

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
November 20, 2012**

CALL TO ORDER

President Meyer called the meeting to order at 6:30 P.M.

BOARD MEMBERS PRESENT

Dave Bearman, M.D. (arrived 6:55 P.M.)

Craig Geyer

Dr. David C. Lewis

Larry D. Meyer

Eva Turenchalk

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Ms. Carla Frisk, County of Santa Barbara; Dr. Lisa Stratton, UCSB

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(12-11-52)

Upon a motion by Director Geyer, seconded by Director Turenchalk the Board unanimously approved the minutes of the regular meeting of November 6, 2012 as written.

ACTION ITEMS

1) **Consideration of participation in the Upper Devereux Slough Outreach and Design Project**

Mr. Nation provided an overview of the Upper Devereux Slough Outreach and Design Project. He explained that the Management Committee had recommended that the Board approve the request from The Trust for Public Land in the amount of \$25,000 but only upon close of escrow on the property. Mr. Nation then introduced Ms. Carla Frisk and Dr. Lisa Stratton. Director Turenchalk asked that they provided a description of the Project.

(12-11-53)

Upon a motion by Director Geyer, seconded by Director Turenchalk the Board unanimously approved the request from The Trust for Public Land for \$25,000 for the Upper Devereux Slough Outreach and Design Project contingent upon close of escrow.

2) First Quarter FY 2012-2013 Financial Report

Mr. Nation reported that the Finance Committee had met to review the report and recommends acceptance by the Board.

(12-11-54)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved to accept the First Quarter FY 2012-2013 Financial Report as presented.

3) Reserve Fund Transfers

Director Geyer clarified that the total amount of the transfers remains the same as outlined in the FY 2012-2013 Budget. However, he explained that the Committee recommends that the funds be redistributed due to the Pump Station #2 Remodel Project.

(12-11-55)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved the reserve fund transfers as suggested by the Finance Committee.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report:

Mr. Nation provided a report on the October 31 – November 13, 2012 Operating Report.

Public Relations Committee Meeting:

Director Turenchalk provided a report on the October 23, 2012 Public Relations Committee Meeting.

Goleta Sanitary District Board Meeting

President Meyer provided a report on the November 19, 2012 Goleta Sanitary District Board Meeting.

Goleta Water District Board Meeting:

Director Turenchalk provided a report on the November 13, 2012 Goleta Water District Board Meeting.

IVR&PD Board Meeting

Director Lewis provided a report on the November 8, 2012 IVR&PD Board Meeting. He related that the next meeting has been scheduled for November 29, 2012.

City of Goleta Council Meeting

No report was provided.

Other Director Reports:

Director Geyer provided a report on the November 15, 2012 LAFCO City Selection Committee Meeting. He also mentioned that he had been chosen to participate on the CSDA Legislative Committee.

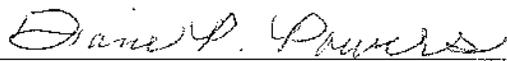
President Meyer reported that the next SBCSDA Executive Meeting has been scheduled for November 28, 2012.

Director Turenchalk reported that she attended a Women's Political Committee Meeting on November 14, 2012. She added that she had been asked to speak at said meeting.

FUTURE AGENDA ITEMS

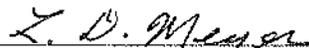
ADJOURNMENT

There being no further business, President Meyer adjourned the meeting at 7:17 P.M.



Diane P. Powers, Secretary

APPROVED



Larry D. Meyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for October 31 – November 13, 2012

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for November 20, 2012 regular Board Meeting.

Attended Management Committee meeting.

Staff submitted the required no-spill certification for the month of October 2012 to the State Water Quality Control Board as required.

Staff completed plan check and approved the sewer construction plans for the Haskell's Landing Project.

Staff is working with the developers of the Haskell's Landing and Willow Springs II projects to complete the dedication agreements for the two new developments.

II. Collection System Maintenance

Staff attended Goleta Slough Management Committee meeting. This was a kickoff meeting for the upcoming Sea Level Rise Study.

Staff received Safety Training on Overhead Crane Safety; Slips, Trips and Falls; and Medical Records Access.

District staff continues to inspect as needed at the Bluffs development as construction has restarted at that site.

The crew is currently hydro-cleaning the Industry East area near Hollister and Los Carneros.

The crew replaced the sump pump and made repairs to the piping from the sump for the diversion structure in the yard.

Staff inspected a sewer connection at a residence on Vereda Leyenda in EMID.

Tierra Contracting, Inc. raised manholes following paving work on El Embarcadero in Isla Vista.

The crew performed the following routine work:

- Exercised main facility emergency generator
- Exercised valves throughout the District

III. Industrial Waste

Staff is in the process of renewing Industrial Wastewater Discharge Permits with all permitted industries within the District.

Staff conducted an Industrial Wastewater Discharge Compliance Inspection and collected samples from the groundwater remediation system operated by Hargis + Associates at the former Delco Electronics location.

Staff continues to correspond with restaurants regarding grease interceptor requirements and Best Management Practices (BMP's).

