

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
January 17, 2012**

CALL TO ORDER

President Meyer called the meeting to order at 7:00 P.M.

BOARD MEMBERS PRESENT

Dave Bearman, M.D. (arrived 7:03 P.M.)
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Mr. John R. Fox, Director, Goleta Sanitary District; Mr. B.R. Bertrando, Director, Goleta Water District; Ms. Pat Saley, Goleta Slough Management Committee; Ms. Rachel Couch, State Coastal Conservancy

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(12-01-03)

Upon a motion by Director Lewis, seconded by Director Turenchalk the Board unanimously approved the minutes of the regular meeting of January 3, 2012 as written.

ACTION ITEMS

1) **Goleta Slough Management Committee request for funding of Sea Level Rise Study**
Mr. Nation introduced Ms. Pat Saley and Ms. Rachel Couch. Ms. Saley spoke about the purpose for the initial establishment of the Goleta Slough Management Committee (GSMC). She explained that the Goleta Slough covers approximately 2,200 acres that overlap various jurisdictions and that the GSMC came about as part of the City of Santa Barbara's Coastal Plan. The Coastal Plan, which has not been updated in fifteen (15) years, would now include the Sea Level Rise Study. Ms. Couch spoke about the sea level rise vulnerability assessment. Director Lewis questioned whether there has been an actual rise in sea level. Ms. Couch replied that the science is there and yes there has been a definite rise in sea level. Ms. Saley remarked that Balboa Island is participating in a similar study as a result of their concerns surrounding sea level rise. It was mentioned that the state is also examining this issue as there is apprehension that even a small change can cause events to happen.

Director Geyer reported that the Management Committee had reviewed the proposal from the GSMC. He explained that the GSMC had requested a \$10,000 contribution, however; the Committee recommends that the Board approve a \$15,000 contribution due to the proximity of the slough to the District and the fact that matching funds are at stake.

(12-01-04)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved to contribute \$15,000 to the GSMC for the Sea Level Rise Study.

2) Discussion of LAO Analysis of Special Districts and the Effectiveness of LAFCOs

Director Geyer recommended that the LAFCO Ad-Hoc Committee review this issue and how it affects the District and then return to the Board with a report.

(12-01-05)

Upon a motion by Director Geyer, seconded by Director Bearman the Board unanimously approved to send this agenda item to the LAFCO Ad-Hoc Committee for review and to report back to the Board at a future meeting.

3) Discussion of Building Feasibility Study

Director Geyer suggested that the Board move ahead with the renovation of Pump Station #2. He also proposed that the Administration Building occupy the garages that are closest to the Slough. Mr. Nation explained that CDM had suggested in the Building Feasibility Study that PS#2 be the first building to undergo renovation. Director Turenchalk requested that the District discuss with CDM LEED certification. Director Bearman suggested that the District explore all its options and then construct a project they can be proud of.

(12-01-06)

Upon a motion by Director Geyer, seconded by Director Turenchalk the Board unanimously approved to move ahead with the renovation of PS#2 and to include LEED certification.

4) Appointment of the Regional Water Quality Control Board Alternate Representative

Following a brief discussion President Meyer appointed Director Geyer as the District's Regional Water Quality Control Board alternate representative.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report:

There were no questions with regards to the operating report.

Management Committee Meeting:

The topic of the January 6, 2012 Management Committee Meeting was addressed as an item on the agenda.

Goleta Sanitary District Board Meetings:

No report was provided on the January 16, 2012 Goleta Sanitary District Board Meeting. President Meyer did report on the January 12, 2012 Goleta Sanitary District Engineering Committee Meeting.

Goleta Water District Board Meeting:

Director Turenchalk provided a report on the January 10, 2012 Goleta Water District Board Meeting.

City of Goleta Finance Meeting:

Director Turenchalk provided a report.

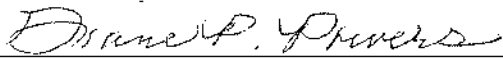
SBCSDA Executive Meeting

President Meyer provided a report on the January 4, 2012 SBCSDA Executive Meeting.

