

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
August 6, 2013**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

CALL TO ORDER

President Turenchalk called the meeting to order at 6:30 PM.

BOARD MEMBERS PRESENT

Eva Turenchalk
David Bearman, M.D. (arrived at 6:33 PM)
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent; Mr. Steve Amerikaner, General Counsel

OTHERS PRESENT

Ed Galindo – CDM Smith

APPROVE THE ORDER OF THE AGENDA

There was no change to the order of the agenda.

PUBLIC COMMENT

None

MINUTES

(13-08-47)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously approved the minutes of the Regular Board Meeting of July 16, 2013 as written.

DISCUSSION-ACTION ITEMS

- 1) **Consideration of adoption of District Resolution No. 13-741: A Resolution of the GWSD adopting the sewer service charge report, determining each charge described in the said report and directing the delivery thereof to the County Auditor of the County of Santa Barbara**

- a. **Public Hearing**

President Turenchalk opened the public hearing at 6:31 PM.

Seeing no public in attendance President Turenchalk closed the public hearing at 6:32 PM.

b. The Board will consider adoption of Resolution No. 13-741.

(13-08-48)

Upon a motion by Director Meyer seconded by Director Geyer the Board unanimously approved Resolution No. 13-741: A Resolution of the GWSID adopting the sewer service charge report, determining each charge described in the said report and directing the delivery thereof to the County Auditor of the County of Santa Barbara.

AYES: Bearman, Geyer, Lewis, Meyer, Turenchalk
NOES: None
ABSTAINED: None
ABSENT: None

2) Consider proposal from CDM Smith for architectural and engineering services for the design and construction of a new administrative building

Director Meyer expressed his areas of concern to ensure that they are addressed at by CDM Smith. Ed Galindo from CDM Smith reminded the Board that the proposal includes a Board workshop to guarantee that the needs of the Board are addressed.

(13-08-49)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to accept the proposal from CDM Smith at a cost not-to-exceed \$358,569.

3) Consider updated agreement for the cooperative use of a safety and training officer

(13-08-50)

Upon a motion by Director Meyer, seconded by Director Geyer, the Board unanimously approved the updated agreement for the cooperative use of a safety and training officer as written.

COMMUNICATIONS

The communications were noted as received.

REPORTS

Operating Report:

Mr. Nation discussed highlights of the operating report and answered questions from the Board.

Personnel Committee Meeting:

President Turenchalk provided a report.

Management Committee Meeting:

Director Geyer provided a report.

Public Relations Committee Meeting:

President Turenchalk provided a report.

Goleta Sanitary District Board Meeting:

Director Meyer provided a report.

IVR&PD Board Meeting:

Director Lewis provided a report.

City of Goleta Council Meeting:

No Report.

SBCSDA Executive Meeting:

Director Meyer provided a report.

Other Director Reports:

None

Future Agenda Items:

None

ADJOURNMENT

There being no further business, President Turenchalk adjourned the meeting at 6:55 PM.



Mark Nation, Board Secretary

APPROVED



Eva Turenchalk, President

GOLETA WEST SANITARY DISTRICT

Operating Report for July 10 – July 30, 2013

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for August 6, 2013 Regular Board Meeting.

Collected and submitted Form 470 for all District Board members to the County Elections Division.

Attended an on-line webinar for CalPERS health insurance rates and coverage changes for 2014.

Completed the FY 2013-2014 year-end financial report.

Published Notice of Public Hearing for submission of Sewer Service Charge Report to the County of Santa Barbara.

Published ordinance summary for District Ordinance No. 13-83 adopted by the Board on July 16, 2013.

Staff continues to work with the employment attorneys to complete the draft update of the revisions to the GWSD Personnel Policy Handbook. One committee meeting was held this period. It soon will be ready for Board review.

Attended Public Relations, Management and Personnel Committee meetings.

Attended monthly SBCSDA Chapter meeting.

Attended monthly SAMA meeting.

Provided street sweeping data to the City of Goleta for their annual storm water permit report.

Met with engineers from Penfield & Smith and Dudek regarding sewer connections for the Westar Project.

Signed off on demolition clearance for the property at the corner of Glen Annie and Hollister Avenue.

II. Collection System Maintenance

The crew completed cleaning the 60-2 Off-tract through Ocean Meadows Golf Course. Also completed were hotspots and hydro-flushing throughout the District. Sewer line cleaning work is summarized on a following page.

Electrician Phil Brittain has been servicing the alarm systems in the diversion valve structure.

The crew replaced the concrete collar around the frame and cover to the manhole located in the intersection of Royal Linda and King James. The existing collar was severely broken.

The crew completed safety training on fall protection and heat illness.

The crew is currently painting inside the Emily Lift Station.

The crew along with the assistance of Flo-systems replaced the impeller and seal unit on the Roiline emergency pump.

The crew completed clearing easements in the 60-2 Off-tract area near Coronado Drive and OMGC.

