

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
December 3, 2019**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

President Bearman called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

David Bearman M.D.
Larry Meyer
Dr. David C. Lewis
Eva Turenchalk
Craig Geyer

BOARD MEMBERS ABSENT

None.

STAFF PRESENT

Mark Nation – General Manager/Superintendent

OTHERS PRESENT

Steve Majoewsky – GSD
Ray Williford – Adopt-A-Block Supervisor

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF NOVEMBER 19, 2019

(19-12-57)

Upon a motion by Director Lewis, seconded by Director Geyer, the Board unanimously approved the minutes of the Regular Board Meeting of November 19, 2019.

6. ADOPT-A-BLOCK 1ST QUARTER FISCAL YEAR 2019-2020 REPORT

Ray Williford – AAB Supervisor answered questions regarding the 1st Quarter AAB Report.
(19-12-58)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved to accept the Adopt-A-Block 1st Quarter Fiscal Year 2019-2020 Report as presented.

7. **ELECTION OF BOARD OFFICERS AND BOARD CLERK-SECRETARY FOR CALENDAR YEAR 2020**

(19-12-59)

Upon a motion by Director Meyer, seconded by Director Lewis, the Board unanimously elected Mark Nation as the Board Clerk-Secretary for calendar year 2020.

(18-12-60)

Upon a motion by President Bearman, seconded by Director Turenchalk, the Board unanimously elected Director Lewis as the Board President and Director Geyer as Vice-President for calendar year 2020.

8. **COMMUNICATIONS**

None.

9. **REPORTS**

Operations Report

The General Manager provided a report.

Goleta Sanitary District

Director Meyer provided a report.

Santa Barbara Airport Commission

Director Lewis provided a report.

SBCCSDA Chapter Meeting

Director Meyer provided a report.

Other Director Reports

None.

10. **FUTURE AGENDA ITEMS**

None.

11. **ADJOURNMENT**

There being no further business, President Bearman adjourned the meeting at 6:03PM.


Mark Nation, Clerk - Secretary

APPROVED


Dr. David C. Lewis, Board President

November 13, 2019 – November 26, 2019

Administration

Staff continues working with Sudhir Pardiwalla at Raftelis on the project reviewing the District's miscellaneous fees.

Staff completed the no-spill report on the State CIWQS system as required for October 2019.

Staff attended the Goleta Water District 75 year anniversary event at the Corona Del Mar Treatment plant.

Staff attended a Finance Committee meeting and a Management Committee meeting.

Staff attended the monthly SBCSDA Chapter meeting.

Collection System Maintenance

Staff corresponded with property manager James Nguyen regarding backup in private sewer collection system at the Grove Condos & Apartments. This was not a GWSD issue. The Grove contacted a private contractor who remedied the problem.

Duthie Power Systems was on site to perform the annual service and load bank test on the main facility emergency generator and the trailer mounted emergency generator.

The District's Electrical contractor and staff replaced the electric motor for the air circulation system in the Angle Support Structure (Diversion Structure).

Contractor Zebron completed rehabilitating several manholes that had infiltration and/or existing coatings failing.

The crew completed the routine safety checks, monthly exercising and checking of equipment and facilities throughout the District for the month of November.

The crew continues with the routine cleaning schedule. Hotspots, Root Cutting and the Westfield area sewers were hydro-cleaned this period. The crew also hydro-flushed scheduled line segments throughout the District. A sewer operations summary is enclosed with this operations report.

The Phelps Road Project continues moving along well this period. Tierra Contracting continues progressing in a timely manner. Current progress - pipe is installed down the Sycamore Walk bike path. The tie-in at the existing 24-inch pipe will be complete on November 27, 2019. Water will be flowing on the new pipeline from the tie-in on Sycamore walk to Mesa Road once the tie in is complete and tested.

Staff continues inspecting as needed at the Village at Los Carneros development. They are getting close to receiving final approval and dedication of the facilities to the District.

