

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
December 4, 2012**

CALL TO ORDER

President Meyer called the meeting to order at 6:32 P.M.

BOARD MEMBERS PRESENT

Dave Bearman, M.D.
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

STAFF PRESENT

Diane P. Powers, Secretary; Mr. Mark Nation, General Manager/Superintendent; Mr. Steven A. Amerikaner, General Counsel

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC INPUT

There was no public input presented at this time.

MINUTES

(12-12-56)

Upon a motion by Director Geyer, seconded by Director Turenchalk the Board unanimously approved the minutes of the regular meeting of November 20, 2012 as written.

ACTION ITEMS

1) Administer Oath of Office to Dave Bearman, M.D. and Dr. David C. Lewis

Diane P. Powers, Secretary of the Governing Board administered the Oath of Office to Dave Bearman, M.D. and Dr. David C. Lewis. These individuals will each serve a four-year term as Directors of the Goleta West Sanitary District.

2) Consider Draft Winter 2012 Newsletter

The Board was very pleased with the draft Newsletter and only a few changes were proposed for the final copy.

(12-12-57)

Upon a motion by Director Turenchalk, seconded by Director Geyer the Board unanimously approved the draft winter 2012 Newsletter as amended.

3) Third Quarter 2012 Investment Review

Mr. Nation provided highlights of the Third Quarter 2012 Investment Review prepared by PFM Asset Management, LLC.

(12-12-58)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved to accept the Third Quarter 2012 Investment Review prepared by PFM Asset Management, LLC as presented.

4) Discussion of date for the first Board Meeting in January 2013

President Meyer explained that since the first Board Meeting in January 2013 is scheduled for January 1st, which is New Year's Day that said meeting be cancelled as well as the meeting slated for January 15, 2013. He proposed that Special Meetings be scheduled in their place for January 8 and 22, 2013.

(12-12-59)

Upon a motion by Director Lewis, seconded by Director Bearman the Board unanimously approved to cancel the regular Board meetings of January 1 and 15, 2013 and schedule Special Board Meetings for January 8 and 22, 2013.

5) Election of Board Officers and Secretary for Calendar Year 2013

(12-12-60)

Upon a motion by President Meyer, seconded by Director Lewis the Board unanimously approved to elect Diane P. Powers as Secretary of the Governing Board for 2013.

(12-12-61)

Upon a motion by Director Geyer, seconded by Director Lewis the Board unanimously approved to elect Director Turenchalk as President of the Governing Board and Director Bearman as Vice-President of the Governing Board for 2013.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report:

Mr. Nation provided a report on the November 14 - 27, 2012 Operating Report.

Finance Committee Meeting:

The topic of the November 27, 2012 Finance Committee Meeting was addressed as an item on the agenda.

Public Relations Committee Meeting:

The topic of the November 26 and 28, 2012 Public Relations Committee Meetings was addressed as an item on the agenda.

Goleta Sanitary District Board Meeting

President Meyer provided a report on the December 3, 2012 Goleta Sanitary District Board Meeting.

IVR&PD Board Meeting

Director Lewis provided a report on the November 29, 2012 IVR&PD Board Meeting.

City of Goleta Council Meeting

No report was provided.

Other Director Reports:

President Meyer reported on the November 29, 2012 SBCSDA Executive Board Meeting.

FUTURE AGENDA ITEMS

Discuss proposed second Sphere of Influence for the Goleta Sanitary District.

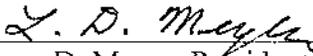
ADJOURNMENT

There being no further business, President Meyer adjourned the meeting at 7:25 P.M.



Diane P. Powers, Secretary

APPROVED



Larry D. Meyer, President

GOLETA WEST SANITARY DISTRICT

Operating Report for November 14 – November 27, 2012

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for December 4, 2012 regular Board Meeting.

Attended Ethics Training at Brownstein Hyatt Farber Schreck.

Completed October 2012 Financial Report.

Submitted signed Public Official Bonds for Director Bearman and Director Lewis to the District's insurance provider, Alliant Insurance Services.

Attended multiple Finance and Public Relations Committee meetings.

Staff completed AOA signatory training at the Santa Barbara Airport. This is required for District staff in order to maintain their security badges for access onto the airport where the force main pipes to GSD are located.

Staff attended the planner consultation meeting at the City of Goleta for the proposed Willow Springs North Project.

Staff has been working with Terrain Consulting on the draft 2012 winter newsletter.

II. Collection System Maintenance

The entire field crew performed an annual walk inspection of the District's force mains located on the airport.

