

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
August 7, 2018**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Turenchalk called the meeting to order at 5:31PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Eva Turenchalk
Dr. David C. Lewis
Dr. David Bearman
Craig Geyer

BOARD MEMBERS ABSENT

Larry Meyer

STAFF PRESENT

Mark Nation – General Manager/Superintendent
Dylan Johnson – Assistant District Counsel

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District
Jay Freeman – Isla Vista Community Services District

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

**5. APPROVAL OF THE MINUTES FOR THE SPECIAL BOARD MEETING OF
JULY 23, 2018**

(18-08-44)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board unanimously approved the minutes of the Special Board Meeting of July 23, 2018 as presented.

6. **ANNUAL INVESTMENT POLICY REVIEW**

(18-08-45)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board unanimously approved to accept the report from the District Treasurer and make no changes to the current investment policy.

7. **RESOLUTION NO. 18-780: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GOLETA WEST SANITARY DISTRICT MAKING A NON-SUBSTANTIVE AMENDMENT TO THE CONFLICT OF INTEREST CODE AND AUTHORIZING THE SUBMISSION OF THE 2018 CONFLICT OF INTEREST CODE LOCAL AGENCY BIENNIAL NOTICE**

(18-08-46)

Upon a motion by Director Geyer, seconded by Director Lewis, the Board adopted Resolution No. 18-780: A Resolution of the Board of Directors of the Goleta West Sanitary District making a non-substantive amendment to the Conflict of Interest Code and authorizing the submission of the 2018 Conflict of Interest Code Local Agency Biennial Notice by the following roll call vote:

AYES:	Turenchalk, Lewis, Bearman, Geyer
NOES:	None
ABSTAIN:	None
ABSENT:	Meyer

8. **UPDATE REPORT ON THE IMPLEMENTATION OF THE ISLA VISTA COMMUNITY SERVICES DISTRICT USER UTILITY TAX**

The General Manager/Superintendent provided a report updating the Board on the implementation of the IVCSA User Utility Tax and answered questions from the Board. No action was taken.

9. **COMMUNICATIONS**

None.

10. **REPORTS**

Operations Report

The General Manager provided a report.

Goleta Sanitary District Board Meeting

Director Bearman provided a report.

Isla Vista Recreation and Park District Board Meeting

Director Lewis provided a report.

Santa Barbara Airport Commission

Director Lewis provided a report.

SBCCSDA Executive Board Meeting

Director Geyer provided a report.

SBCCSDA Chapter Meeting

Director Geyer provided a report.

City of Goleta Council Meeting

No report.

Other Reports

None.

**11. CLOSED SESSION: Public Employee Performance Evaluation
(Gov't Code Section 54957)**

**Employee: General Manager/Superintendent
Quarterly Update Report (2nd Quarter 2018)**

The Board entered Closed Session at 5:55PM.

The Board returned to Open Session at 6:13PM.

No reportable action was taken

12. FUTURE AGENDA ITEMS

None.

13. ADJOURNMENT

There being no further business, President Turenchalk adjourned the meeting at 6:14PM.



Mark Nation, Clerk - Secretary

APPROVED



Eva Turenchalk, Board President

July 18, 2018 – July 30, 2018

Administration

Staff attended Special Board Meeting and the SBCCSDA Chapter Meeting hosted by the District.

Office Manager continues preparing documents requested by the District Auditors for the upcoming annual audit.

As a reminder, staff forwarded information regarding deadlines to file for positions to the three Directors up for election this year.

Staff provided a copy of the FY 2018-2019 Budget Document to the County of Santa Barbara per Gov't Code GC§53901.

Collection System Maintenance

The crew hydro-cleaned a few lines in the 60-2 area. Following a call from the City of Goleta the crew painted over graffiti on the manholes below Mathilda and Ellwood Beach Drives while they cleaned lines in that 60-2 area.

The crew performed manhole inspections at several locations throughout the District.

The crew completed teardown and removal of the old Roiline emergency pump motor including ductwork for the radiator intake and the exhaust piping through the roof on Pump Station No. 1.

The crew completed the routine monthly maintenance and test runs on District facilities and equipment.

