

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
July 1, 2014**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 24 hours in advance of the meeting.

1. CALL TO ORDER

President Bearman called the meeting to order at 6:30 PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

David Bearman, M.D.
Craig Geyer
Dr. David C. Lewis
Larry D. Meyer
Eva Turenchalk

BOARD MEMBERS ABSENT

None

STAFF PRESENT

Mr. Mark Nation, General Manager/Superintendent

OTHERS PRESENT

George Emerson – Director, Goleta Sanitary District
Bruce Corwin – The Corwin Group, Inc.

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None

5. MINUTES

(14-07-59)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board unanimously approved the minutes of the regular Board Meeting of June 3, 2014 as written.

DISCUSSION-ACTION ITEMS

6. STATUS REPORT ON MESA ROAD TRUNK SEWER PROJECT

Staff and Bruce Corwin provided a PowerPoint presentation updating the Board on the progress of the project.

7. **ADOPT-A-BLOCK BUDGET FOR FY 2014-2015**

(14-07-60)

Upon a motion by Director Geyer, seconded by Director Meyer, the Board unanimously approved to fund the Adopt-A-Block Program for fiscal year 2014-2015 in the amount of \$66,171.

8. **SCHEDULE PUBLIC HEARING FOR PLACING SEWER SERVICE CHARGES ON THE COUNTY TAX ROLL FOR FY 2014-2015**

(14-07-61)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to schedule the public hearing for placing sewer service charges on the County tax roll at the regular Board meeting on August 5, 2014 and to direct staff to notice the meeting as required.

9. **RESOLUTION NO. 14-747 – ADOPTING THE SANTA BARBARA COUNTYWIDE INTEGRATED REGIONAL WATER MANAGEMENT (IRWM) PLAN**

(14-07-62)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to adopt Resolution No. 14-747: Adopting the Santa Barbara Countywide Integrated Regional Water Management (IRWM) Plan.

AYES: Bearman, Geyer, Lewis, Meyer, Turenchalk
NOES: None
ABSTAINED: None
ABSENT: None

10. **RESOLUTION NO. 14-746 – A RESOLUTION ESTABLISHING THE APPROPRIATION LIMIT FOR FISCAL YEAR 2014-2015**

(14-07-63)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to adopt Resolution No. 14-746: Setting the appropriations limit for fiscal year 2014-2015.

AYES: Bearman, Geyer, Lewis, Meyer, Turenchalk
NOES: None
ABSTAINED: None
ABSENT: None

11. **CERTIFY THE SEWER SYSTEM MANAGEMENT PLAN**

(14-07-64)

Upon a motion by Director Geyer, seconded by Director Bearman, the Board unanimously approved to certify the District's Sewer System Management Plan.

12. **COMMUNICATIONS**

The communications were noted as received

13. **REPORTS**

Operations Report

The General Manager provided a report.

Finance Committee Meeting

Director Lewis provided a report on the June 16, 2014 meeting.

Management Committee Meeting

Director Geyer provided a report on the June 6, 2014 meeting.

Public Relations Committee Meeting

Director Turenchalk provided a report on the June 17, 2014 meeting.

Goleta Sanitary District Board Meeting

Director Meyer provided a report on the June 13, 2014 Board meeting.

Isla Vista Recreation and Park District

Director Lewis provided reports on the June 9 and June 26, 2014 meetings.

City of Goleta Council Meeting

No report.

Other Reports

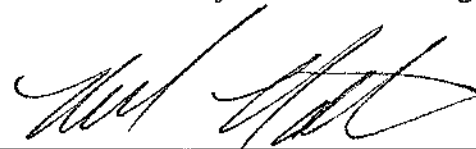
Director Lewis mentioned that he read in the newspaper that people are protecting themselves from power outages and this is good news for security in the future.

14. **FUTURE AGENDA ITEMS**

None

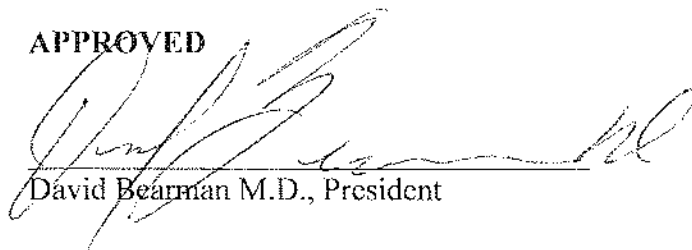
15. **ADJOURNMENT**

There being no further business, President Bearman adjourned the meeting at 7:15 PM.



Mark Nation, Board Secretary

APPROVED

A handwritten signature in black ink, appearing to read "David Bearman", is written over a horizontal line. The signature is fluid and cursive.

David Bearman M.D., President

GOLETA WEST SANITARY DISTRICT Operating Report for May 28 – June 24, 2014

I. Administration

Completed routine administrative duties.

Prepared Board Agenda packet for the July 1, 2014 Regular Board Meeting.

Completed water consumption data entry for the 2014-2015 tax roll.

Completed Manual Billing spreadsheet for FY 2014-2015.

Attended Public Relations, Finance and two Management Committee meetings.

Staff attended GSD Contractual Users meeting.