The crew performed the routine valve exercising throughout the District and serviced the Bacara vac-valves.

Staff exercised and trained on the District's portable diesel powered Gorman Rupp trash pump. This pump could be utilized in various emergency situation scenarios.

III. Industrial Waste

Staff conducted Industrial Wastewater Discharge Compliance Inspections at DuPont Displays and Transphorm.

Two Pretreatment overview presentations were given to DuPont Displays employees from two of their facilities by the GSD Pretreatment Officer and staff was in attendance to field questions and aid in public outreach.

Staff received and reviewed the required Second Quarter Report from OTIE, Inc. for the groundwater remediation system operating at Raytheon B-2.

Staff conducted Fats, Oil & Grease (FOG) inspections at 20 food service establishments throughout the District this period.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – Reported vehicle at Mendocino and 7102 Del Norte

Hours – 44

Miles – 360

Loads – 30

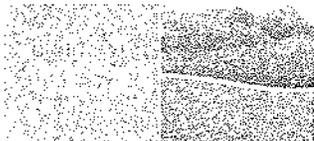
6/21/13 = 14.81 Tons

STREET SWEEPER MAINTENANCE

- Auxiliary engine oil and filter change

Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	May 2013	MGD 1.8068; 58.10%
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Sewer Operations Cleaning Summary from July 9, 2013 to July 31, 2013

Sanjour Internal Sewer - Page 054

RECORDS

Feet Cleaned

Hydroclean	12,011 ft.
Hydroflush	5,660 ft.
Hot Spot	3,356 ft.
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	21,027 ft.

Lines Cleaned

Hydroclean	46 lines
Hydroflush	16 lines
Hot Spot	12 lines
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	74 lines

Other Work Orders

FOG Inspection	22 Work Orders
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	22 Work Orders

**GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
July 11 - 30, 2013**

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Payroll processing & reports for period ending 07/12/13	\$ 319.41	\$ 35.49		\$ 354.90
AT&T Mobility - Monthly cell phone service	\$ 256.27			\$ 256.27
Barricade Pest Control, Inc. - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 526.50	\$ 58.50		\$ 585.00
Brownstein Hyatt Farber Schreck - Legal services	\$ 6,630.60	\$ 11,568.40		\$ 18,199.00
CalPERS - Pension; 07/11/13 - 07/24/13	\$ 3,283.74	\$ 192.11		\$ 3,475.85
Cardmember Service - Meeting & lodging expenses for Directors	\$ 891.98			\$ 891.98
Cintas First Aid & Safety - First Aid supplies	\$ 92.58			\$ 92.58
Dal Pozzo Tire Corp. - Repair tire on tractor	\$ 192.50			\$ 192.50
DFK Solutions Group LLC - Fall Protection Training	\$ 1,128.00			\$ 1,128.00
FGL Environmental - NISC Sampling; Stations 1, 3 & 5	\$ 1,359.00			\$ 1,359.00
Geyer, Craig - SBCSDA meal & travel reimbursements	\$ 55.35			\$ 55.35
Geyer, Craig - SBCSDA meal & travel reimbursements	\$ 80.68			\$ 80.68
Goleta Sanitary District - Plant Upgrade Proj. Progress Billing #27			\$ 103,919.64	\$ 103,919.64
Goleta Water District - Monthly service/Emily	\$ 63.86			\$ 63.86
Haaker Equipment Co. - Brooms for street sweeper		\$ 3,718.54		\$ 3,718.54
Impulse Advanced Communications - Monthly Virtual Host service	\$ 55.00			\$ 55.00
Larry Walker Associates - Pretreatment Program Documents Update		\$ 307.50		\$ 307.50
Larrys Auto Parts - Wiper blades for Prius	\$ 60.32			\$ 60.32
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 675.00			\$ 675.00
MarBorg Industries - 25YD roll-off rental	\$ 19.80	\$ 79.20		\$ 99.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 558.15	\$ 2,232.60		\$ 2,790.75
McCormix Corp. - Fuel for street sweeper		\$ 242.66		\$ 242.66
PFM Asset Management LLC - June investment advisory services	\$ 1,696.11			\$ 1,696.11
Reliance Standard Life Insurance Co. - Aug. LTD insurance premiums	\$ 599.18	\$ 37.49		\$ 636.67
S.B. News-Press - Publish Notice of Public Hearing; Ord No. 13-83	\$ 1,965.60			\$ 1,965.60
Southern California Edison - Monthly service/main facility	\$ 4,666.59			\$ 4,666.59
Verizon California - Monthly service/Emily	\$ 154.30			\$ 154.30
TOTAL SERVICES & SUPPLIES	\$ 25,763.93	\$ 18,472.49	\$ 103,919.64	\$ 148,156.06

Payroll - Pay Period Ending: July 10 & 24, 2013

\$ 52,905.48

GRAND TOTAL - Fund 4900

\$ 201,061.54