

**MINUTES OF THE REGULAR MEETING
OF THE GOLETA WEST SANITARY DISTRICT
UCSB CAMPUS, PARKING LOT 32, SANTA BARBARA, CALIFORNIA
March 19, 2019**

POSTING OF THE AGENDA

The agenda notice for this meeting was posted in the display case outside the administrative office of the Goleta West Sanitary District and on the District's website at least 72 hours in advance of the meeting.

1. CALL TO ORDER

Vice-President Lewis called the meeting to order at 5:30PM.

2. ROLL CALL: BOARD MEMBERS PRESENT

Larry Meyer (arrived at 5:37)

Dr. David C. Lewis

Eva Turenchalk

Craig Geyer

BOARD MEMBERS ABSENT

David Bearman, M.D.

STAFF PRESENT

Mark Nation – General Manager/Superintendent

Steven A. Amerikaner - District Counsel

OTHERS PRESENT

Steve Majeowsky – Goleta Sanitary District

3. APPROVE THE ORDER OF THE AGENDA

No changes were made to the order of the agenda.

4. PUBLIC COMMENT

None.

5. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING OF MARCH 5, 2019 AND THE SPECIAL BOARD MEETING OF MARCH 8, 2019

(19-03-14)

Upon a motion by Director Geyer, seconded by Director Turenchalk, the Board unanimously approved the minutes of both the Regular Board Meeting of March 5, 2019 and the Special Board Meeting of March 8, 2019 as presented.

6. **SPRING 2019 DISTRICT NEWSLETTER**

(19-03-15)

Upon a motion by Director Turenchalk, seconded by Director Geyer, the Board unanimously approved to direct staff to work with the PR Consultant to have the newsletter printed and distributed.

7. **COMMUNICATIONS**

Noted as received.

8. **REPORTS**

Operations Report

The General Manager provided a report.

Public Relations Committee

Director Turenchalk provided a report.

Goleta Sanitary District

No report.

Goleta Water District

Director Geyer provided a report.

Isla Vista Recreation & Park District

Director Lewis provided a report.

SBCCSDA Executive Board Meeting

Director Geyer provided a report.

City of Goleta

No report.

Other Director Reports


None.

9. **FUTURE AGENDA ITEMS**

Report from Counsel on the status of the recycled water permit.

10. **ADJOURNMENT**

There being no further business, Vice-President Lewis adjourned the meeting at 5:38PM.


Mark Nation, Clerk - Secretary

APPROVED


David Bearman M.D., Board President

February 26, 2019 – March 13, 2019

Administration

Staff submitted the no-spill certification for February 2019 to the State CIWQS system.

Staff continues proofing the hydraulic model following the consultants update work.

Staff participated in Harassment Training with the Board of Directors.

Staff issued a new connection permit for 2-ERU to 662 Vereda Del Ciervo. The main house and existing guest house will abandon the existing septic system and connect to the public sewer system.

Staff completed plan check and issued a fee estimate for demolition and rebuild of 2-unit apartment at 6779 Del Playa Drive. This parcel is on the eroding bluffs in IV.

Staff completed initial plan check for private sewer system extension and development of light industrial building at Cabrillo Business Park.

Staff has been working with the consultants on the bid documents for the Phelps Road Project. It is anticipated that the District will advertise for bids in late March 2019.

Collection System Maintenance

Staff and Phil Brittain the District's electrical contractor made repairs to the electrical including replacing the main breaker in PS2 that supplies power to the motor control panel in PS1. When the power unexpectedly went out in PS1 staff utilized the recently installed emergency pump powered by the portable generator while repairs were made. This emergency back-up system worked perfectly as planned.

The crew completed hydro-cleaning the Mesa Road 42-inch pipeline and hydro-flushing throughout the District. They are currently hydro-cleaning the EMID area and hotspots throughout the District. A sewer operations summary is enclosed with this operations report.

The crew Performed a CCTV inspection on the mainline at Pepperdine Court following a call from a resident stating that his plumber informed him that there was a problem with the mainline that his sewer lateral connects to. The crew found the mainline to be in good condition with no problems. The resident was notified and informed.

The crew installed the transducer at Emily which is part of a project to increase the accuracy and dependability of the level monitoring for the lift station.

Staff received safety training on the following topics: Bloodborne Pathogens; Electrical First Aid; and Hazardous Energy Control (LOTO) Performance Exercise.

Industrial Waste

Staff collected quarterly Non-Industrial Source Control samples from 3 designated locations within the District and sent them to the contract laboratory for analysis.

Staff received and reviewed February well water discharge estimates provided by Raytheon for well water utilized in their industrial processes and discharged to sewer.

Staff completed final inspection, permit sign-off and Amalgam Separator inspection at Johnson Family Dental.