As directed by the Finance Committee, staff met with local banks to determine a good “local” alternative for the District’s bank.

Three members of District staff attended the CWEA Tri-Counties section training held at Simi Valley WWTP. Continuing education units were earned as required for certifications.

June was GWSD’s turn to host the monthly SAMA meeting. The possibility of shared regional PR efforts was discussed at the meeting.

II. Collection System Maintenance

No-spill certification for May 2014 was entered in the State CIWQS database as required.

The VFD to Pump #2 in PS #1 quit working. Phil Brittain Electric was called to troubleshoot. The problem ended up being a transformer. The transformer is now on order and will be replaced as soon as it arrives (estimate is mid-July). The redundancy designed into PS#1 will keep us operating at 100% till the repairs are made.

Attended the weekly construction update meetings for the Mesa Road Trunk Sewer Project. Staff also participated in other construction related meetings including training on the EADOCS construction management software.

The crew continues performing off tract easement maintenance throughout the District.

The crew completed hydro-cleaning the following areas:

- San Miguel Offtract
- Timbers Offtract
- Dos Pueblos Offtract

The crew is currently hydro-cleaning the Evergreen and Los Carneros Offtract areas. Sewer cleaning operations are summarized on the attached sheet.

Staff continues to inspect the main sewer installation for the Westar/Hollister Mixed Use Development as needed.

Staff continues to inspect as needed at the Haskell's Landing and Willow Springs II developments.

Staff participated in safety training on the following topics.

- Respiratory Protection
- Respirator Fit Testing
- Risk Assessment
- Accident Investigation

The crew exercised all valves, equipment, generators etc. as scheduled for routine tests.

Staff attended a webinar regarding Air Resources Board Diesel Truck Fleet Regulations.

Staff attended the Community Awareness & Emergency Response (CAER) meeting. A representative from CalOSHA gave a presentation on current issues that OSHA is focusing on and answered questions.

Staff conducted an inspection of several residential buildings being constructed by St. George & Associates at the corner of Del Playa and El Embarcadero in Isla Vista.

III. Industrial Waste

Staff conducted Industrial Wastewater Discharge Permit compliance inspections at Allergan Medical, BEI Industrial Encoders, Costco Photo Center, DuPont Displays, Lockheed Martin Santa Barbara Focalplane, and two permitted Raytheon facilities.

Staff received and reviewed May sewer discharge estimates provided by Raytheon for well water used in their industrial processes and released to the sewer.

Staff inspected installation of a grease interceptor at Freebirds Restaurant in Isla Vista.

IV. Street Sweeping

Graffiti – none to report at this time

Abandon vehicles – none to report at this time

Hours – 81.9

Miles – 736.2

Loads – 40.5

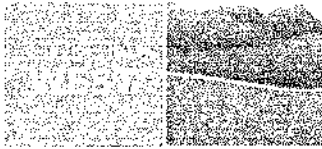
5/24/14 = 08.09 tons, 6/06/14 = 04.19 tons

STREET SWEEPER MAINTENANCE

- Replaced curtains on pick up head
- Service air filters and air boxes

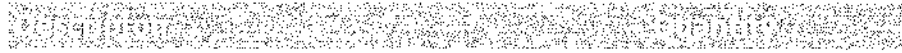
Table of Treatment Capacity in GSD Plant

Goleta West Average Daily Flow	April 2014	MGD 1.7529; 56.4%
--------------------------------	------------	-------------------



Sewer Operations Cleaning Summary from May 28, 2014 to June 24, 2014

San Antonio Water System - June 2014



Feet Cleaned

Hydroclean	18,547 ft.
Hot Spot	546 ft.
	<hr/>
	19,093 ft.

