

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
November 6, 2012**

CALL TO ORDER

In the absence of President Meyer and Vice-President Bearman, Director Turenchalk called the meeting to order at 6:31 P.M.

BOARD MEMBERS PRESENT

Craig Geyer
Dr. David C. Lewis
Larry D. Meyer (arrived 6:43 P.M.)
Eva Turenchalk

BOARD MEMBER ABSENT

Dave Bearman, M.D.

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Ms. Danna McGrew, CPA, Bartlett, Pringle & Wolf, LLP

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(12-11-48)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved the minutes of the Special meeting of October 8, 2012 as written.

ACTION ITEMS

1) Presentation of the FY 2011-2012 Annual Financial Statements

Ms. Danna McGrew presented an overview of the Draft FY 2011-2012 Annual Financial Statements. She pointed out that Bartlett, Pringle & Wolf LLP had rendered a clean opinion.
(12-11-49)

Upon a motion by Director Geyer, seconded by Director Lewis the Board approved (President Meyer abstained) to accept the FY 2011-2012 Annual Financial Statements as presented.

2) Consider approval of FOG Thanksgiving mailer

Director Turenchalk explained that the mailer is identical to the one distributed during the same time last year.

(12-11-50)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved the printing and distribution of the FOG mailer prior to the Thanksgiving holiday.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report:

(12-11-51)

The following motion was made as a result of the absence of the General Manager/Superintendent. Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved to accept the Operating Report as presented.

Engineering Committee Meeting:

President Meyer provided a report on the October 16, 2012 Engineering Committee Meeting.

Finance Committee Meeting:

Director Lewis provided a report on the October 26, 2012 Finance Committee Meeting.

Management Committee Meeting:

Director Geyer provided a report on the November 5, 2012 Management Committee Meeting.

Public Relations Committee Meeting:

Director Turenchalk provided a report on the October 23, 2012 Public Relations Committee Meeting.

Santa Barbara County Treasurer's Oversight Committee Meeting:

Director Geyer provided a report on the October 23, 2012 Santa Barbara County Treasurer's Oversight Committee Meeting.

Goleta Sanitary District Board Meeting:

President Meyer provided a report on the November 5, 2012 Goleta Sanitary District Board Meeting.

Goleta Water District Board Meeting:

Director Turenchalk provided a report on the October 9, 2012 Goleta Water District Board Meeting.

IVR&PD Board Meetings:

Director Lewis provided a report on the October 11, 2012 IVR&PD Board Meeting.

Director Turenchalk provided a report on the October 25, 2012 IVR&PD Board Meeting.

City of Goleta Council Meetings:

No reports were provided at this time.

SBCSDA Chapter Meeting:

President Meyer and Director Geyer provided a report on the October 22, 2012 SBCSDA Chapter Meeting.

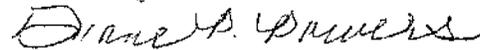
Other Director Reports:

No reports were provided.

FUTURE AGENDA ITEMS

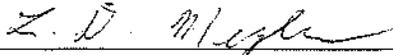
ADJOURNMENT

There being no further business, President Meyer adjourned the meeting at 7:11 P.M.



Diane P. Powers, Secretary

APPROVED



Larry D. Meyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for October 3 – October 30, 2012

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for November 6, 2012 regular Board Meeting.

Completed the FY 2012-2013 First Quarter Financial Report.

Completed the 2011-2012 Open Meetings Act/Brown Act Reform Claim for Payment.

Bartlett, Pringle and Wolf completed work on the annual audit. Staff has been providing assistance as needed.

Staff attended Public Relations and Finance Committee meetings.

District Staff displayed the Street Sweeper on “Safety Street” and provided public relations information on at the Goleta Lemon Festival.

Staff attended the monthly SBCSDA Chapter meeting.

Staff attended the monthly SAMA meeting.

II. Collection System Maintenance

On October 17, 2012 the GSD Plant Upgrade Project required that the District shutdown the pump station from 11:30PM till 6:00AM. District staff shut down as required and monitored the station flows overnight.

Pro-tech Coatings was called in to rehab 2 manholes in the District that were found to have some corrosion due to Hydrogen Sulfide gases.

District Staff continues to inspect as needed at the Bluffs development as construction has restarted at that site.

The crew completed hydro-cleaning the Winchester area with 19,824 ft. cleaned since the last report.

The crew completed hydro-cleaning the 60-2 Off-tract area with 6,914 ft. cleaned since the last report.

