate tenant improvement permits were issued for first floor commercial spaces of the IV Loop that are still under construction.

Staff received Safety Training on Heat Illness Awareness & Prevention and discussed the findings of the 2nd Quarter Facility Safety Inspection

Staff is currently in the process of reviewing plans for the on-site sewer for the Willow Springs II development, which is a 100 unit condominium development.

Staff renewed the sewer availability letter for the Haskell's Landing development.

Staff met with design engineers of the proposed assisted living development that will be built near Ellwood School regarding their point of connection location.

Staff met with an engineer working on the plans for the proposed ice skating rink and miniature golf facility planned near the Camino Real Center.

District Staff continues inspecting the sewer installation at the UCSB North Campus Faculty Housing Phase II development as needed.

District Staff continues to inspect as needed at the Bluffs development as construction has restarted at that site.

The crew completed hydro-flushing throughout the District with 5,262 ft. cleaned since the last report.

The crew completed hydro-cleaning the Santa Felicia off- tract area with 1,458 ft. cleaned since the last inspection.

The crew continues hydro-cleaning the Isla Vista West area with 10,888 ft. cleaned since the last report.

The crew completed cleaning hotspots throughout the District with 2,867 ft. cleaned since the last inspection.

The crew is currently inspecting with CCTV in the Isla Vista area with 16,023 ft. inspected since the last report.

Staff responded to a call from a resident at 109 Lancaster Place who had a sewer back-up at his home. Staff inspected District facilities and determined that it was an issue with the private building sewer. Not a District problem. The resident was directed to contact a plumber.

Staff inspected a sewer lateral replacement at 252 Pebble Beach Drive.

The crew performed the following routine test runs:

- Emily generator
- Main facility generator
- Roiline emergency pump

2 members of the field crew attended a Haaker Equipment Company sponsored open house in Santa Maria to receive training on the latest Vactor nozzle equipment, cleaning techniques and CCTV technology.

III. Industrial Waste

Staff received July sewer discharge readings from Hargis + Associates for groundwater remediation system operating at the former Delco site.

Staff received and reviewed July well water discharge estimates from Raytheon for water used in their industrial processes and discharged to the GWSD collection system.

Staff continues to correspond with restaurants regarding the District's FOG Program requirements. Several District restaurants are in the process of installing new grease interceptors. 9 FOG inspections were performed at restaurants throughout the District.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 80.8

Miles – 586.8

Loads – 47 ... 7/24/12 – 7.54 Tons, 8/4/12 – 8.75 Tons

STREET SWEEPER MAINTENANCE

- Replaced fuel filters
- Serviced air filters
- J Hayes Truck & Equipment Repair diagnosed side broom electrical malfunction

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	June 2012	MGD 1.4393 46.30%
--------------------------------	-----------	-------------------

GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
August 1 - 29, 2012

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Payroll processing for period ending 07/25/12	\$ 214.42	\$ 23.83		\$ 238.25
ADP, Inc. - Payroll processing for period ending 08/08/12	\$ 210.73	\$ 23.42		\$ 234.15
Alternative Digital Printing - Custom mailing labels	\$ 399.44			\$ 399.44
Alternative Digital Printing - 12 copies Board Policy Handbook	\$ 71.64			\$ 71.64
Arrowhead Direct - Monthly cooler rental and drinking water	\$ 57.71			\$ 57.71
AT&T - Monthly cell phone service	\$ 108.50			\$ 108.50
Barricade Pest Control - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf. LLP - Accounting services	\$ 819.00	\$ 91.00		\$ 910.00
Bearman M.D., Dave - CASA Conference reimbursements	\$ 1,122.54			\$ 1,122.54
Brownstein, Hyatt, Farber, Schreck - Legal services		\$ 2,464.50		\$ 2,464.50
CalPERS - Pension contributions; 07/26/12 - 08/08/12	\$ 2,678.64	\$ 188.77		\$ 2,867.41
CalPERS - September health insurance premiums	\$ 9,832.06	\$ 943.26		\$ 10,775.32
Campbell-Geo, Inc. - UST Remediation System Progress Billing		\$ 5,689.55		\$ 5,689.55
Carpinteria Sanitary District - District share of Safety/Training Officer	\$ 19,788.32			\$ 19,788.32
Cintas First Aid & Safety - First aid supplies	\$ 101.11			\$ 101.11
City of Santa Barbara - Sea Level Rise Study contribution		\$ 15,000.00		\$ 15,000.00
Coastal Copy - Quarterly copier service contract	\$ 464.40			\$ 464.40
County of S.B. Public Works - Disposal of fluorescent lights	\$ 19.00			\$ 19.00
County of S.B. Auditor-Controller - District share of LAFCO Budget	\$ 3,327.00			\$ 3,327.00
CWEA - Annual membership: J. Hilliard	\$ 140.00			\$ 140.00
Dal Pozzo Tire Corp. - Patch tire on sweeper		\$ 35.00		\$ 35.00
Deluxe Business Checks & Solutions - Custom laser checks	\$ 496.73			\$ 496.73
Geyer, Craig - SBCSDA meal & travel reimbursements	\$ 140.04			\$ 140.04
Goleta Sanitary District - June treatment, Fixed Assets & Capital	\$ 103,352.31		\$ 13,191.51	\$ 116,543.82
Goleta Sanitary District - Plant Upgrade Progress Payment #16			\$ 430,350.28	\$ 430,350.28
Goleta Valley Paint - Safety Red paint	\$ 47.07			\$ 47.07
Goleta Valley Paint - Gray paint	\$ 78.81			\$ 78.81
Goleta Water District - Monthly service/Emily	\$ 63.32			\$ 63.32
Haaker Equipment Co. - Air springs for street sweeper		\$ 400.30		\$ 400.30
Haaker Equipment Co. - Circuit breaker for street sweeper		\$ 36.19		\$ 36.19
HSBC Business Solutions (COSTCO) - Maintenance supplies	\$ 148.75			\$ 148.75
ICOMMM - Annual software subscription		\$ 28,330.00		\$ 28,330.00
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
Interstate Billing Service, Inc. - Grease & radiator cap for sweeper		\$ 51.59		\$ 51.59
J. Hayes Truck & Equipment Repair - Repair broom tilt on sweeper		\$ 142.50		\$ 142.50
Larry's Auto Parts - Maintenance supplies for Vactor	\$ 89.91			\$ 89.91
Lash Construction - Embarcadero Del Norte Project			\$ 59,391.97	\$ 59,391.97
Lenz Pest Control - Quarterly service for ants	\$ 120.00			\$ 120.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 142.80	\$ 571.20		\$ 714.00
MarBorg Industries - 25YD roll-off rental	\$ 20.46	\$ 81.84		\$ 102.30