Lines Cleaned

Hydroclean	78 lines
Hot Spot	2 lines
	<hr/>
	80 lines

GOLETA WEST SANITARY DISTRICT
ALLOWANCE OF CLAIMS
 May 28 - June 24, 2014

SERVICES & SUPPLIES	Wastewater O & M	Other Services	Capital Outlay	Total
Acorn Landscape - Monthly maintenance fees	\$ 333.41			\$ 333.41
ADP, Inc. - Payroll processing for period ending 05/28/14	\$ 203.20	\$ 22.58		\$ 225.78
ADP, Inc. - Payroll processing for period ending 06/11/14	\$ 218.10	\$ 24.23		\$ 242.33
ARB-PERP Renewal - Certificate renewal for Onan Generator (Emily)	\$ 570.00			\$ 570.00
Arrowhead Direct - Monthly cooler rental & drinking water	\$ 60.15			\$ 60.15
AMI Pipe & Supply, Inc. - Safety supplies & Calibration Gas	\$ 796.09	\$ 102.56		\$ 898.65
AMI Pipe & Supply, Inc. - D-ring extender: MSA masks & cartridges	\$ 350.46			\$ 350.46
AT&T - Monthly long distance service	\$ 503.07			\$ 503.07
AT&T Mobility - Monthly cell phone service	\$ 256.50			\$ 256.50
Barricade Pest Control - Monthly rodent service	\$ 100.00			\$ 100.00
Bartlett, Pringle & Wolf, LLP - MS GP Annual Enhancement/Support	\$ 7,839.20			\$ 7,839.20
Bartlett, Pringle & Wolf, LLP - Accounting services	\$ 483.30	\$ 53.70		\$ 537.00
Blueisle - April bank reconciliation & missing invoice (1154)	\$ 158.00			\$ 158.00
Brownstein Hyatt Farber Schreck - Legal services		\$ 2,093.50	\$ 4,489.90	\$ 6,583.40
Brownstein Hyatt Farber Schreck - Legal services		\$ 3,221.00	\$ 60.00	\$ 3,281.00
CalPERS - Pension contributions; 05/29/14 - 06/11/14	\$ 3,371.48	\$ 190.65		\$ 3,562.13
CalPERS - July health insurance premiums	\$ 8,240.61	\$ 638.22		\$ 8,878.83
CalPERS - Pension contributions; 06/12/14 - 06/25/14	\$ 3,371.48	\$ 190.65		\$ 3,562.13
Cardmember Service - Mtg expenses; postage; vehicles supplies	\$ 1,086.76			\$ 1,086.76
CSRMA - Worker's Comp final premium audit.	\$ 2,007.90	\$ 223.10		\$ 2,231.00
CWEA Tri-Counties Section - Registration Plant of Year Workshop	\$ 90.00			\$ 90.00
Diamond A Equipment, LLC - Parts for tractor		\$ 42.18		\$ 42.18
Geyer, Craig - SBCSDA Brd Mtg. travel & meal reimbursements	\$ 56.75			\$ 56.75
Goleta Sanitary District - April treatment & fixed asset.	\$ 136,463.61	\$ 2,524.06		\$ 138,987.67
Goleta Sanitary District - Plant Upgrade Project			\$ 16,142.56	\$ 16,142.56
Goleta Water District - Monthly service/Emily	\$ 68.11			\$ 68.11
Haaker Equipment Company - Pressure hose & clamps		\$ 590.96		\$ 590.96
Home Depot Credit Services - Maintenance supplies	\$ 212.32			\$ 212.32
Impulse Advanced Communications - Monthly virtual host service	\$ 55.00			\$ 55.00
Lenz Pest Control - Quarterly service for ants	\$ 120.00			\$ 120.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 750.00			\$ 750.00
Lincoln National Life Insurance Co. - Deferred Compensation	\$ 750.00			\$ 750.00
MarBorg Industries - 25YD roll-off & recycle fees	\$ 156.66	\$ 626.64		\$ 783.30
MarBorg Industries - 25YD roll-off rental fee	\$ 24.74	\$ 98.95		\$ 123.69
MarBorg Industries - 25YD roll-off & recycle fees	\$ 95.82	\$ 383.28		\$ 479.10
McCormix Corp. - Fuel for street sweeper		\$ 116.81		\$ 116.81
McCormix Corp. - Diesel fuel for yard tank	\$ 3,043.45			\$ 3,043.45
Meyer, Larry D. - SBCSDA Brd Mtg meal/travel reimbursements	\$ 54.17			\$ 54.17
Mission Linen Supply - Monthly uniform service	\$ 727.52	\$ 128.39		\$ 855.91
Penfield & Smith - Mesa Rd Proj. Construction Management Services			\$ 13,042.25	\$ 13,042.25
PFM Asset Management LLC - April investment advisory services	\$ 1,735.73			\$ 1,735.73
Reliance Standard Life Insurance Co. - July LTD insurance premiums	\$ 626.84	\$ 37.49		\$ 664.33
Russ Jones Metalworks - Repair tractor mower	\$ 90.00			\$ 90.00

Silvia's Cleaning Company, Inc. - Monthly cleaning service	\$ 310.00			\$ 310.00
Southern California Edison - Monthly service/Emily	\$ 318.63			\$ 318.63
Southern California Edison - Monthly service/main facility	\$ 3,843.98			\$ 3,843.98
Specialty Tool & Bolt - Maintenance supplies for sweeper	\$ 118.31			\$ 118.31
TelePacific Communications - Monthly internet service	\$ 204.00			\$ 204.00
Terrain Consulting - Public information services		\$ 1,857.50		\$ 1,857.50
The Corwin Group - Mesa Road Project			\$ 4,999.72	\$ 4,999.72
Underground Service Alert - May "Dig Alerts"	\$ 76.50			\$ 76.50
Van Buren Consulting - Computer support services	\$ 567.50			\$ 567.50
Verizon California - Monthly service/main facility	\$ 216.55	\$ 13.82		\$ 230.37
Verizon California - Monthly service/SCADA	\$ 233.92			\$ 233.92
Verizon California - Monthly service/Emily	\$ 104.42			\$ 104.42
WEX Bank - Fuel for District vehicles	\$ 556.05	\$ 472.95		\$ 1,029.00
				\$ -
TOTAL SERVICES & SUPPLIES	\$ 181,620.29	\$ 13,653.22	\$ 38,734.43	\$ 234,007.94

Payroll - Pay Periods Ending: May 28 & June 11, 2014

\$ 54,428.73

GRAND TOTAL - Fund 4900

\$ 288,436.67