Staff issued a fee estimate for new two triplexes proposed at Village at Los Cameros.

Staff issued a fee estimate for proposed conversion of an existing shed to an ADU at 866 Vereda Del Ciervo.

Staff attended CAER (Community Awareness and Emergency Response) meeting at Karl Storz Imaging. Guest speaker Dr. Neal Langerman gave a presentation on Major Incident Accident Investigation.

Staff met with the Ritz-Carlton Bacara. They have plans to upgrade their sewer lift station. Staff strongly recommended that they incorporate some type of odor control system. During an upgrade would be the most economical time for them to do that.

Industrial Waste

Staff completed Semi-Annual Pretreatment and NISC (Non-Industrial Source Control) Reports and delivered them to GSD.

Street Sweeping

Graffiti – none to report at this time.

Abandon vehicle – reported a teal colored Chevy Impala, license plate 7KAV241 with expired tags on Sea Gull Drive, cross street - Santa Barbara Shores Drive.

Hrs. – 31

Miles – 260

Loads – 11

Marborg - none to report at this time.

- Replaced vacuum, and pressure tubes on Crosswind
- Replaced air filters on both engines on Crosswind
- Inspected water spray nozzles and replaced water filter on Crosswind
- Replaced left side window switch on Crosswind
- Replaced rear view mirror switch on Crosswind

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	May 2018	MGD 2.09; 43.45%
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Sewer Operations Cleaning Summary from July 18, 2018 to July 30, 2018

Your environmental partner since 1954

Description	Quantity
Feet Cleaned	
Hydroclean	678 ft.
	<hr/>
	678 ft.
Lines Cleaned	
Hydroclean	3 lines
	<hr/>
	3 lines

Goleta West Sanitary District
Allowance of Claims
July 20, 2018 - July 31, 2018

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
BAR01	Bartlett Pringle & Wolf LLC	CPA Services	7/30/2018	\$688.00
CAL03	CalPERS Public Employees Health	Health Insurance	7/24/2018	\$10,587.41
CAL12	CalPERS Public Employee's Retirement System	Pension	7/26/2018	\$4,152.09
CAR03	Carpinteria Sanitary District	Joint Safety Training Officer	7/30/2018	\$15,640.40
CTIG06	Channel Islands Technology Integrators' Group	Computer Support Services	7/30/2018	\$481.25
CWE07	CWEA	CWEA Technical Certification	7/30/2018	\$215.00
FIR01	First Bankcard	Equipment and Training/Conferences	7/30/2018	\$2,691.12
FRO01	Frontier Communications	Phone Service	7/30/2018	\$359.90
HAA01	Haaker Equipment Company	Sweeper Parts	7/30/2018	\$5,552.90
HOM01	Home Depot Credit Svcs	Tools	7/30/2018	\$60.53
LIN01	Lincoln National Life Ins	Tax Deferred Compensation	7/25/2018	\$450.00
MCC02	McCormix Corporation	Sweeper Fuel	7/30/2018	\$275.55
MIS01	Mission Linen Supply	Uniforms and Towels	7/30/2018	\$208.55
OFF01	Office Depot	Office Supplies	7/30/2018	\$96.83
PFM01	PFM Asset Management LLC	Investment Service	7/30/2018	\$1,401.66
REL01	Reliance Standard Life Insurance	LTD Insurance	7/30/2018	\$654.19
SAN19	SBCCSDA	Dinner for (6) Attendees	7/23/2018	\$240.00
SBH01	Santa Barbara Hose and Supply	Vactor Maintenance Parts	7/30/2018	\$333.36
SOU02	Southern California Edison Co	Electricity	7/30/2018	\$3,945.54
SOU04	South Coast Deli	Lunch for Special Board Meeting	7/30/2018	\$167.75
SPE03	Special District Risk Management Authority	Life and Dental Insurance	7/30/2018	\$1,275.06
VEL01	Velocity Truck Center Ventura County	Sweeper Repair Parts	7/30/2018	\$121.42
WEX01	WEX Bank	Vehicle Fuel	7/30/2018	\$662.01
Total Services & Supplies				\$50,260.52
Payroll - pay date 07/25/2018				\$31,695.80
Total				\$81,956.32