

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
January 3, 2012**

CALL TO ORDER

Vice-President Bearman called the meeting to order at 7:03 P.M.

BOARD MEMBERS PRESENT

Dave Bearman, M.D.

Dr. David C. Lewis

Larry D. Meyer (arrived 7:08 P.M.)

Eva Turenchalk

BOARD MEMBER ABSENT

Craig Geyer

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Suprintendent; Mr. Steven A. Amerikaner, General Counsel

OTHERS PRESENT

Mr. Bruce J. Corwin and Mr. Eduardo Galindo, CDM; Mr. John R. Fox, Director, Goleta Sanitary District

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

Mr. John R. Fox provided the Board with a handout of his nomination for Special District Member on the Santa Barbara County LAFCO Commission.

MINUTES

(12-01-01)

Upon a motion by Director Lewis, seconded by Director Turenchalk the Board unanimously approved the minutes of the regular meeting of December 6, 2011 as written.

ACTION ITEMS

1) CDM Building Feasibility Study

Mr. Galindo provided a comprehensive presentation of the Preliminary Design Report for the Building Feasibility Study. He stated that in Option #1 PS #2 would be reconfigured to accommodate staff functions and that the first level directly below the staff would be utilized as a storage area. A dumb waiter would be installed in the existing storage area as a means of transporting files, etc. to the lower level storage area. Mr. Galindo made it clear to the Board that the bottom level is not a viable option. The switch gear in Pump Station #2 would be relocated within a new structure located on the existing deck area between PS#2 and the Generator Room. He directed the Board's attention to a viewing deck that would be constructed and used for educational purposes. The building located on the south end of the property would

be torn down and new garages and a small lab built at that location. The Administration Building would be reconfigured to better accommodate staff and the public. The estimated cost for Option #1 is: \$1,588,000. Mr. Galindo then reviewed the advantages and disadvantages of Option #1.

Mr. Galindo went on to outline Option #2 in which the current administration building would be converted to garages and the building located on the south side of the property would be converted to an administration building with an attached Board Room. He then explained that there is an Option #2 Alternative, which adds a corridor leading to the Board Room and the offices would be located on the north side of the building rather than on the south side of said building. Director Bearman was concerned that the reconfigured garages might look too industrial and, therefore; not inviting to the public. Director Turenchalk replied that putting up a nice trellis with vines and some picnic tables might alleviate the problem. The estimated cost for Option #2 is: \$1,659,000 (approx. 5% more than Option #1).

Mr. Galindo then spoke of LEED certificate and the associated costs.

(12-01-02)

Upon a motion by Director Turenchalk, seconded by Director Bearman the Board unanimously approved to accept the report prepared by CDM and to bring back this item at a future Board Meeting.

2) Discussion of Public Relations Activities

Mr. Nation directed the Board's attention to the most recent District newsletter that was distributed prior to the holidays. He mentioned that the Public Relations Committee is discussing a March newsletter. Mr. Nation remarked that there has been a great deal of positive feedback on the new District logo. Director Turenchalk suggested that the District distribute three (3) to four (4) newsletters a year. Directors Bearman and Lewis replied that three (3) newsletters would be sufficient, therefore; the next newsletter would be mailed in April rather than March. President Meyer agreed that three (3) newsletters a year is best and that the Board favors the new format. He directed staff to pass this information on to Terrain Consulting.

3) Appoint Committee Members and District Representatives

President Meyer stated that he wishes for the Committee members to remain the same for 2012. He added that the President of the Board acts as the representative to the Santa Barbara County Special District LAFCO Selection Committee. He appointed Director Geyer as the alternate. President Meyer appointed himself as the alternate LAFCO/CALAFCO Representative. He requested that the appointment of the Regional Water Quality Control Board representative be revisited at the next Board meeting.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report:

Mr. Nation reported that the Mesa Road Project is included on the Coastal Commission consent agenda for January 11, 2012.

Public Relations Committee Meeting:

The topic of the December 9, 2011 Public Relations Committee Meeting was addressed as an item on the agenda.

Goleta Sanitary District Board Meetings:

No reports were provided at this time. President Meyer will provide a report at the next Board Meeting.

Goleta Water District Board Meeting:

Director Turenchalk will provide a report at the next Board Meeting.

IVR&PD Board Meeting:

Director Lewis provided a report on the December 19, 2011 IVR&PD Board Meeting.

City of Goleta Council Meetings:

No report was provided on the December 20, 2011 and January 3, 2012 City of Goleta Council Meetings.

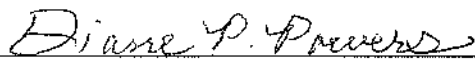
SBCSDA Executive Meeting

Director Meyer provided a report on the December 7, 2011 SBCSDA Executive Meeting.

FUTURE AGENDA ITEMS

ADJOURNMENT

There being no further business, President Meyer adjourned the meeting at 8:27 P.M.



Diane P. Powers, Secretary

APPROVED



Larry D. Meyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for November 30 – December 28, 2011

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for January 3, 2012 regular Board Meeting.