The crew completed hydro-cleaning the main trunk line from Storke Rd. to the District headquarters with 5,566 ft. cleaned since the last report.

The crew is currently hydro-cleaning hotspots throughout the area with 6,014 ft. cleaned since the last report.

The crew completed hydro-flushing throughout the District with 5,660 ft. cleaned since the last report.

Staff performed inspection on a sewer connection at Seville Rd. in Isla Vista.

The crew performed the following routine work:

- Exercised main facility emergency generator
- Exercised the Roiline emergency pump
- Exercised valves throughout the District

Staff signed off on New Construction Permit for Pizza My Heart restaurant.

Staff completed plan check for demolition of a single family residence and construction of a new duplex at 6721 Sabado Tarde.

Staff met with representative of UCSB and The Trust for Public Land regarding locations and access to District lines currently located on Ocean Meadows Golf Course. The land is being purchased and plans to turn it into an Open Space/Preserve are in the works.

Staff received safety training on hearing protection. Bio-Acoustical Corp. conducted audiogram testing on all staff members that are exposed to occupational noise.

III. Industrial Waste

Staff mailed 2013 Industrial Wastewater Discharge Permit renewal applications to all currently permitted facilities within the District.

Staff conducted Industrial Wastewater Discharge Compliance Inspections at DuPont Displays, FLIR Systems, and Medtronic, Inc.

Staff collected Industrial Wastewater Discharge Compliance Samples from the following industries: Allergan Medical, Calient Technologies, Costco One Hour Photo, Cree SB Technology Center, DuPont Displays, Medtronic, Inc.

Staff met with representatives from FLIR Systems to discuss Industrial Wastewater Discharge regulations and requirements at the old Delco Electronics building. FLIR is planning to move all of their Goleta operations to this one facility.

Staff completed Grease Interceptor Installation Permits for The Habit and Angry Wings restaurants in Isla Vista.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 93.2

Miles – 635.3

Loads – 51 10/9/12 = 6.96 TN; 9/26/12 = 10.46 TN.

- Street sweeper was on display at Goleta's Lemon festival.
- Extra street sweeping was performed in Isla Vista, on Del Playa Dr. due to the Halloween Parties. The street sweeping was coordinated with the IVR&PD.

STREET SWEEPER MAINTENANCE

- Replaced hopper safety bar and lanyard
- Replaced failing 15 psi parking brake air switch
- Dal Pozzo Tire Corp. replaced two cold caps
- Replaced auxiliary engine oil and filter
- Serviced air filters