FUTURE AGENDA ITEMS

ADJOURNMENT

There being no further business, President Meyer adjourned the meeting at 8:19 P.M.



Diane P. Powers, Secretary

APPROVED



Larry D. Meyer, President

GOLETA WEST SANITARY DISTRICT
Operating Report for December 29, 2011 – January 10, 2012

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for January 17, 2012 regular Board Meeting.

Worked with Tri-Valley Trophies to prepare name badges for all District Directors.

Mailed 2011 Board minutes to book binder.

Attended Management Committee meeting.

Sent the no-spill certification for December 2011 to the State CIWQS system.

Completed plan check for tenant improvements for a new sandwich shop going in at the Camino Real Food Court.

Issued a sewer availability letter for a proposed development at 761 Camino Pescadero (28 additional ERU's).

The entire staff took part in the annual fire extinguisher/fire safety training.

Staff reviewed the Actuarial Study of Retiree Health Liabilities document prepared for the District by Total Compensation Systems, Inc. This report is required every two years.

II. Collection System Maintenance

Emergency Power Controls completed the annual service to the emergency transfer switch. The GWSD emergency generator was tested at that time as well.

Training on the new Vactor continues.

The crew continues CCTV inspections, primarily in the Los Carneros Rd. area this period.

The crew is currently hydro-cleaning the Cannon Green area. 10,213 ft. cleaned since the last report.

The crew completed root cutting throughout the District. 3,825 ft. cleaned since the last report.

The crew participated in an all-day pump design and maintenance training held by Gorman-Rupp.

Annual preventative maintenance was completed on all of the District fire extinguishers by Joy Fire Equipment.

Staff completed the 2012 Annual Business Plan Certification and returned it to SB County Fire (CUPA).

Staff completed the 2012 CAER (Community Awareness and Emergency Response) membership and returned it.

Staff obtained a Road Encroachment Permit from SB County Roads Division for replacement of a service wye in the District mainline on the 900 block Embarcadero Del Mar. Tierra Construction completed the work.

III. Industrial Waste

Staff completed the annual Industrial Wastewater Discharge Permit renewal process with all permitted industries within the District.

Staff received and reviewed Fourth Quarter Self Monitoring Reports submitted by Raytheon for their two permitted facilities.

Staff received and reviewed Non-Industrial Source Control (NISC) sample results for three designated sample locations within the District. All parameters were within normal ranges.

Staff received and reviewed December well water discharge estimates from Raytheon for water used in their industrial processes and discharged to the GWSD collection system.

Staff received and reviewed Hazardous Waste Disposal Manifests submitted by the Bacara Resort and Spa for dry cleaning operation wastes.

Staff inspected tenant improvements at Woodstock's Pizza in Isla Vista. The kitchen sinks and floors drains are being connected to a grease interceptor that was installed several months ago to serve three restaurants on the parcel.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours –31.5