Completed Financial Report for November 2011.

Updated District website with names of new officers.

Completed the Statement of Facts Roster of Public Agencies Filing with the Secretary of State.

Continue to work with UCSB on securing APNs for Phase I of North Campus Faculty Housing.

Attended multiple committee meetings including Public Relations, Management & Ad-Hoc.

Completed the required Annual Collection System Questionnaire update on the State CIWQS system.

Sent the no-spill certification for November 2011 to the State CIWQS system.

Staff reviewed the draft Collection System Coordination Agreement with District Counsel.

Staff worked with the Public Relations Committee and the consultant to finalize the GWSD newsletter that went out prior to Christmas.

II. Collection System Maintenance

While connecting water service for the new "Loop" Project in Isla Vista the Goleta Water District crew broke the sewer main on Trigo Rd. District staff met with the GWD crew who repaired the break with GWSD staff inspecting.

Haaker Equipment Company delivered the new Vactor Truck and provided a 6-hour in-service training to the entire crew.

Ocean Meadows Golf Course Trunk Sewer Rehabilitation project is near completion. The contractor is scheduled to come back to the site to repair one small defect that did not meet District approval.

The crew continues CCTV inspections, primarily in the Los Carneros Rd. and Storke Rd. areas this period.

The crew completed hydrocleaning the San Miguel areas. 5,505 ft. cleaned since the last report.

The crew completed hydrocleaning the BEI Offtract areas. 999 ft. cleaned since the last report.

The crew completed cleaning hotspots throughout the District. 866 ft. cleaned since the last report.

The crew completed hydro flushing throughout the District. 5,660 ft. cleaned since the last report.

The crew completed hydro-cleaning several areas that require night work. These areas include: portions of El Colegio, Industry East area (near the Storke/Hollister intersection). 10,768 ft. cleaned since the last report.

Staff signed off on a District connection permit and City building permit for Montecito Bank & Trust at 6900 Hollister Ave.

Staff attended Goleta Slough Management Committee (GSMC) meeting.

Staff attended Community Awareness and Emergency Response (CAER) meeting.

Staff exercised and performed test runs on the following equipment:

- Emergency generator
- Emily emergency generator
- Roiline emergency pump
- Exercised all valves

The crew completed the routine year-end maintenance on all vehicles and equipment.

III. Industrial Waste

The Industrial Wastewater Discharge Permit renewal process continues with all permitted industries within the District.

Staff collected Non-Industrial Source Control (NISC) samples from three designated sample locations within the District.

Staff conducted an Industrial Wastewater Discharge Permit close-out inspection at Heidenhain Corporation. The facility has been sold and a new industrial operation, x-ray equipment assembly, is expected to begin at this location sometime early next year.

Staff conducted Industrial Wastewater Discharge Compliance Inspections at two Raytheon permitted facilities, and Costco One Hour Photo.

Staff received and reviewed November discharge estimates submitted by Raytheon for well water used in their industrial processes and discharged to sewer.

Staff received and reviewed October Groundwater Remediation System discharge meter readings from Hargis + Associates for the Delco site.

Staff received and reviewed November Groundwater Remediation System discharge meter readings from OTIE, Inc. for the Raytheon B-2 site.

Staff responded to a lateral spill on private property at 6695 Trigo Road. The spill was not a District problem, therefore; the property manager was contacted to correct the problem and the District referred this matter to SB Co Environmental Health.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours –80.5

Miles – 630.7

Loads- 55

Net tons-haul date: 9.88 tons

STREET SWEEPER MAINTENANCE

- Replaced oil and filter on transmission
- Replaced hydraulic fluid
- Replaced coolant on main and auxiliary engines
- Serviced air filters
- Replaced main broom cover

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	October 2011	MGD 1.5919 51.1%
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GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
December 1 - 28, 2011

