

GOLETA WEST SANITARY DISTRICT
Regular Board Meeting
AGENDA
JANUARY 16, 2024
5:30PM

UCSB Campus, Parking Lot 32
Santa Barbara, CA 93106
(District Office)

Attendance: Attend the in-person meeting at the District Office. Until further notice, virtual attendance is not available for members of the public. Questions or concerns regarding virtual attendance should be directed to the Secretary of the Board, at info@goletawest.org or the District Office address.

Comments in advance of the meeting: Correspondence to the Board regarding items appearing on the agenda should be directed to the Secretary of the Board, at info@goletawest.org or the District Office address. Written comments should be submitted by 12:00 PM on the day of the meeting.

Accessibility: The Board of Directors Hearing Room is wheelchair accessible. Should special assistance be required to participate in this meeting, please contact the District office by phone (805-968-2617) or email (info@goletawest.org).

1. CALL TO ORDER

2. ROLL CALL

Members: Directors Turenchalk, Bearman, Lewis, Geyer, Thomas

3. REQUEST FOR REMOTE PARTICIPATION UNDER AB 2449

The Board of Directors may consider Boardmember(s) request to participate in the meeting remotely under the regulations of AB 2449 by making the necessary findings and voting on whether the Boardmember(s) may participate remotely.

4. APPROVE THE ORDER OF THE AGENDA

5. PUBLIC COMMENT

The public may address the Board for no more than (3) minutes on any issue within the District's jurisdiction which is not on the agenda. No action will be taken on any non-agenda item, except as provided by law.

- 6. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF DECEMBER 5, 2023**
- 7. GENERAL MANAGER UPDATES**
- 8. LEGAL COUNSEL UPDATES**

DISCUSSION-ACTION AGENDA

The Board will consider and may take action on the following items.

- 9. CONSIDER ISSUING A NOTICE OF AWARD FOR PROJECT #13-02 HEADQUARTERS BUILDING IMPROVEMENTS PROJECT PHASE 2 – NEW ADMINISTRATION BUILDING**
 - a. The Board will consider authorizing the General Manager to execute and send a Notice of Award per the project contract documents to Newton Construction for construction of Phase 2 of the GWSD Building Improvements Project #13-04 – New Administration Building.
- 10. CONSIDER CHANGE ORDER NO. 33 FOR THE GWSD HEADQUARTER BUILDING IMPROVEMENTS PROJECT #12-03**
 - a. The Board will consider approval of Change Order No. 33 for the GWSD Headquarter Buildings Improvement Project #12-03.
- 11. CONSIDER AGREEMENT WITH TRUSTED LEGAL FOR REVISION OF THE PERSONNEL POLICY / EMPLOYEE HANDBOOK AND EMPLOYMENT LAW ADVICE**
 - a. The Board will consider authorizing the General Manager to enter into agreement with Trusted Legal for purposes of revising the Personnel Policy / Employee Handbook (Handbook) and associated Appendices A and B, and providing legal advice on an updated salary schedule and other employment matters, as needed. The agreement includes a do not exceed amount of \$6,000.00 for revisions to the Handbook and associated Appendices A and B (excluding meetings with the Board and District committees).
- 12. CONSIDERATION OF PURCHASING ACCESS TO THE LIEBERT LIBRARY AND PARTICIPATING IN THE VENTURA / SANTA BARBARA EMPLOYMENT RELATIONS CONSORTIUM**
 - a. The Board will consider purchasing programs offered by the law firm Liebert Cassidy Whitmore relating to general employment law advice.
- 13. CONSIDER PURCHASE OF SIX REPLACEMENT IPADS**
 - a. The Board will consider authorizing the General Manager to direct the District IT consultant to purchase and configure six replacement iPads to facilitate District business and communication for Directors and the General Manager, and trade in the old devices.

- 14. CONSIDER FILIPPIN ENGINEERING PROPOSAL TO PROVIDE CONSTRUCTION MANAGEMENT FOR THE DISTRICT HEADQUARTER BUILDINGS UPGRADE PROJECT NO. 13-02 – NEW ADMINISTRATION BUILDING**
 - a. The Board will consider authorizing the General Manager to execute an agreement with Filippin Engineering to provide construction management services for the District Headquarter Buildings Improvements Project No 13-02 – New Administration Building.

- 15. CONSIDER DIRECTOR COMPLENSATION**
 - a. The Board will consider increasing Board of Director compensation.

- 16. CONSIDER SPONSORSHIP OF SBCCSDA MEETING**
 - a. The Board will consider sponsoring a SBCCSDA (Santa Barbara County California Special Districts Association) local chapter meeting.

- 17. APPOINTMENT OF COMMITTEE MEMBERS AND DISTRICT REPRESENTATIVES**
 - a. The Board President will make the annual appointments.

- 18. COMMUNICATIONS**

- 19. REPORTS**
 - A. Operations Report – November 28, 2023 – January 10, 2024**
 - B. SBCCSDA Executive Board Meeting - December 6, 2023 & January 3, 2024**
 - C. Goleta Water District – December 12, 2023 & January 9, 2024**
 - D. Personnel Committee – December 13, 2023 & January 10, 2024**
 - E. IVRPD - December 14, 2023**
 - F. Goleta Sanitary District – December 18, 2023 & January 4, 2024**
 - G. Engineering Committee – December 19, 2023 & January 10, 2024**
 - H. City of Goleta – December 19, 2023 & January 2, 2024**
 - I. Santa Barbara Airport Commission – December 20, 2023**
 - J. Finance Committee – January 10, 2024**

K. LAFCO – January 11, 2024

20. FUTURE AGENDA ITEMS

21. ADJOURNMENT

Written materials relating to an item on this agenda that are distributed to the Goleta West Sanitary District within 48 hours before the meeting during which the item will be considered are made available for public inspection at the District administrative offices located at UCSB Campus, Parking Lot 32, Santa Barbara, CA, during business hours.

NEXT RESOLUTION NO. 823

NEXT ORDINANCE 98