Street Sweeping

Graffiti – none to report at this time

Abandon vehicle –none to report at this time

Hrs. - 17

Miles - 120

Loads - 7

Marborg - 2/08/19 = 10.22 TN

- Changed oil and filters on both engines on the Crosswind
- Replaced serpentine belt on main engine on the Crosswind
- Lubed cab and chassis on the Crosswind
- Dal Pozzo tire repaired a flat tire due to nails

Table of Treatment Capacity in GSD Plant

GWSD Average Daily Flow	January 2018	MGD 2.26; 44.4313%
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Sewer Operations Cleaning Summary from February 26, 2019 to March 13, 2019

Descripton	Quantity
Feet Cleaned	
Hydroclean	7,739 ft.
Hydroflush	3,797 ft.
Hot Spot	882 ft.
	<hr/>
	12,418 ft.
Lines Cleaned	
Hydroclean	36 lines
Hydroflush	11 lines
Hot Spot	2 lines
	<hr/>
	49 lines
Other Work Orders	
CCTV Work Order	11 Work Orders
FOG Inspection	2 Work Orders
Parcel Permit	2 Work Orders
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	15 Work Orders

**Goleta West Sanitary District
Allowance of Claims
February 27, 2019 - March 13, 2019**

Vendor ID	Vendor Name	Transaction Description	Posted Date	Document Amount
ADP01	ADP Inc	Payroll Processing	3/8/2019	\$480.21
ADV01	Advanced Infrastructure Technologies LLC	Locators	3/8/2019	\$2,303.75
BAR02	Barricade Pest Control	Pest Control	3/13/2019	\$100.00
BEA01	David Bearman MD	Reimbursement Nortarization	3/13/2019	\$10.00
BOONE	Boone Graphics	Residential Notices	3/13/2019	\$257.87
BRO01	Brownstein, Hyatt, Farber, Schreck	Legal Services	3/8/2019	\$3,209.50
CAL12	CalPERS Public Employee's Retirement System	CalPERS Pension	3/6/2019	\$4,235.50
CITIG06	Channel Islands Technology Integrators' Group	Computer Support	3/13/2019	\$1,062.75
CWEA05	CWEA-TRIS	CWEA Training (2) Empls	3/13/2019	\$60.00
FRO01	Frontier Communications	Phone Service	3/13/2019	\$251.77
GEY01	Craig Geyer	SBCCSDA Reimbursement	3/8/2019	\$94.14
GLD01	Goldtree Training LLC	Training Harassment Prevention	3/8/2019	\$1,250.00
GOL02	Goleta Sanitary District	Treatment	3/8/2019	\$182,514.61
GOL04	Goleta Water District	Water	3/13/2019	\$81.45
HAA01	Haaker Equipment Company	Sweeper Parts	3/8/2019	\$9,891.57
HOM01	Home Depot Credit Svcs	Operations Supplies	3/8/2019	\$558.73
JAI01	Jaimes Landscape	Landscape Maintenance	3/13/2019	\$335.00
LAR01	Larry's Auto Parts	Vehicle Repair Parts	3/8/2019	\$70.01
LEN01	Lenz Pest Control	Pest Control	3/8/2019	\$120.00
LIN01	Lincoln National Life Ins	Deferred Compensation	3/5/2019	\$1,250.00
MAR01	Marborg Industries	Waste Removal and Roll Off	3/13/2019	\$1,299.60
MCC02	McCormix Corporation	Sweeper Fuel	3/8/2019	\$99.60
MIS01	Mission Linen Supply	Uniforms and Towels	3/8/2019	\$873.90
NAT01	Mark Nation	SBCCSDA Reimbursement	3/13/2019	\$40.00
OFF01	Office Depot	Office Supplies	3/13/2019	\$147.43
PHO01	Phonex Telecommunications	Phone System Repairs	3/8/2019	\$2,300.00
REA01	ReadyRefresh by Nestle	Drinking Water	3/8/2019	\$98.45
REC01	RECON	Buildings Environmental	3/13/2019	\$4,307.28
SAN20	Santa Barbara County EHS/CUPA	Annual Haz Matls Permit	3/8/2019	\$911.00
SCH02	Schneider Electric USA, Inc.	SCADA Support	3/8/2019	\$3,948.00
SED01	Sedaru Inc.	Hydraulic Model Update	3/8/2019	\$3,844.00
SIL01	Silvia's Cleaning Company, Inc.	Janitorial Service	3/8/2019	\$400.00
SOS01	Secretary of State CA	Notary Examination Fee	3/13/2019	\$40.00
SOU02	Southern California Edison Co	Electricity	3/8/2019	\$528.44
SOU04	South Coast Deli	Harassment Training Lunch	3/8/2019	\$232.21
TAL01	Talley Inc.	Electronic Supplies	3/8/2019	\$283.16
THE02	The Gas Company	Natural Gas	3/8/2019	\$146.22
UND01	Underground Service Alert	Dig Alert	3/8/2019	\$88.49
USP	US Postal Service, Bulk Mail Entry Unit	Post Office Box 10 Rental	3/8/2019	\$268.00
WEX01	WEX Bank	Vehicle Fuel	3/8/2019	\$1,702.31
Total Services & Supplies				\$229,694.95
Payroll - (1) pay date 03/06/2019				\$28,781.75
Total				\$258,476.70