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
				\$ -
ADP, Inc. - Payroll processing for period ending 11/30/11	\$ 184.62	\$ 20.51		\$ 205.13
Air Resources Control Brd - PERP Renewal - Gorman Rupp Trash Pur	\$ 570.00			\$ 570.00
Arrowhead - Monthly cooler rental & drinking water	\$ 62.32			\$ 62.32
AT&T - Monthly phone service/main facility	\$ 247.10	\$ 15.77		\$ 262.87
AT&T Mobility - Monthly cell phone service	\$ 108.14			\$ 108.14
Barricade Pest Control - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 790.50			\$ 790.50
Blueisle Bookkeeping - October bank reconciliations	\$ 79.00			\$ 79.00
Brownstein, Hyatt, Farber, Schreck - Legal services	\$ 4,554.00	\$ 1,322.00	\$ 1,334.95	\$ 7,210.95
CalPERS - Pension contribution; 12/01/11 - 12/14/11	\$ 2,506.05	\$ 175.50		\$ 2,681.55
CalPERS - January 2012 health insurance premium	\$ 10,043.92	\$ 943.26		\$ 10,987.18
CampbellGeo, Inc. - UST Remediation System progress billing		\$ 4,419.72		\$ 4,419.72
FedEx - Postage	\$ 17.67			\$ 17.67
Fleet Services - Fuel for District vehicles	\$ 852.16			\$ 852.16
Freedom Signs - Decals for District vehicles		\$ 572.75		\$ 572.75
Geyer, Craig - SBCSDA meeting reimbursements	\$ 146.50			\$ 146.50
Goleta Building Materials - Limestone road base (off tract maint.)	\$ 441.09			\$ 441.09
Goleta Sanitary District - Oct. treatment, fixed assets & capital	\$ 103,051.74		\$ 2,620.80	\$ 105,672.54
Goleta Sanitary District - Plant Upgrade progress billing			\$ 615,414.40	\$ 615,414.40
Goleta Valley Chamber of Commerce - 2012 Membership Dues	\$ 299.00			\$ 299.00
Goleta Water District - Monthly service/Emily	\$ 55.93			\$ 55.93
Grainger - Reflective rain gear	\$ 208.51			\$ 208.51
Haaker Equipment Co. - Maintenance parts for sweeper		\$ 293.12		\$ 293.12
Haaker Equipment Co. - Maintenance parts for sweeper		\$ 79.85		\$ 79.85
Haaker Equipment Co. - 2012 Freightliner/Vactor			\$ 326,653.30	\$ 326,653.30
Interstate Billing Service, Inc. - Maintenance part for sweeper		\$ 99.12		\$ 99.12
Ironman - Clean & service diesel particulate filter		\$ 400.00		\$ 400.00
Kimball Midwest Team West Services - Drill set	\$ 257.52			\$ 257.52
Larrys Auto Parts - Maintenance parts for District vehicles	\$ 58.85			\$ 58.85
Larrys Auto Parts - Silicone grease and clear Silicone	\$ 11.48			\$ 11.48
Lash Construction, Inc. - Disposal Fee	\$ 70.00			\$ 70.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
Mac Tools - Metric wrench set		\$ 310.31		\$ 310.31
MAPS - Backup GIS from old server & install on new server		\$ 1,045.00		\$ 1,045.00
MarBorg Industries - 25YD roll-off & recycle fee	\$ 171.84	\$ 687.37		\$ 859.21
MarBorg Industries - 25YD roll-off rental	\$ 19.80	\$ 79.20		\$ 99.00
MarBorg Industries - 25YD roll-off & recycle fee	\$ 170.00	\$ 679.98		\$ 849.98
McCormix Corp. - Fuel for street sweeper		\$ 226.83		\$ 226.83
McCormix Corp. - Oil for vehicles & pump station	\$ 745.43			\$ 745.43
McCormix Corp. - Oil for District vehicles	\$ 36.95			\$ 36.95
Meyer, Larry D. - SBCSDA meal & travel reimbursements	\$ 139.63			\$ 139.63

Mission Linen Supply - Monthly uniform service	\$ 603.13	\$ 106.43		\$ 709.56
MNS Engineers, Inc. - Ocean Meadows Golf Course Project			\$ 605.00	\$ 605.00
MNS Engineers, Inc. - Ocean Meadows Golf Course Project			\$ 2,805.00	\$ 2,805.00
PFM Asset Management, LLC	\$ 2,460.15			\$ 2,460.15
Postmaster - P.O. Box 4 annual rental fee	\$ 62.00			\$ 62.00
SDRMA - Dec. '11 Dental/Life Insurance premium	\$ 883.58	\$ 107.23		\$ 990.81
Silvia's Cleaning Service - Monthly cleaning service	\$ 350.00			\$ 350.00
Southern California Edison - Monthly service/Emily	\$ 449.29			\$ 449.29
Southern California Edison - Monthly service/main facility	\$ 4,093.20			\$ 4,093.20
Specialty Tool & Bolt - Maintenance parts for sweeper		\$ 39.88		\$ 39.88
Tierra Contracting, Inc. - Raise manholes at freeway overpass	\$ 2,421.30			\$ 2,421.30
TelePacific Communications - Monthly internet service	\$ 170.00			\$ 170.00
Terrain Consulting - Public awareness/ info.FOG press release/mailer		\$ 22,698.26		\$ 22,698.26
The Gas Co. - Monthly service/main facility	\$ 81.19			\$ 81.19
UC Regents - District share of Work-Study wage	\$ 79.73			\$ 79.73
Underground Service Alert - November "Dig Alerts"	\$ 34.50			\$ 34.50
Van Buren Consulting, LLC - Computer support services	\$ 1,128.00			\$ 1,128.00
Verizon California - Monthly service/Emily	\$ 129.40			\$ 129.40
Verizon Communications - Monthly service; SCADA	\$ 222.27			\$ 222.27
Verizon Wireless - Monthly broadband service	\$ 120.14			\$ 120.14
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 139,962.63	\$ 34,322.09	\$ 949,433.45	\$ 1,123,718.17

Payroll - Pay Periods Ending: November 30 & December 14, 2011

\$ 51,228.13

GRAND TOTAL - Fund 4900

\$ 1,174,946.30