Staff collected Non Industrial Source Control (NISC) samples from three designated locations within the District.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – 61 Amador, red Dodge #4CZ5654

Hours – 37.3

Miles – 284.6

Loads – 20

10/26/12 = 9.87 Tons

STREET SWEEPER MAINTENANCE

- Changed engine oil and filter on main engine
- Serviced air filters

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	September 2012	MGD 1.5030; 48.33%
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Sewer Operatons Cleaning Summary from November 1, 2012 to November 13, 2012

Your environmental partner since 1984

CLEANING SUMMARY

Feet Cleaned

Hot Spot

1,930 ft.

1,930 ft.

Lines Cleaned

Hot Spot

7 lines

7 lines

GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
November 1 - 14, 2012

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
ADP, Inc. - Delivery of Tax Report for 10/31/12	\$ 17.82	\$ 1.98		\$ 19.80
ADP, Inc. - Payroll processing for period ending 10/31/12	\$ 193.78	\$ 21.53		\$ 215.31
Alliant Insurance Services, Inc. - Public Official Bonds	\$ 1,750.00			\$ 1,750.00
Aqua-Flo Supply - Maintenance parts for PS#1	\$ 115.03			\$ 115.03
Aqua-Flo Supply - Maintenance parts for street sweeper		\$ 61.51		\$ 61.51
Arrowhead Direct - Monthly cooler rental & drinking water	\$ 64.70			\$ 64.70
AT&T - Monthly long distance service	\$ 254.16	\$ 16.22		\$ 270.38
AT&T Mobility - Monthly cell phone service	\$ 108.96			\$ 108.96
Blueisle Bookkeeping - October bank reconciliations	\$ 79.00			\$ 79.00
Brownstein, Hyatt, Farber, Schreck - Legal services		\$ 1,264.00		\$ 1,264.00
CalPERS - Pension; 11/01/12 - 11/14/12	\$ 2,695.03	\$ 188.77		\$ 2,883.80
Campbell-Geo, Inc. - UST Remediation System Progress Billing		\$ 1,717.30		\$ 1,717.30
Cardmember Service - Mtg exp; SOS Kit; WEF Membership	\$ 711.67			\$ 711.67
CDM Smith - PS#2 Upgrade Project			\$ 7,736.76	\$ 7,736.76
FGL Environmental - NISC Sampling; Stations 2, 4 & 5	\$ 1,359.00			\$ 1,359.00
Goleta Water District - Monthly service/Emily	\$ 63.86			\$ 63.86
Home Depot Credit Services - Utility table & maint .supplies	\$ 221.75			\$ 221.75
Interstate Billing Service, Inc. - Halogen headlight for sweeper		\$ 13.08		\$ 13.08
Larry Walker Associates - Pretreatment Program Update		\$ 5,860.00		\$ 5,860.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 177.75	\$ 711.00		\$ 888.75
MarBorg Industries - 25YD roll-off rental	\$ 18.60	\$ 74.40		\$ 93.00
McCormix Corp. - Fuel for street sweeper		\$ 389.13		\$ 389.13
Mission Linen Supply - Monthly uniform service	\$ 620.38	\$ 109.48		\$ 729.86
Nargan Fire & Safety Co., Inc. - Fire valve		\$ 619.56		\$ 619.56
Office Depot - Office supplies	\$ 80.76			\$ 80.76
ProTech Coatings - Rehab & coat MH#79-21-21	\$ 6,323.00			\$ 6,323.00
Raftelis Financial Consultants - Financial Plan & Rate Update		\$ 4,135.00		\$ 4,135.00
Russ Jones Metalworks - Install metal rack on Vactor	\$ 185.00			\$ 185.00
Silvia's Cleaning Service - Monthly cleaning service	\$ 350.00			\$ 350.00
Southern California Edison - Monthly service/Emily	\$ 340.19			\$ 340.19
Specialty Tool & Bolt - Maintenance parts	\$ 4.29			\$ 4.29
SWRCB - Annual Permit Fee	\$ 1,521.00			\$ 1,521.00
TelePacific Communications - Monthly internet service	\$ 185.00			\$ 185.00
3T Equipment Company, Inc. - Repair & upgrade CCTV camera	\$ 365.06			\$ 365.06
Tierra Contracting, Inc. - Raise manholes & clean-outs	\$ 2,123.20			\$ 2,123.20
Titan Industrial & Safety Supply, Inc. - Full Body Harness	\$ 362.04			\$ 362.04
Underground Service Alert - October "Dig Alerts"	\$ 66.00			\$ 66.00
US Bank - Quarterly financial services	\$ 1,098.98			\$ 1,098.98
Van Buren Consulting - Computer support services	\$ 480.00			\$ 480.00
Verizon California - Monthly service; SCADA	\$ 211.11			\$ 211.11
Verizon California - Monthly service; Emily	\$ 144.28			\$ 144.28
WEX Bank - Fuel for District vehicles	\$ 1,068.41	\$ 436.31		\$ 1,504.72

Allowance of Claims				
November 1 - 14, 2012				
Page Two				
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 24,034.81	\$ 15,619.27	\$ 7,736.76	\$ 47,390.84

Payroll - Pay Period Ending: October 31, 2012 \$ 23,043.36

GRAND TOTAL - Fund 4900 \$ **70,434.20**