The crew completed final inspection and signed off permits for the following:

- Islamic Center of Santa Barbara at Los Carneros/Calle Real

Safety training was held in-house on disaster operations and safely working around gas or electrical lines.

Ruben Chavez renewed his AOA airport security badge.

Industrial Waste

Staff continues the process of renewing 2020 Industrial Wastewater Discharge Permits.

Staff responded to public records request from EFI Global for 125 and 175 Cremona Drive. These buildings have been occupied by Industrial Wastewater Discharge Permitted industries, but our records indicate that they have all been in compliance.

The crew continues FOG inspections at all the food service establishments in the District.

Street Sweeping

No Report this period. Street sweeping operating routinely.

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	August 2019	MGD 1.991; 45.8756%
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Sewer Operations Cleaning Summary from November 13, 2019 to November 26, 2019

Description	Quantity
Feet Cleaned	
Hot Spot	5,264 ft.
Hydroflush	4,170 ft.
Hydroclean	2,339 ft.
Root Cutting	949 ft.
	<hr/> 12,722 ft.
Lines Cleaned	
Hot Spot	17 lines
Hydroclean	15 lines
Hydroflush	12 lines
Root Cutting	3 lines
	<hr/> 47 lines
Other Work Orders	
FOG Inspection	4 Work Orders
Parcel Permit	1 Work Order
	<hr/> 5 Work Orders

**Goleta West Sanitary District
Allowance of Claims
Nov 14, 2019 - Nov 26, 2019**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ATT02	AT&T Mobility	Wireless Service	11/21/2019	\$228.78
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	11/26/2019	\$3,779.00
CAL03	Public Employees Health	CalPERS Health Insurance	11/26/2019	\$14,057.89
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	11/14/2019	\$4,700.90
CIT07	City of Santa Barbara	Planning Permit/Buildings	11/26/2019	\$8,130.00
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	11/21/2019	\$1,462.68
CWEA02	CWEA Tri-Counties Section	CWEA Training Registration	11/21/2019	\$50.00
DAL01	Dal Pozzo Tire Corp	New Tires & Repairs	11/21/2019	\$1,052.17
GEY01	Craig Geyer	SBCCSDA Reimb/CALAFCO Conference	11/21/2019	\$658.02
GOL02	Goleta Sanitary District	August Treatment	11/26/2019	\$257,875.49
GOL04	Goleta Water District	Water Service	11/21/2019	\$5.41
HAA01	Haaker Equipment Company	Sweeper Parts	11/21/2019	\$416.68
ISL01	Isla Vista Recreation & Park District	Mutt Mitt Program	11/21/2019	\$3,899.44
JAI01	Jaimes Landscape	Landscape Maintenance	11/21/2019	\$418.75
LIN01	Lincoln National Life Ins	Deferred Compensation	11/14/2019	\$1,600.00
MAR01	Marborg Industries	Waste Removal & Rolloff	11/21/2019	\$1,866.78
MIS01	Mission Linen Supply	Uniforms & Towels	11/21/2019	\$158.53
PFM01	PFM Asset Management LLC	Investment Service	11/26/2019	\$1,405.05
PLU01	Plumbers Depot, Inc.	Operations Supplies	11/21/2019	\$376.78
REL01	Reliance Standard Life Insurance	Insurance LTD	11/26/2019	\$787.17
SOU02	Southern California Edison Co	Electricity	11/21/2019	\$3,186.05
SOU04	South Coast Deli	Lunches for Committee Mtgs	11/21/2019	\$116.33
THE07	The Corwin Group, Inc.	Phelps Rd Project	11/21/2019	\$2,510.00
UND01	Underground Service Alert	Dig Alerts	11/26/2019	\$64.45
UTI02	Utility Cost Management LLC	Utilities Mgmt	11/26/2019	\$522.01
ZEB01	Zebron Contracting, Inc.	Manhole Rehabilitation	11/26/2019	\$14,750.00
Total Services & Supplies				\$324,078.36
Payroll - (1) pay dates 11/27/2019 Wk46				\$34,958.27
Total				\$359,036.63