Miles – 268.4

Loads- 20

STREET SWEEPER MAINTENANCE

- Serviced auxiliary engine air filter
- Auxiliary engine radiator leak repaired

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	November 2011	MGD 1.5303 49.2%
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**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
December 29, 2011 - January 11, 2012**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Payroll processing charges for period ending 12/14/2011	\$ 388.24	\$ 43.14		\$ 431.38
ADP, Inc. - Payroll processing charges for period ending 12/14/2011	\$ 180.72	\$ 20.08		\$ 200.80
ADT Security Services - Quarterly alarm service	\$ 362.94			\$ 362.94
Aqua-Flo Supply - Maintenance parts for Vactor	\$ 123.32			\$ 123.32
Arrowhead Direct - Monthly cooler rental & drinking water	\$ 39.16			\$ 39.16
AT&T - Monthly long distance service	\$ 166.73	\$ 10.64		\$ 177.37
Blueisle Bookkeeping - Reconcile November bank statements	\$ 79.00			\$ 79.00
CalPERS - Pension contributions; 12/15/11 - 12/28/11	\$ 2,506.05	\$ 175.50		\$ 2,681.55
CalPERS - Pension contributions; 12/29/11 - 01/11/12	\$ 2,631.88	\$ 191.33		\$ 2,823.21
CampbellGeo, Inc. - UST Remediation System progress billing		\$ 6,901.99		\$ 6,901.99
Cardmember Service - Mtg exp; postage; decals; radio module	\$ 1,085.84	\$ 570.00		\$ 1,655.84
County of S.B. - Road Encroachment Permit	\$ 296.00			\$ 296.00
CSRMA - Balance due for Worker's Compensation insurance	\$ 875.70	\$ 97.30		\$ 973.00
CSRMA - PIP Insurance premium	\$ 35,606.16	\$ 3,956.25		\$ 39,562.41
CSRMA - 2012 insurance premium for new 2012 Freightliner/Vactor	\$ 1,638.00			\$ 1,638.00
CWEA - Membership; D. Powers	\$ 132.00			\$ 132.00
DATCO - January - March Quarterly Service Fee	\$ 136.50			\$ 136.50
FGL Environmental - NISC Sampling; Station # 1, 3 & 5	\$ 2,460.00			\$ 2,460.00
Fleet Services - Fuel for District vehicles	\$ 1,002.82			\$ 1,002.82
Goleta Sanitary District - November '11 treatment & Fixed Assets	\$ 124,173.98		\$ 10,488.02	\$ 134,662.00
Goleta Water District - Monthly service; Emily	\$ 55.93			\$ 55.93
Home Depot Credit Services - Supplies for new Vactor	\$ 58.20			\$ 58.20
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
Interstate Billing Service, Inc. - Coolant & grease for sweeper		\$ 213.52		\$ 213.52
Joy Equipment Protection, Inc. - Fire extinguisher training & service	\$ 378.37			\$ 378.37
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
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McCarthy, Brian - Safety boot reimbursement	\$ 119.00			\$ 119.00
McCormix Corp. - Fuel for street sweeper		\$ 467.03		\$ 467.03
McCormix Corp. - Fuel for street sweeper		\$ 273.15		\$ 273.15
Mission Linen Supply - Monthly uniform service	\$ 767.67	\$ 135.47		\$ 903.14
Office Depot - Office supplies	\$ 205.75			\$ 205.75
Reliance Standard Life Insurance Co. - Jan. '12 LTD ins premium	\$ 599.18	\$ 37.49		\$ 636.67
Santa Barbara County CAER - 2012 membership fee	\$ 50.00			\$ 50.00
SDRMA - Jan. '12 Dental/Life insurance premium	\$ 886.08	\$ 107.49		\$ 993.57
Silvia's Cleaning Service - Monthly cleaning service	\$ 280.00			\$ 280.00
Southern California Edison - Monthly service/Emily	\$ 294.55			\$ 294.55
Telepacific Communications - Monthly internet service	\$ 185.00			\$ 185.00
The Gas Company - Monthly service; main facility	\$ 148.90			\$ 148.90
3T Equipment Company, Inc. - Bullet Connector for CCTV	\$ 318.70			\$ 318.70
Underground Service Alert - December "Dig Alerts"	\$ 63.00			\$ 63.00
Van Buren Consulting - Computer support services	\$ 472.00			\$ 472.00

Allowance of Claims

December 29, 2011 - January 11, 2012

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Venco Conbtrols, Inc. - Troubleshoot & adjust PS#1 VFDs	\$ 382.50			\$ 382.50
Verizon California - Monthly service/main facility	\$ 172.86	\$ 11.03		\$ 183.89
Verizon Communications - Monthly service; SCADA	\$ 223.17			\$ 223.17
				\$ -
				\$ -
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 181,284.31	\$ 13,211.41	\$ 10,488.02	\$ 204,983.74

Payroll - Pay Period Ending: December 28, 2011 \$ 23,851.67

GRAND TOTAL - Fund 4900 **\$ 228,835.41**