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	September 2012	MGD 1.5030; 48.33%
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**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
October 4 - 31, 2012**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Payroll processing for period ending 10/02/12	\$ 193.78	21.53		\$ 215.31
ADP, Inc. - Management Reports for period ending 10/12/12	\$ 97.56	10.84		\$ 108.40
ADP, Inc. - Payroll processing charges for period ending 10/17/12	\$ 207.91	23.1		\$ 231.01
ADT Security Service - Quarterly service/ main facility	\$ 249.96			\$ 249.96
American Truckboxes, LLC - Aluminum tool box for Vactor	\$ 1,324.70			\$ 1,324.70
Arrowhead Direct - Monthly cooler rental & drinking water	\$ 76.46			\$ 76.46
AT&T Mobility - Monthly cell phone service	\$ 108.93			\$ 108.93
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Audit progress billing & acct. services	\$ 2,998.80	\$ 333.20		\$ 3,332.00
Bio-Acoustical Corporation - Annual hearing tests	\$ 133.36	\$ 33.34		\$ 166.70
Brownstein, Hyatt, Farber, Schreck - Legal Services		\$ 6,007.50		\$ 6,007.50
California Special Districts Association - 2013 Membership Dues	\$ 4,576.00			\$ 4,576.00
CalPERS - Pension contributions; 10/04/12 - 10/17/12	\$ 2,695.03	\$ 188.77		\$ 2,883.80
CalPERS - November health insurance premium	\$ 9,843.89	\$ 943.26		\$ 10,787.15
CalPERS - Pension contributions; 10/18/12 - 10/31/12	\$ 2,695.03	\$ 188.77		\$ 2,883.80
Campbell-Geo, Inc. - USF remediation system progress billing		\$ 7,338.69		\$ 7,338.69
Cardmember Service - Meeting expenses; maintenance supplies	\$ 215.75			\$ 215.75
CDM Smith - Pump Station #2 Upgrade Project			\$ 21,412.01	\$ 21,412.01
Chavez, Ruben - Mileage reimbursement		\$ 57.11		\$ 57.11
Cintas First Aid & Safety - First aid supplies	\$ 106.28			\$ 106.28
COSTCO Membership - Annual business membership renewal	\$ 110.00			\$ 110.00
CWEA - Membership renewal; Nation & Spencer	\$ 280.00			\$ 280.00
Dal Pozzo Tire Corp. - 2 Cold Caps for street sweeper		\$ 561.18		\$ 561.18
Dateo Services Corp. - Quarterly service; Oct. - Dec.	\$ 136.50			\$ 136.50
Diane Powers, Petty Cash Custodian - Petty cash reimbursement	\$ 92.10	\$ 29.64		\$ 121.74
Geyer, Craig - 2012 CALAFCO Conference reimbursements	\$ 888.37			\$ 888.37
Geyer, Craig - SBCSDA Chapter Meeting reimbursements	\$ 79.96			\$ 79.96
Goleta Sanitary District - Plant Upgrade Project; Progress Billing #18			\$ 210,219.03	\$ 210,219.03
Goleta Sanitary District - Sept. Treatment, Fixed Assets & Capital	\$ 92,205.30		\$ 2,250.34	\$ 94,455.64
Goleta Water District - Monthly service/Emily	\$ 63.86			\$ 63.86
Grainger - Storage box for Vactor Spill Kit	\$ 65.13			\$ 65.13
Haaker Equipment Co. - Brooms and parts for street sweeper		\$ 3,097.86		\$ 3,097.86
Haaker Equipment Co. - Brooms and parts for street sweeper		\$ 155.65		\$ 155.65
Haaker Equipment Co. - Fill Hose for street sweeper		\$ 332.55		\$ 332.55
Haaker Equipment Co. - Parts for street sweeper		\$ 298.95		\$ 298.95
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
J. Hayes Truck & Equipment Repair - Repairs to street sweeper		\$ 95.00		\$ 95.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 186.60	\$ 746.40		\$ 933.00
MarBorg Industries - 25YD roll-off rental fee	\$ 19.80	\$ 79.20		\$ 99.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 134.10	\$ 536.40		\$ 670.50

Allowance of Claims

October 4 - 31, 2012

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McCormix Corp. - Fuel for street sweeper		\$ 230.10		\$ 230.10
McCormix Corp. - Oil for street sweeper		\$ 296.57		\$ 296.57
Meyer, Larry D. - SBCSDA travel & meal reimbursements	\$ 53.00			\$ 53.00
PFM Asset Management, LLC - September investment services	\$ 1,767.59			\$ 1,767.59
ProTech Coatings - Coating MH# 79-21-20	\$ 7,184.00			\$ 7,184.00
Reliance Standard Life Insurance Co. - Nov. LTD insurance premium	\$ 599.18	\$ 37.49		\$ 636.67
Silvia's Cleaning Service - Monthly cleaning service	\$ 280.00			\$ 280.00
Southern California Edison - Monthly service/main facility	\$ 3,313.77			\$ 3,313.77
SDRMA - November Dental/Life insurance premiums	\$ 886.08	\$ 107.49		\$ 993.57
Specialty Tool & Bolt - Grinding wheel dresser	\$ 23.48			\$ 23.48
TelePacific Communications - Monthly internet service	\$ 187.79			\$ 187.79
Terrain Consulting - Lemon Festival; website updates		\$ 9,334.67		\$ 9,334.67
The Gas Company - Monthly service/main facility	\$ 25.99			\$ 25.99
The Gas Company - Monthly service/main facility	\$ 43.39			\$ 43.39
Tierra Contracting, Inc. - Raise manholes in Isla Vista	\$ 3,568.69			\$ 3,568.69
Underground Service Alert - September "Dig Alerts"	\$ 67.50			\$ 67.50
Verizon - Monthly service/SCADA	\$ 213.09			\$ 213.09
Verizon Wireless - Monthly broadband service	\$ 120.54			\$ 120.54
Verizon California - Monthly service/Emily	\$ 144.28			\$ 144.28
Verizon California - Monthly service/main facility	\$ 200.88	\$ 12.82		\$ 213.70
Wright Express FSC - Fuel for District vehicles	\$ 837.42	\$ 258.50		\$ 1,095.92
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 141,140.24	\$ 31,356.58	\$ 233,881.38	\$ 406,378.20

Payroll - Pay Period Ending: October 3 & 17, 2012

\$ 54,350.89

GRAND TOTAL - Fund 4900

\$ 460,729.09