District staff came in at 11PM on November 27th for a station shutdown that was required due to the Plant Upgrade Project. Everything went fine as planned.

District Staff continues inspecting as needed at the Bluffs development as construction has restarted at that site.

The crew completed root cutting in the District's easement areas.

Staff completed inspection for a new sewer connection at a residence on Vereda Leyenda in EMID.

The crew began the annual year end maintenance on all the District equipment and vehicles. Several pieces of equipment were checked out and exercised this period.

Staff signed off on a County Building Permit for the construction of a pool cabana at 445 Vereda del Ciervo.

Staff received safety training and a practice drill was conducted on the District's Emergency Action Plan.

The crew replaced the hydrant ball valve at wash rack.

III. Industrial Waste

Staff is in the process of renewing Industrial Wastewater Discharge Permits with all permitted industries within the District.

Staff conducted Industrial Wastewater Discharge Compliance Inspections at BEI Sensors, Inc., Lockheed Martin SB Focalplane, and Transphorm, Inc.

Staff received and reviewed October Groundwater Remediation Systems discharge meter readings for the Delco site submitted by Hargis + Associates.

Staff signed off on preliminary plans submitted to the County for installation of a grease interceptor to serve the food service establishments at Paradise Ivy on Pardall Road.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 27.8

Miles – 178.8

Loads – 15

11/7/12 = 9.88 Tons

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	October 2012	MGD 1.7068; 54.90%
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Sewer Operations Cleaning Summary from November 13, 2012 to November 27, 2012

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Root Cutting	1,316 ft.
	<hr/> 1,316 ft.
Lines Cleaned	
Root Cutting	7 lines
	<hr/> 7 lines
Other Work Orders	
Parcel Permit	1 Work Order
	<hr/> 1 Work Order

**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
November 15 - 28, 2012**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Processing charges for period ending 11/14/12	\$ 205.08	\$ 22.79		\$ 227.87
ADT Security Services - Alarm service/Emily	\$ 11.83			\$ 11.83
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - 2011-12 Audit and accounting services	\$ 5,855.40	\$ 650.60		\$ 6,506.00
CalPERS - December health insurance premiums	\$ 9,843.89	\$ 943.26		\$ 10,787.15
CalPERS - Pension contributions; 11/15/12 - 11/28/12	\$ 2,695.03	\$ 188.77		\$ 2,883.80
County of S.B. Public Works Dept. - Prop 84 IRWM partner costs		\$ 1,620.00		\$ 1,620.00
Goleta Sanitary District - Plant Upgrade Project, Progress Payment #19			\$ 310,364.71	\$ 310,364.71
Goleta Sanitary District - October treatment & fixed assets	\$ 96,751.83		\$ 2,175.06	\$ 98,926.89
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
Larry's Auto Parts - Parts for PS#2 fan belt	\$ 263.47			\$ 263.47
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off & recycle fee	\$ 177.90	\$ 711.60		\$ 889.50
McCormix Corp. - Fuel for street sweeper		\$ 134.09		\$ 134.09
Meyer, Larry D. - SBCSDA meal & travel reimbursements	\$ 77.19			\$ 77.19
Nation, Mark - SBCSDA Meal reimbursement	\$ 40.00			\$ 40.00
Office Depot - Office supplies	\$ 93.83			\$ 93.83
PFM Asset Management LLC - October investment services	\$ 1,735.23			\$ 1,735.23
Red Wing Shoe Store - Safety boots; R. Chavez		\$ 150.00		\$ 150.00
Reliance Standard Life Insurance Co. - Dec. LTD ins. premiums	\$ 599.18	\$ 37.49		\$ 636.67
SDRMA - Dec. Dental/Life insurance premiums	\$ 886.08	\$ 107.49		\$ 993.57
Southern California Edison - Monthly service/main facility	\$ 3,265.20			\$ 3,265.20
Specialty Tool & Bolt - Maintenance parts	\$ 44.59			\$ 44.59
UC Regents - District share of Work-Study wage	\$ 17.15			\$ 17.15
Verizon California - Monthly service/main facility	\$ 192.62	\$ 12.29		\$ 204.91
Verizon Wireless - Monthly Broadband service	\$ 120.34			\$ 120.34
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 124,039.25	\$ 4,578.38	\$ 312,539.77	\$ 441,157.40

Payroll - Pay Period Ending: November 14, 2012

\$ 28,199.90

GRAND TOTAL - Fund 4900

\$ 469,357.30