Allowance of Claims

August 1 - 29, 2012

Page Two

MarBorg Industries - 25YD roll-off & recycle fees	\$ 160.95	\$ 643.80		\$ 804.75
McCormix Corp. - Fuel for street sweeper		\$ 108.14		\$ 108.14
Meyer, Larry D. - SBCSDA meal & travel reimbursements	\$ 131.49			\$ 131.49
Mission Line Supply - Monthly uniform service	\$ 735.19	\$ 129.74		\$ 864.93
MNS Engineers, Inc. - Embarcadero Del Norte Project			\$ 7,000.00	\$ 7,000.00
MNS Engineers, Inc. - Embarcadero Del Norte Project			\$ 6,936.25	\$ 6,936.25
PFM Asset Management LLC - July advisory investment services	\$ 1,948.29			\$ 1,948.29
Reliance Standard Life Insurance Co. - Sept. LTD insurance premium	\$ 599.18	\$ 37.49		\$ 636.67
Santa Barbara Air Pollution Control Dist. - UST Remediation Proj.		\$ 525.60		\$ 525.60
S.B. Student Housing - Refund of over payment (777 Camino Pescadero)	\$ 6.16			\$ 6.16
SDRMA - Sept. Dental/Life Insurance premiums	\$ 829.47	\$ 107.49		\$ 936.96
Silvia's Cleaning Service - Monthly cleaning service	\$ 350.00			\$ 350.00
Southern California Edison - Monthly service/Emily	\$ 440.68			\$ 440.68
Southern California Edison - Monthly service/main facility	\$ 3,446.65			\$ 3,446.65
Specialty Tool & Bolt - Maintenance parts for CC'V	\$ 72.57			\$ 72.57
TelePacific Communications - Monthly internet service	\$ 185.00			\$ 185.00
The Gas Company - Monthly service/main facility	\$ 25.36			\$ 25.36
The Gas Company - Monthly service/main facility	\$ 23.60			\$ 23.60
Toyota of Santa Barbara - Service Prius	\$ 177.52			\$ 177.52
Underground Service Alert - July "Dig Alerts"	\$ 148.50			\$ 148.50
U.S. Bank - Quarterly custodial bank services (04/01/12 - 06/30/12)	\$ 1,135.81			\$ 1,135.81
Van Buren Consulting - Install new computer and printer			\$ 2,830.00	\$ 2,830.00
Verizon - Monthly service/SCADA	\$ 214.76			\$ 214.76
Verizon California - Monthly service/Emily	\$ 143.67			\$ 143.67
Verizon California - Monthly service/main facility	\$ 199.66	\$ 12.74		\$ 212.40
Verizon Wireless - Monthly broadband service	\$ 120.14			\$ 120.14
Wright Express FSC - Fuel for District vehicles	\$ 956.84	\$ 237.01		\$ 1,193.85
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 157,944.61	\$ 55,874.96	\$ 519,700.01	\$ 733,519.58

Payroll - Pay Period Ending: August 8 & 22, 2012

\$ 52,599.58

GRAND TOTAL - Fund 4900

\$ 786,119.16